

~ Public Notices ~

BOARD OF PEMBINA COUNTY COMMISSIONER'S PROCEEDINGS www.pembinacountynd.gov November 18, 2025 – 9:00 AM

Board of Pembina County Commissioners met in the Commissioners Meeting Room of the Courthouse.

Chairperson Otto called the meeting to order at 9:00 AM. Roll call: Scot Becker, Blaine Papenfuss, Darin Otto, Andrew Cull. Absent: Patrick Hardy. A quorum was declared.

Also, in attendance were: Zelda Hartje, Rebecca Davis, Lisa Keney, Tax Director; Missy Morden, Clerk/Recorder; Bill Gunderson, Randy Emanuelson, Don Kemp, LuAnn Kemp, Robert Fleming, Mike Ferrie and Zach Herrmann, Houston Engineering; Devin Johnson, Highway Superintendent; Tim Moore, Daniel Dearingier, Curtis Olafson, Cody Werven, Jessica Werven, Ted Zaharia, Kirk Morrison, John Morrison, Dan Aubol, Jason Tryan, Kelly Cluchie, Maintenance; Kelsey Dawson, Deputy Auditor / Treasurer; Garret Fontaine, States Attorney.

Motion made by Andrew Cull and seconded by Blaine Papenfuss to approve the agenda with the addition of the Safe Kids Grant. All voting in favor; motion carried.

The public comment portion was started at 9:01 AM.

The public comment portion was closed at 9:17 AM.

Motion made by Blaine Papenfuss and seconded by Scot Becker to approve the October 30th, 2025 special meeting minutes. All voting in favor, motion carried.

Motion made by Scot Becker and seconded by Blaine Papenfuss to approve the November 4th, 2025 meeting minutes. All voting in favor, motion carried.

Motion by Scot Becker and seconded by Blaine Papenfuss to approve the Repurchaser Deed as presented. All voting in favor, motion carried.

Motion by Andrew Cull and seconded by Scot Becker to approve and have Chairman Otto sign the Certification of Local Match of BRC-0099 (015). All voting in favor, motion carried.

Discussion on beer and liquor license fees. Motion by Andrew Cull and seconded by Blaine Papenfuss to leave the license fees as they are. All voting in favor, motion carried.

Motion by Blaine Papenfuss and seconded by Scot Becker to approve and have Chairman Otto sign the Safe Kids Grant Application. All voting in favor, motion carried.

The water board met with the commission and gave updates. They received an email from the state inspectors this week. The state inspectors ran a camera through Olga which is upstream from Bourbanis. Liners were put in seven dams in 1984. The liner for Olga has failed. That is what happened to the Bourbanis Dam. It will need to be addressed as soon as they can. They will work with the NRCS on it. They are the agency that had the liners put in.

Mike Ferrie gave an update on the Renwick project. He stated it is close to completion with getting the riprap placed along the channel. He stated then it would just be getting the park cleaned up and their road back to normal. Commissioner Becker stated it has been going smooth with minimal interruptions at the park. Seeding will be done in the spring. Apex Drainage was the contractor for the Renwick project. The emergency action planning is still on track for this winter.

Don Kemp mentioned the Red River Joint Board asked about all the dams in Walsh, Pembina and Grand Forks Counties. There are approximately 30 of them the same age that will be in need of repairs. They are on an inspection schedule by the state and they rate them and problems will be addressed as needed. There is outside funding available for these types of projects.

Lisa Keney, Tax Director arrived at the meeting at 9:43 AM.

Missy Morden, Clerk/Recorder

arrived at the meeting at 9:50 AM.

Kelly Cluchie, Maintenance Supervisor arrived at the meeting at 9:57 AM.

Devin passed around pictures of the finished bridge northwest of Bathgate with the Texas crossing installed by Triple D Construction.

Devin then passed around three reimbursement requests for the ER projects from 2022 and asking for the approval and to have Chairman Otto sign them. It is for 100 percent reimbursement for the immediate work that was done. Motion by Blaine Papenfuss and seconded by Scot Becker to have Chairman Otto sign the requests. All voting in favor, motion carried.

Devin gave an update on the site 10 rehab project. They started it today. The change orders were approved so they could move forward with the project as approved.

Devin presented the annual Maintenance Certification for the Federal Aid projects we did stating we maintain them. Motion by Blaine Papenfuss and seconded by Scot Becker to approve and have Chairman Otto sign the certification. All voting in favor, motion carried.

City speed signs discussed. Those need to go through the state. Kelly Cluchie stated when the City of Cavalier got theirs installed, they had to go through the state. Devin stated it is the only thing the county could possibly do is write a letter of support or call the district NDDOT and voice support.

A Santa Parade entry was discussed. Kelly will organize it.

Kelly Cluchie discussed installing a door at the Social Service building. He also discussed different locks to be installed. He said a steel door with a half window would be approximately \$800.00 plus putting a keypad on it. Motion by Blaine Papenfuss and seconded by Andrew Cull to go ahead and get the door and keypad and install it. All voting in favor, motion carried.

Kelly then asked if the courthouse could be closed the Friday after Christmas day. He said it comes around approximately once every four years. Chairman Otto mentioned the county cannot always be competitive on wages and this would be a way of giving the employees something. Motion by Blaine Papenfuss and seconded by Scot Becker to close the courthouse on December 26th, 2025. All voting in favor, motion carried.

Kelly then gave an update on the AED machines. They will find out next week if we were approved for one or two.

Tim Moore and Curtis Olafson addressed the commission on the City of Mountain area where there is no record of ownership of certain areas. Tim Moore discussed how he understands the City of Mountain's city limits. He stated some is described as township property in the recorders' office. He stated he has been in many times to try and figure out who owns certain areas. He is asking the county to say who owns the property. Curtis Olafson introduced himself and stated his niece and husband are looking at this area to build a library for the Icelandic community and he wants to help facilitate it. He stated these areas are untaxed areas because there is no ownership on record. He stated it is no fault to the county but is because people sold property for cash, swapped property, etc. and estates weren't settled and documents weren't recorded properly with the county.

States Attorney Fontaine said Commissioner Becker reached out to him regarding this issue. He stated there are estate issues which is a private matter and the county is not obligated to fix estates. He stated the primary problem seems to be determining ownership. He stated when parcels are not dealt with an estate properly, there are procedures and civil private attorneys have to reopen estates, redraft deeds and redo that process, it's a private, civil matter. He stated as far as the county can go, he could possibly look into trying to determine who the last owner of record was. He stated there was mention of buying it then it's back to a civil matter. The county doesn't get to determine you own it so you sell it to this person. He said it's likely it wasn't dealt with an estate properly and then it's back to a civil matter and a private attorney would have to go back and do the proper filing. He said this keeps going back to it's a private matter that needs to be dealt with by a private attorney. He said if the commission would like, he can go through the records and try and determine if he can find the last registered owner of it. He stated the county stops there. He also stated it could be determined to be abandoned. Mr. Olafson stated there were estates that were never settled that are a major part of the problem. He said it would be very helpful if States Attorney Fontaine could look into it. Mr. Fontaine stated most avenues are going to result in, at some point, a private attorney having to do the bulk of the work but trying to determine where it's plotted. There is a belief it may not be in the office upstairs but he can take a look to try and determine ownership. Mr. Olafson said he and Mr. Moore spent two hours looking to try and find that information. He stated the ladies up there were very helpful.

Mr. Moore and Mr. Olafson then discussed a 20-foot-wide alley that runs through there and want to verify that is city property. Mr. Fontaine then asked them if they confirmed with Lisa Keney, the Tax Director that no property taxes are being paid on these parcels. Ms. Keney confirmed she knows where the parcel is located and there is no parcel number for it so no taxes are being paid. Mrs. Keney stated a lot of people have reached out who want to buy this property. Motion by Scot Becker and seconded by Blaine Papenfuss to have States Attorney Fontaine look into the parcel that is being asked about. Mr. Fontaine asked for a map to determine exactly which area they exactly want investigated. He stated he would start with the one parcel in question. Commissioner Becker said he cannot stress how important this is to get figured out because of the cultural heritage of the Icelandic community. He also said it is very important to Mr. Knutson for his towing service. Mr. Olafson stated this library will be developed by a nonprofit organization, Icelandic Roots. All voting in favor, motion carried.

Lisa Keney, Kelly Cluchie and Missy Morden left the meeting at 10:54 AM.

Chairman Otto read the foreclosure sale stipulations as follows: All payments are due by the close of the business day by cash or cashier's check and you must be current on all property taxes to bid.

Bid on property described as Lots 1 & 2, Block 4, Glasston Village, St. Thomas Township of \$50.00 received from Cody and Jessica Werven.

Bid on property described as Lots 10-12, Block 9, Glasston Village, St. Thomas Township of \$50.00 received from Cody and Jessica Werven.

Bid on property described as Lots 3 & 4, Block 11, Glasston Village, St. Thomas Township of \$75.00 received

from Cody and Jessica Werven.

Bid on property described as Lots 3-4, Block 17, Bathgate City of \$100.00 received from Jason and Jessica Tryan.

Bid on property described as Lot 9, Block 18, OT Bathgate City of \$150.00 received from Eric K Morrison.

Bid on property described as Lot 6, Block 27, Bathgate City of \$200.00 received from Eric K Morrison.

Bid on property described as Lots 7-8, Block 27, Bathgate City of \$150.00 received from Kirk Morrison.

Bid on property described as Lots 1-2, Block 28, Bathgate City of \$150.00 received from Bathgate City.

Bid on property described as Lot 12, Block 32, Bathgate City of \$200.00 received from Dan Aubol.

Bid on property described as Lot 18, Block 2, Sigfusson's Add, Mountain City of \$4,000.00 received from Cody & Jessica Werven.

Bid on property described as Lots 16-18, Block 1, Einarson's Add, Mountain City of \$125.00 received from Rebecca Davis.

Bid on property described as N 25' Lot 3 & S 45' Lot 4, Block 2, Jensen's 1st Add, Neche City of \$1000.00 received from Daniel Dearingier.

No bid received on Lot 5, Block 13, OT, Pembina City.

No bid received on Lots 13 & 14, Block 7, OT, St. Thomas City.

Bid on property described as Lots 8-12, Block 38, OT, St. Thomas City of \$200.00 received from Rebecca Davis.

Bid on property described as Lot 3, Block 60, OT, Walhalla City of \$1000.00 received from Cody & Jessica Werven.

Bid on property described as Lot 4, Block 60, OT, Walhalla City of \$250.00 received from Cody & Jessica Werven.

Bid on property described as Lot 4, Block 8, Emmerring's 1st Add, Walhalla City of \$500.00 received from Cody & Jessica Werven.

Bid on property described as Lot 5, Block 8, Emmerring's 1st Add, Walhalla City of \$500.00 received from Cody & Jessica Werven.

Motion by Scot Becker and seconded by Blaine Papenfuss to confirm and accept the high bids of the foreclosure sale. All voting in favor, motion carried.

Commission reviewed the October financial report and claims. Motion made by Blaine Papenfuss and seconded by Andrew Cull to approve the consent agenda as presented. All voting in favor; motion carried.

Payroll: \$374,323.91. ADVANCED BUSINESS METHODS- W FARGO 215.28; CAVALIER MUNICIPAL UTILITIES 202.27; MONTANA DAKOTA UTILITIES- BISMARCK 39.03; POLAR COMMUNICATIONS 27.35; VESTIS UNIFORM SERVICES 314.24; BERTS TRUCK EQUIPMENT OF MHD INC 131.00; CAVALIER DO IT BEST HARDWARE 832.65; CAVALIER EQUIPMENT, INC 94.48; CAVALIER MUNICIPAL UTILITIES 584.70; GLADEN CONSTRUCTION INC. 68,474.25; GRAFTON AUTO ELECTRIC INC. 95.88; LANGDON IMPLEMENT 331.35; MONTANA DAKOTA UTILITIES- BISMARCK 31.79; ND DEPT OF TRANSPORTATION 722.39; NEWMAN SIGNS INC 331.44; NORTH DAKOTA ONE CALL 18.00; NORTH STAR COOP 32.34; NORTHDALOE OIL, INC- GF 18,460.29; NORTHEAST REGIONAL WATER DISTRICT 69.03; PEMBINA COUNTY MEMORIAL HOSPITAL 181.00; POLAR COMMUNICATIONS 159.37; TRUE NORTH STEELE 10,291.96; VESTIS UNIFORM SERVICES 78.10; ZAHARIA/ TED 588.00; ADVANCED BUSINESS METHODS- W FARGO 1,034.01; BELANUS/ JIM 166.40; BIRCHWOOD NDB HOLDINGS, LLC 123.42; BURGESS GREENHOUSE, INC. 352.92; CAVALIER EQUIPMENT, INC 10.99; CAVALIER MUNICIPAL UTILITIES 1,735.45; DOCU SHRED INC 63.84; EVERSPRING SUITES- BISMARCK 220.00; HELGOE/ KARI 624.60; ND STATE TAX COMMISSIONER 136.81; PEMBINA CITY 28.65; PEMBINA COUNTY TREASURER 2,030.68; PETERSON/ DEVON 258.80; POLAR COMMUNICATIONS 1,804.85; QUILL CORPORATION 468.98; S&R TRUCK PLAZA LLC 28.70; SMITH/ ROBERT 482.07; STONE'S MOBILE RADIO, INC. 197.30; STYLES/ BILL 258.80; VESTIS UNIFORM SERVICES 94.18; WOOD/ LEAH 258.80; PEMBINA COUNTY TREASURER 125.00; STATE TREASURER 979.97; VERIZON WIRELESS 119.09; ADAMS/ WENDY 400.00; LIBERTAS 200.00; MOSTAD INSURANCE SERVICES, INC. 892.00; ND DEPT OF TRANSPORTATION (MVD) 11.50; OFFICE OF ATTORNEY GENERAL 779.00; VERIZON CONNECT FLEET USA LLC 244.30; VERIZON WIRELESS 1,151.99; VESTIS UNIFORM SERVICES 156.90; GUARDIAN FLEET SAFETY 11,753.24; PREMIUM WATERS 27.47; CARPENTER OIL SERVICES 1,275.00; CAVALIER CHRONICLE, INC 216.00; CAVALIER TIRE & FUEL, LLC 617.84; INFORMATION TECHNOLOGY DEPT 106.60; JOHNSON/ DEVIN 99.10; LINDE GAS & EQUIPMENT INC. 650.65; NAPA AUTO PARTS OF CAVALIER 1,002.92; ND DEPT OF TRANSPORTATION 20,043.38; NODAK ELECTRIC COOPERATIVE 145.96; PREMIUM WATERS 25.59; THORLAKSON CONSTRUCTION 968.75; CATFISH CAPITAL GUNS & AMMO LLC 799.95; CAVALIER CHRONICLE, INC 914.69; CAVALIER DO IT BEST HARDWARE 10.37; COUNTIES PROVIDING TECHNOLOGY 2,822.00; CROWN TROPHY 32.00; DACOTAH PAPER CO 319.58; DOLLAR GENERAL- REGIONS 410526 18.19; GRAND FORKS LODGE & SUITES 1,700.60; INFORMATION TECHNOLOGY DEPT 2,360.25; INTERACTIVEGIS, INC. 4,699.00; JAMESTOWN COMMUNICATIONS INC 17,072.00; LEEVERS SUPERVALU FOODS- EXTENSION 78.77; LEEVERS SUPERVALU FOODS- SHERIFF 228.46; NAPA AUTO PARTS OF CAVALIER 19.98; NATIONAL SHERIFFS' ASSOCIATION 125.00; ND ASSOCIATION OF COUNTIES 705.00; ND HEALTH AND HUMAN SERVICE 110.00; NDAEA-HYW 100.00; NDSU EXTENSION- RICHLAND COUNTY 125.00; NDSU EXTENSION SERVICE 12,266.10; NORTHERN LIGHTS AUTO BODY LLC 1,552.47; PREMIUM WATERS 114.87; PRO-WEST & ASSOCIATES, INC 92.26; RAMSAY/ RACHEL 22.00; RELIANCE TELEPHONE, INC. 160.00; RICARD PLUMBING, HEATING & COOLING, INC. 305.06; ROLETTE COUNTY SHERIFF'S OFFICE 2,495.00; S&R TRUCK PLAZA LLC 33.00; SHANE/ MACIE 72.00; SHARP/ ALISSA 592.00; SIDWELL COMPANY 15,470.00; STONE'S MOBILE RADIO, INC. 191.30; THOMPSON'S CAFE 1,652.50; THRIFTY WHITE PHARMACY 44.60; UNIFORM CENTER 184.97; VESTIS UNIFORM SERVICES 94.18; WALHALLA CO-OPERATIVE OIL INC 54.78; WAYNE'S VARIETY- CAVALIER 99.31; MONTANA DAKOTA UTILITIES-

BISMARCK 55.36; VISA 574.85; MONTANA DAKOTA UTILITIES- BISMARCK 1,838.19; TRIZETTO PROVIDER SOLUTIONS 50.90; VISA 209.99; VISA 275.76; AMERITAS GROUP 25.96; DELTA DENTAL OF MINNESOTA 143.08.

Motion made by Andrew Cull to adjourn the meeting. All voting in favor; motion carried. Meeting adjourned at 11:30 AM.

/s/ Darin Otto, Chairperson
Pembina County Board of Commissioners
ATTEST: /s/ Melissa Gapp,
Pembina County Auditor/Treasurer
(December 10, 2025)

UNOFFICIAL MINUTES OF WALHALLA CITY COUNCIL MEETING MONDAY DEC. 01, 2025

Mayor McDonald called the regular meeting of the Walhalla City Council to order at 7:00 P.M., Monday December 01, 2025, at City Hall.

Council Present: Jackson, Carpenter, Kalis, Horgan, Dumas. Absent: Schill.

Others Present: Dean Helstrom, Christopher Trupe, Austin Dearingier, Justin Dearingier, Cheryl Trupe, Kathy Kopf, Jerry Gasparo, Neil Dume, Larry DuBois, Auditor Cook.

Motion by Dumas to approve the minutes of the November 3rd regular meeting as read. Second by Jackson. All members present voted in favor of the motion. Motion passed.

Motion by Carpenter to approve the minutes of the November 10th special meeting with the amendment that granting payment in lieu of taxes be stated in dollar amounts:

- Years 1-5 amended from 100% exempt to Payment to Political Subs of \$0.00;

- Years 6-8 amended from 90% exempt to Payment to Political Subs of \$1,467.57;

- Years 9-10 amended from 75% exempt; - Payment to Political Subs of \$3,668.93.

Second by Horgan. Roll Call Vote: Carpenter, yes; Kalis, yes; Jackson, yes; Horgan, yes; Dumas, yes. Motion passed.

Motion by Carpenter to authorize Karen Dumas and Raela Kalis to renew the maturing CD at the highest rate available. Second by Jackson. All members present voted in favor of the motion. Motion passed.

Motion by Dumas to approve the financial report. Second by Kalis. All members present voted in favor of the motion. Motion passed.

COMMUNICATIONS:

• **Industrial Park:** Frank LeTexier had inquired if the city would be open to selling lots in the industrial park for construction of cold storage units or a mobile home park. The auditor will contact Mr. LeTexier and ask him to prepare a proposal.

• **Self Help:** Notification was received that the Pembina County Commissioners have discontinued the Self-Help Program.

COMMITTEE REPORTS:

• **Municipal Services, Building Permits, Streets, and Alleys:**

Discussion held on lagoon deficiencies in cell #2. Dean Helstrom addressed the council on the process of having Bolton and Menk apply for a PAR grant to cover lagoon engineering and sewer televising expenses. Decision to move forward ballad until the next meeting. Mr. DuBois will contact the NDEQE for clarification on updating standards.

Discussion held on garbage left at the landfill gate. It was decided that since the garbage was not dumped on city property the County should issue a citation.

• **Police, Fire, and Traffic:** Nothing.

• **Financial & Economic Development Corp:** Nothing.

• **Board of Health, City Buildings, and Recreation:** Clarification was given to the swimming pool fundraising committee that donation money would not be used in construction of the bathroom portion of the project. The fundraising committee will adjust their goal from \$2 million to \$1.3 million dollars.

Motion by Carpenter to approve all bills presented. Second by Jackson. Roll call: Carpenter, yes; Kalis, yes; Jackson, yes; Horgan, yes; Dumas, yes. Motion passed.

November Bills 2025: Advanced Business Methods \$272.88; Blue Cross Blue Shield \$4,268.10; Cascade Engineering \$914.00; Cavalier Chronicle \$341.76; CB Grocery \$37.06; Colonial Life \$217.80; Elan Financial Services \$1,333.59; Evolv Inc. \$25.00; Ferguson Waterworks \$2,147.00; Fleming, DuBois & Fleming \$1,540.00; Grand Forks Utility Billing \$26.00; Greg Hornung Farms \$86.44; Jared Johnson \$300.00; Little Frontier Clinic \$150.00; Mar-Kit Landfill \$2,461.50; McCurdy Inc. \$623.01; MDU \$606.31; MT Gutters \$3,240.00; NK Plumbing LLC \$6,340.25; Nodak \$149.24; Northdale Oil Inc. \$983.37; Northeast Regional Water \$116,657.55; One Call Concepts \$24.30; Ottertail \$2,759.09; Premium Waters Inc. \$71.93; Railroad Mgmt Co. \$458.76; Schill's Shop \$62.90; Stanhope Plumbing \$159.52; State Side Electric LLC. \$318.40; Teamlab \$1,330.18; United Communications \$479.06; Verizon \$191.97; Verizon Connect \$31.90; Vestis \$43.68; Walhalla Building Center \$180.05; Walhalla CoOp Oil \$166.30; Michael Cook \$3,465.34; Jacob Johnson \$3,319.76; Tammy Olson \$992.12; Chris Trupe \$3,913.10; Michelle Seht \$626.48; John Rock McDonald \$307.83; Zelda Hartje \$363.63; Mary A Mostad \$24.01. **Total \$60,011.17.**

OLD BUSINESS:

• **DOT Speed Sign:** A cost estimate was not available at this time.

• **Website Update:** Motion by Jackson to approve the quote for \$1,500.00 and move forward with updating the website. Second by Dumas. Roll call: Carpenter, yes; Kalis, yes; Jackson, yes; Horgan, yes; Dumas, yes. Motion passed.

• **Tree Expenses:** A review of qualified expenses will be completed to see if the \$2.00 per capita requirement for 2025 can be met.

• **Tax Incentives:** Motion by Carpenter to have placed on the ballot at the June election the question of whether or not the City shall have the approval of exemption of property tax for a yes or no vote. Second by Jackson. All members present voted in favor of the motion. Motion passed.

NEW BUSINESS:

• **Water Expo:** Motion by Carpenter to approve Chris Trupe's attendance at the Annual Water Expo in Fargo. Second by Kalis. Roll Call: Carpenter, yes; Horgan, yes; Jackson, yes; Dumas, yes; Kalis, yes. Motion Passed.

• **Sales Tax Ordinance:** Motion by Carpenter to begin the process for removing ordinance section 17.0102 stating no single transaction involving one or more items is subject to a tax in excess of \$50.00. Second by Kalis. All members present voted in favor of the motion. Motion passed.

• **2023 Financial Review:** Motion by Jackson to make a journal entry adjustment to the January 2023 general fund beginning balance in the amount of \$11,705.06 per the recommendation of the state auditor's office. Second by Kalis. All members present voted in favor of the motion. Motion passed.

• **Letter of Support:** Motion by Kalis for the City to write a letter in support of Countryside Boarding. Second by Jackson. All members present voted in favor of the motion. Motion passed.

• **Floodplain Ordinance:** The Department of Water Resources has mandated updating of floodplain ordinances. Mr. DuBois will present the updated ordinance at the January meeting.

• **Insurance Updates:** The auditor gave an explanation of updates needing to be made to the city's insurance policies regarding covered equipment, fire dept equipment, airport hangar, firehall addition, and park storage shed.

OTHER BUSINESS:

• Mr. DuBois informed the council that the cemetery has been listed as an heir of an estate, and he is acting as the contact person for this matter.

• Motion by Carpenter to adjourn. Second by Dumas. All members present voted in favor of the motion. Motion passed. Meeting adjourned 8:32 P.M.

John Rock McDonald, Mayor
Michael Cook, Auditor
(December 10, 2025)

City of Pembina Snow Removal Ordinances and Rules:

In North Dakota, it is illegal to shovel or blow snow from driveways and sidewalks onto city streets.

Make sure to place snow from sidewalks and driveways in your own yard or boulevard. Be aware of visibility issues that may be created if snow is piled on the boulevard: for yourself and/or your neighbors. Do not place snow in the street; residents or businesses who do so may face a fine up to \$500.

3.0210 Removal of Snow and Ice from Sidewalk

It shall be, and hereby is declared to be, the duty of the owner or occupant of each lot in the City to remove from the sidewalk in front of or along the same, any ice or snow which forms, accumulates or obstructs such sidewalk, within twenty-four (24) hours after the ice forms or the snow ceases to fall thereon. Where the ice accumulated is of such character as to make the removal thereof practically impossible, the sprinkling of ashes or sand thereon within the time specified for removal in such manner as to make such sidewalk safe for the travel of pedestrians thereon, shall be deemed a compliance with the provisions of this article.

3.0211 Removal of Snow and Ice by City

In case the owner of any lot in the City refuses or neglects to remove such ice and snow from the sidewalk in front of or along a lot therein, within the same time above stated or refuses to sprinkle ashes or sand on the same within the time specified for removal in such manner as to make such sidewalk safe for travel of pedestrians thereon, the same may be removed by or under the direction of the city engineer or street superintendent of the City, or ashes or sand sprinkled thereon, and the necessary expenses shall be charged against the abutting property by special assessment in the manner prescribed by law. (Source: North Dakota Century Code section 40-29-18).

3.0212 Assessments by Street Superintendent When Work is Done by City

Whenever the street superintendent shall, pursuant to Section 3.0211 of this article, remove or cause to be removed any snow or ice from any sidewalk or sidewalks along or in front of any building, grounds or premises, the street superintendent shall assess the cost of the same against said property, and on or before the first day of May in each year, make and file in the office of the city auditor a list showing separately the amount chargeable and assessed against each lot and tract and stating the name of the owner of each lot or tract as known to the street superintendent. (Source: North Dakota Century Code section 40-29-18).

3.0213 Snow and Ice Removal Assessments, Publication by Auditor, Hearing by City Governing Board

The city auditor shall give notice by publication in the official newspaper of the hearing and confirmation of such report and assessment at the regular June meeting of the City governing board, notifying all persons objecting thereto to appear and present their objections. The notice shall be published once each week for two (2) consecutive weeks, the last publication to be not less than eight (8) days before the date fixed for the hearing. At the June meeting of the City governing board or at such later meeting as the hearing and confirmation of such assessment may be adjourned to, the City governing board shall consider said assessment and shall hear any objections thereto or to any part thereof, and after revising and correcting the same, if necessary, it shall approve and confirm the list. The city auditor shall attach to such list the city auditor's certificate that the same is correct as confirmed by the City governing board and shall file the same in the city auditor's office. The assessment shall be certified to the county auditor by the city auditor in the manner provided in section 40-24-11 of the North Dakota Century Code. (Source: North Dakota Century Code section 40-29-19, 40-29-20).

3.0214 Street Cleaning - Snow Removal

Whenever in the judgment of the governing body or the city engineer or street superintendent of the City, it shall be necessary that streets, alleys or public ways in the City shall be cleared of snow or ice or be cleaned by the use of street sweepers or other methods of cleaning such streets, or for marking for traffic purposes, the ordinances of the City regulating the parking of automobiles, trucks and other motor vehicles shall be suspended and it shall be unlawful for any automobile, truck or other motor vehicle to be parked or left standing between the hours hereinafter mentioned and during the period of time during which the said parking ordinances are suspended.

3.0215 Notice - Snow Removal or Street Cleaning

Whenever it becomes necessary to remove snow or ice or to sweep and clean streets, or to mark streets for traffic purposes in the City there shall be designated by the city engineer or street superintendent the area and streets to be cleared, cleaned or marked and the time during which such activity will be done by the posting of such information in the area affected or some other means of public notice.

Teri Stoiber, Pembina City Auditor
(December 10, 24, 2025
& January 7, 2026)

Valley-Edinburg District #118 School Board Meeting Minutes Tuesday, Nov. 25th, 2025 – 7:00am Crystal, ND

Meeting called to order by President, Jackson Hall.

Present: Jackson Hall, School District #118 President; Natalie Cameron, Vice President; Joe Gullickson, Caitlin Evenson, Krystyna Langerud, Brian Reilly, Andrew Moquist, School Board Members; Kierstin Hutt, Superintendent; Anyssa Hunter, Business Manager; Steph Nilson, Elementary Principal; Jordan Hollingsworth, High School Principal. Absent: Natalie Cameron.

Approval of Consent Agenda: (November Agenda, November 13th Special Meeting Minutes, October Regular Meeting Minutes, October Bills). MS: Evenson – Moquist. Motion Carried.

Approval of Financial Reports—

(Hunter gave report):

• District General Fund – Beginning Balance \$2,163,822.76, Ending Balance \$2,307,960.26.

Special Reserve Fund – Beginning Balance \$114,261.42, Ending Balance \$114,436.09.

• Building Fund – Beginning Balance \$36,996.73, Ending Balance \$36,998.51.

• Hot Lunch Fund – Beginning Balance \$5,691.29, Ending Balance \$2,975.27.