Proceedings Of The New Town City Council

NEW TOWN REGULAR CITY COUNCIL MEETING MINUTES OCTOBER 16, 2026

Members Present: Mayor Jay Standish; Council Members: Nathaniel Mayer, Doug Bratvold, Jesse Baker and Frank Sillitti.

Others Present: Bill Woods, Esmeralda Mata, Laurie Giffey, Troy White Owl, Jamerson Demetrius, Cal Oldenberg, Jason Strand, Patrick Samson, Ryan Anderson, John DeGroot, Carolyn Hayden, Dave Silk, Talib Chohan, Mike Swarami, Richard Zargent, Alyssa Cadwalander, Corey Wieland, Christian Dean, Shawn Gilletla, Jerome Jarski, Chris Burnison, Jesse Lawrence, Dorothy Ventsch.

Meeting called to order: 5:00 P.M.

Motion by Bratvold, seconded by Sillitti, to approve the agenda.

All voting Aye. Motion carried.

1. Minutes:

Motion by Baker, seconded by Bratvold, to approve the minutes of the September 16th, 2026, council meeting, with name correction.

2. Financials:

Motion by Mayer, second by Bratvold to approve financials as presented.

Voting Aye: Mayer, Bratvold, Baker, Sillitti. Motion carried.

First Of The Month: CK#046765 Acme Tools $2,186.02; CK#046766 American Truck Trailer $12,834.76; CK#046767 Blue, Kim $126.60; CK#046768 Brit Communications $1,100.00; CK#046769 Gerard Tank & Steel $840,195.00; CK#046770 Giffey, Laurie $203.53; CK#046771 Morrow, Larry $355.40; CK#046772 MVTL $57.75; CK#046773 MWEC $9,997.55; CK#046774 Rolec Contracting $568,894.22; CK#046775 Slawson Exploration Company $11.48; CK#046776 Woods, William $3,850.00; CK#046777 Workwise Compliance $2,413.36; CK#046778 Yanabah, Redhouse $121.00

Council Bills: CK#046785 Ackerman-Estvold Engineering $6,705.85; CK#046786 Acme Rents $3,103.00; CK#046787 AE2S $96,867.87; CK#046788 American Welding & Gas $7,147.32; CK#046789 Armor Interactive $5,495.21; CK#046790 Bratvold, Geri $58.96; CK#046791 CEI $14,222.78; CK#046792 Cenex $244.15; CK#046793 Central Square $1,247.54; CK#046794 Chase, Bianca $94.00; CK#046795 Colonial Research $2,666.83; CK#046796 Core & Main $283.00; CK#046797 Creative Displays $3,918.75; CK#046798 Curb 2 Curb $6,000.00; CK#046799 Dakota Business Solutions $283.00; CK#046800 Dakota Playground $30,404.00; CK#046801 Dept. Of Emergency Services $480.00; CK#046802 Dept. Of Environmental $183.55; CK#046803 Electro Watchman Inc $647.40; CK#046804 Ferguson Enterprises $74.53; CK#046805 First District Health Unit $90.00; CK#046806 Flowpoint $332.22; CK#046807 Furuseth Law Firm $1,000.00; CK#046808 Gaffaney's Of Minot $2,710.37; CK#046809 Gaffney's $10,772.00; CK#046810 Gustafson Septic Service $1,710.00; CK#046811 Harvey, Keith $32.38; CK#046812 Hawkins $10.00; CK#046813 Herbel, Julie $365.70; CK#046814 Idemia Identity Security $40,131.00; CK#046815 Information Technology $366.65; CK#046816 Language Link $15.07; CK#046817 Mack, Tiffany $188.28; CK#046818 Menards $99.24; CK#046819 Morris, Jaydon $250.00; CK#046820 Motorola $9,556.62; CK#046821 Mountrail County Promoter $371.07; CK#046822 NAPA $321.11; CK#046823 Nova Fire Protection $925.00; CK#046824 NR Construction $1,916.41; CK#046825 Once Call Concepts $42.90; CK#046826 Quadient $363.39; CK#046827 RTC $2,893.20; CK#046828 Schutt, Zack $94.00; CK#046829 Slawson Exploration $13.52; CK#046830 United Quality Cooperative $518.39; CK#046831 United Quality Cooperative $1,400.05; CK#046832 United Quality Cooperative $4,392.89; CK#046833 United Quality Cooperative $4,684.54; CK#046834 Westlie Motor Company $4,791.42; CK#046835 White Owl, Troy $86.00; **Total Checks: $270,571.16**

3. Talib Chohan - Eagles Loop lots: Mr. Chohan is putting in a bid for lots 6 & 7 on 3rd Ave for $5,000.00 each. Mr. Talib would like to purchase these lots to place a mobile home on them. These properties do not allow trailer homes. The city's attorney, Bill Woods, suggested Mr. Talib submit a variance request for the next council meeting.

4. Legion - Construction: Initial review of the plans was submitted for the proposed American Legion building addition. Ackerman recommends having the building permits approved so construction can begin prior to winter. A traffic control plan needs to be submitted prior to work within the right-of-way on Market Place. Motion by Sillitti, seconded by Bratvold, to approve the plan. Motion amendment. New motion by Sillitti, seconded by Bratvold, to approve property lines documents and the closing of Market Place Street other than the sidewalk. Motion carried.

5. School Football field - road cut water & sewer: 10th Street North, plan review was done and approved by zoning committee. Sanitary sewer and water system shall be installed under the direction of the City of New Town. City may have staff on-site to observe the work. The plan sheet shows work beyond the west property line.

Motion by Bratvold, seconded by Sillitti, to road cut water & sewer. All voting Aye. Motion carried.

6. City Foreman: Scott Anderson is absent. Employee Hunter Cotton is done with his probation period. A three-dollar wage increase is requested for Hunter, as he has experience in driving machinery.

Motion by Bratvold, second by Baker to bump up his wage.

Voting aye: Bratvold, Mayer, Baker and Sillitti. Voting nay: None.

Motion carried.

7. Water Plant Update: Pool winterization is about 80% complete and should be done by next week. There was a water leak on 3rd Street South. Drainage ditch was regraded, and it looks much better. Lead & copper letters will be going out in the next few weeks. Nathaniel will be assisting with notifying residents. Kia Herbel last day with the water plant is October 30. We will be conducting water plant hiring soon.

12. Edgewater Golf Course - Nathaniel: Members of the board introduced themselves: Tyrell Smith (Board Member) and

J-Shaun Gillette (Board Member). Along with Clifton Whiteman (Vice President), Dorothy Ventsch (Treasurer), and Joseph Baker (General Manager). A list of income and expenses was presented to the council. Nathaniel expressed how Golf suffers a big revenue loss during winter months. However, it is crucial to have someone present to maintain and to provide upkeeping facilities. Rental agreement with 4 Bears Legacy was not renewed. Council suggested making Joe a permanent city employee instead of seasonal employment. Motion by Bratvold, second by Sillitti, to make Joe Baker a city employee for the Golf position.

Motion Amendment.

New motion by Bratvold, seconded by Sillitti, to make Joseph Baker a full-time employee for the Golf Course, $30.00 an hour full-time salary with full benefits.

Voting aye: Bratvold, Sillitti, Baker; Mayer abstains.

8. AE2S - Jason Strand: Pay App #12 to Gerard Tank & Steel is presented and needs approval. Motion by Bratvold, seconded by Baker, to approve Pay App for the amount of $1,237,860.00.

Voting aye: Bratvold, Baker, Mayer, Sillitti.

New Town 2025 Street & Utility Improvements (phase 2)- Project was substantially complete on November 6, 2025. The total construction cost of this project is $6,039,415.90. The original bid amount was $5,936,267.71, with only a 1.74% increase during the course of construction. The water spigot on 4th Street North has developed a leak. Meyer Contracting is currently working with Minot Plumbing to get the spigot issue resolved. 2027 Street & Utility Improvements (Phase 3) current scope of the project is to fully reconstruct the sanitary sewer, street, curb, and gutter on Eagle Drive, 1st Street North and Central North. The current estimated construction cost for the project is $2,068,816.39. Jason Strand and Scott Anderson visited the project site and would like the council to consider adding them to the project. These additions include repaving 70' of Central Ave North from north of Highway 23 to 1st Street North & replacing 70' of sidewalk, repaving 8' of the asphalt parking area on the north side of Eagle Drive between E Central Ave and Soo Place E. Replacing all of the sidewalks along Central Ave N and Eagle Drive.

Motion by Sillitti, seconded by Baker, to look for an alternative. Motion failed.

New motion by Sillitti, second by Baker to approve $54,003 repaving Central Ave North.

Voting aye: Sillitti, Baker, Mayer, Bratvold. Motion carried.

Gerard Tank & Steel has been working on welding steel sections of the water tower bowl at the New Town Sand Hill Water Tower. Gerard will spend the next couple of weeks pouring the concrete in the ring beam & buttoning up the roof. As of November 1st, Gerald plans to suspend construction for the winter.

9. **Ackerman Estvold - Patrick Samson - Ryan Anderson:** City Hall - punch list items are getting close to completion. Phase 3 reconstruction was set for August 21, 2026. Substantial completion is set for September 1, 2026. Tally of liquidated damages 8.21.26 to 9.1.2026, 11 days = 22,000.00. Venue - A special meeting is set up for Wednesday November 4th at 3:00 P.M. Items pending resolution & expected to be at special council meeting. Valiant PCO - 05 for delayed days and general conditions. Delay days regarding final soil corrections, aside from other topics.

Motion by Baker, seconded by Bratvold, to approve Pay app #12 in the amount of $431,388.48 to Valiant. Voting aye: Baker, Bratvold, Mayer, Sillitti. Soil corrections to be done at the parking lot, as recommended by Braun.

Motion by Bratvold, seconded by Baker, to approve soil corrections in the amount of $46,641.60 from the contingencies allowance.

Voting aye: Bratvold, Baker, Mayer, Sillitti. All voting Aye. Motion carried.

10. Police Report: ND DOT grant application for 2026-2027 formally approved for DUI, seat belt, distracted driving, and speeding. Officer Frey was terminated. Spooky parade is scheduled for October 30th. Total records of service calls: 548.

Packet to consolidate Axon contracts and extend to a 10-year agreement was presented.

Motion by Mayer, second by Bratvold to approve 10-year Officer Safety Plan - With Translation of the amount of $444,705.17.

Voting aye: Mayer, Bratvold, Baker, Sillitti. Motion carried.

11: Building Permits: Motion by Bratvold, seconded by Sillitti, to approve the following building permits:

Curb cut American Legion Post 290, 352 Main Street, new construction

New Town School, 873 1st Avenue West, 66x36 addition to the bus barn & curb cut

TAT - Elbowoods employee housing, Arikara Drive, 6 duplexes & 3 single-family homes

Jeannette Reimer, 425 Eagle Drive, new manufactured home

Carmen Foote, 202 8th Avenue East, replacing fence from vinyl to wood

Frank Lockwood, 402 Eagle Drive, roof replacement to metal

North Segment Property Management, 324 6th Street North, trailer house

All voting Aye. Motion carried.

13. American Tower Agreement: Extend current lease for six (6) additional five (5) year terms is presented. A one-time signing bonus of $20,000. Tabled for further meetings, as Eileen Zaun is out for the week.

14. Public Comments: No public was present for the Public Comment Period.

Meeting Adjourned: 7:17 P.M.

Jay Standish, Mayor

Esmeralda Mata, City Clerk