

LEGALS

WING SCHOOL MINUTES
OCTOBER 13, 2025

Regular Meeting was held at the Wing School at 8:00 p.m.

Present were Amanda Fischer, Twyla Helmer, Allison Morris, Aaron Hertz, Kristina Fischer, Cassidy Lyngaas – Superintendent, Becky Bernhardt – Business Manager, and Brittany Quale.

Regular board meeting was called to order by the President.

Pledge of Allegiance was recited.

Motion was made by Morris/K. Fischer to approve the agenda. MC

Motion was made by Morris/Helmer to approve the budget hearing minutes. MC

Motion was made by K. Fischer/Morris to approve the regular September 2025 meeting minutes. MC

BUSINESS MANAGER’S REPORT

Business Manager’s financial report was approved in motion by Helmer/Hertz. MC

Accounts Payable were approved in motion by K. Fischer/Morris. MC

ADMINISTRATOR’S REPORT

Mrs. Lyngaas shared with the board activities that took place and will be coming up in October and November, 2025.

Amanda shared ways to visit, help, and show teachers how much the board appreciates them instead of just during negotiations.

UNFINISHED BUSINESS

Propane bids were opened and discussed. The bids received are as follows:

Tuttle Elevator \$1.35/gallon and Farmers Union Oil Co. – Wilton \$1.14/gallon

Motion was made by Helmer/K. Fischer to go with Farmers Union Oil Co. – Wilton for our propane. MC

Roll call vote was taken: AM – yes, TH – yes, AF – yes, KF – yes, AH - abstain

NEW BUSINESS

Policy FAAC – Enrollment of Suspended or Expelled Students Policy was reviewed and discussed. Motion was made by Morris/K. Fischer to approve the 1st reading of Policy FAAC – Enrollment of Suspended or Expelled Students Policy. MC

Roll call vote was taken: TH – yes, AF – yes, KF – yes, AH – yes, AM – yes

Policy HCAF – Food Service Procurement Policy was reviewed

and discussed. Motion was made by K. Fischer/Morris to approve the 1st reading of Policy HCAF – Food Service Procurement Policy. MC

Roll call vote was taken: AF – yes, KF – yes, AH – yes, AM – yes, TH – yes

Wing School’s Policy ABEC – School Meal Charge Policy was reviewed and compared with the NDSBA Policy ABEC. Motion was made by Morris/Hertz to combine the two policies to update Wing School’s Policy ABEC – School Meal Charge Policy. MC

Roll call vote was taken: KF – yes, AH – yes, AM – yes, TH – yes, AF - yes

Superintendent Evaluation was handed out to board members and they need to return them to Becky B. by 11-6-2025.

PRESENTATION OF BILLS

BEK Communications - \$406.33; Burleigh County Treasurer - \$146.39; Farmers Union Oil Company - \$2048.81; Fireside Office Solutions - \$1601.70; JayMar Business Forms, Inc. - \$152.85; Menards – Bismarck - \$612.93; ND Center for Distance Education - \$229.00; NorDak North Publications - \$253.00; Pahlke Steel - \$45.27; Pearce Durick PLLC - \$71.25; Sanford Health Occupational Clinic - \$100.00; Vestis - \$125.78; Wilton Public School - \$27,688.00; ND PHIT - \$19,786.24; NDUC Group Account - \$234.07; City of Wing - \$547.94; Region 7 Speech/Music/ Drama - \$200.00; Brittany Quale - \$35.00; Hannah Anderson - \$35.00; Amanda Fischer - \$65.08; PAYROLL - \$59,770.74; IRS - \$16,583.10; ND TFFR - \$13,487.16; VISA - \$300.99; Cassidy Lyngaas - \$100.00; Ottertail Power Company - \$1840.96; AFLAC - \$812.61; HBM Service & Repair - \$2370.40; Capital One - \$10.84; City of Wing - \$615.24; Amanda Fischer - \$24.72; ND Office of State Tax Commissioner - \$425.00

OTHER BUSINESS

Next regular meeting will be held on Wednesday, November 12, 2025 at 6:00 p.m.

The meeting adjourned at 8:54 p.m. in motion by Helmer/K. Fischer. MC

Amanda Fischer – President
Rebecca Bernhardt – Business Manager

(11-27-25)

City of Wilton
November 19, 2025
Unofficial Minutes

A regular meeting of the Board of City Commissioners was held on November 19, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the meeting minutes from November 5, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to put the 1989 Chevy truck and 1998 sewer pump truck for sale on bid. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to purchase the ACH payroll module for \$300.00. All present voted aye, motion carried.

Motion made by Schmit and seconded by L. Hedstrom to pay bills as presented. Roll call vote. Aye: Comm. Clausen, B. Hedstrom, L. Hedstrom, Schmit and Pres. Domonoske-Kellar. Motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:40 p.m.

99541 Visa 1,533.30; -99540 PayPal 91.92; -99539 PayPal 4,295.39; ; -99538 BCBS of ND 1,026.76; -89463 Void; -89462 NDPERS 26.00; -89461 NDPERS 135.00; -89460 US Treasury 1,695.58; 1077 Tand Construction 162,870.58; 1078 Moore Construction 5,619.83; 22391 Nordak North Publication 425.60; ; 22392 Circle Sanitation 9,651.50; 22393 ND Dept of Health 27.00; ; 22394 Farmers Union Oil 892.83;

A regular meeting of the Board of City Commissioners was held on November 5, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the special meeting minutes from October 14, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the special meeting minutes from October 29, 2025 as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve the meeting minutes from October 15, 2025 as presented. All present voted aye, motion carried.

Motion made by B. Henstrom and seconded by Schmit to approve the agenda as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to approve to 2024 Audit as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by Schmit to accept the water meter change out proposal from Core and Main as presented. All present voted aye, motion carried.

A special hearing of the Board of City Commissioners was held on October 29, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Lisa Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the agenda as presented.

The City of Wilton will be doing a City-wide meter change out in 2026 due to the current system being at the end of its projected life.

Representatives from Dakota Supply Group, Badger Meter, Zenner USA, Ferguson Waterworks and Core & Main gave presentations on their products and services.

22395 ND One Call 25.50; 22396 Advanced Business Methods 94.11; 22397 SCRWD 10,791.48; 22398 Bek Communications 99.13; ; 22399 Power Plan .79; ; 22400 Farmers Union Insurance 1,135.00; 22401 Office Depot 226.16; 22402 John Clausen 2,654.17; 22403 Dennis Dockter 1,748.10; 22404 LeeAnn Domonoske-Kellar 4,338.51; 22405 Robert Ell 138.52; 22406 Bernell Hedstrom 2,967.55; 22407 Lisa Hedstrom 1,583.62; 22408 Matthew Leidy 92.35; 22409 Gary Patton 1,596.31; 22410 Timothy Smallbeck 87.31; 22411 Pattie Solberg 2,000.00; 22412 Bruce Wagendorf 92.35; 22413 Caryn Hedstrom 150.00; 22414 Precision Services 43,396.09; 22415 Montana Dakota Utilities 338.29; 22416 NABCO 32.12; 22417 Ottertail Power 2,242.96

Pattie Solberg, City Auditor
LeeAnn Domonoske-Kellar, Pres.

(11-27-25)

City of Wilton
November 5, 2025
Unofficial Minutes

Sue Ann Olsen was present on behalf of the W3 Wrestling Club. Olsen requested use of the Memorial Hall for practice through the end of March 2026. The board agreed to the request; no motion was made.

Motion made by L. Hedstrom and seconded by B. Hedstrom to approve the Procurement Policy as presented. All present voted aye, motion carried.

Motion made by Clausen and seconded by L. Hedstrom to approve the gaming application form the Wilton-Wing Booster Club to conduct a 50/50 raffle on November 22, 2025. All present voted aye, motion carried.

Motion made by L. Hedstrom and seconded by Schmit to approve a \$500.00 a month salary increase for Dennis Dockter effective November 1, 2025. All present voted aye, motion carried.

Dockter was promoted to Public Works Supervisor on November 1, 2025.

Motion made by L. Hedstrom and seconded by Schmit to approve the 2025 Burleigh County Multi-Hazard Mitigation Plan as presented. All present voted aye, motion carried

Motion made Clausen and seconded by L. Hedstrom to appoint Duane Johnson to the Sales and Use Tax Board. All present voted aye, motion carried. Johnson agreed to fill the vacant spot that will be on the ballot in 2026.

City of Wilton
October 29, 2025
Special Meeting Minutes

The board will review the information provided and make a final decision at a future meeting.

With no other items for discussion Pres. Domonoske-Kellar adjourned the meeting adjourned at 9:58 p.m.

Pattie Solberg, City Auditor
LeeAnn Domonoske-Kellar, Pres.

(11-27-25)

WILTON PUBLIC SCHOOL DISTRICT
BID NOTICE: 4-PLEX PORTABLE
BUILDING

The Wilton Public School District is accepting sealed bids for the sale of a 4-Plex portable classroom building located on the Wilton School property.

Details:

The building is being sold as is.

The highest responsible bidder will be awarded the bid.

The buyer is responsible for all costs associated with the removal, transport, and relocation of the structure.

The portable must be fully removed from school property no later than June 30, 2026.

Bidding Instructions:

Submit sealed bids to:

Wilton Public School District

Attn: Superintendent Andrew Jordan

P.O. Box 249

Wilton, ND 58579

Bids must be received by January 20, 2026 at 4:00pm.

The School Board reserves the right to reject any or all bids and to accept the bid deemed most advantageous to the District.

Inspection:

The portable building may be inspected by appointment. Please contact Andrew Jordan at (701) 734-6331 to schedule a viewing or for additional information.

(11-27-25)

Call Shelly To place an ad today!
701-462-8126

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