

**PUBLIC NOTICES**  
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### Section 324 Notice

In compliance with the federal law, the Burke County Local Emergency Planning Committee (LEPC), gives notice that the Burke County Emergency Operations Plan with includes the Emergency and Hazardous Chemical Inventory (Tier II) Reports and materials Safety Data Sheets (MSDS's) have been received and reviewed. By the Burke County LEPC. These documents along with the emergency response plan for Burke County, are available for public inspection at the Burke County Emergency Management Office in Bowbells N.D.

January 15, 2025

### Official Proceedings of the Board of Burke County Commissioners

December 17, 2024

#### 1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 17, 2024 at the Burke County Courthouse, Bowbells ND. The Planning & Zoning portion of the meeting was called to order at 8:00 a.m. by Chairman Owings and County Commissioner Shannon Holter presiding. Also present were Jason Wettstein, Sandy Raines, Ted Hawbaker, Lisa Knutson, Mark Enget and Planning & Zoning Administrator Jill Edwards. Also present from NextEra Energy Alex Murphy, Matt Rippe, John Diroberto, Henry Rugin, Tara Fox, Wayne Bertsch, Mike Kruth, Dina Brown, Josh Adams, Clint Scherb & an attorney representing NextEra, Casey Furey with Crowley Fleck. Connected through google meets was Jay Regnier and Mikenna McCarvel with Enel North America, Inc.

Chairman Van Berkom called the County Commission meeting to order at 9:10 a.m.

#### 2. BUSINESS

##### A. MINUTES

Motion by Comm. Holter, second by Comm. Owings to approve the minutes of the December 3, 2024 meeting. Upon roll call, all present voted yes. Motion carried.

##### B. BILLS

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds and to accept the following reports for the month of November; District Court \$4,305.00, County Recorder \$9,190.60, County Sheriff \$30,126.73. Motion carried.

#### GENERAL

County Employees .....\$72,111.96  
TOTAL .....\$72,111.96

#### ROAD & BRIDGE

County Employees .....\$137.10  
TOTAL .....\$137.10

#### COUNTY AGENT

County Employees .....\$3,232.51  
TOTAL .....\$3,232.51

#### VETERAN'S SERVICE OFFICER

County Employees .....\$1,152.68  
TOTAL .....\$1,152.68

#### 911

County Employees .....\$244.89  
TOTAL .....\$244.89  
GRAND TOTAL .....\$76,879.14

#### ROAD & BRIDGE

Brosz Engineering, Inc. ....\$11,317.50  
City of Columbus .....49.31  
City of Lignite .....139.00  
City of Powers Lake .....68.75  
Daimler Truck

Financial SVC .....231,019.27  
Department of Transportation .....5,133.98  
Farmers Union Hardware .....11.49  
Farmers Union Oil Company .....2,976.85  
John Deere Financial .....156.58  
Kemper Construction

Company .....26,675.48  
Lignite Oil Company .....3,740.64  
Linde Gas & Equipment Inc. ....5,181.24  
Mariner's Well Drilling .....2,400.00  
Midstates Wireless .....655.46  
Montana-Dakota Utilities Co. ....79.16  
North County Mercantile

& Equipment LLC .....700.00  
Northwest Communications .....817.09  
Northwest Communications .....135.15  
RDO Equipment Co. ....17,313.86  
Sandberg Redi-Mix Inc. ....47,781.50  
Stanley Auto & Truck .....235.17  
Sundre Sand & Gravel .....13,873.04  
TOTAL .....\$370,460.52

#### GENERAL

Michael Herman .....\$482.84  
Tracy Stover .....40.00  
Advanced Business Methods .....150.29  
All American Towing

& Repair LLC .....645.51  
Balco Uniform .....38.04  
Bismarck Hotel

and Conference Center .....1,287.00  
Burke County Treasurer .....105.01  
Burke County Treasurer .....493.71  
Burke County Treasurer .....2,000.00  
Burke County Tribune .....795.88  
Burke Divide Electric

Cooperative .....57.32  
Central Square Technologies .....868.68  
Computer Express Inc. ....4,284.00  
Dacotah Bank .....1,540.01  
Dacotah Paper Company .....505.45  
Farmers Union Oil Company .....2,046.70  
Global Safety Network, Inc. ....205.90  
Heck Buift LLC .....32,030.00  
Information Technology

Department .....1,477.95  
Lignite Oil Company .....609.42  
Mooring Tech Inc. ....5,175.00  
Morelli's Distributing, Inc. ....109.60  
Motorola Solutions .....1,247.40  
Mountrail County  
Correctional Center .....5,760.00  
NDACO Resources  
Group, Inc. ....7,730.88  
Northwest Communications .....767.56  
Northwest Communications .....534.02  
NRG Technology Services .....1,120.00  
Ryan Chevrolet .....1,010.67  
Sidwell, Harris .....10,790.00  
Taylor Print Impressions .....428.33  
Thomson Reuters- West .....121.37  
Vestis .....923.82  
TOTAL .....\$85,473.36

#### ABANDONED CEMETERIES

Wanda Ely .....\$400.00  
TOTAL .....\$400.00

#### COUNTY AGENT

Daniel Folske .....\$50.00  
Northwest Communications .....35.94  
TOTAL .....\$85.94

#### UCC MAINTENANCE

NRG Technology Services .....\$18,025.34  
TOTAL .....\$18,025.34

#### VETERAN SERVICE OFFICER

Northwest Communications .....\$48.89  
TOTAL .....\$48.89

#### 911 SYSTEMS

Barry Jager .....\$280.84  
Northwest Communications .....\$46.10  
RTC Networks .....311.00  
TOTAL .....\$637.94  
GRAND TOTAL .....\$475,131.99

#### 3. APPOINTMENT SCHEDULED

9:38 a.m. Jill Edwards, Planning & Zoning, met with the board.

Jill submitted a quote from Sidwell to do an update to the zoning layer in the GIS map. The total was for \$1,295.00. She is working with Software Innovations to update the taxation program. This will happen later in 2025. A motion by Comm. Holter, second by Comm. Owings to accept and add to the bill's list the invoice from Sidwell for \$1,295.00. Motion carried. Jill reported they are still working on the battery storage & above ground waterlines ordinances and that Enel inquired on a CUP permit.

9:52 a.m. Nick Throntveit, County Sheriff, met with the board.

A motion by Comm. Holter to accept the JPA agreement with Ward County for the Juvenile contract. Motion carried. A motion by Comm. Owings, second by Comm. Holter to accept the policing contract with Bowbells City. Motion carried. A motion by Comm. Holter, second by Comm. Owings to accept the policing contract with Powers Lake City. Motion carried. A motion by Comm. Holter, second by Comm. Owings to accept the policing contract with Portal City. Motion carried. A motion by Comm. Owings, second by Comm. Holter to accept the policing contract with Columbus City. Motion carried. A motion by Comm. Holter, second by Comm. Owings to accept the policing contract with Lignite City. Motion carried. All city contracts are for \$4,800.00 annually or \$400.00 a month. The Sheriff presented an invoice on a 2025 F150 to replace the 2019 Tahoe with 160,000 miles for \$47,899.96 at the state bid price.

At 10:02 a.m. the meeting was paused for the multi-community chip seal bid opening. Three bids were received. A motion by Comm. Holter, second by Comm. Owings to authorize the chairman to open the bids. Motion carried. The first bid opened was from Asphalt Surface Technologies Corp. from St. Cloud, Minn. Total bid \$1,595,791.99. Second bid opened was from Morris Sealcoat & Trucking Inc. from Morris, Minn. Total bid \$1,794,319.72. The third bid opened was from Asphalt Preservation Co. from Detroit Lakes, Minn. Total bid \$1,461,081.51. Eric Urness with Brosz Engineering will be back January 21st with a recommendation.

10:30 a.m. Gabby Zepp met with the board.

The commissioners accepted the contract presented for the county website. Gabby is hoping to have the website up and running by Feb 10th. She also suggested revamping the county logo.

10:52 a.m. Lynette Nelson, Clerk of Court, met with the board.

Lynette has a recorder's UCC Fund that has not been used since 2018. This fund has \$53,313.62 and will be dissolved into the general fund. Lynette's current server is from 2016 and needs replaced. It will cost \$18,025.34. She will use part of the UCC fund to pay for the server and the remainder will go into the general. Lynette informed the Commissioners that her Deputy Clerk will be leaving for maternity leave Feb. 10th and will not be coming back due to no daycare available. She asked the commissioners to consider a work from home option for this position. No decision was made at this time.

11:05 a.m. Louis DeMint met with the board.

Louis made an offer of \$2,900.00 on parcel #08111000 in Portal City that had come back to the County at the November sale. A motion by Comm. Holter, second by Comm. Owings that parcel #08111000; Lots 1 & 2, Block 2, OT, Portal City be reappraised for \$2,900.00. Motion carried. A motion by Comm. Holter, second by Comm. Owings that the offer of \$2,900.00 be accepted for parcel #08111000; Lots 1 & 2, Block 2, OT, Portal City and be paid within 30 days. Motion carried.

#### 4. DISCUSSION

A motion by Comm. Holter, second by Comm. Owings to amend the 2025 departmental budget of Register of Deeds (account #4145) computer expense (object #416) of \$9,000.00 and sheriff (account #4211) computer expense (object #416) \$27,000.00 to move and combine these totals into the non-dept (account #4190) computer expense (object #416) of \$75,000.00 for a total of \$112,000.00. Motion carried. A motion by Comm. Holter, second by Comm. Owing to authorize the Auditor to adjust the 2024 County budget. Adjustments were made to true-up the actual expenditures in the election (4170) & non-departmental (4190/416 computer expense) accounts. Motion carried. A motion by Comm.

Owings, second by Comm. Holter to pay off the loan on the 2025 Western Star truck from the Road & Bridge fund #2120 for \$231,019.27 payable to Daimler Truck Financial SVC and add this payoff to the current bills list. Upon roll call, all present voted yes. Motion carried. The Road Foreman has filled the open position in his dept. A motion by Comm. Holter, second by Comm. Owings to affirm to North Dakota Public Employees Retirement System that Burke County is formed pursuant to N.D.C.C. 11-01-08 and is neither a non-profit corporation nor a for-profit corp., to join the NDPERS Public Safety Defined Benefit Retirement Plan and offer the plan to all eligible employees of the Burke County. Motion carried. A motion by Comm Owings, second by Comm. Holter to rescind the December 3rd motion to appoint Auditor Vandegrift as the Burke County Rep for the First District Health Board. Motion carried. Jeanine Jensen had contacted the Auditor and asked to stay on the Board. A motion by Comm. Holter, second by Comm. Owings to appoint Jeanine Jensen as the Burke County Representative to the First District Health Board. Motion carried. A motion by Comm. Holter, second by Comm. Owings to approve the 2025 Beer & Liquor licenses for Roadhouse Bar & Pub. Motion carried. Motion by Comm. Holter, second by Comm. Owings that the Burke County Auditor and County Treasurer be instructed to transfer \$8,000.00 in Gas and Oil monies from the General fund to the 911 fund, for a total transfer to \$8,000.00. Upon roll call, all present voted yes. Motion carried.

A special meeting to pay the remainder of 2024 bills will be held if needed December 27th @ 9:00 a.m.

#### 5. ADJOURN

The Board adjourned at 12:58 p.m. to meet again in regular session January 7, 2025 at 8:00 a.m.

Minutes read and approved this 7th day of January 2025.

Jarret Van Berkom  
Chairman, Burke County Board  
of Commissioners

Amie Vandegrift  
Burke County Auditor

FRIDAY DECEMBER 27, 2024  
SPECIAL MEETING

The Board of County Commissioners met in special session at 9:03 a.m. with Chairman Van Berkom presiding, Commissioners Holter and Owings present.

The sole purpose of the meeting was to approve the final bills list for 2024.

A motion by Comm. Owings, second by Comm. Holter to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

#### ROAD & BRIDGE

Brosz Engineering, Inc. ....\$550.00  
Burke County Treasurer .....103.25  
Cardmember Service .....684.88  
Circle Sanitation Service .....79.00  
City of Bowbells .....234.21  
John Deere Financial .....12,613.34  
Minot Auto Supply .....73.91  
Montana-Dakota Utilities Co. ....1,742.13  
RDO Equipment Co. ....316.25  
Share Corporation .....1,381.02  
Overhead Door Company  
of Minot .....883.00  
Verizon Wireless .....128.38  
TOTAL .....\$18,789.37

#### GENERAL

Advanced Business Methods .....\$102.80  
Americas Best Value Inn  
& Suites Bismarck .....192.60  
Burke County Treasurer .....601.67  
Burke County Treasurer .....312.15  
Burke County Tribune .....609.48  
City of Bowbells .....453.70  
Computer Express, Inc. ....1,632.95  
Dell Marketing LP .....1,434.32  
Gall's Inc. ....203.47  
Heartland Consulting Group .....6,850.00  
Montana-Dakota Utilities Co. ....4,185.57  
NDACO Resources  
Group, Inc. ....1,670.00  
Procontrols Midwest .....300.00  
Sidwell, Harris .....1,295.00  
Software Innovations .....4,750.00  
Verizon Wireless .....776.82  
Visa .....247.98  
TOTAL .....\$25,618.51

#### VETERAN SERVICE OFFICER

Burke County Treasurer .....\$90.09  
Verizon Wireless .....42.54  
TOTAL .....\$132.63

#### WEED CONTROL

City of Bowbells .....\$180.00  
Montana-Dakota Utilities Co. ....98.60  
TOTAL .....\$278.60

#### 911 SYSTEMS

Visa .....\$99.00  
TOTAL .....\$99.00  
GRAND TOTAL .....\$44,918.11

Meeting was adjourned by Chairman Van Berkom at 9:10 a.m. to meet again in regular session on Tuesday, January 7, 2025 at 8:00 a.m.

Minutes read and approved this 7th day of January 2025.

Jarret Van Berkom  
Chairman, Burke County Board  
of Commissioners

Amie Vandegrift  
Burke County Auditor

January 15, 2025

#### NOTICE TO CONTRACTORS

The North Dakota Department of Transportation (NDDOT) will receive bids for the construction of the following project(s):

Job No.: 24532  
Project No(s): H-7-052(040)006 & H-7-040(026)023  
Length: 2.346  
Type: CONTRACT PATCHING  
County(s): BURKE Co  
Location: US 52, N OF THE JCT OF ND 5 TO NEAR 103RD ST NW & ND 40, JCT ND 50 N TO JCT ND 5 (COLUMBUS)

Bids will be received via the Bid Express on-line bidding exchange at [www.bidsx.com](http://www.bidsx.com) until 09:30AM, February 07, 2025. Bids will be opened at that time at the NDDOT building on the capitol grounds in Bismarck and the bid results will be distributed and posted online at <https://www.dot.nd.gov/business/bidinfo.htm> approximately 30 minutes after bids are opened.

The proposal forms, plans, and specifications are available on the NDDOT website at <http://www.dot.nd.gov> and may be inspected at the Construction Services Division, 608 East Boulevard Avenue, Bismarck, North Dakota.

All bidders not currently prequalified with NDDOT must submit an online Contractor's Prequalification request to the Department at least ten (10) business days prior to the bid opening. The online application can be found on the NDDOT website at <https://www.dot.nd.gov/business/contractors.htm>

NDDOT reserves the right to reject any and all proposals, waive technicalities, or to accept such as may be determined in the best interests of the state.

For disability/language assistance, call 701-328-2978.

Requested by:  
Ronald J. Henke, P.E., Director  
North Dakota Department of Transportation

January 15, 2025

### City of Powers Lake Council Proceedings

#### Regular Meeting

#### Unapproved Proceedings

The Powers Lake City Council met in regular session on January 6, 2025 at 5:15 pm. Council members present were: Griesbach, Moen, Parslow and Holmen. Also present were Kenny MacDonald, Sheriff Throntveit, Carey Kilpatrick, Paul Holter with Brosz Engineering, Chris Hageman with Ackerman-Estvold Engineering and the auditor.

Pledge of Allegiance was recited at 5:15 pm.

Mayor Enget called the meeting to order.

Ackerman-Estvold gave the engineering report.

Brosz Engineering presented the bids for the chip seal project with the low bid coming from Asphalt Preservation for \$76,621.36. Motion by Griesbach, seconded by Parslow to approve the Notice of Award to Asphalt Preservation. Roll vote resulted in ayes unanimous.

Motion by Holmen, seconded by Moen approve the December 9 & 20, 2024 meeting minutes. Motion carried.

Auditor: Motion by Griesbach, seconded by Holmen to approve the fund balance report as presented and the following transfers: \$55,000 from the general fund to the hwy fund; \$42,000 from the water fund to the hwy fund and \$52,000 from water fund to w/s project reserve fund. Roll call vote resulted in ayes unanimous.

Streets & Legion Hall: Streets have been sanded.

Police: Sheriff's department has been in town working on parking issues. Auditor will talk to city attorney about ordinance changes for semi-truck parking in town. Holmen is still waiting on NCC to provide an estimate for cameras around town. One application has been received for Chief of Police but the applicant does not have law enforcement training/experience needed for position.

Old business: Motion by Griesbach, seconded by Parslow to approve the second reading and adoption of Ordinance 2024-12 AN ORDINANCE RELATING TO THE EXCLUSION OF REAL PROPERTY PRESENTLY LOCATED INSIDE THE CORPORATE BOUNDARIES OF THE CITY OF POWERS LAKE. Motion carried.

New business: Motion by Parslow, seconded by Moen to approve the renewal realtor contract with Tiffany Finstrom for Hegstad Subdivision lots for a period of two years. Motion carried. Motion by Holmen, seconded by Griesbach for Holmen to have John's Sand & Gravel to build a skating rink on the lake again. Roll call vote resulted in ayes unanimous.

Motion by Holmen, seconded by Griesbach to pay the following bills: 3-D Specialties \$1350.00, Adobe 20.99, Burke County Auditor 593.40, Burke County Sheriff 400.00, Burke County Treasurer 814.85, Burke County Tribune 179.58, Cenex 72.03, Circle Sanitation 7862.50, Core & Main 1733.33, Country Store 60.93, First District Health 30.00, John's Sand & Gravel 10140.00, ITD 73.80, MDU 3472.90, NCC 393.94, Powers Lake Parkboard 1332.26, Staples 205.63, Valli 75.00, Verizon 257.21, Liz Beavers 479.40, Kari Enget 554.10, Arlo Griesbach 369.40, Brooks Holmen 369.40, Kenny MacDonald (city) 2756.37, Kenny MacDonald (watershed) 1035.73, Belinda Moen-369.40, Jeff Parslow 277.05, Jennifer Titus 2546.77, NDPERS (retirement) 635.42, NDPERS (Def Comp) 750.00, IRS payroll taxes 2667.56, ND State Tax Commissioner 166.48. Roll call vote resulted in ayes unanimous.

Next meeting is Thursday, February 6, 2025 at 5 pm.

Motion by Holmen, seconded by Parslow to adjourn at 5:44 pm. Motion carried.

Kari Enget, Mayor  
Jennifer Titus, City Auditor

January 15, 2025

### Powers Lake School Board Proceedings

#### Unofficial School Board Minutes

Thursday, December 19, 2024

Board President Schroeder called the meeting to order at 7:03 pm with Directors Loeks, Bullinger, Helseth, and Grote present. Also attending were Superintendent Kranz, Principal Wishthoff, Dean of Students Hoiby, Athletic Director Christenson, and Business Manager Jensen.

Visitors: Val Bolen, Brittany Douts, Nic Erickson, and Collin Loeks.

Additions to the agenda: Resignation Letters and Wrestling Co-op. Grote requested that Concessions be added as a discussion item. A motion was made to set the agenda by Helseth and seconded by Loeks. Motion passed.

Minutes from the regular meeting held November 18, 2024, were reviewed per copies emailed to the board members. Bullinger made a motion to approve the minutes and Loeks seconded it. Motion passed.

**Business Manager's Report** - Reports for the General Fund, Special Reserve Fund, Capital Projects Fund, Debt Service Fund, Food Service Fund, and Activity Fund were reviewed by copies emailed to the Board members.

November Bills: AFLAC \$2,549.57; BSN Sports 5,299.81; BC Tribune 168.10; CREA 1,500.00; City of PL 445.00; Country Store 507.91; Culligan 30.00; Edwards Service 3,051.37; Everspring Inn 297.00; Everspring Suites 396.00; Explore Learning 1,748.00; FU Oil Kenmare 4,554.97; Gray's Dairy 1,127.40; Hartley's School Buses 774.59; L. Hegstad 108.57; Herff Jones 246.59; Horace Mann 361.84; Johnson Controls 2,015.70; JP Morgan 15,799.39; S. Kranz 370.16; Liberty Insurance 368.00; Liberty State Bank 7.62; Marco Inc. 3,454.11; MDU 5,123.07; NDCEL 7,213.78; NDSU 500.00; Northern Bottling Company 201.50; NCC 452.49; 2nds for Meals 3,619.47; Prairie Pride Foods 339.12; Rancher Girl 440.00; Rugby School 40.00; Sanford Health 105.00; Scale Wear Design 670.00; Steins Inc. 452.71; Sysco 12,618.07; TMS 651.40; TMC 200.00; WEX 20.00; Woodside Industries 14,089.43.

Loeks made a motion, seconded by Helseth, to approve the financial report along with the accounts payable bills presented. The motion passed.

**Senior Privileges** - Nic Erickson, Collin Loeks, and Senior Class Advisor, Val Bolen, presented a list of Senior Class Privileges for 2025. After a discussion regarding cell phone usage at lunch, the Board concurred with the list.

**Board Committee Reports** - None

**High School Principal Report** - Principal Wishthoff reported on Seniors job shadow day; small number of students on the low-grade report; ACT testing; the State Mentoring Program for teachers, and the SADD blood drive.

**Dean of Students Report** - Ms. Hoiby reported on the Christmas concert; FFA butter braid fundraiser; Gearheads scrimmage in Tioga; and the Chess Club. She also spoke about Collin Loeks and his participation in the American Geophysical Union in Washington DC.

**Elementary Principal Report** - Mrs. Kranz reported about the Jump Rope for Heart fundraiser; the Student Council trip to Mountrail Bethel Home; the Christmas Light Scavenger Hunt; and the Middle of the Year Assessing that was completed.

**Superintendent's Report:**  
**Finances:** Mrs. Kranz reported that we had received our first donations towards the sound system and bleachers. She informed the board that the Audit for the year 2023-2024 is scheduled for January 14th.

**Building/Maintenance:** We had issues with fuses being blown on our boiler system. Twelve fuses needed to be replaced.

**Transportation:** Bus 10 hit a deer on 12/18. The activity bus alignment will be done over Christmas break.

**Staff Updates:** Kudos to Ms. Hoiby for finding subs. One para will be going on maternity leave after Christmas break and not returning. Arianne Slemm will be moving to full-time. Monica Lara has been hired as a part-time para working 8:15-1:00.

**Meetings/Training:** Mrs. Kranz reported on the virtual meetings she had attended which included NW Leaders; NPSEU; ND Nurse Task Force; and Pediatric Mental Health Grant meeting.

**Curriculum/Assessment:** We will look at replacing science curriculum for 2025-2026.

**Grants:** A grant for eRate funding for technology equipment has been applied for.

**Athletic Director Report:** Mona Christenson reported that girls' and boys' basketball has started. The numbers are as follows: 17 girls out for high school; and 20 girls out for junior high (6th, 7th & 8th); 22 boys out for high school and 15 for junior high. We have 2 boys out for boys wrestling and 2 girls out for girls wrestling. The speech team is gearing up for competition with Amy Nelson of Burke Central, who has agreed to fill in as Coach for Hire for the 2024-2025 year.

**Unfinished Business:**