

Public Notices

Fessenden City Council Meeting Minutes

UNSIGNED PROCEEDINGS OF THE FESSENDEN CITY COUNCIL REGULAR MEETING Monday, August 4, 2025 7:00 P.M. City Hall Council Chambers

PRESENT: Mayor Donna Young; Aldermen Vince Harshbarger, Jeffrey Johnson, Karl Mogren, Brian Schimelfenig, Ron Widiger, Auditor Paula Tweton, PWC Jeff Roehrich.

GUESTS: Joel Bartz, Tammy Roehrich, Dan and Kristie Silhan.

Meeting was called to order by Mayor Young at 7 P.M.

Mogren and Schimelfenig moved to approve agenda; agenda was approved on voice vote, all voting aye.

Joel Bartz recited the oath of office and was welcomed to the City Council as an alderman.

Schimelfenig moved to approve minutes; seconded by Harshbarger. Motion carried on voice vote.

Harshbarger moved to approve bills; seconded by Widiger. On roll call vote: Schimelfenig aye, Bartz aye, Harshbarger aye, Mogren aye, Widiger aye, Johnson aye; motion approved. Auditor will verify payment to Herald Press.

Time cards were discussed. Alderman Widiger raised some issues with PWC performance. Mayor Young suggested that the Council consider advertising for an individual for PWC Roehrich to train as backup. Brief discussion on advertising and length of time necessary for training. Schimelfenig moved to approve time cards; seconded by Johnson. Motion carried on voice vote: Five aye votes, 1 nay. Auditor will verify payment to Herald Press. Mayor Young requested that gross wages be placed on each employee's timesheet going forward.

Auditor: Auditor Tweton reported that as the City's CDs were to mature at the end of June and that she had checked on interest rates and length of time for CD maturation at both First International Bank and Trust (FIBT) and the Community Credit Union (CCU). As interest rate was 4% at FIBT and 3% at CCU with similar timeframes for maturity, Tweton renewed the CDs at FIBT at 4%.

Auditor Tweton stated that due to the resignation of alderman Robert Krueger a new signer needed to be added to accounts at First International Bank and Trust (FIBT) and the Community Credit Union. It was moved by Schimelfenig and seconded by Harshbarger to remove Robert Krueger's name as a signer on the City's accounts at FIBT and CCU and to add Ron Widiger as a signer. Signers on accounts at both FIBT and CCU will be Mayor Donna Young, auditor Paula Tweton, and alderman Ron Widiger. Motion carried on voice vote with Johnson abstaining.

Tweton reported that the 2025 ND Legislature had repealed the biennial Legacy Earnings Highway Distribution Fund. The Flexible Transportation Fund was established in its place. Fessenden received \$13,477.56 in August 2025. No information was available as to how often cities would receive this. City will continue to receive the Highway Tax Distribution payment monthly as before.

Public Works: PWC Roerich reported that the dumpground had received 11 violations including one for agricultural waste as someone had dumped a quantity of apples there which was considered agricultural waste and not allowed at our dumpground. He also reported that Interstate Power had expressed an interest in providing service for the generator.

Fence at the dumpground needs to be repaired. Bids were received from Opdahl Enterprises for \$2400 for labor only to drill holes, set

poles, and install netting and from Brad Wolbert for \$4050 for labor only to install posts and fence. Several questions arose regarding materials, length of spacing between poles, and other issues. Both Opdahl and Wolbert will be contacted for further information before decision is made. Issue will be placed on next month's agenda.

Jeff discussed water bills and the how to notify citizens of changes.

Lagoon: Discussion on payment to the contractor for the lagoon project. Pay applications 1 and 2 will be taken from our loan. Grant funds are not yet ready but should be ready shortly for pay application 3 which is to pay Scherbenke for work completed so far in the amount of \$316,378.42. It was moved by Schimelfenig and seconded by Widiger to pay this bill from loan proceeds if grant funds are not yet able to be accessed. On roll call vote: Bartz aye, Harshbarger aye, Johnson aye, Mogren aye, Schimelfenig aye, Widiger aye. Motion carried on roll call vote.

Preliminary budget was discussed including wages for employees. Mayor Young stated that auditor Paula Tweton had been working for the City for 5 years and no had paid time off including Christmas and no benefits. Tweton stated that the state of ND now required the City to pay retirement based on her wages or be fined for not doing so. Schimelfenig stated that the auditor's schedule was entirely flexible and that Tweton could arrange her work schedule to accommodate time off. It was moved by Widiger and seconded by Harshbarger to raise the auditor's wages by \$1,00/hr. On roll call vote: Schimelfenig aye, Bartz aye, Harshbarger aye, Mogren aye, Widiger aye, Johnson aye; motion carried on roll call vote. Wages for PWC Roehrich discussed. Alderman Johnson stated that with wages, overtime, holiday overtime, holidays, vacation, sick time, water billing of \$4800 per year, and a benefit package including health insurance of \$938.92 per month and \$748 monthly in retirement that PWC Roehrich was making slightly under \$88,000 and was well compensated for the work he did and that no raise was indicated at this time. It was moved by Johnson and seconded by Schimelfenig to approve the preliminary budget. On roll call vote: Schimelfenig aye, Bartz aye, Harshbarger aye, Mogren aye, Widiger aye, Johnson aye; motion carried on roll call vote.

Public Comment: Dan and Kristie Silhan were present to express their concerns about issues facing the City. Mayor Young thanked them for their attendance and involvement.

It was moved by Widiger and seconded by Mogren to adjourn the meeting; motion carried on voice vote. Meeting adjourned at 10:30 p.m.

The next regular meeting of the Fessenden City Council will be on Tuesday, September 2, 2025, at 7 p.m. in the City Council Chambers at City Hall.

Donna Young, Mayor
Paula Tweton, Auditor

JULY 2025 INVOICES

"preauthorized payments
GENERAL FUND: *Otertail, City Hall utilities \$323.94; *NDPERS, PWC health Insurance \$983.92; *NDPERS, Auditor retirement \$416.00; *IRS, Monthly federal tax payment \$4,868.82; *NDTC, phone \$278.78; *Fessenden Park Board, 17% share State Aid \$684.28; Advanced Business Methods, Contract July to October; ink coverage \$101.40; Farmers Union Insurance, Property/Commercial \$5,591.00; Gooseneck, Lawnmower \$808.01; Herald Press, Legal notices \$1,422.24; Local Ag Solutions, Chemicals and chemical application \$340.00; Paula Tweton, Mileage to and from Sanborn, ND \$151.20; Nexus, Lagoon \$25,000.00; Nyhus Law Firm,

Email/opinion open council seat, word version of city ordinances, Sparano opinion reviewed. \$340.00; QuickBooks, Accounting Team charge \$649.00; Tracy's, batteries \$7.07; Dust-Tex, Cleaning rug \$101.40; Van Diest, Biomist mosquito spray Invoice 247571 \$2,647.50; Visa, IT and banker boxes for lagoon info \$84.79. TOTAL: \$44,799.35.

MUNICIPAL FUND: *Double M Sanitation, Trash shop Cenex \$6,465.00; *Otertail, Pump house \$380.61; *Otertail, Lift Station 1 \$183.38; *Otertail, Lift Station 2 \$49.95; *Otertail, Lift Station 3 \$40.53; Central Plains, 1,140,378 gallons \$6,875.27; NDDOH, Water testing \$27.00; Ferguson, Water parts \$489.99; Apex Engineering Group, Lagoon improvements \$10,756.20; BND, Water Tower principal, interest, and fees \$32,690.50; *USPS, Postage \$177.51; One Call, 16 calls at \$1.50 \$24.00; Jackson Services, PWC retirement \$780.48; Visa, Pipes, tools, water sample postage, parts \$2,006.97; Cenex. Total: \$60,947.39.

STREET: *Otertail, Main shop \$73.95; *Otertail, Main shop \$56.32; *Otertail, Streetlights \$1,024.84; Cenex.; Total: \$1,155.11.

Total Bills: \$108,056.96
Publication Date: August 30, 2025



Public Notice

Wild Turkey Proclamation Summary

The North Dakota Game & Fish Department announces the following summary of regulations and changes for the 2025 fall wild turkey hunting proclamation.

The season will run from Oct. 11 through Jan. 4. There are 4,310 licenses available in 21 open units. Bag limit is one wild turkey of any sex or age.

Deadline to apply is Sept. 3. Only residents are eligible in first lottery. Apply online at www.gf.nd.gov.

Licenses issued by weighted lottery. A complete 2025 fall wild turkey proclamation is available from the NDGF Department, 100 North Bismarck Expressway Bismarck, ND 58501-5095, Ph: (701) 328-6300, or online at www.gf.nd.gov.

PROCEEDINGS OF THE FESSENDEN-BOWDON SCHOOL BOARD Annual Meeting

Tuesday, July 15, 2025
7:00 PM Board Room

MEMBERS PRESENT: Monica Larson, Erin Hagemeister, Miranda Kittelson, Mychal Neumiller (by zoom), Hans Widicker

OTHERS PRESENT: Supt. Darren Shegerud, Principal in Training Lindsay Widicker, Business Manager Michelle Johnson, Teacher - Alicia Lagerquist, Jayme Loff (by zoom)

President Monica Larson called the meeting to order. The Pledge of Allegiance was recited. The agenda was amended. Motion by Hagemeister, second by Kittelson, to approve the minutes for the May 16th, May 27th and June 13th Special meetings and June 27th regular meeting as presented. Roll call vote. All voting yes. Motion carried. Motion by H Widicker, second by Kittelson, to approve the transfer of \$100,000 from the General Fund to the Building Fund. Roll call vote. All voting yes. Motion carried.

Motion by H Widicker, second by Hagemeister, to approve financial reports as presented. Roll call vote. All voting yes. Motion carried. Motion by Hagemeister, second by H Widicker, to approve the district bills as presented. Roll call vote. All voting yes. Motion carried.

No Committee reports. The Superintendent report was given. The principal's report was given.

Motion by Kittelson, second by Neumiller, to approve the pledge of assets by the First International Bank & Trust for the district accounts. Roll call vote. All voting yes. Motion carried.

The meeting was adjourned. Supt. Shegerud presided during board reorganization. Monica Larson, Mychal Neumiller and Hans Widicker were officially seated for the elected three year terms on the school board. All board members recited the Oath of Office.

Supt. Shegerud called for nominations for Board President. Neumiller nominated Monica Larson. Motion by Hagemeister, second by H Widicker, to cast a unanimous ballot for Monica Larson for President. Roll call vote. All voting yes. Monica Larson was elected President. President Larson presided over the remainder of the meeting. President Larson called for nominations for Vice President. Larson nominated Hagemeister. Motion by Larson, second by Kittelson, to cast a unanimous ballot for Hagemeister for Vice President. Roll call vote. All voting yes. Erin Hagemeister was elected Vice President.

Motion by Widicker, second by Hagemeister, to keep the meeting fees the same \$75 per meeting plus mileage for the 2025-26 school year. The following Board Committees for school year 2025-26 were named according to FB Policy BBBB: Personnel - M Kittelson and M Larson; Transportation - M Neumiller and H Widicker; Facilities, Equipment, & Food Service - H Widicker and M Neumiller; Curriculum & Special Education - M Kittelson and E Hagemeister; Finance & Insurance - M Larson and E Hagemeister; HWC Cooperative - M Neumiller and H Widicker; Policies & Handbook - E Hagemeister.

Motion by H Widicker, second by Kittelson, to name The Herald-Press as the official newspaper of the district; designated the First International Bank & Trust of Fessenden as the depository; Michelle Johnson as Business Manager of the district for 2025-26 and set the regular board meeting date as the second Tuesday of each month at 7:00 AM. Roll call vote. All voting yes. Motion carried.

Discussed the Authorization of the Districts credit cards and bank accounts. Motion by

Kittelson, second by Hagemeister, to approve President Monica Larson, Superintendent Darren Shegerud, Business Manager Michelle Johnson and Administrative Assistant Shantel Muscha authorized access to the district checking accounts, Superintendent Darren Shegerud, Business Manager Michelle Johnson authorized access to the money market account and the district credit cards removing Stacy Benz from all credit cards and district accounts. Roll call vote. All voting yes. Motion carried.

Discussed policy FFI - Personal Electronic Communication Prohibition During Instructional Time.

Motion by H Widicker, second by Hagemeister, to approve the school breakfast/lunch prices for 2025-26 as follows. Roll call vote. All voting yes. Motion carried. Student Breakfast - \$2.60; Student Lunch - \$4.40; Adult Breakfast - \$3.10; Adult Lunch - \$3.50.

Discussed student activity fees for 2025-26 school year. Motion by Hagemeister, second by Neumiller, to have the student activity fees set at \$95 per student and \$250 for family for the 2025-26 school year. Roll call vote. All voting yes. Motion carried.

Motion by Kittelson, second by H Widicker, to renew the NDSBA policy services for 2025-2026 school year. Roll call vote. All voting yes. Motion carried.

Discuss the Activity Directors position. Motion by Kittelson, second by Hagemeister, to approve the Activity Director duties to be split between Supt Darren Shegerud and Steven Felchle for the 2025-26 school year. Roll call vote. All voting yes. Motion carried. Darren Shegerud - \$2,850; Steven Felchle - \$2,850.

Discussed substitute teacher pay. Motion by Kittelson, second by Hagemeister, to approve the substitute pay of \$170 per day for the 2025-26 school year starting in August. Roll call vote. All voting yes. Motion carried.

Update on the 2022-23 Audit was given. The preliminary budget for the 2025-26 school year was reviewed.

Motion by Kittelson, second by H Widicker, to replace Stacy Benz with Darren Shegerud on the LEA and School Directory for the 2025-26 school year. Roll call vote. All voting yes. Motion carried.

Motion by Kittelson, second by H Widicker, to set the date and time for the Financial Planning Meeting for Tuesday, September 9, 2025 at 7:00 AM. Roll call vote. All voting yes. Motion carried.

The next regular meeting was set for Tuesday, August 12, 2025 at 7:00 AM. The meeting was adjourned at 6:48 PM.

The meeting was adjourned at 9:21 PM. Monica Larson, President
Michelle Johnson, Business Manager
**District Expenditures
presented on July 15, 2025:**

Automatic Payments: NORTH DAKOTA TELEPHONE COMPANY \$201.18; OTTER TAIL POWER COMPANY \$3,073.64; TRACTOR SUPPLY COMPANY \$339.98; FIRST INTERNATIONAL BANK (CASH) \$67.90; MAGIC-WRIGHT INC \$8.73. TOTAL: \$3,691.43.

CHECKS: ABM TECHNOLOGY GROUP \$3,642.00; ADVANCE BUSINESS METHODS \$1,118.43; CENTRAL DAKOTA FAMILY PHYSICIANS \$130.63; CHI FOSTER COUNTY MEDICAL CENTER \$125.00; CITY OF FESSENDEN

\$958.14; CORE FACILITY SOLUTIONS \$76,021.02; DAKOTA DUST-TEX \$72.05; EAST CENTRAL CENTER FOR EXCEPTIONAL \$106,931.05; FARMERS UNION OIL CO \$1,815.22; HAGA KOMMER CERTIFIED PUBLIC ACCOUNTANTS \$4,000.00; HERALD-PRESS \$326.70; HIGH POINT NETWORKS \$863.85; LEMER'S ACE \$510.89; MARCO TECHNOLOGIES, LLC \$4,252.79; MENARDS - BISMARCK \$43.94; MENARDS JAMESTOWN \$255.97; MID-AMERICAN RESEARCH CHEMICAL CORP. \$280.54; NAPA AUTO PARTS OF HARVEY \$283.69; ND ASSN. OF SCHOOL BUSINESS MANAGE \$50.00; ND COUNCIL OF EDUCATIONAL LEADERS \$9,034.00; ND SCHOOL BOARDS ASSN. \$4,175.58; NDSBA \$97.50; PERFORMANCE OFFICE PAPERS \$1,256.00; STAR CITY MOTOR \$370.00; TIME MANAGEMENT SYSTEMS \$196.04; TOTAL \$216,811.03. GRAND TOTAL: \$220,502.46.

Payroll for July 2025: PAYROLL ITEM \$701.60; PAYROLL DIRECT DEPOSIT \$38,347.63; AUTOMATIC PAYMENTS \$16,611.94; PLUS FEDERAL WITHHOLDING \$9,423.38. TOTAL: \$65,084.55.

Publication Date: August 30, 2025

PROCEEDINGS OF THE FESSENDEN-BOWDON SCHOOL BOARD Special Meeting

Thursday, July 31, 2025
7:00 AM Board Room and Zoom

MEMBERS PRESENT: Monica Larson, Erin Hagemeister, Miranda Kittelson, Mychal Neumiller (Zoom), Hans Widicker

OTHERS PRESENT: Supt. Darren Shegerud, Principal Lindsay Widicker (Zoom), Business Manager Michelle Johnson

President Monica Larson called the meeting to order. Policy BDA authorizes the board to adopt policies with one reading when the board deems this action necessary. Motion by Hagemeister, second by Kittelson, to adopt the following policy with one reading: ABEA - Wellness Policy; ACA - Child Safety & Mandatory Training; BCAA - Board Meeting Agenda & Pre-meeting Preparation; BCBA - Public Participation at Board Meetings; FF - Student Conduct and Discipline; FFF - Field and Other School Sponsored Trips; FFJ - Student Vehicles on School Property; GACB - Patriotic Exercises; ACCB - Protection for Student Victims of Sexual Offenses; FFI - Personal Electronic Communication Devices. Roll call vote. All voting yes. Motion carried.

The Student Handbook for 2025-26 was reviewed. Motion by Hagemeister, second by Neumiller, to approve the Student Handbook for 2025-26 school year. Roll call vote. All voting yes. Motion carried.

The preliminary budget for the 2025-26 school year was reviewed. Motion by H Widicker, second by Kittelson, to approve the preliminary budget for 2025-26 school year. Roll call vote. All voting yes. Motion carried.

The bus garage was discussed. Motion by Widicker, second by Kittelson, to approve the quote for the environment analysis to be done for the bus garage. Roll call vote. All voting yes. Motion carried.

The meeting was adjourned at 8:02 AM. Monica Larson, President
Michelle Johnson, Business Manager
Publication Date: August 30, 2025

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