

**MINUTES OF REGULAR MEETING LEEDS CITY COUNCIL July 10, 2024**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, July 10, 2024 at 6 p.m. at Leeds City Hall. Council members Kyle Nelsen, Tony Gratton, Patrick Streyle and Kris Larson were present. Also present were city employees Alan Lundstrom, Gina Harkness and Kari Follman. Stanislav Bahmet and Inna Yudicheva joined the meeting for a short time. Sam Hansen joined the meeting by telephone for a short time.

Organizational Appointments -- Mayor Parslow made the following appointments: City auditor -- Kari Follman; city engineer -- Moore Engineering; city attorney -- Bruce Gibbens; city assessor -- Randy Thompson. Gratton made a motion to accept the mayor's appointments; Larson seconded the motion and the motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to elect Kyle Nelsen as council president and Kris Larson as council vice president. The motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to appoint the city council committee assignments as presented. The motion carried unanimously.

Sheriff Report -- Benson County Sheriff's Department did not attend but provided a patrol report for April, May and June.

Public Hearing -- Stanislav Bahmet and Inna Yudicheva attended the meeting for the property bid opening.

Streyle made a motion to accept Stanislav Bahmet's bid of \$3,000 for south 1/2 of lots 5 and 6. Gratton seconded the motion; the motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to accept building permit number 1177 submitted by Stanislav Bahmet for moving a house on his property. The motion carried unanimously.

Larson made a motion to accept building permit number 1178 submitted by Stanislav Bahmet for a fence. Gratton seconded the motion; the motion carried unanimously.

Public Works -- Gratton made a motion to approve Solotek to do additional work with adding communication at the well house. Streyle seconded; the motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to budget concrete work for 2025. The motion carried unanimously.

Gratton made a motion to add the public works assistant to the city's cell phone plan. Streyle seconded the motion; the motion carried unanimously.

Larson made a motion to accept the public works superintendent's report. Gratton seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Gratton, seconded by Nelsen, to accept employees' timesheets. The motion carried unanimously.

Streyle made a motion, seconded by Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to approve the minutes (with corrections) for the regular meeting held on June 5, 2024. The motion carried unanimously.

Old Business -- Streyle made a motion to accept the furnace/AC replacement quote from North Country Heating and Air. Gratton seconded; the motion carried unanimously.

New Business -- Streyle made a motion to accept the quote for the computer software replacement. Gratton seconded; the motion carried unanimously.

A motion was made by Gratton, seconded by Larson, to close streets at the decision of Al Lundstrom, Leeds Harvest Days Committee, and the bar owners on Friday and Saturday during Leeds Harvest Days celebration. The motion carried unanimously.

Streyle made a motion for the special event liquor license. Gratton seconded the motion; the motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to accept building permit number 1172 submitted by Kim Thorp and Charles Johnson for building a fence on their property. The motion carried unanimously.

Streyle made a motion to accept building permit number 1175 submitted by Ty Fountain for building a fence on his property. Gratton seconded and the motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to accept building permit number 1178 submitted by Terri Stoll to build a garage on her property. The motion carried unanimously.

Gratton made a motion to approve payroll and accounts payable.

Nelsen seconded; the motion carried unanimously. The bills were as follows:	
Andy Hallof .....	\$2,195.00
BC Farmers Press .....	167.52
BC Sheriff's Dept. ....	600.00
Blue Cross Blue Shield .	982.51
CenDak Co-op .....	912.28
Charles Johnson .....	250.00
Cindy Ritterman .....	150.00
Credit Bureau of .....	
Bismarck, Inc. ....	814.50
Diane Hoffman .....	149.90
Farmers Union Oil .....	
Co.--York .....	178.21
Ferguson Waterworks ...	15.83
First Dist. Health Unit ...	30.00
Hardware Hank .....	100.21
Hawkins .....	2,027.63
Jeff Berdahl .....	2,195.00
Leeds Active Women ....	60.00
Leeds Airport Authority .	865.23
Leeds City Park Dist. ....	3,000.00
Mike Thompson .....	390.00
Municipal Finance .....	
Officers Assn. ....	80.00
NCB Electric, LLC .....	5,159.61
ND Sewage Pump Lift .....	
Station .....	2,810.00
ND Telephone Co. ....	255.76
Northern Improvement .....	
Co. ....	946.74
Northern Plains Elec. ....	569.83
Otter Tail Power Co. ....	2,039.38
Payroll .....	18,803.07
Plunkett's Pest Control ..	133.88
Rugby Lumber .....	362.11
Verizon .....	52.91
Veseris .....	2,300.00
Visa .....	709.52
Waste Management .....	6,063.48

A motion was made by Nelsen, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:20 p.m.

Gina Harkness  
Deputy Auditor

**MINUTES OF REGULAR MEETING LEEDS CITY COUNCIL August 7, 2024**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Aug. 7, 2024 at 6 p.m. at Leeds City Hall. Present were council members Kyle Nelsen, Tony Gratton, Patrick Streyle and Kris Larson. Also present were city employees Al Lundstrom and Kari Follman. Council member Patrick Streyle was absent. Jeff Jacobson and Arlen Anderson joined the meeting via teleconference for a short time. George Reck from Aqua Pure joined the meeting for a brief while.

Sheriff Report -- The Benson County sheriff did not attend the meeting or provide a report.

Public Works -- A motion was made by Gratton, seconded by Larson, to accept the quote by ND Sewage Pump and Lift Station Service Co. for a new pump at the lift station. The motion carried unanimously.

Kyle Nelsen made a motion to spend \$500 on material to build a Christmas tree stand for a town Christmas tree. The motion was seconded by Streyle. The motion carried unanimously.

Streyle made a motion to accept the public works superintendent's report. Larson seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Larson, seconded by Streyle, to accept employees' timesheets. The motion carried unanimously.

Gratton made a motion, seconded by Streyle, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to accept the 2025 preliminary budget and set the hearing date for Sept. 11, 2024 at 6 p.m. The motion carried unanimously.

A motion was made by Gratton, seconded by Larson, to approve minutes with corrections. The motion carried unanimously.

New Business -- A motion was made by Streyle, seconded by Larson, to accept building permit #1179 submitted by Robert and Irma Dulmage for window replacement and gutters. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to approve payroll and accounts payable. The bills were as follows:

BC Sheriff's Dept. ....	\$600.00
Bobcat-Interstate Billing .....	
Service .....	817.59
Blue Cross Blue Shield .	982.51
CenDak Co-op .....	1,145.62
Diane Hoffman .....	169.43
Farmers Union Oil .....	
Co.--York .....	295.20
Ferguson Waterworks ...	235.00
First Dist. Health Unit ...	30.00
H & H Coating, Inc. ....	3,900.00
Hawkins .....	224.12
Keyara Lundstrom .....	250.00
Leeds Airport Authority .	462.20
Leeds Harvest Days .....	
Committee .....	300.00
Mac's Hardware .....	11.78

NAPA Auto Parts .....	27.27
Natalie Lundstrom .....	335.00
ND Dept. of Environ. ....	
Quality .....	101.00
ND Telephone Co. ....	256.63
Nelsen Lawncare .....	
Services .....	350.00
North Country Heating .....	
and AC .....	27,556.00
ND Rural Water System ..	25.00
Northern Plains Elec. ....	562.79
Otter Tail Power Co. ....	2,165.83
Payroll .....	16,263.89
Quill Office Supply .....	363.98
Railroad Management ...	379.14
SoloTek, Inc. ....	26,676.84
Team Laboratory .....	
Chemical Corp. ....	49.00
United Community Bank .....	
Insurance .....	3,646.00
Verizon .....	52.92
Visa .....	491.26
Waste Management .....	5,639.15

A motion was made by Gratton, seconded by Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:20 p.m.

Gina Harkness  
Deputy Auditor

**MINUTES OF REGULAR MEETING LEEDS CITY COUNCIL September 11, 2024**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Sept. 11, 2024 at 6 p.m. at Leeds City Hall. Present were council members Kyle Nelsen, Tony Gratton and Kris Larson. Also present were city employees Al Lundstrom, Gina Harkness and Kari Follman. Council member Patrick Streyle was absent. Jeff Jacobson and Jim Braun joined the meeting for a short time.

Sheriff Report -- Benson County sheriff did not attend the meeting but provided a report for August 2024.

Public Hearing -- Jeff Jacobson, CEO of Lake Region Corporation,

joined the meeting to discuss potentially getting recycling cardboard back up and running. Jacobson let us know there have been some changes with the Devils Lake recycling center, and they are now only accepting corrugated cardboard and no thin cardboard or cardboard that has food waste. A motion was made by Nelsen, seconded by Larson, to renew the relationship with Lake Region Corporation about recycling cardboard. The motion carried unanimously.

Jim Braun joined the meeting to talk about the doors at the cemetery vault. Currently, the doors are shut but do not lock. Nelsen made a motion to purchase a roll-up door for the cemetery vault. The motion was seconded by Larson. The motion carried unanimously.

Public Works -- Larson made a motion to accept the public works superintendent's report. Nelsen seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Larson, seconded by Nelsen, to accept employees' timesheets. The motion carried unanimously.

Nelsen made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Larson, seconded by Nelsen, to approve minutes with corrections. The motion carried unanimously.

Larson made a motion, seconded by Nelsen, to get Deputy Auditor Gina Harkness and the library a Visa credit card. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to approve the 2025 budget. The motion carried unanimously.

Old Business -- Larson made a motion, seconded by Gratton, to issue correspondence regarding property nuisances. The motion carried unanimously.

New Business -- A motion was made by Gratton, seconded by Nelsen, to publish the snow removal bid. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to approve the special event liquor license submitted by the Back 40 Bar and Grill for an event held at the Leeds Community Center on Sept. 21, 2024. The motion carried unanimously.

Gratton presented resolution 08-02-2023-01 to alter the city fee schedule. Kris Larson moved for its adoption. The previous fee schedule was last updated on Aug. 8, 2023, and took effect on Sept. 28, 2023. Be it resolved by the Leeds City Council, deeming it necessary to revise the fee schedule for the city of Leeds, hereby directs changes to the following rates:

The monthly rates for dumpsters will increase as follows: a two-yard dumpster rate will increase from \$80 to \$88; a three-yard dumpster rate will increase from \$110 to \$121; a four-yard dumpster rate will increase from \$155 to \$170.50; a six-yard dumpster rate will increase from \$195 to \$214.50. The monthly rate for Park Vue Apartments will increase from \$392/month to \$465/month. The eight-yard dumpster monthly rate will increase from \$240 to \$264.

All other charges on the fee schedule remain the same.

The motion for the adoption of the foregoing resolution was duly seconded by council members Kyle Nelsen, and upon vote being taken thereon, the following voted in favor thereof: Kris Larson, Kyle Nelsen and Tony Gratton. No members voted against the resolution, and Patrick Streyle was absent and did not vote. Whereupon the resolution was declared duly passed and adopted and was signed by the mayor and attested by the city auditor.

A motion was made by Larson and seconded by Nelsen to replace the yield signs with stop signs located

at Central Avenue North. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to purchase one more solar speed sign. The motion carried unanimously.

A motion was made by Nelsen, seconded by Larson, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

Bank of ND .....	\$19,525.00
BC Farmers Press .....	429.75
BC Sheriff's Dept. ....	600.00
BC Treasurer .....	5,840.55
Bobcat-Interstate Billing .....	
Service .....	116.71
Blue Cross Blue Shield .	982.51
CenDak Co-op .....	828.91
Cindy Ritterman .....	150.00
Core & Main .....	35.72
Dakota Fire Exting. ....	149.93
Diane Hoffman .....	91.34
First Dist. Health Unit ...	30.00
Fischer Land Surveying ..	3,000.00
Fritel's Custom Design ..	800.00
Gibbens Law Office .....	4,042.40
G-Works .....	1,476.64
Hawkins .....	1,361.81
Leeds Airport Authority .	141.19
ND Telephone Co. ....	256.16
Northern Plains Elec. ....	512.12
NRG Technology .....	
Services .....	1,687.25
Otter Tail Power Co. ....	1,951.52
Payroll .....	14,643.47
Plunkett's Pest Control ..	87.17
Quill Office Supply .....	363.98
USA Postal Service .....	387.00
USA BlueBook .....	94.79
Verizon .....	52.92
Visa .....	837.75
Waste Management .....	5,639.15

A motion was made by Gratton, seconded by Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:45 p.m.

Gina Harkness  
Deputy Auditor

Nick Parslow  
Mayor

STATE OF NORTH DAKOTA	BENSON COUNTY	
<b>MEASURES BALLOT</b>	<b>Constitutional Measure No. 3</b>	<b>Initiated Statutory Measure No. 5</b>
Vote by darkening the oval (●) next to the word "YES" or "NO" following the explanation of each measure.	<b>(House Concurrent Resolution 3033, 2023 Session Laws, Ch. 596)</b>	The initiated measure would create a new chapter of the North Dakota Century Code. It would allow for the production, processing, and sale of cannabis and the possession and use of various forms of cannabis by individuals who are 21 years of age and older; direct a state entity to regulate and register adult use cannabis production businesses, dispensaries, and their agents; provide protections for individuals who are 21 years of age or older who use cannabis; provide penalties for violations of the chapter; preserve certain employer rights regarding use of cannabis products by employees; supersede local ordinances that otherwise would prohibit the purchase, sale, use, delivery, or growing of cannabis by or to individuals 21 years of age or older; and provide that fees must be appropriated for administration of this chapter.
<b>Constitutional Measure No. 1</b>	This constitutional measure would amend and reenact section 26 of article X of the Constitution of North Dakota, relating to spending and transfers from the legacy fund. The measure intends to decrease the amount of principal available for spending each biennium and clarify the distributions from the legacy fund. The proposed amendments would require transfers and earnings accruing prior to July 1, 2017 to be deemed as the principal of the legacy fund; reduce the amount of the principal of the legacy fund available to be expended during a biennium from fifteen percent to five percent; require the state investment board to invest the moneys in the legacy fund, not limited to the principal; and on July first of odd-numbered years, require the state treasurer to make a distribution of the legacy fund earnings into a legacy earnings fund.	The estimated fiscal impact of this measure includes revenues of \$10,227,600, expenses of \$8,324,275, and an undetermined amount of additional costs associated with behavioral health and social impacts for the 2025-2027 biennium.
<b>(Senate Concurrent Resolution 4001, 2023 Session Laws, Ch. 597)</b>	The estimated fiscal impact of this measure is none.	<input type="radio"/> Yes - Means you approve the measure as summarized above.
This constitutional measure would amend and reenact sections 12 and 13 of article IX of the Constitution of North Dakota, relating to the replacement of outdated terminology describing public institutions of the state. The amended sections are summarized as follows: the "school for the deaf and dumb of North Dakota" is changed to the "school for the deaf and hard of hearing"; a "state hospital for the insane" is changed to a "state hospital for the care of individuals with mental illness"; an "institution for the feebleminded" is changed to a "facility for individuals with developmental disabilities"; and a "state hospital for the mentally ill" is changed to a "state hospital for the care of individuals with mental illness."	<input type="radio"/> No - Means you reject the measure as summarized above.	<input type="radio"/> Yes - Means you approve the measure as summarized above.
The estimated fiscal impact of this measure is none.	<input type="radio"/> Yes - Means you approve the measure as summarized above.	<input type="radio"/> No - Means you reject the measure as summarized above.
<input type="radio"/> Yes - Means you approve the measure as summarized above.	<b>Initiated Constitutional Measure No. 4</b>	<input type="radio"/> No - Means you reject the measure as summarized above.
<input type="radio"/> No - Means you reject the measure as summarized above.	This initiated measure would amend sections 1, 14, 15, and 16 and repeal sections 4, 5, 7, 9 and 10 of article X of the North Dakota Constitution. It would prohibit political subdivisions from levying any tax on the assessed value of real or personal property, except for the payment of bonded indebtedness incurred through a certain date, and would require the state to provide replacement payments to political subdivisions of no less than the current real property tax levies. It would limit the debt of a political subdivision to an amount not to exceed two and one-half percent of the full and true value of the real property in the political subdivision; however, by a vote, an incorporated city could increase its indebtedness to four percent and a school district could increase its indebtedness to five percent. It would allow an incorporated city to become indebted in an amount not exceeding two percent of its full and true value for water and sewer projects. It would require a political subdivision incurring indebtedness to provide for annual revenues to pay the debt payments when due and would prohibit a political subdivision from issuing general obligation bonds secured with tax levied on the assessed value of property.	The estimated fiscal impact of this measure is \$3.15 billion increase in biennial expenditures to the state beginning in the 2025-2027 biennium.
The estimated fiscal impact of this measure is none.	<input type="radio"/> Yes - Means you approve the measure as summarized above.	<input type="radio"/> Yes - Means you approve the measure as summarized above.
<input type="radio"/> Yes - Means you approve the measure as summarized above.	<input type="radio"/> No - Means you reject the measure as summarized above.	<input type="radio"/> No - Means you reject the measure as summarized above.
<input type="radio"/> No - Means you reject the measure as summarized above.		
		<b>VOTE BOTH SIDES</b>
		Typ:01 Seq:0001 Spl:01

**Help Wanted Head Cook position at Leeds Public School**

- Full-time position with benefits.
- Range of beginning wage from \$15.50 - \$23.25 per hour depending on experience.

- Position involves planning and preparing breakfast and lunch for 150+ staff and students each school day. We will provide training and guidance to make this a positive experience for such an important part of the school day.

**If interested, please contact Leeds School at 701-466-2461 for more information.**

**HELP WANTED**  
City of Minnewaukan  
**Water & Wastewater Operator/Maintenance**  
30+ hrs per week, valid driver's license, high school diploma or GED, lift up to 50 lbs., customizable benefit plan, sign on bonus, competitive wages

**Applications can be picked up at City office or call 701-473-5735**