

CITY OF HETTINGER

Council Proceedings

Minutes Published Prior to Governing Body's Review and Revision
OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA
DECEMBER 10, 2025

The Hettinger City Council met in regular session at the Hettinger Armory Conference Room with the following present: James Lindquist, Randy Burwick, Michele Gaylord, Carl Ebert and David Parrill. Mayor Lindquist called the meeting to order at 7:00 AM
NOVEMBER 12, 2025. MINUTES: Council Member Ebert moved to approve the minutes of the regular scheduled meeting, Second by Council Member Gaylord, and by unanimous vote, motion carried.

AGENDA: Council Member Burwick moved to approve the agenda as presented, Second by Council Member Ebert and by unanimous vote, motion carried.
FINANCIAL STATEMENT: Was Reviewed, Council Member Parrill moved to approve the financials, second by Council Member Burwick, and by unanimous vote, motion carried

CORRESPONDENCE: Not much for correspondence this month

MAYOR/COUNCIL REPORTING: Council Member Gaylord discussed several snow removal complaints. A couple Council Members worked with the road crew to do sanding, discussion was had that it's a hard call for snow removal, as there was not a lot of snow. Discussion was had on the Rural Catalyst Grant, Council Member Gaylord and Parrill decided to work together on requesting Roosevelt Custer Regional Council to apply for the grant. The two worked

on different things needed by RCRC to apply. Council Member Parrill discussed the terms and the changes and costs being applied for. New flooring for the gym, bleachers, and updates to several rooms including bathrooms. Refreshing the entire building into a more pleasurable civic building. The grant match would be on a 1:1 basis, so the Council will need to work on what they would be willing to contribute, to know what to include on the application. Roosevelt Custer plans to apply on behalf of several of their members, Council Member Parrill was trying to work on submitting a plan to RCRC, hoping to be selected as a candidate. Council Member Parrill explained his feelings were to pinpoint possibly the gym and classroom updates for this grant, and possibly updating a bathroom. Council Member Burwick discussed concerns on Versa Flooring for the gym area, as he understood they were good not of good quality. Council Member Parrill will look into other options. The deadline for Roosevelt Custer is Wednesday for the pre-submission for the grant. Council Member Parrill discussed the need for the Council to come up with a cost match, and thought \$250k would be a good number, hoping to use the funds from the sale of the Main Street building (old KMM building) Council Member Burwick moved to approve \$250k as a match from the City, second by Council Member Gaylord, and by unanimous vote, motion carried.

ANDREA KENDALL: Met with the Council to discuss the grant she wrote and was awarded for the Hettinger fitness center. Ms. Kendall passed out a proposal for the funds of \$1k awarded by the WRHS Fun Run and Walk. Ms. Kendall would like safety improvements to equipment, benches, maps, overall cleaning and disinfecting bathrooms and the fitness center. Ms. Kendall was wishing to have Keith Jackson come into the facility to provide training. Mayor Lindquist explained the history of the partnership with Mr. Jackson, as several people were coming into the facility and not paying membership fees. Jon Kludt and Alex Thompson were in attendance with Ms. Kendall and questioned who would be qualified to do the maintenance to the units. Ms. Schalesky is having difficulty working with the current equipment vendor, Johnson Fitness out of Fargo. The group requested changes to the vendor to have better customer service. Ted Uecker with WRHS was also in attendance and discussed the terms and deadlines for the grant. Council Member Gaylord moved to approve the grant of \$1k for the fitness center and allow Ms. Schalesky line up vendors to complete the necessary maintenance, second by Council Member Burwick, and by unanimous vote; motion carried. Ms. Kendall shared her gratitude in having the fitness center for public use.

CONDITIONAL USE PERMIT-HARRIS: Adams County Tax Director/ City Assessor was available for any questions, as well as Stephanie Harris. The Hettinger City and Planning Zoning Commission met over the past month to review the conditional use request for a storage unit located on the property of Sterling and Stephanie Harris. The unit has been placed at their property owed at 409 11th St S. temporarily, as they prepare to build a shop home at the location. Council Member Parrill, moved to approve the temporary conditional use permit as recommended by the Hettinger City Planning and Zoning Commission, second by Council Member Gaylord, and by unanimous vote; motion carried.

SECOND READING & FINAL PASSAGE- ORDINANCE AMENDMENT #12.0801

OVERGROWN TREES. NUISANCE ORDINANCE # 2025-03:

Council Member Burwick moved to approve and adopt the amendment to tree ordinance #12.0801, The motion was seconded for the amendment by Council Member Parrill, and by unanimous vote; motion carried. Mayor Lindquist declared the amendment to be included into the City of Hettinger ordinances "In areas where no public sidewalk exists, all such trees, shrubs, bushes, and plants should still be trimmed to maintain a minimum clearance of eight (8) feet above the area where the public sidewalk would reasonably be located.

SECOND READING & FINAL PASSAGE- ZONING ORDINANCE AMENDMENT 25-04:

Council Member Parrill moved to approve the second reading and final passage of adoption of the zoning ordinance amendments, second by Council Member Burwick, and by unanimous vote; motion carried. Mayor Lindquist declared the new Zoning was adopted and would be included in the City of Hettinger Zoning Ordinances. The full script will be recorded in the office of the Adams County Recorder and will also be available in the Auditor's Office, Tax Director Office and on the website.

ROAD SUPERINTENDENT- JUSTIN BLADE:

Met with Council to provide updates from the road department. Discussion was had on snow removal and the installation of a couple Yield signs.

ARMORY MAINTENANCE CUSTODIAN:

Fitness Center membership money brought in last month was \$700.00. Ms. Schalesky discussed a couple maintenance needs she has been working with Johnson Fitness and ordered a few items to fix a piece of equipment. The fitness center door fob reader was not working; she contacted the vendor and got it resolved. One fitness machine should be removed; Council Member Ebert will work with Ms. Schalesky on this. Council Member Ebert discussed options for carpet cleaning, she will look into a vendor from Dickinson or Dave's Flooring out of Dickinson to get this lined up.

SHERIFF FISHER: Met with the Council along with new deputy Cody Bradley to provide end-of-year reports and updates.

BROSZ ENGINEERING: Shannon Hewson met with the Council to provide updates on a final pay application for the chip seal project completed this summer. CC Steel found a collapsed pipe when completing their camera project of sewer lines. January will have a presentation of findings from the camera project and will start the planning process going forward. Council Member Gaylord moved to allow Shannon and the Auditor to work on advertising to provide a public hearing during the February meeting second by Council Member Ebert, and by unanimous vote; motion carried.

PUBLIC COMMENT SECTION:

The Adams County Record requested information on the grant and application process and wondered if a bidding process would happen for any work to be completed. Clarification between the ADA needs and the upcoming grant was discussed as the two projects are completely separate. Colleen Galbreth questioned the time for the next ACDC meeting. Several other people from the public were available but no person requested to talk.

SALES TAX REPORT: Was reviewed. Next month will be the next distribution

ACDC UPDATES: Council Member Gaylord provided a few updates, mostly the bowling alley project and grant.

HETTINGER HOUSING: Flooring has been installed and the apartments are all full
USDA/FIRE INSPECTION

COMPLIANCE:

Men's bathroom needs still need to be completed. Several smaller items needed completion for fire safety.

REQUEST FOR PROPOSALS:

This being the advertised date and time for sealed bid opening or the sale of the City owned building located on the N 22' of lot 13, all of lots 14-17 in Block 9 Hettinger City Original (AKA 211 South Main Street Hettinger). Mayor Lindquist announced there were two bids available to open. The first bid opened was from American Legion Post #115 and included three options: #1 purchase of the building in the amount of \$200k, #2 a lease option in the amount of \$45k for 6 years, and #3 any negotiable price. The bid included phases for the project including a draft map of the building to update the building into low-cost housing for veterans, a restaurant and lounge. The bid also included plans to renovate the current Legion Club into a Veteran memorial. The second bid submitted was from Connection Church in the amount of \$240,000.00, the bid included a background and beliefs of the church. Mayor Lindquist opened up for discussion. Discussion was had on Main Street, being the commercial hub of commerce. The Legion Post #115 would be tax revenue; the church would be tax exempt. The American Legion would also be adding a memorial including as well to Main Street, trying to keep two locations open on Main Street. The current lease will expire on December 31, 2025. Rebecca Ferderer, ACDC Director, questioned if both entities provided a business plan, Mayor Lindquist explained both did include a business plan. Discussion was had on whether the Council should re-bid. Tax Director Katie Roseland explained the Legion Club would be allowed in the location, Connection Church would need to request a Re-zone but will be willing to work with the entity to work on compliance. The Council discussed not wanting to own the building and also needing to include the right of refusal into a new deed. Mike Marion requested what the location has for annual taxes, Mayor Lindquist informed everyone the taxes were about \$10k. Council Member Burwick moved to approve the proposal submitted by the American Legion Post #115 contingent on the wording of Contract for Deed at \$45k for 6 years and not lease agreement @ \$45k for 6 years, second by Council Member Ebert, and by unanimous vote; motion carried.

2026 BEER-LIQUOR LICENSE APPLICATIONS: Council Member Ebert moved to approve the five license applications for the 2026-year, Pastime Bar, Maverick/ Kum & Go, American Legion, Kennedy's, and Good Hope, the motion was seconded by Council Member Burwick, and by unanimous vote; motion carried.
BEER GARDEN PERMIT: Council Member Ebert moved to approve the Beer Garden Permit for the Pastime for an event at the Armory, second by Council Member Gaylord, and by unanimous vote; motion carried.
SW WATER INCREASE: The Council reviewed the notice from Southwest Water Authority regarding the 1.5% increase in the 2026 water rates charged to cities. Council Member Ebert introduced the following resolution and moved its adoption. Second by Council Member Burwick and by unanimous vote; Motion carried and resolution adopted, to wit:

Water Rate Resolution
WHEREAS, the governing body of the City of Hettinger recognizes the need to increase the water rates to provide adequate water services to the residents of Hettinger City, and **WHEREAS, pursuant** to Ordinance #7.0222 the water rates shall be fixed from time to time by resolution of the governing body and the city reserves the right to change the rates from time to time as it

deems best; and **NOW THEREFORE BE IT RESOLVED** that the governing body of the City of Hettinger deems it necessary to establish the following water rate effective with the February 1, 2026, water bill: \$8.64 per thousand gallons of water and the rate for over usage will go from \$6.76 to \$6.86.

CITY LEAF-BRANCH SITE GATE QUOTE:

A quote from Stecher Industries to supply and install two 12-foot gates to the city grass and branch site in the amount of \$1,800.00 was reviewed. Council Member Gaylord moved to approve the project, second by Council Member Ebert, and by unanimous vote; motion carried.

CITY OF HETTINGER ATTORNEY APPOINTMENT:

The Council requested to change their City attorney due to Nate Bouray moving farther away from the local area. The Auditor per instruction of the Council reached out to Christina Wenko with Mackoff Kellogg Law Firm out of Dickinson. The Law Firm was happy to step in to help the City with any legal matters. Council Member Ebert moved to approve the contract with Mackoff Kellogg, second by Council Member Burwick, and by unanimous vote; motion carried.

ARMORY CUSTODIAL CONTRACT:

Discussion was had on if the position should be re-bid, keep the same, or have the position as an employee. Commissioner West was available and discussed this could be an option and was willing to discuss this with the Commission at the January meeting. The Council requested Ms. Schalesky come back into the meeting to join the discussion. The three options were discussed, keeping the current set up, rebidding the position, or creating a part-time position and open it up for applicants. Ms. Schalesky discussed concerns about hours and always changing job duties. Mayor Lindquist discussed the position would be best to put as a part time employee. The Auditor will work with the Attorney on options.

CONTRACTS-ANNUAL PUBLIC WORKS, AUDITOR, ASSESSOR:

Commissioner West was available for any questions, dates and minimal changes previously discussed between the two entities. Council Member Burwick moved to approve the three annual contracts with Adams County, second by Council Member Gaylord. Council Member Parrill was not present. The motion was declared passed by unanimous vote; motion carried.

BILLS: Council Member Ebert moved to approve the paying of bills, second by Council Member Burwick. Council Member Parrill was not present for the vote; Mayor Lindquist declared the motion passed.
James Lindquist..... \$369.40;
Randy Burwick..... \$277.05;
Consolidated Telcom. \$173.55;
Carl Ebert..... \$277.05;
Michelle Gaylord \$277.05;
David Parrill..... \$277.05;
Trisha Schalesky ... \$2,800.00;
City of Hettinger..... \$84.36;
Cooperative Legal Services PLLC \$110.00;
Dakota Dust-Tex, Inc \$118.00;
Ecolab Pest Elimination Div \$148.31;
Newvision Security ... \$270.00;
Hettinger Park District \$2,731.02;
Dakota Buttes Visitors Council \$620.07;
Dakota Buttes Historical Society \$620.07;
Eido Printing \$224.00;
GS Publishing \$576.32;
The Current Connection \$25.98;
Kat & Company \$750.00;
Adams County Treasurer \$13,833.33;
Laufer Vermeer \$129.98;
Steve Beylund Construction Inc \$600.00;
Dept of Environmental Quality \$620.12;
ND Dep of Health \$54.00;
ND One Call, Inc. \$6.00;
Rocket Express Delivery LLC \$20.00;
Southwest Water Authority \$15,357.69;
U.S. Postal Service \$310.00;

Verizon Wireless \$77.51;
CC Steel \$139,264.19;
Adams County Treasurer . \$7,145.00;
Brosz Engineering Inc \$16,282.84;
Central Dakota Frontier Cooperative \$87.82;
Montana Dakota Utilities ... \$4,421.33;
Runnings Supply, Inc. \$47.97

ADJOURN: Council Member Ebert moved to adjourn the meeting. The motion was seconded by Council Member Parrill; Mayor Lindquist declared the meeting adjourned at 10:41 am.
/s/James Lindquist
James Lindquist, Mayor
Attest:
/s/Krista Faller
Krista Faller, City Auditor
Published 12/25

PUBLIC

Notice

Aaron Roseland (#06630) Melling & Roseland Law, PC 602 Adams Ave, Ste 101 Hettinger, North Dakota 58639 (701) 567-2418 roseland@mrlawpc.net Attorney for Personal Representative
IN DISTRICT COURT
COUNTY OF ADAMS
SOUTHWEST JUDICIAL DISTRICT

Case No. In the Matter of the Estate of DENNIS GENE ECKSTROM, Deceased.

NOTICE TO CREDITORS

Notice is hereby given that the undersigned has been appointed Personal Representative of the above estate. All persons having claims against the deceased are required to present their claims within three months after the date of the first publication or mailing of this notice or the claims will be forever barred.

Claims must either be presented to MARY S. VOLKMANN, Personal Representative of the estate, at the address shown below, or filed with the Court.
Dated this 5th day of December, 2025.
/s/ Mary S. Volkmann
Mary S. Volkmann
4315 S. 175th Avenue
Omaha, NE 68135
Aaron Roseland (#06630) Melling & Roseland Law, PC 602 Adams Ave, Ste 101 Hettinger, North Dakota 58639 (701) 567-2418 Sheri Uecker
Adams County Clerk of Court 602 Adams Ave, Ste 202 Hettinger, North Dakota 58639 (701) 567-2460
Published 12/11-18-25



Happy New Year

Best Wishes to our friends in 2026!

Lemmon Livestock, Inc.
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