

**MINUTES OF REGULAR MEETING  
LEEDS CITY COUNCIL  
June 10, 2026**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, June 10, 2026 at 7:38 p.m. at Leeds City Hall. Present were council members Tony Gratton, Kris Larson and Patrick Streyle. Also present were city employees Al Lundstrom, Jordan Thompson and Gina Harkness. Kyle Nelsen joined the meeting via telephone. Justin Nelsen and Candance Berg joined the meeting briefly. Lara Wanzek (Benson County sheriff) joined the meeting via telephone for a brief period.

**Sheriff Report --** The Benson County sheriff provided a patrol report for the month of May. Sheriff Wanzek also discussed young children driving ATVs and golf carts around the city and discussed patrolling for Leeds Harvest Days.

**Public Works --** Streyle made a motion to accept the public works superintendent's report; Larson seconded the motion. The motion carried unanimously.

**Financials --**

A motion was made by Larson, seconded by Gratton, to accept employees' timesheets. The motion carried unanimously.

Gratton made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to approve the minutes of the May 6, 2026 regular meeting with corrections. The motion carried unanimously.

Larson made a motion, seconded by Gratton, to approve the street suppression for the gravel roads. The motion carried unanimously.

**Old Business --** A motion was made by Larson, seconded by Gratton, to purchase 1/3 of Lot 2, Block 15, Original Leeds City. Nelsen abstained; voting in favor were Gratton, Larson and Streyle. No member voted against the motion. The motion carried unanimously.

**New Business --**

A motion was made by Larson, seconded by Gratton, to approve building permit #1187 submitted by Alan Lundstrom. The motion carried unanimously.

Streyle made a motion, seconded

by Larson, to approve building permit #1188 submitted by Lori Guthmiller. The motion carried unanimously.

A motion was made by Gratton, and seconded by Larson, to reject building permit #1189 submitted by Shawn Olson. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the special event liquor license submitted by Earl's Bar for Leeds Days, July 24 and 25, 2026; for events being held at the baseball diamond for the kickball tournament, Main Street by the old grocery store, and the Leeds Active Women supper being held at the Leeds Community Center. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to accept the special event liquor license submitted by Earl's Bar for the Ritterman wedding on Aug. 1, 2026 at the Leeds Community Center. The motion carried unanimously.

Tony Gratton presented a resolution 06-10-2026-01 to set the bond for the city auditor. The motion for the adoption of the foregoing resolution was duly seconded by council person Streyle, and upon a vote being taken thereon, the following voted in favor thereof: Tony Gratton, Kris Larson and Kyle Nelsen. No members voted against the resolution. Whereupon the resolution was declared duly passed and adopted and was signed by the mayor and attested by the city auditor.

Streyle made a motion, seconded by Larson, to approve the city supporting and signing the ambulance grant. The motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

|                    |         |
|--------------------|---------|
| Ace Hardware ..... | \$35.98 |
| Acme Tools .....   | 30.38   |

|                                         |          |
|-----------------------------------------|----------|
| BC Farmers Press .....                  | 70.00    |
| BC Sheriff's Dept. ....                 | 662.50   |
| Bobcat-Interstate Billing Service ..... | 89.47    |
| Blue Cross Blue Shield .                | 1,285.88 |
| CenDak Cooperative ....                 | 1,362.65 |
| Chemistry Lab .....                     | 183.41   |
| City of Minot .....                     | 90.00    |
| Core & Main .....                       | 836.14   |
| Farmers Union Oil Co. ....              |          |
| --York .....                            | 195.62   |

|                              |           |
|------------------------------|-----------|
| Ferguson Waterworks ...      | 267.94    |
| First Dist. Health Unit .... | 30.00     |
| Leeds Active Women .....     | 60.00     |
| Leeds Airport Authority .    | 6,401.62  |
| Mark Sateren .....           | 417.00    |
| ND Rural Water Systems ..... | 50.00     |
| ND Telephone Co. ....        | 263.37    |
| Northern Plains Elec. ....   | 516.51    |
| Otter Tail Power Co. ....    | 2,299.67  |
| Payroll .....                | 13,663.45 |
| Plunkett's Pest Control ..   | 90.65     |
| Quill Office Supply .....    | 103.59    |
| Ritterman Excavating ....    | 12,275.00 |
| Verizon .....                | 159.56    |
| Visa .....                   | 485.38    |
| Waste Management .....       | 6,845.83  |
| Yunker Law .....             | 1,641.50  |

A motion was made by Streyle, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 9:55 p.m.

Gina Harkness  
City Auditor

Nick Parslow  
Mayor

**MINUTES OF REGULAR MEETING  
LEEDS CITY COUNCIL  
July 8, 2026**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, July 8, 2026 at 6:11 p.m. at Leeds City Hall. Present were council members Tony Gratton, Kris Larson, Kyle Nelsen and Patrick Streyle. Also present were city employees Al Lundstrom and Gina Harkness.

**Organizational Appointments --**

Mayor Parslow made the following appointments: City auditor--Gina Harkness; city engineer--Moore Engineering; city attorney--Bruce Gibbens; city assessor--Randy Thompson. Larson made a motion to accept the mayor's appointment, Gratton seconded the motion and the motion carried unanimously.

A motion was made by Streyle, seconded by Gratton, to elect Kyle Nelsen as council president and Kris Larson as council vice president. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to appoint the city council committee assignments as presented. The motion carried unanimously.

**Sheriff Report --** The Benson County sheriff provided a report for the June calls for the city of Leeds but did not attend the meeting.

**Public Works --**

A motion was made by Streyle, seconded by Larson, to purchase

CenDak's 35-gallon tank to build our own dust-suppression system. Gratton abstained; Larson, Nelsen and Streyle all voted in favor; no members voted against the motion. The motion carried unanimously.

Gratton made a motion to accept the public works superintendent's report; Nelsen seconded the motion; the motion carried unanimously.

#### Financials --

A motion was made by Gratton, seconded by Larson, to accept employees' timesheets. The motion carried unanimously.

Gratton made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Larson, seconded by Streyle, to approve minutes from the June 10, 2026 regular meeting with corrections. The motion carried unanimously.

#### New Business --

A motion was made by Gratton, seconded by Larson, to approve building permit 1190 submitted by Hendrik Pretorius. The motion carried unanimously.

A motion was made by Gratton, seconded by Nelsen, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

|                            |           |
|----------------------------|-----------|
| Ace Hardware .....         | \$74.92   |
| BC Sheriff's Dept. ....    | 600.00    |
| Blue Cross Blue Shield .   | 1,285.88  |
| Bravera .....              | 1.00      |
| CenDak Cooperative ....    | 1,781.34  |
| Cindy Ritterman .....      | 150.00    |
| Dakota Fire Exting. ....   | 154.64    |
| Diane Hoffman .....        | 123.88    |
| H. E. Everson Co. ....     | 22.39     |
| Haley's Dust Control ....  | 4,735.50  |
| Harold Rotunda CPA ....    | 2,900.00  |
| Hawkins .....              | 299.03    |
| Leeds Airport Authority .  | 459.37    |
| London Foggers .....       | 386.25    |
| Mathsen Sweeping .....     | 2,500.00  |
| NCB Electric, LLC .....    | 16,841.86 |
| ND Telephone Co. ....      | 268.55    |
| ND Workforce Safety ....   | 250.00    |
| Northern Plains Elec. .... | 507.50    |
| Otter Tail Power Co. ....  | 2,106.40  |
| Payroll .....              | 17,671.06 |
| Quill Office Supply .....  | 232.77    |
| Verizon .....              | 159.56    |
| Visa .....                 | 1,516.88  |
| Waste Management .....     | 6,475.74  |

A motion was made by Gratton, seconded by Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8 p.m.

Gina Harkness  
City Auditor

Nick Parslow  
Mayor

### MINUTES OF REGULAR MEETING LEEDS CITY COUNCIL August 5, 2026

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Aug. 5, 2026 at 6 p.m. at Leeds City Hall. Present were council members

Tony Gratton, Kris Larson, Kyle Nelsen and Patrick Streyle. Also present were city employees Al Lundstrom and Gina Harkness.

Sheriff Report -- The Benson County sheriff did not attend the meeting but provided a report on July calls for the city of Leeds.

#### Public Works --

A motion was made by Larson, seconded by Gratton, to purchase the Leeds Body Shop building and extra lot next to it. Streyle abstained; voting in favor were Gratton, Larson and Nelsen. No members voted against the motion. The motion carried unanimously.

Gratton made a motion to have Deplazes Redi-Mix do the concrete slabs for the generator and propane tank. The motion was seconded by Larson. The motion carried unanimously.

Larson made a motion to accept the public works superintendent's report. Nelsen seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Gratton, seconded by Larson, to accept employees' timesheets. The motion carried unanimously.

Gratton made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Nelsen, seconded by Gratton, to give the school \$1,000 for the picnic tables they made for the city. The motion carried unanimously.

Streyle made a motion, seconded by Gratton, to approve the preliminary 2027 budget. The motion carried

unanimously.

A motion was made by Streyle, seconded by Gratton, to approve minutes from the July 8, 2026 regular meeting with corrections. The motion carried unanimously.

#### New Business --

A motion was made by Gratton, seconded by Larson, to approve building permit 1191 submitted by NCB Electric, LLC. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

|                            |           |
|----------------------------|-----------|
| Acme Tools .....           | \$164.06  |
| BC Farmers Press .....     | 486.79    |
| BC Highway Dept. ....      | 100.00    |
| BC Sheriff's Dept. ....    | 1,200.00  |
| Bobcat-Interstate Billing  |           |
| Service .....              | 629.15    |
| Blue Cross Blue Shield .   | 1,285.88  |
| CenDak Cooperative ....    | 1,358.73  |
| Core & Main .....          | 401.25    |
| Farmers Union Oil Co.      |           |
| --York .....               | 263.75    |
| Ferguson Waterworks ...    | 4.02      |
| Keyara Lundstrom .....     | 250.00    |
| Leeds Airport Authority .  | 938.79    |
| Mac's Hardware .....       | 48.85     |
| Marketplace Motors .....   | 26.67     |
| Mathsen Sweeping .....     | 2,500.00  |
| ND Dept. of Health .....   | 27.00     |
| ND Telephone Co. ....      | 267.04    |
| Northern Plains Elec. .... | 540.36    |
| Otter Tail Power Co. ....  | 1,963.06  |
| Payroll .....              | 15,545.23 |
| Plunkett's Pest Control .. | 151.04    |
| Railroad Management ...    | 458.76    |
| Rugby Lumber .....         | 26.95     |
| US Postal Service .....    | 506.00    |
| Verizon .....              | 159.58    |
| Veseris .....              | 2,798.16  |
| Visa .....                 | 740.79    |
| Waste Management .....     | 6,413.42  |

A motion was made by Nelsen, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:45 p.m.

Gina Harkness  
City Auditor

Nick Parslow  
Mayor