CITY COUNCIL MEETING
OCTOBER 13, 2026

The City Council met at 6:00 PM at Oakes Community Center with the following members present: Mayor Sitzler, Council: D. Hollingsworth, J. Hollingsworth, Iverson, Meehl and Kelly. Employees present: Matthew O'Brien, Chad Raatz, Fallon Kelly and Zasha Johnson.

Engineer Report: Water treatment plant improvements are scheduled to start November 9th and the contract completion date is December 18th. Kelly moved, Meehl second to approve contractor's application for payment for the manhole replacement project, carried. Kelly moved, D Hollingsworth second to approve Moore Engineering invoice 12736 for manhole replacement project, carried.

Minutes, Auditor and Police Reports: J. Hollingsworth moved, Iverson second to approve minutes, carried. D. Hollingsworth moved, J. Hollingsworth second to approve police report, carried. J. Hollingsworth moved, Meehl second to approve auditor reports, carried.

Building Permits: J. Hollingsworth moved, D. Hollingsworth second to approve permit to build a carwash on Lots 1-4 & N16' Lot 5 Blk 6 Original Plat, carried. Meehl moved, J Hollingsworth second to have city pay for installation of a 2" water line to replace existing 1" line for the carwash, carried, Kelly voting nay. Kelly moved, Iverson second to approve permit a home addition on Lot 3 & W 1/2 of 4 Blk 4 St Charles addn, carried. J. Hollingsworth moved, Meehl second to approve permit for construction of a shop-house on Lots 11 & 12 Blk 4 Baldwins addn, carried. Kelly moved, D Hollingsworth second to approve permit for garage addition on Lot 1 Blk 33 Western Town Lots, carried. Meehl moved, Iverson second to approve permit for a temporary fence on Lot 1 Dennings Subdivision, carried. D Hollingsworth moved, Kelly second to approve a permit for a temporary fence on Lots 2 & 3 Dennings Subdivision, carried.

Demolition Permit: D Hollingsworth moved, Meehl second to approve a permit for demolition of a deck on Lot 13 & S 37.5' Lot 14 Blk 17 Original Plat, carried.

Game of Chance Permits: J Hollingsworth moved, Iverson second to approve permit as listed, carried.

1. Stronger Together Foundation – Calendar Raffle

Bills: J. Hollingsworth moved, D Hollingsworth second to approve bills as presented, carried.

Advanced Business Methods	183.07
Aflac	887.46
Agtegra Coop	88.55
Avid Hawk	200.00
Bank of ND	41437.63
Bobcat of Gwinner	81.60
Central States Radar	126.00
City of Fargo	42.00
Code 4 Services	1986.19
Dakota Improvement	2679.71
Dakota Supply Group	4859.79
Dakota Valley Electric	286.00
Daniel Kenney	610.00
DRN	855.59
Fabian Pest	105.00
Frontier Building Supply	149.99
Grzadzieleski Utility Services	450.00
Hastings Plumbing	419.48
Hills Hardware	264.06
Information Tech	175.85
Linde Gas & Equipment	582.66
Matt Obrien	319.52
Midwest Pest Control	75.00
Napa	203.59
ND League of Cities	275.00
ND One Call	18.00
ND Sewage Pump Lift Station	4175.00
NDPERS-Insurance	23,192.98
NDPERS-Retirement	15246.16
Oakes Area Chamber	360.00
Oakes Enhancement	14981.37
Oakes Times	236.10
Oakes Truck & Trailer	906.96
Ottertail	8513.57
Pitney Bowes	181.50
Rods Cleaning	110.00
Sabrie Toepke	300.00
Sanitation Products	3911.49
Starion Bond Services	51520.00
Swanston Equipment	30630.00
Sweets & Stories	65.43
Team Laboratory	1028.00
The Village Family Services	1500.00
Tornada Stop	8195.57
USA Blue Book	221.61
Verizon	498.44
Visa-library	384.92
Visa-City	1229.44
Vistos	339.02
Waste Management	8,430.55
Zacks Repair	2998.00
Payroll Taxes	22,458.83
Salaries	99,122.40

Visitors: Cindy Bagley has spoken with Moore Engineering, would like to get a timeline for completing the installation of the water line. Gilbert Cantu spoke about concerns he has with the location of the property line between his home and his neighbor to the south. He also has concerns about water drainage from the neighboring property causing damage to his foundation. Attorney Kelly advised that there is not much the City can do as the issue would be civil between the neighbors. Mayor Sitzler explained that city employees try to mark property lines to the best of their ability but for a true measurement a professional surveyor would need to be hired.

Committee Reports: D Hollingsworth inquired about adding a bid for upgrades to the façade and garage door of the cold storage portion of the building. If a loan needs to be taken out to complete the roof repairs, it may be worth it to complete both projects at once. Meehl reported the city light pole near Harris Machine had been knocked down, Ottertail completed repairs. J Hollingsworth moved,

Iverson second to order new police vehicle with price of $67,830.37 before trade-in, carried. J Hollingsworth will work on applying for WSI grants as soon as they open. Request was received for placement of a temporary shed on lots 2 & 3 Dennings Subdivision. J Hollingsworth moved, Iverson second to approve conditional use for temporary shed during construction project, carried. D Hollingsworth moved, Meehl second to approve a special use permit to allow temporary dewatering from lots 2 & 3 Dennings Sub. into the storm sewer, the motion was withdrawn. D Hollingsworth moved, Meehl second to approve a special use permit to allow temporary dewatering from lots 2 & 3 Dennings Sub. into the storm sewer but in the event of rainfall the pumps must be shut off, carried. Johnson asked if the council would consider adding an exception to 14.03.103 to allow temporary use of storage containers for construction or moving purposes, Attorney Kelly will draft the update. Raatz thanked J Hollingsworth and Officer Sitzler for their assistance at the landfill on clean-up day. Raatz reported that the tires on the road grader need to be replaced, D Hollingsworth moved, Iverson second to replace the tires through Agtegra, carried. Raatz was asked to get an estimate for cost to repair the old shop roof to compare to cost of building an addition. The heaters at the water plant are in need of replacement, Raatz presented estimates to replace one or all 5, official advertisement for bids will be published to replace all 5 heaters.

Unfinished Business: Property clean-ups continue to be monitored, two additional properties were presented, photos will be sent to attorney to send initial letters. After speaking with family members of Mr. Lauderdale, it was decided to pause to action on the search warrant and home inspection of his property. No bids were received for the sewer or garbage truck. J Hollingsworth moved, Meehl second to advertise for bids again, with no minimum bid and the city reserving the right to reject any and all bids, carried.

New Business: Iverson moved, J Hollingsworth second to approve 1st reading of amendment to ordinance 5.0503.1 regarding requirement for electronic ID scanners in licensed alcohol establishments, carried. J Hollingsworth moved, Meehl second to approve a street closing permit for Burlwood Drive on May 22, 2027 for a block party, carried. Kelly moved, D Hollingsworth second to approve 1st reading of DRN Franchise Ordinance, carried.

Announcements & Correspondence: J Hollingsworth expressed his appreciation for moving slowly on the Lauderdale situation. Terry Dawson also spoke about Mr. Lauderdale and asked for clarification on the process.

J. Hollingsworth moved, D. Hollingsworth second to adjourn the meeting at 7:22 PM.

Mayor

Attest: Zasha Johnson

(minutes subject to correction and approval at the next regular meeting)

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