

# Public notices

## McLean County Commission Proceedings minutes

**Tuesday, February 11, 2025**

The first regular February meeting of the Board of Commissioners was called to order at 8:30 a.m. by Chairperson Steve Lee. Present were Commissioners Lee, Steve Cottingham, and Curt Olson. Also present were Auditor Beth A. Knutson; Administrative Assistant/ Receptionist Lynda Snyder; Chief Deputy Sheriff Richard Johnson; Road Superintendent James Grey; Assistant Road Superintendent Travis Verke; Holly Brekhus; Garrison Chief of Police Travis Tesch; and Jan Clark.

Moved by Olson, seconded by Cottingham, to approve the minutes of the previous regular meetings held on January 7, 2025 and January 22, 2025, as submitted.

Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Foss informed the commission of the following promotions in the Sheriff's Department: Cody Meadows was promoted to Patrol Lieutenant and Jericho Swanson was promoted to Patrol Sergeant. Foss presented proposed pay increases in light of the promotions Cody Meadows adjusted to \$78,008.28 and Jericho Swanson adjusted to \$59,570.90. An additional adjustment was requested for Jailer/Dispatcher I Daniel Lukach in recognition of prior experience amounting to \$60,860.30. Foss requested all proposed adjustments have a retroactive date of February 1, 2025.

Moved by Olson, seconded by Cottingham, to approve all salary adjustments as proposed retroactive to February 1, 2025. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Grey presented an update on department operations reporting that snow removal is being finished and all equipment is working well. He also stated that work continues in the shops.

Grey informed the Board that the belly dumps and gravel reclaimers previously approved for purchase have arrived. He went on to say that he would like to test drive some track skid steers that were budgeted for.

Grey discussed issues with a plow truck that was repaired stating that the transmission is going out. The truck will be repaired in the shop to get through the season. Verke stated that they continue to look for a deal to purchase a used plow truck. Grey added that there are budgeted dollars that could be moved from other accounts and the auction funds may also be used for the purchase. Discussion followed.

Moved by Olson, seconded by Cottingham, to authorize purchase of a plow truck not to exceed \$105,000, if the opportunity presents itself. The Auditor must authorize this purchase if it cannot be approved at a commission meeting prior to purchase. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Grey stated that one of the department's mowers needs to be replaced and he has been looking at a John Deere mower that is comparable to the Schulte models that we have been purchasing though cheaper and with parts that are more readily available.

Grey requested approval to raise the rates charged to the townships for summer maintenance and snow removal. The rates have not been increased since 2017 and do not cover the costs. Discussion followed.

Moved by Cottingham, seconded by Olson, to raise the current billable rate from \$125 to \$140 per hour for motor grading and from \$140 to \$160 per hour for snow removal. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Johnson requested permission to advertise for one or more Patrol Deputy positions that are vacant. Discussion followed.

Moved by Cottingham, seconded by Olson, to authorize advertising for one or more patrol deputy positions. Discussion followed. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson informed the commission that interpretive services are required at the jail in order to comply with state inspection rules. Discussion followed.

Moved by Olson, seconded by Cottingham, to create an account with Language Link for required interpreter services. Johnson stated that we are only charged per instance when the service is used and does not require a paid subscription for the service. Discussion followed. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None.

Motion carried.

Brekhus presented information on funds received as part of the North Dakota Opioid Settlement Fund Grant. She stated that she would like to coordinate with the County's Public Health Department to create a task force to consult with the States Attorney and request funds for the services allowed. Each county is able to use the funds to address a wide array of categories and political subdivisions may not all choose the same services.

Tesch was present to discuss training opportunities for the Garrison Police Department and requested opioid funds to pay for it. The training is an annual subscription to PoliceOne Academy, Dr. Gilmartin Courses, and Echelon Front Leadership training series through Lexipol. Utilizing this training platform will reduce travel costs as the training is all done online. Discussion followed.

Moved by Cottingham, seconded by Olson, to authorize using a portion of the Opioid Settlement on training for the Garrison Police Department, pending review for compliance by the States Attorney, in the amount of \$1,371.90. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 9:04 a.m. Chairperson Lee reconvened the meeting at 9:08 a.m.

Knutson requested permission to replace the motor pool vehicle used by the Assessor in the tax director's office. She stated that the Taurus is still not working. The current vehicle used by the Assessor will be transferred for use as a general motor pool vehicle replacing the Taurus. Knutson went on to state that a 2025 Dodge Durango would be leased through Enterprise using the ARPA funding to pay for the lease at least through 2026. Commissioner Lee asked if purchasing the vehicle had been considered rather than leasing the vehicle. Discussion followed.

Moved by Olson, seconded by Cottingham, to approve ordering a 2025 Dodge Durango whether it is leased or purchased. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

NDSU Extension Agents Sarah Bedgar and Kamile Moderegger joined the meeting to discuss department operations.

Moved by Cottingham, seconded by Olson, to approve the Transfer of Funds Resolution and the McLean County Auditor's Sweep Account Transfer of Funds Resolution. Discussion followed. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

McLean County Sweep Account Transfer of Funds Resolutions are on file in the McLean County Auditor's Office.

TRANSFER OF FUNDS RESOLUTION

Be it resolved, that the McLean County Board of Commissioners approves the following transfers of funds to between TruCommunity Bank accounts as follows:

Transfer \$695,000 from General Checking (20030090) to Sweep Account (20907080) on 1/6/25

Transfer \$155,000 from General Checking (20030090) to Sweep Account (20907080) on 1/7/25

Transfer \$175,000 from General Checking (20030090) to Sweep Account (20907080) on 1/8/25

Transfer \$100,000 from General Checking (20030090) to Sweep Account (20907080) on 1/9/25

Transfer \$2,200,000 from Sweep Account (20390002) to General Checking (20030090) on 1/10/25

Transfer \$560,000 from General Checking (20030090) to Sweep Account (20907080) on 1/13/25

Transfer \$75,000 from Sweep Account (20390002) to General Checking (20030090) on 1/14/25

Transfer \$910,000 from General Checking (20030090) to Sweep Account (20907080) on 1/16/25

Transfer \$505,000 from General Checking (20030090) to Sweep Account (20907080) on 1/17/25

Transfer \$15,000 from Sweep Account (20390002) to General Checking (20030090) on 1/21/25

Transfer \$615,000 from General Checking (20030090) to Sweep Account (20907080) on 1/22/25

Transfer \$205,000 from General Checking (20030090) to Sweep Account (20907080) on 1/23/25

Transfer \$130,000 from General Checking (20030090) to Sweep Account (20907080) on 1/25/25

Transfer \$470,000 from General Checking (20030090) to Sweep Account

(20907080) on 1/27/25

Transfer \$70,000 from General Checking (20030090) to Sweep Account (20907080) on 1/28/25

Transfer \$175,000 from General Checking (20030090) to Sweep Account (20907080) on 1/29/25

Transfer \$235,000 from General Checking (20030090) to Sweep Account (20907080) on 1/30/25

Transfer \$635,000 from Sweep Account (20390002) to General Checking (20030090) on 1/31/25 Approved this 11th day of February, 2025.

Steve Lee, Chairperson  
Beth A. Knutson, Auditor  
Knutson presented the Pledge of Securities received from TruCommunity Bank. The total public deposits were \$22,963,749.19 and the total pledged securities were \$24,272,248.83 on January 31, 2025.

Moved by Olson, seconded by Cottingham, to accept the Pledge of Securities from TruCommunity Bank. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson presented information on House Bill 1591 that will provide funding to County Fair Boards and potential matching funds provided by the Ag Commissioner. Discussion followed.

Moved by Olson, seconded by Cottingham, to send a letter of support for House Bill 1591. Knutson stated she will draft the letter and send it this week. Discussion followed. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Chairperson Lee recessed the meeting at 9:42 a.m. Chairperson Lee reconvened the meeting at 9:48 a.m.

Knutson started discussion on state aid disbursements and the possibility of changing the county disbursement to add in new political subdivisions. Organized townships have to be disbursed based on 1996 data. The remaining portion of the aid not provided to organized townships can be disbursed however the county sees fit. Knutson stated that the percentages of the non-township portion need to be reassessed, for example we now have eight ambulance districts and distributions are based on only three. Knutson will look at it in detail to make sure distribution is more equitable and will report the changes at a later meeting.

Moved by Olson, seconded by Cottingham, to recalculate the state aid distribution percentages based on current taxable values of the current political subdivisions. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Knutson stated that per Century Code, maintenance of the Conklin Cemetery was taken over by the County. Building and Maintenance Supervisor Curt Malo notified Knutson that a grave marker for an unidentified individual needs to be replaced as it is damaged. Discussion followed.

Moved by Cottingham, seconded by Olson, to authorize purchase of the permanent grave marker for the unidentified remains. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Knutson presented the Flexible Transportation Program Funding Reimbursement request sent to the North Dakota Department of Transportation for Project Number FXS-2841(053) in the amount of \$24,876 for signing.

Received and ordered filed the fee collection report from the Recorder's Department for the month of January in the amount of \$6,715.00 Received and ordered filed the fee collection report from the Sheriff's Department for the month of January in the amount of \$1,465.81.

Moved by Cottingham, seconded by Olson, to change the regular commission meeting from February 18, 2025 at 8:30 a.m. to February 25, 2025 at 8:30 a.m. due to scheduling conflicts. Roll Call Vote: Aye: Olson, Cottingham, and Lee. Nay: None. Motion carried.

Moved by Cottingham, seconded by Olson, to change the regular commission meeting from March 4, 2025 at 8:30 a.m. to March 11, 2025 at 8:30 a.m. and March 18, 2025 at 8:30 a.m. to March 25, 2025 at 8:30 a.m. Roll Call Vote: Aye: Cottingham, Olson, and Lee. Nay: None. Motion carried.

Moved by Olson, seconded by Cottingham, to approve the following vouchers for payment:

VOUCHER/CHECK REMIT NAME  
DESCRIPTION AMOUNT  
UNPAID VOUCHERS  
1037 BENJAMIN GEHRING MONTHLY CORONER FEE 1,000.00, 1037 CHASE DRUG STORE INMATE MEDS

1,172.03, 1037 CITY OF WASHBURN WATER 77.92, 1037 CITY OF WASHBURN COURTHOUSE - SEWER/ WATER 96.04, 1037 DAVID J HINTZ WATER STORAGE AGREEMENT 3,584.00, 1037 DIFFELY'S REPAIR, LLC OIL 578.70, 1037 DIFFELY'S REPAIR, LLC TIRE ROTATION, AIR FILTER 316.99, 1037 EMINETH PLUMBING LLC REPAIR LEAK HYDRONIC CPL 460.00, 1037 EMINETH PLUMBING LLC REPLACE 3 WAY CONTROL VALVE 1,922.44, 1037 GARRISON FARMERS UNION OIL CO BATTERY 328.90, 1037 GARRISON RURAL WATER DISTRICT PARK RURAL WATER USAGE 75.00, 1037 GERARD GOVEN WATER BOARD 1,000.00, 1037 GERARD GOVEN MILEAGE 128.92, 1037 GOETZ FUNERAL HOME INC MONTHLY CORONER FEE 1,000.00, 1037 GUARDIAN LOCK AND SECURITY HINGES, BUTTON INSTALL 2,785.78, 1037 HIWAY 83 EXPRESS GASOLINE 63.39, 1037 HIWAY 83 EXPRESS GAS-MOTOR POOL 17.03, 1037 INFORMATION TECHNOLOGY DEPT WAN, OFFICE 365, ADOBE, VPN 1,443.65, 1037 INFORMATION TECHNOLOGY DEPT INTUNE 12.00, 1037 INFORMATION TECHNOLOGY DEPT OFFICE 365 BASIC 424.00, 1037 INFORMATION TECHNOLOGY DEPT FOSS, KNUTSON, HORNSTEIN VPN 25.00, 1037 INFORMATION TECHNOLOGY DEPT 1ST DITRICT HEALTH WAN 72.08, 1037 INFORMATION TECHNOLOGY DEPT WAN 720.84, 1037 INFORMATION TECHNOLOGY DEPT ADOBE-AUDITOR 31.25, 1037 INFORMATION TECHNOLOGY DEPT MISC RECURRING BILLING 2,633.69, 1037 INFORMATION TECHNOLOGY DEPT DES WAN, ADUF, VPN 77.08, 1037 INFORMATION TECHNOLOGY DEPT RECORDER-VPN 10.00, 1037 INFORMATION TECHNOLOGY DEPT AZURE AD PLAN 7.10, 1037 KENS BODY SHOP IMPOUNDS 2,100.00, 1037 LYNN OBERG WATER BOARD 1,085.05, 1037 MAIN STREET MARKET INMATE MEALS FOR JAN 5,155.47, 1037 MARCO CONTRACT PAYMENT 1,860.90, 1037 MCLEAN COUNTY AUDITOR JANUARY POSTAGE 11.20, 1037 ND SHERIFFS AND DEPUTIES ASSN 2025 DUES 500.00, 1037 ND VSO ASSOCIATION 2025 SPRING CONFERENCE 170.00, 1037 NDCCAA CORRECTIONAL ADMIN ASSOC DUES 100.00, 1037 NORTH COUNTRY VET CLINIC VACCINES 80.00, 1037 OTTERTAIL POWER COMPANY COURTHOUSE ELECTRIC 3,622.28, 1037 OTTERTAIL POWER COMPANY UTILITIES 2,682.65, 1037 SCOTTS HARDWARE SWIFFER WET JET PADS & BATTERIES 51.47, 1037 SHANNON JEFFERS WATER BOARD 1,151.87, 1037 TYLER TECHNOLOGIES INC POST GO LIVE ASSIST-TAX BILLING 1,812.50, 1037 VANGUARD APPRAISALS INC SERVICE FEES 5,500.00, 1037 WATER PURITY INC WATER 24.00, 1037 WESTERN FRONTIER INS AGENCY RENEW NOTARY BOND-DIANE 100.00, 1037 WILTON FARMERS UNION OIL CO OIL 152.10 HIGHWAY DEPARTMENT

1038 B AND F FASTENER SUPPLY CO NUT, SCREWS, HAMMER DRILL, ETC 659.04, 1038 B AND F FASTENER SUPPLY CO HEX NUTS 17.77, 1038 BENCO EQUIPMENT UNLOADER VALVE 20-127 84.40, 1038 DAKOTA FLUID POWER INC CYLINDER REPAIR ON 13-083 198.13, 1038 EQUIPMENT BLADES INC. PLOW TRUCK BLADES 35,000.00, 1038 GARRISON CITY WATER/SEWER/GARBAGE 61.03, 1038 GARRISON FARMERS UNION OIL CO LP 15.30, 1038 HIGHWAY 83 LAWN LEISURE INC LINK CLVS, MARKING SPRAY 19.68, 1038 HOLIDAY INN FARGO NDACO CONFERENCE 396.00, 1038 MCLEAN COUNTY IMPLEMENT LLC PARTS 1,130.68, 1038 MCLEAN COUNTY IMPLEMENT LLC SHOP SUPPLIES 292.39, 1038 MCLEAN COUNTY IMPLEMENT LLC GRAVEL RECLAIMERS 47,660.00, 1038 ND ASSOCIATION OF COUNTIES PRE-EMPLOYMENT, RANDOM TEST 124.64, 1038 NDACO RESOURCES GROUP 2025 DRUG & ALCOHOL ANN FEE 793.80, 1038 NORTH CENTRAL INTERNATIONAL, LLC PARTS 78.44, 1038 NORTH CENTRAL INTERNATIONAL, LLC OIL 81.28, 1038 NW TIRE TIRES 13,741.20, 1038 OTTERTAIL POWER COMPANY SHOP ELECTRIC 716.79, 1038 PRODUCTIVITY PLUS ACCOUNT SPRING FOR 19-154 64.61, 1038 RDO EQUIPMENT CO 2024 TRAILERS 134,800.00, 1038 WAGON WHEEL LUMBER INC PAINT & 2X8 10" 126.38, 1038 WEBER ELEC-

TRIC INC INSTALL PHOTO EYE -SHOP 375.00, 1038 WILTON FARMERS UNION OIL CO OIL 726.00

DIRECT DEPOSIT  
1039 ALEXANDER D TORREZ MEAL REIMB LESS ADVANCE 272.00, 1039 ANNA SIX DOMINOS FOR JAIL 14.99, 1039 ANNA SIX EMS TRAINING 21.00, 1039 ARLAN SWANSON MEAL REIMB 472.00, 1039 ASHLEY DEHAVEN NURSING HOURS 2,560.00, 1039 CODY MEADOWS MEAL REIMB 472.00, 1039 CURT MALO REIMB CELL PHONE 30.00, 1039 ELIZABETH PATTERSON REIMB CELL PHONE 30.00, 1039 JAN HANSON REIMB CELL PHONE 30.00, 1039 KAMILE MODEREGGER REIMB CELL PHONE 30.00, 1039 KAMILE MODEREGGER REIMB FOR PROGRAMMING SUPPLIES 382.58, 1039 KAMILE MODEREGGER REIMB FOR NDNC REGISTRATION FEE 88.00, 1039 KAYLA L OBERLANDER REIMB CELL PHONE 30.00, 1039 RYAN OBERG REIMB CELL PHONE 30.00, 1039 SARAH BEDGAR REIMB CELL PHONE 30.00, 1039 TRAVIS R VERKE REIMB FOR CELL PHONE 30.00

NDPERS  
1043 NDPERS HEALTH & LIFE INS 207,554.38, 1044 NDPERS JAN 2025 PAYROLL 95,327.30, 1045 NDPERS JAN 2025 PAYROLL 7,946.00

ON DEMAND/MANUAL CHECKS  
1026 AFLAC MONTHLY PREMIUM 1,359.77, 1027 DELTA DENTAL DENTAL INS PREMIUMS 7,177.33, 1028 COLONIAL LIFE INS PREMIUMS 183.54, 400800 BRAVERA WEALTH MONTHLY CONTRIBUTIONS 1,309.59, 400801 AVESIS/FSL VISION INS PREMIUMS 1,646.39, 400802 FRATERNAL ORDER OF POLICE DUES 74.00, 400803 RODENBURG LAW FIRM GARNISHMENT 1,314.44, 400804 USABLE LIFE CANCER INS PREMIUMS 106.48, 1031 ND CHILD SUPPORT ENFORCEMENT CHILD SUPPORT 2,045.00, 1032 OHIO CHILD SUPPORT PAYMENT CHILD SUPPORT 457.87, 400805 DACOTAH PAPER PAPER TOWEL, FOIL, DETERGENT 320.43, 400806 MILITARY-CASH REVELYST SALES GLOCK AND LEG STRAP ADAPTER 1,283.40, 400807 ANARCHY OUTDOORS TACTICAL WINTER JACKETS 3,430.26, 400808 APEX DEFENSE ESTIMATE NO. 1049JZ 18,034.35, 400809 DACOTAH PAPER TP, TISSUE, SOAP, ETC. 429.07, 400810 MOORE ENGINEERING PAINTED WOODS, MISS RIVER BANK 24,814.85, 400811 NDACO RESOURCES GROUP FEB 2025 SUPPORT CONTRACT 4,940.00, 400812 NW TIRE OIL CHANGES, ALIGNMENT 245.85, 400813 QUDIENET LEASING LEASE PAYMENT 147.63, 400814 SUMMIT FIRE PROTECTION ALARM TESTING AND INSPECTION 548.00, 400815 US FOODS INMATE MEALS 1,246.11, 400816 ND Secretary of State NOTARY APP FOR KELSEY RENNER 36.00, 1042 WEX BANK GASOLINE 13,871.37, 400817 ND ATTORNEY GENERAL MONTHLY 24/7 SOBRIETY PROG 1,175.00, 400818 GARRISON DIV CONSERV DISTRICT DISB MONTHLY COLL 28,016.80, 400819 MCLEAN FAMILY RESOURCE CENTER DISB MONTHLY COLL 210.00, 400820 ND STATE TREASURER STATE TAX & DOMESTIC VIOLENCE 27,134.83, JANUARY PAYROLL A DETAILED LIST OF PAYROLL FUNDS EXPENDED IS AVAILABLE FOR PUBLIC INSPECTION ANYTIME DURING REGULAR BUSINESS HOURS IN THE MCLEAN COUNTY AUDITOR'S OFFICE. 498,150.67

P-CARD FUNDED PURCHASES  
1040 ALLSTATE PETERBILT OF BISMARCK COOLANT THERMOSTAT & FUEL TANK 274.09, 1040 AMAZON SHARPIES, FOLDERS 59.17, 1040 AMAZON TONER, PAPER, DRY ERASE MARKERS 458.20, 1040 AMAZON SD CARD, ADDRESS LABELS, PRINTER 122.73, 1040 AMAZON 12 PC WOODEN PLATTERS 137.98, 1040 AMAZON CHARGING CABLES, USB CHARGER 59.83, 1040 AMAZON IPAD, CASE AND PENCIL 434.95, 1040 AMAZON WALL FOLDERS, POST IT NOTES, ETC 399.27, 1040 AMAZON UNDERCARRIAGE PRESSURE WASHER 134.98, 1040 AMAZON SURGE PROT, LABELS, CABLE TIES 26.32, 1040 AMAZON EMERGENCY LIGHT BAR, AIR FILTERS 1,347.04, 1040 AUTO VALUE BISMARCK PARTS, FUEL/OIL/GREASE 3,534.19, 1040 CIRCLE SANITATION GARBAGE PICKUP 909.75, 1040 DAKOTA DUST-