

**PUBLIC NOTICES**

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### City of Lignite Council Proceedings Regular Meeting March 4, 2024 Official Minutes

Meeting called to order by Mayor L. Granrud. Present CP H. Ewalt, CVP J. Ruby, Council members W. Rick, Maintenance Superintendent K. Baumann, Auditor Knutson and guest Kent Jager.

Motion to approve previous month's minutes by J. Ruby, second by H. Ewalt. All in favor, motion carried. Motion to accept financials as presented by H. Ewalt, second by W. Rick. All in favor, motion carried.

**Guest:** Kent Jager with RDO reviewed what he had presented last month in regards to a new payload. Tabled until the April meeting. Kent Jager left the meeting.

**Maintenance report:** Kevin turned in his resignation letter for June 30th. Motion to accept Kevin's resignation letter by J. Ruby, second by H. Ewalt. All in favor, motion carried. 321,503 gal. of water used and pumps ran 69.5 hrs. Discussion on isolating the control room and insulating at the water depot to help keep the heat in and prevent freezing. A quote of \$5500.00 to upgrade the system at the water tower was received. Council decided it wasn't necessary to update yet. Lagoon has still not been burned and the levels have remained the same. The starter on the pickup is acting up, the JD tractor a/c will need to be repaired this spring, the sand spreader isn't working out so well and the box blader needs new "feet".

**Auditor report:** Will start advertising for a full time maintenance person and a part time summer help position. The city shop is under valued as per ND Insurance and they will contact the city's insurance agent to increase the insured value. The annual rabies clinic is scheduled for May 4th.

**Old business:** Motion to purchase playground equipment option #1 and a stand alone swing set by H. Ewalt, second by W. Rick. All in favor, motion carried.

**New business:** Motion to approve the following bills by J. Ruby, second by W. Rick. All in favor, motion carried.

Motion to adjourn by J. Ruby, second by W. Rick. All in favor, motion carried.  
**Next meeting April 8th, 2024, 7:00 p.m.**

**Bills for February 2024:** Baumann, Kevin \$50.00; Burke County Sheriff 400.00; Burke County Tribune 60.38; Burke Divide Electric 20.00; City Sales Tax 2901.04; Fed 941 2153.58; First District Health 30.00; Knutson, Lisa 50.00; Lignite Oil 644.88; MacDonald, Mary Kaye 36.94; MDU 22094.06; McGee Law 1250.00; NCC Ray 283.42; One Call .75; Payroll 1693.10, 1535.33, 1636.33, 461.75, 434.75, 1781.08; Sewer Passbook 2920.00; State F306 630.00; VISA 2304.61; Ruby, Joe 138.52; Overhead Door 13058.00.

Lisa Knutson, City Auditor  
April 17, 2024

**Notice to Creditors**

Brenda M. Zent (ID #04300)  
LOUSER & ZENT, P.C.  
1111 - 31<sup>st</sup> Avenue Southwest - Suite C  
Minot, ND 58701  
Telephone No. (701) 837-4846  
Fax No. (701) 852-8782  
Email: [lzcpc@srt.com](mailto:lzcpc@srt.com)  
Attorneys for the  
Co-Personal Representatives

Case No. 07-2024-PR-00017  
IN THE DISTRICT COURT OF  
BURKE COUNTY,

STATE OF NORTH DAKOTA

In the Matter of the Estate of  
Alice R. Smith, Deceased.

**NOTICE TO CREDITORS**

NOTICE IS HEREBY GIVEN that the undersigned have been appointed co-personal representatives of the above estate. All persons having claims against the said deceased are required to present their claims within three (3) months after the date of the first publication or mailing of this notice or said claims will be forever barred. Claims must either be presented to William Russell Smith and Alice Bethany Riely, co-personal representatives of the above-named estate, in care of Louser & Zent, P.C., 1111 - 31<sup>st</sup> Avenue Southwest, Suite C, Minot, North Dakota 58701, or filed with the Court.

Dated this 5th day of April, 2024.

William Russell Smith  
147 Ithaca St.  
Colorado Springs, CO 80911  
Alice Bethany Riely  
413 14<sup>th</sup> Ave. W  
Williston, ND 58801

Brenda M. Zent (ID #04300)  
LOUSER & ZENT, P.C.  
1111 - 31<sup>st</sup> Avenue Southwest - Suite C  
Minot, ND 58701  
Telephone No. (701) 837-4846  
Attorneys for the  
Co-Personal Representatives

April 17, 24 & May 1, 2024

**ADVERTISEMENT FOR BIDS****City of Portal, North Dakota  
Municipal Gas Distribution  
System Replacement**

NOTICE IS HEREBY GIVEN that the City of Portal, will receive sealed Bids for the construction of a Municipal Gas Distribution System Replacement project by the City Engineer via the Quest CDN vBid platform or in a sealed envelope at the office of Ackerman-Estfold, 1907 17th Street SE, Minot, ND 58701 until 11:00 AM Wednesday, May 8, 2024 at which time bids will be publicly opened and read aloud at the office of Ackerman-Estfold and virtually via Microsoft Teams meeting ID: 276610788 136, Passcode: w4DUJav. A link to the virtual meeting is also posted on the vBid platform.

All Bids must be submitted, and all work shall be done, in full and strict compliance with:

1. The Plans & Contract Documents for this project;
2. Funding Agency Provisions for this project;

Complete digital project bidding documents may be examined at [www.ackerman-estfold.com/projects](http://www.ackerman-estfold.com/projects) or [www.questcdn.com](http://www.questcdn.com). You may download the digital plan documents for \$100 by inputting Quest project #8980749 on the website's Project Search page. An optional paper set of project documents is also available for a nonrefundable price of \$100 per set. Make checks payable to Ackerman-Estfold and send it to 1907 17th Street SE, Minot, ND 58701. Potential bidders may contact Ackerman-Estfold at (701) 837-8737 with any questions.

Generally, the Work covered by the Plans and Specifications consists of the materials, labor, tools, and equipment required installation of approximately 3,000 LF 4-inch gas supply line, 2-inch gas distribution lines within the City ROW, and other incidentals as identified in the Plans and Specifications. Details of the construction are included in the Drawings and Project Manual.

All Bids are to be submitted on the basis of cash payment for the Work and Materials necessary to complete the project. No electronic bid will be opened, read, or considered if it does not fully comply with the document submission requirements of the vBid system, including acknowledgement of all addenda, copy of Contractors License, and a submission of a Bidder's Bond in the sum equal to 5% of the full amount of the Bid, executed by the Bidder as Principal, and by a Surety, conditioned that if the Principal's Bid is accepted and the contract awarded to the Principal, the Principal, within ten days after notice of award, shall execute a Contract in accordance with the terms of the bid and bid bond and any condition of the City of Portal. A counter signature of a bid bond is not required under this section. For paper bids, the Bidder's Bond and Contractors license shall be in a separate envelope attached to the bid envelope.

If a successful bidder does not execute a contract within the ten days allowed, the bidder's bond must be forfeited to the City of Portal and the project will be awarded to the next lowest responsible bidder. Bidder's shall be licensed for the full amount of the Bid, as required by Sections 43-07-12 of the North Dakota Century Code. No Bid may be read or considered if it does not fully comply with these requirements. Any deficient Bid received will be rejected by the vBid system of resealed and returned to the Bidder immediately. The Owner reserves the right to hold all Bids for 30 days, to reject any or all Bids, and to waive any informality or irregularity in any Bid to accept the Bid deemed in the best interest of the Owner, and to rebid the project until a satisfactory bid is received.

For paper bids, there shall be endorsed upon the outside of the envelope containing the Bid, the following:

1. "City of Portal Municipal Gas Distribution System Replacement"
2. The name of the person, firm, corporation, or joint venture submitting

the Bid.

3. The Bidder's Contractor's License or Contractor's License Renewal Number.

4. Acknowledgement of the Addenda, if any.

Any deficient Bid received will be resealed and returned to the Bidder immediately.

All work shall commence on July 15, 2024, be substantially complete by October 11, 2024. All work shall be completed and ready for final payment in accordance with the General Conditions by November 1, 2024.

Should the Contractor fail to complete its obligations under the Contract within the time required herein or within such extra time as may have been granted by formal extensions of time approved by the Owner, there will be deducted from any amount due to the Contractor the sum of \$1,000 per day for each and every calendar day that the completion of the Work is delayed. The Contractor and his Surety will be liable for any excess. Such payment will be as and for liquidated damages and not as a penalty.

By order of the City Council of the City of Portal, North Dakota.

Dated this 17th day of April, 2024.

/s/  
Lisa Smith, Mayor

April 17 & 24 and May 1, 2024

**City of Bowbells  
Council Proceedings  
Tax Equalization Meeting  
April 8, 2024  
Unofficial Minutes**

PRESENT: Council members: Shannon Holter, Archie Deckert and Lance Jager via Zoom. Dennis Bengte Maintenance Supervisor and Lanette Jager City Auditor. Mayor Pandolfo presiding.

ABSENT: Michael Bolton

GUESTS: Jason Strand, AE2S; Brandy Zepp, Tax Assessor; Kelsey Ethen, Christopher and Natalie Cerise.

The Tax Equalization Meeting was called to order by Mayor Pandolfo at 7:00 P.M.

Brandy Zepp presented the true and full tax evaluations for 2024 with 2 increases: Parcel #6834001 + 3,900 and Parcel #6760000 + 26,800. Decreases: Parcel #6830000 - 5,700. **Motion was made by Deckert, second by Holter** to approve the 2024 true and full evaluations as presented. Roll call vote: Holter, Deckert and Jager. Ayes: 3, Nays: 0. Motion was carried.

Regular City Council Meeting reconvened.

**Motion was made by Holter, seconded by Deckert** to approve the minutes as written for March 2024. Motion was carried.

Jason Strand with AE2S presented council with 2 quotes from Strata to fix the pipe inside the water tower. Council discussion on water tower quotes.

**Motion was made by Jager, seconded by Deckert** to table the 2 quotes until they get more information. Motion was carried.

Christopher and Natalie Cerise approached the council with questions on the billing for their sewer line that was cleaned out by Gustafson Septic Service. Council discussion on sewer line billing.

**Motion was made by Jager, seconded by Holter** to disregard the sewer line billing. Motion was carried.

Kelsey Ethen approached the council on a play area next to the Daycare for the kids to play. Holter suggested a drawing of where she was looking for the fence and they would go from there. The city would be willing to lease part of their lot for a fenced area.

Kelsey Ethen approached the council on receiving a nuisance letter on their lot at 303 1st Street NW. She expressed to Council how upset she was over the letter and handed council pictures of lots she took around town for their review.

**Motion was made by Deckert, seconded by Holter** that they would follow up with Nuisance Ordinance. Motion was carried.

Application for Vets Gaming for Burke County Fair Board to install a new approach and culvert for more parking with fencing/gates to make it safer.

**Motion was made by Deckert, seconded by Jager** to approve 2500.00 to the Burke County Fair Board. Motion was carried.

**Motion was made by Jager, seconded by Holter** to approve the financial reports for March 2024. Roll call vote: Holter, Deckert and Jager. Ayes: 3, Nays: 0. Motion was carried.

**Motion was made by Jager, seconded by Holter** to pay bills for April 2024. Motion was carried.

BILLS: AE2S \$106.50; ARAMARK 126.16; Burke Sheriff Office 400.00; Burke Tribune 126.28; Circle Sanitation 5004.50; Core & Main 1517.96; Dennis Bengte 220.10; Elan Financial 327.39; Farmers Union Oil 531.09; FDHU 30.00; Lanette Jager 342.69; MDU 2621.77; NCC 169.36; SBPC 450.00; Titan Machinery 2886.11; Upper Souris Water 4640.00. TOTAL: 19,499.91.

Dennis Bengte gave his maintenance report on Solotek Inc. gave 2 quotes. The first quote was for Rural Water Building to put in a throttle valve to control the flow which would be programmed to Dennis' cell phone so he can monitor the flow from his phone of 12,576.89.

The second quote was for the lift stations to be programmed to his cell phone so they also can be monitored from his cell phone of 41,035.68.

Team Lab visited the sludge in the lagoons.

**The motion was made by Deckert, seconded by Holter** to approve Team Lab to come and do a test for sludge in the lagoon for 800.00. Roll call vote: Holter, Deckert and Jager. Ayes: 3, Nays: 0. Motion was carried.

Application for Vets Gaming for the Bowbells Park Board for picnic area concrete, tree maintenance and flowers.

**The motion was made by Jager, seconded by Holter** to approve 1700.00 to the Bowbells Park Board. Motion was carried.

**Motion was made by Deckert, seconded by Holter** to sell SW 1/2 of Lot 2 and all of Lot 3, Block 34, Shippam's Bowbells City to Jeremy Anderson for 2500.00 and to pay for the transfer of all deeds. Roll call vote: Holter, Deckert and Jager. Ayes: 3, Nays: 0. Motion was carried.

Meeting adjourned 9:15 pm. Next City Council Meeting will be May 13th, 2024, at 7:00 pm.

ATTEST: Anthony Pandolfo, Mayor  
Lanette Jager, City Auditor  
April 17, 2024

**City of Columbus  
Council Proceedings  
Tax Equalization Meeting  
April 3, 2023**

The Tax Equalization Meeting of the City of Columbus was called to order by Mayor Chris Kihle on Monday, April 8, 2024, at 7:00 pm at the Columbus City Hall. A quorum was present.

Present: Mayor Kihle; Council members: Amber Nygard, Dennis Damm and Darla Westerness; Auditor Sandy Raines, and Maintenance Supervisor, Raymond MacBeth.

Guests Present: Michael Herman, Burke County Assessor's office; Michael Hummel and Vickie Damm.

Herman presented the 2024 assessed values for the City of Columbus. Increase to parcels: #07345000 new construction; #07133000 carport added; No appeals were presented to the Columbus City Council. **A motion by Westerness and second by Damm** to approve the City of Columbus 2024 Equalization Book including value changes as presented. Mayor called for the vote: Ayes: Nygard, Damm, and Westerness. Nays: None. Motion carried.

Information was provided to the community regarding the Homestead and Veteran's disability credit programs for property taxes. Additional questions regarding valuations or forms can be directed to the Burke County Equalization office.

**Motion to adjourn the Equalization meeting by Westerness, second by Nygard. Motion approved.** Meeting adjourned at 7:11 pm.

{I hereby certify that this is a correct record of the proceedings of the City of Columbus Board of Equalization,

City of Columbus, Burke County ND. In testimony whereof, I here unto set my hand this 8th Day of April, 2024)

Sandy Raines, Columbus City Auditor  
Unofficial Council Proceedings  
April 8 2024

The April meeting of the City of Columbus was called to order at 7:12 pm on Monday, April 8, 2024, following the Tax Equalization meeting, by Mayor Christopher Kihle at the Columbus City Hall with the Pledge of Allegiance.

Members Present: Darla Westerness, Amber Nygard and Dennis Damm; Auditor Sandy Raines and Maintenance Supervisor, Raymond MacBeth. Absent: Scott Sandy.

Guests Present: Michael Hummel and Vickie Damm

**Agenda: Motion by Nygard and second by Damm** to approve the agenda as presented. Mayor called for the vote. Motion approved.

**Minutes: Motion by Westerness and second by Nygard** to approve minutes from the March 4, 2024, meeting as presented. Mayor called for the vote. Motion approved.

**Correspondence:** Nygard and Raines attended the NDLC conference in Minot on March 19-20; Both NDRIF and NWRW annual meetings and elections are coming, auditor directed to return proxy mail-in ballots. Mayor Kihle on behalf of the DEQ Division of Municipal Facilities Drinking Water Program presented Raymond MacBeth, city maintenance, a certificate of achievement for satisfactory completion of all applicable Safe Water Drinking Act requirements for 2023.

**City Engineer:** PAR invoice to be submitted to DEQ for reimbursement and reminder to customers to submit Lead Service Line Inventory. **Motion by Nygard and second by Damm** to submit the PAR reimbursement invoice from A-E to the DEQ for payment. Mayor called for the vote. Motion approved.

City Attorney: None

**City Maintenance:** Working with electrician and MDU to complete wiring in the SCADA building; SCADA building needs to be tied down due to extreme windy days; tower pressure has been stable for about 30 days; replaced some water meter bottoms; plan to flush hydrants on Thursday and Friday (April 11/12); Fire Extinguisher certification will be Thursday, April 11, and council directed maintenance to order a load of cold mix patch.

**City Auditor: Building Permits: Motion by Nygard and second by Damm** to approve building permits: 2024-001 Parcel #7299000-replace roof; 2024-002 Parcel #7361000-demo house; 2024-003 Parcel #Fire Hall - construct new building; 2024-004 Parcel #07223000- construct 16x20 storage shed; 2024-005 Parcel #07334000-repair roof on garage; and to waive building permit fee for the Fire Department. Mayor called for the vote: Ayes: Nygard, Damm and Westerness. Nays: None. Motion approved.

**Motion by Nygard and second by Westerness** to approve upgraded water meter receiver/transmitter and software to support Neptune 360, not to exceed \$10,000. Mayor called for the vote: Ayes: Westerness, Nygard, and Damm; Nays: None. Motion approved.

**Motion by Damm and second by Nygard** to upgrade the two city cell phones and purchase a new laptop HP computer for the auditor. Mayor called for the vote: Ayes: Westerness, Nygard, and Damm. Nays: None. Motion approved.

**Financials: Motion by Westerness and second by Damm** to pay the April bills and file the March financial statement. Mayor called for the vote. Ayes: Westerness, Damm, and Nygard. Nays: None. Motion approved.

**Old Business:**

- Water and Sewer Committee: Review of delinquent utility accounts.
- Building and Grounds: Mom/Tot play group will meet Wednesday, April 10 & 17 at 10:00 am; no group scheduled for May

- Community Center - Front door is in - installation will begin Friday, April

12th by Jeovany Lainez

- Roads and Streets: Cold-mix patch will be ordered.

**New Business:**

- Community Center: Reservations for Saturday, May 18th (graduation) and Saturday, May 25th (bridal shower): **Motion by Westerness and second by Damm** to charge \$25/rent plus a \$100 deposit fee for cleaning to be returned to renter. Mayor called for the vote: Ayes: Nygard, Westerness, and Damm. Nays: None. Motion approved.

- Elections: Ballot: Mayor (2yr unexpired term) Christopher Kihle

- Council (4 yr. terms) vote for two; Dennis Damm, Michael Hummel, Darla Westerness

- Council (2 yr. unexpired term); Amber Nygard

- Park Board (4y r. term) vote for two; Lex Lindbo

- City-wide clean-up: **Motion by Nygard and second by Damm** to designate April 29th - May 6, 2024 as Columbus City-Wide Cleanup week. Motion approved.

**Announcements:**

- Information regarding the theft of the City Landmark Miles Sign Marker at the corner of Main and 2nd Ave W - please contact BC Sheriff Dept.
- Spring Vaccination Clinic will be Saturday, May 4 at Fire Hall Cats 12-1:00 pm Dogs: 1:00-2:30; Annual city dog fees can be paid and dog tags will be available if needed.

- Next meeting: May 6, 2024 @ 7:00 pm

- Adjournment: **Motion by Nygard and second by Westerness** to adjourn the meeting. Meeting adjourned at 8:40 pm.

**Bills to Pay:** BC Sheriff \$400.00; BDEC 10.00; Burke County Tribune 127.10; Circle Sanitation 1841.75; EFTPS 1103.18; First District Health 30.00; Intuit 157.50; Jerry's Transfer 24.00; Lignite Oil 1278.30; MDU 1200.26 & \$107.51; NCC 220.39; NWRW 3708.19; Verizon 161.45; Visa Auditor 2321.07 (Clarion Motel & Williston Farm & Lumber); Visa Maintenance 197.78; NDLC 300.00; S. Raines 132.66 (mileage); Intuit 510.93; USPS 136.00; BC Recorder 20.00; Souris Basin Planning Council 150.00; The Country Store 93.54.

Sandy Raines, City Auditor  
April 17, 2024

**News Tip?**  
Call 377-2626

**ABBREVIATED NOTICE OF INTENT TO AMEND ADMINISTRATIVE RULES**  
RELATING TO SEED CERTIFICATION STANDARDS AND REQUIREMENTS

TAKE NOTICE that the  
**North Dakota State Seed Department**

will hold a public hearing to address proposed changes to the N.D. Admin. Code at

**10:00 am, on May 30, 2024, at 1313 18th St. N. Fargo, ND 58105.**

A copy of the proposed rules may be obtained by writing the North Dakota State Seed Department, 1313 18th St. N., Fargo ND 58105 or calling 701-231-5400. The proposed rules may also be viewed on the State Seed Department web page, [ndseed.com](http://ndseed.com). Also, written comments may be submitted to 1313 18th St. N., Fargo, ND 58105 until June 10, 2024. If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the North Dakota State Seed Department at the above telephone number or address at least 5 days prior to the public hearing.

Dated this 3rd day of April, 2024.

Kenneth J. Bertsch  
North Dakota State Seed  
Commissioner

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