MINUTES OF REGULAR MEETING
MADDOCK CITY COUNCIL
November 10, 2026

A regular meeting of the Maddock City Council was held Nov. 10, 2026. President Bradley Hermanson called the meeting to order at 6 p.m. at city hall. Present for roll call were council members DeeDee Olson, Philip Backstrom and Teresa Dosch. Absent was Mayor Dusty Pierson. Also in attendance were McKenzie Melaas, Candace Berg and Mandy Becker.

A motion was made by Dosch and seconded by Olson to approve the minutes of the Oct. 13, 2026 regular meeting and the Nov. 9, 2026 special meeting. All voted yes. The motion carried.

A motion was made by Dosch, seconded by Backstrom, to approve the following bills. All voted yes. The motion carried

Wages	$6,749.97
Yri Electric	10,966.00
CPWD	50.00
BC Farmers Press	319.69
BC Sheriff's Office	600.00
Butler Machinery	243.56
CenDak	1,474.25
CPWD	8,329.25
Double M Sanitation	6,330.00
Ferguson Waterworks	6,809.08
JK Designs	900.00
Johnson Ag Resources	2.30
Maddock Opera House	200.00
MRES	200.00
NAPA	134.88
NDWUA	175.00
NDDEQ	27.00
Ohnstad Twichell	1,091.00
Priscilla Backstrom	127.68
Visa	411.55
Northern Plains Elec.	4,354.00
Vestis	118.12
NDPERS	1,718.37
ND Telephone Co.	434.25
Western Area Power Admin.	6,338.80
Northern Plains Elec.	29,315.03

Candace Berg, environmental health director with the Lake Region District Health Unit, was present to provide an update on nuisance properties that were reviewed approximately one year ago. She reported that most property owners have made the requested improvements. She will continue to follow up with those who have not yet complied.

McKenzie Melaas's Report --

• Warning decals have been placed on all transformers.

• She is working on cleaning and organizing the city shop. The council authorized her to dispose of broken tools.

• She is performing routine maintenance on city equipment, including oil changes.

• Terry Morrow is assisting her with water sampling.

• She asked the council about purchasing washed sand for the streets.

• Discussed installing Christmas lights and banners.

• She will be attending a water training conference in Minot on Nov. 18, 2026.

Mandy Becker, co-chair of the Maddock Rural Renaissance Festival, was present to request street closures for the 2027 festival. The requested closures would be from 6 a.m. to 10 p.m. on Saturday, Sept. 18, 2027 and would require barricades at 10 locations.

Pam Lee's Report --

• She presented the council with sample employee performance evaluation forms as requested by the council.

• She informed the council of an available NDDOT grant opportunity for a walking path.

Council members each gave a portfolio report.

A motion was made by Backstrom, seconded by Olson, to purchase a control switch for the wing on the snow pusher. All voted yes. The motion carried.

A motion was made by Olson, seconded by Dosch, for the city to contribute toward the cost of the concrete sidewalk in the pocket park. All voted yes. The motion carried.

A motion was made by Dosch, seconded by Olson, to appoint McKenzie Melaas as the city arborist.

All voted yes. The motion carried.

A motion was made by Dosch, seconded by Backstrom, to adopt the resolution authorizing the city of Maddock to apply to the ND Department of Environmental Quality for assistance with the lead service line inventory and designating McKenzie Melaas as the designated official. Roll call vote: Olson--yea; Backstrom--yea; Dosch--yea. The motion carried.

RESOLUTION ESTABLISHING WATER RATES AND CHARGES

A motion was made by Backstrom, seconded by Olson, to approve the following resolution. All voted yes. The motion carried.

WHEREAS, in accordance with City of Maddock Ordinance 7.0222, the city council of the City of Maddock considered the charges and rates necessary to be imposed and collected to maintain the water and sewer systems; and

WHEREAS, the city council has determined that it is necessary to establish the following charges and rates for providing water and sewer services.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the water and sewer rates shall be established as follows:

RESIDENTIAL AND COMMERCIAL WATER RATES

The base rate for water service will be $30.50 per month as a minimum charge.

The rate per 1,000 gallons of water consumed will be $10.

For accounts where water supply lines and associated taps and valving are larger than one inch in size, the water service size adjustment fees will be as follows:

1.5" -- $68.82
2.0" -- $122.78
1.5" + 2.0" -- $191.60
3.0" -- $276.06

The base rate for the water infrastructure reserve will remain unchanged.

RESIDENTIAL AND COMMERCIAL SEWER RATES

The base rate for sewer service will remain at $6.75 per month.

The rate per 1,000 gallons will increase by $0.05, from $0.80 to $0.85.

The sewer improvement project fee will remain at $15 per month.

EFFECTIVE DATE

The rates established by this resolution shall become effective with the January 2027 utility billing period (Dec. 21, 2026 through Jan. 20, 2027).

RESOLUTION ESTABLISHING GARBAGE COLLECTION RATES AND CHARGES

A motion was made by Olson, seconded by Dosch, to approve the following resolution. All voted yes. The motion carried.

WHEREAS, in accordance with City of Maddock Ordinance 10.0207, the city council has considered the

charges and rates necessary to cover the costs associated with garbage collection and disposal services; and

WHEREAS, the city council has determined that adjustments to residential and commercial garbage collection rates are necessary to reflect current costs, including applicable fuel surcharges.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the residential and commercial garbage collection rates shall be established in accordance with the approved 2027 garbage rate schedule, which is incorporated into this resolution by reference.

A fuel surcharge will continue to apply based on the current cost of diesel fuel.

EFFECTIVE DATE

The rates established by this resolution shall become effective with the January 2027 utility billing period (Dec. 21, 2026 through Jan. 20, 2027).

The city council discussed the transfer of surplus enterprise funds to other city funds.

A motion was made by Dosch, seconded by Olson, to authorize Council President Bradley Hermanson, Priscilla Backstrom and City Auditor Pamela Lee as authorized signers on all library accounts at North Star Community Credit Union. All voted yes. The motion carried.

A motion was made by Backstrom, seconded by Dosch, to approve the purchase of washed sand from Gowan Construction for use on city streets. All voted yes. The motion carried.

The council discussed public works staffing needs, including preparations for winter snow removal and the potential need for temporary contracted assistance to maintain city services. The council also discussed the financial impact of additional staffing.

The city received a letter of resignation from Peggy Hakanson, resigning from her volunteer position as coordinator of the Maddock City App, effective Dec. 15, 2026.

There being no further business, the meeting adjourned at 9:17 p.m. The next regular meeting of the city council will be held on Dec. 8, 2026 at 6 p.m.

Pamela Lee
City Auditor

Bradley Hermanson
President