# LEGALS

## WILTON PUBLIC SCHOOL DISTRICT #1
## WILTON HIGH SCHOOL CAFETERIA
## SEPTEMBER 17, 2025
## 6:00 PM REGULAR MEETING

Call to order / Pledge of Allegiance

In attendance Board Members Jessica Oswald, Troy Speten, Jason Gregoryk, and Kylee Schuh, Superintendent Andrew Jordan, Business Manager Jenna Kirchmeier, Principals Macy Wood and Cori Hilzendeger, and Athletic and the Activities Director Trevor Yetterboe. Board Member Jesse Biesterfeld was absent.

I. Approval of Agenda Gregoryk/Schuh moved to approve the agenda. All in favor. Motion carried.

II. Approval of Consent Agenda Gregoryk/Schuh moved to approve the consent agenda as presented. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

A. Approval of Minutes

August 27, 2025, Regular Meeting

September 4, 2025, Wilton-Wing Coop Meeting

September 12, 2025, Planning Committee Meeting

B. Presentation of Bills AMAZON.COM1,526.3, CONSOLIDATED CONSTRUCTION CO. 548,306.32, CRIMINAL RECORDS SECTION 120.00, DAKOTA COMMUNITY BANK&TRUST 500,000.00, G&R CONTROLS, INC (359.11), HORACE MANN COMPANIES 39.90, JPMORGAN CHASE BANK 11,359.19, Kindschi, Kathy 205.00,

MAGIC-WRIGHTER, INC 34.95, ND SCHOOL BOARDS ASSOCIATION 3,709.93

NDCTE 175.00, NDPERS 3,231.76, QUILL CORPORATION 166.92

, SARDELI, KATHY 264.00, SCHMIDT, KAREN 145.00, SEIME, REBECCA 240.00 , SIMMONS, TIM 240.00,

STEIN'S, INC. 364.80, WORKFORCE SAFETY & INS.4,542.69, ZAPPE, PETER 205.00

C. Financial Reports

General Fund - Revenue $315,170.10, Expenditures $149,633.23, Balance $1,554,921.36

Special Reserve Fund - Revenue $62.92, Expenditures $0, Balance $103,402.92

Building Fund - Revenue $567,962.04, Expenditures $562,539.98, Balance $556,590.54

Hot Lunch Fund - Revenue $24,567.17, Expenditures $-72.07, Balance $43,504.27

Co-Curricular Fund - Revenue $4,400.22, Expenditures $2,697.63, Balance $196,188.81

Coop Fund - Revenue $4,407.00, Expenditures $20,628.43, Balance $14,788.21

Sinking and Interest Fund - Revenue $820.43, Expenditures $497,075.38, Balance $261,290.07

D. Approval of Governance Policy Review

a. GP 1, 2

b. SE 1, 2, 3

E. Administrative Policies Updated

III. Public Comment

No public comment.

IV. Standing Reports

A. Athletics/Activities Report- Southern McLean Football Varsity had 28 players out for football and 11 are from Wilton, Wing has nobody out this year. Roughriders are 4-0 and are hosting Central McLean for Homecoming. Southern McLean Junior Football had 21 players this year, 9 from Wilton and 1 from Wing. Kevin Johnson is coaching from Wilton. Southern McLean Cross Country had 21 athletes out 11 from Wilton, 7 girls and 4 boys, 0 from Wing. Wilton-Wing Miners Varsity Volleyball had 22 girls out 9-12, 3 of the girls are from Wing. Wilton-Wing Miners JH Volleyball had 18 girls out, 6 are from Wing. Elementary Girls Basketball had 16 girls out, 1 from Wing.

B. Principal's Report- AimsWeb and ND A+ Interim testing has begun for K-10th grade students. Teachers and administration will be review results and make instructional decisions. Fall online enrollments for students: CTE - Ag -2, FACS - 2, Graphic Design - 2, Foreign Language - 2, Art - 4, Advanced Manufacturing - 2, Architecture and Construction - 4, Energy - 2, Transportation - 2, Information Technology - 38 (20 Cybersecurity), Building Trades - 1, Health Science - 8. Approximately 20 are taking CTE courses for dual credit, Center for Distance Education - 4, College Courses 8, and AP math class in house - 5. Miss Meier, the counselor, is organizing the first college fair day for secondary students. The beginning of the year brings lots of annual training for the principals: homeless/foster care, Title I, 504, Edutech, report cards, CTE, etc. NDSEAL came in to do the annual teeth checkups on the 10th. We had around 25 students. Elementary Data Day was held on the 15th. We meet annually with the McLean County Human Service Zone to discuss needs and programs. Our first staff PD Day is September 29th. Mr. Jordan is organizing this training. Elementary students are starting to go on Fall field trips.

C. Superintendent Report- McLean County Sheriff's Department received a grant to conduct an Active Shooter Drill. They chose Wilton because they wanted to strengthen communications with Burleigh and McLean. This will occur on our first PD Day, September 29th at the school. Superintendent Jordan will be sending communication out to the community as we get closer letting them know of what is going on. We will take Friday October 3rd off for students so we can get teachers organized in the new space. Monday, October 6th will be the first day in the new classrooms. Superintendent Jordan has attached his yearly goals in this board packet. NDSBA Conference is on October 9th and 10th in Bismarck. NDCEL Fall Conference is October 15th - 17th in Bismarck.

V. Committee Reports

A. School Board Committees

Wilton-Wing Coop Committee- This committee meeting approved the Wilton-Wing Coop budget for this fiscal year.

Planning Committee Meeting- This committee reviewed this year's final budget and talked about long-range financial planning.

B. Building Level Committees, No Building Level Committees to report at this time.

VI. Unfinished Business

A. Building Project Update- Superintendent Jordan provided an update on the dumpster placement. There is space available for two dumpsters at the original location, and the administration has explored various options for the placement of a third dumpster. The recommended location for the third dumpster is in front of the school, next to the CTE driveway. Gildea Concrete Construction Inc. submitted a bid in the amount of $6,270.00 for the cement slab and retaining wall. Gregoryk/Speten moved to hire Gildea Concrete Construction Inc. for the project. Board Member Speten inquired why the east side of the school could not be used. Superintendent Jordan explained that drainage issues on that side, the presence of a curb, and the need for dump truck access make that location unsuitable. Further discussion was held among board members regarding possible alternative sites. Board Member Schuh asked if three dumpsters were necessary; Superintendent Jordan confirmed that three are needed to meet the school's waste management needs. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried. Apple TVs in the new commons area, Tricorn was unable to get the new system working with the TV's that were purchased. Prairie Engineering decided to donate $2500 to purchase the commercial TV's and mounts that are needed to get this audio to work. Discussion on hydroseeding for a "Green Space" on the north end of the new building. They are still working on the cost logistics of this. Board Member Schuh asked what we are going to be doing with the area where the portables are located. The School Board decided to go on a walk about to look at the north side of the school, to help them visualize the area that needs to be hydroseeded. A special meeting may be needed.

B. Redwood- Superintendent Jordan provided information on the parking lot on Redwood property and reviewed all three options using crushed concrete. Gregoyrk/Speten moved to approve option 3 to add crushed concrete to the south side of Redwood instead of hydroseeding. This will allow approximately 50 parking spaces. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

C. Bus Barn Update- Superintendent Jordan provided an update on the roof, gutters, and garage. Andres Construction completed the bus barn roof. Midwest doors will be replacing the garage door on the 3-stall garage, we are still waiting for bids on gutters. Superintendent Jordan and Business Manager Kirchmeier presented the maintenance agreement that Midwest Doors had suggested for garage door maintenance.

D. Strategic Priority #2- Employee Growth and Retention-Admin will go through this priority with the board. Schuh/Gregoryk moved to approve the report on Strategic Priority #2 as compliant. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

E. 2025-2026 Final Budget- Business Manager Kirchmeier and Superintendent Jordan provided an overview of the final budget. Gregoryk/Schuh moved to approve the final budget for the 2025-2026 school year. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

F. 2025-2026 Final Certificate of Levy- Business Manager Kirchmeier and Superintendent Jordan went over the levy amounts for this fiscal year. Gregoryk/Schuh moved to approve the 2025-2026 Final Certificate of Levy as presented. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

VII. New Business

A. Football Field Lights- DSG took a look at the lights and provided an estimate on replacement cost. Wilton has 42 total poles 7 per pole at $1100 per light, total cost of lights $46,200.00 2 more poles $15,400.00 equals $61,600 plus $5000 labor $67,600. This is a preliminary discussion. Superintendent Jordan provided an update on where the Park Board is at with the lights as well.

B. Annual Compliance Report- Superintendent Jordan explained this report to the board and asked for approval. Gregoryk/Speten moved to approve the 2025-2026 Annual Compliance Report. Roll call vote: Schuh - yes, Speten - yes, Gregoryk - yes, Oswald - yes. Motion carried.

VIII. Other Items - Board Member Gregoryk asked Superintendent Jordan to explain how Northern Cass runs their school. Northern Cass is a personalized learning school; this school uses standards-based learning and students are not assigned a class grade such as first grade, second grade and so on. The School Board had some discussion on this and the undertaking it would be, but it is something the School Board would like to learn more about.

IX. Announcements- NDSBA Conference October 9 and 10 in Bismarck. National School Board Association Conference is in April. Anyone interested in attending should contact Business Manager Kirchmeier. Committee Meetings needed this month: Governance.

X. Next Meeting- Wednesday, October 22nd at 6pm,

XI. Adjournment 8:15pm

(11-06-25)

## WILTON SCHOOL DISTRICT #1 10/3/2025 AT 10:00AM GOVERNANCE COMMITTEE MEETING

In attendance: Board Members Jessica Oswald and Jason Gregoryk, Superintendent Andrew Jordan, and Business Manager Jenna Kirchmeier.

1. Policies: The committee reviewed the following items:

· HB 1165 – Election Information

· HB 1469 – Annual Statement of Interest

· SB 2269 – Recall Election

· BBA-E1 – Election Letter Notice

· BBA – School Board Elections and Terms of Office

2. Superintendent Evaluation Process: Superintendent Jordan will complete his portion of the Fall Performance Review Document and distribute it to the school board members. The Board President requested that members return their completed evaluations to her by October 15th, allowing time to compile the final Superintendent Evaluation.

The meeting was adjourned at 10:30am.

Board President Business Manager

(11-06-25)

## WILTON SCHOOL DISTRICT #1 9/17/2025 AT 5:30PM MILL LEVY HEARING

The Board reviewed the proposed mill levy allocations for the upcoming fiscal year, including the addition of a new levy area under the Board Discretionary Fund. The following maximum mill limits were noted:

· General Fund: 60 mills

· Board Discretionary Fund: 10 mills

· Miscellaneous Fund: 12 mills

· Special Reserve Fund: 3 mills, with account balance not to exceed the equivalent of 15 mills

· Building Fund: 20 mills

It was also noted that the Tuition Fund is a new levy area and may only levy an amount equal to actual tuition expenditures.

Proposed 2025 Mill Allocation:

· General Fund – 60.00 mills

· Board Discretionary Fund – 7.00 mills

· Miscellaneous Fund – 11.53 mills

· Special Reserve Fund – 3.00 mills

· Building Fund – 9.28 mills

· Sinking & Interest Fund – 44.79 mills

The Board further reviewed operating revenue and expenditure trend data from recent years to assess financial trends and ensure that the proposed mill allocations align with district needs and long-term fiscal stability.

5:52pm Mill Levy Hearing was adjourned.

(11-06-25)

## 10/14/2025 AT 8:00AM COMMUNICATIONS COMMITTEE MEETING

In attendance: School Board Members Jason Gregoryk and Jesse Biesterfeld, Athletic Director Trevor Yetterboe, Superintendent Andrew Jordan, Business Manager Jenna Kirchmeier

1. The Communication Committee went over the suggested changes on the Washburn-Wilton-Wing Coop Agreement. Athletic Directors Yetterboe (Wilton-Wing) and Athletic Director Jacobson (Washburn) went through the agreement together and made recommended updates.

2. Athletic Director Yetterboe reviewed the Parent Athlete Handbookand Co-Curricular Code of Conduct. Athletic Director Yetterboe spoke about how some of the items that were added are all things that we have been doing that just wasn't in writing.

3. Athletic Director Yetterboe reported that communication among the three schools has improved this year. He noted challenges with securing drivers for football due to the absence of a football coach from Wilton-Wing. The committee how we figure the percentage of sharing the cost of the Wilton-Wing Coop budget.

4. The committee discussed how to determine the percentage breakdown for sharing the costs associated with the Wilton-Wing Cooperative budget.

5. The Communication Committee recommended that all documents be signed and dated by all parties once the final review is complete.

The meeting was adjourned at 8:30am

Board President Business Manager

(11-06-25)

## WILTON SCHOOL DISTRICT #1 10/15/2025 SPECIAL BOARD MEETING

Start time 7:30am

In attendance: Board Members Jessica Oswald, Jason Gregoryk, Troy Speten, Superintendent Andrew Jordan and Business Manager Jenna Kirchmeier. Also, in attendance from Consolidated Construction John Dyess, Jeremey Turrell, and Jesse Brewer.

The board members asked questions regarding the polishing process. The sample area completed by The Concrete Guy looked noticeably better than the work done by the previous company. John Dyess explained the floor polishing process in detail and answered the board's questions. He noted that the polished concrete can be "buffed up" as needed, either using the school's scrubber with a terry cloth pad or by hiring a company to perform the service.Gregoryk/Speten moved to approve The Concrete Guy to polish the floor with additional grinding and minimal grout. Roll call vote: Gregoryk - yes, Speten - yes, Oswald - yes. Motion carried.

Adjourned at 8:13am

Board President Business Manager

(11-06-25)