Wilton Public School District #1 Wilton High School Cafeteria October 28, 2026 7:00AM Regular Meeting

Call to order / Pledge of Allegiance - Board President Oswald called the meeting to order at 7:00am. In attendance Board Members Troy Speten, Jessica Oswald, Kylee Schuh, and Kerri Benning, Superintendent Andrew Jordan, and Business Manager Jenna Kirchmeier. Absent: Board Member Jesse Biesterfeld.

Approval of Agenda – Benning/ Speten moved to approve. All in favor. Motion carried.

Approval of Consent Agenda – Schuh/Benning moved to approve the consent agenda. Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

Approval of Minutes

September 18, 2026 Planning Committee Meeting

September 23, 2026 Mill Levy Hearing

September 23, 2026 Board Meeting

October 16, 2026 Governance Committee Meeting

Presentation of Bills - ADVANCED BUSINESS METHODS 121.06, AFLAC DENTAL AND VISION 1,988.63, BEK COMMUNICATIONS 1,108.14, BSN SPORTS LLC 1,103.74, BUECHELE, CORNELIA 45.30, CENTER-STANTON PUBLIC SCHOOL 50.00, CENTRAL REGIONAL EDUCATION 200.00, CITI CARDS 1,254.24, CITY OF WILTON 1,915.69, D&E SUPPLY CO 264.50, DACOTAH PAPER CO 3,309.52, ECKROTH MUSIC 12.85, FARMER'S UNION OIL CO 8,840.93, FLR SANDERS 36,377.77, HARLOW'S BUS SALES INC 35.94, I STATE TRUCK CENTER 87.69, KRAUS-ANDERSON CONSTRUCTION 3,950.00, MARCO 1,635.15, MENARD'S 133.91, MINOT STATE UNIVERSITY 150.00, MONTANA DAKOTA UTILITIES CO. 705.22, ND CENTER FOR DISTANCE EDUCATION 20.00, ND DEPT OF PUBLIC INSTRUCTION 87.27, NDFFA ASSOCIATION 1,005.00, NDPERS 7,798.24, NORDAK NORTH PUBLICATIONS 377.71, OTTER TAIL POWER CO 3,172.56, PAN-O-GOLD 424.63, PEARSONS GREEN ACRE MEATS 1,753.47, POPPLERS 308.14, PREBLE MEDICAL SERVICES 60.00, RATH & MEHRER 10,000.00, SPELHAUG, CARISSA 30.77, STAMSTAD, NATHAN 254.71, SUNRISE AQUISITIONS LLC 1,240.00 , UNDERWOOD/ WASHBURN CLINIC 200.00, VANDERWAL, SHEILA 367.54, VISA 671.16, WILTON PUBLIC SCHOOL1,251.40

Financial Reports

General Fund - Revenue $641,287.06, Expenditures $384,082.64, Balance $1,601,279.85

Special Reserve Fund - Revenue $86.49, Expenditures $0, Balance $104,180.92

Building Fund - Revenue $493.96, Expenditures $121,962.68, Balance $578,355.31

Hot Lunch Fund - Revenue $15,280.55, Expenditures $14,953.05 Balance $52,898.60

Co-Curricular Fund - Revenue $20,924.33 Expenditures $13,077.95, Balance $281,302.10

Coop Fund - Revenue $7145.00, Expenditures $10,930.12, Balance $7128.40

Sinking and Interest Fund - Revenue $1,262.51 Expenditures $0, Balance $345,483.52

Approval of Governance Policy Review

GP 3, 4

Administrative Policies Updated

Public Comment – No public comment.

Standing Reports

Athletics/Activities Report – No report at this time.

Principals Report - The Wilton Fire Department presented to the elementary students. The students got to try on the gear and see the tools they use. It was a great way to start conversations with students and families about fire safety. Our first Miner of the Month assembly was held and went well. The Student Council continues to run the assembly. It's a great leadership opportunity for them. Grades 4th -8 th Math teachers completed the required sessions for ND Counts Math Training along with their principals. Next year it will focus on K-3 teachers. Grades 8-12 attended pep rally in Washburn on Tuesday to celebrate the FB region winners and wish XC and FB good luck this weekend at State and playoffs. Elementary field trips and speakers are underway. PK-1 st all went to the Pumpkin Patch this fall and 4th grade had a guest speaker come in for a hands-on day. Quarter 1 ended on Friday, October 16th . We are continuing to work through the grades along with eligibility/honor roll /GPA in Infinite Campus. Mrs. Hilzendeger participated in NDCEL training focused on Section 504 and Title IX requirements. The training provided updates and guidance on legal responsibilities, student protections, accommodations, compliance procedures, and appropriate responses to concerns. Also attended State training for Infinite Campus and 504's written within the new platform. ND A+ summative tests from Spring 2026 have been rescored and issued to schools. ND A+ interim assessments have been administered for the fall. Parent teacher conferences were held on Monday, October 12th and Monday October 19th. PTO provided delicious dinners for staff both evenings. Attendance results of parents and/ or students for MS/HS were 80 out of 172. Grade 5: 78%, Grade 6: 50%, Grade 7:58%, Grade 8: 58%, Grade 9:

40%, Grade 10: 43%, Grade 11: 21%, Grade 12: 18%. For the 2026–2027 school year, our teacher supervision and evaluation process will focus on nine selected components of the Danielson Framework, aligned with our district's Strategic Plan. These components emphasize knowing our students, building positive relationships, establishing clear learning outcomes, effective instructional planning, classroom management, student engagement, assessment practices, instructional flexibility, and professional reflection. Teachers completed a self-assessment through TeachBoost and identify one focus component to develop an individual professional growth goal for the year. Our overall emphasis is on continuous professional growth, reflective teaching practices, and improving student learning outcomes. Board discussion took place on ways to improve parent attendance at the Fall Parent Teacher Conferences. Superintendent Jordan reported attendance for the elementary grades was low as well.

Superintendent Report – BSR 4, 5 & SE 5, 6 are up for review in November. Strategic Priority #3 will be presented at the November board meeting. The Planning Committee will meet before the November board meeting. Superintendent Jordan will in Washington, DC for the Superintendent of the Year Presidential Gala October 31 – November 3. The Veteran's Day Ceremony will take place on Tuesday November 10th.

Committee Reports

School Board Committees

Governance Committee- Superintendent Jordan provided a report and handouts from this meeting. Board Member Schuh suggested that we put board retreat onto the Board Development and Education process form.

Building Level Committees – nothing to report at this time

Unfinished Business

Building Project Update- Superintendent Jordan provided an update on 1 year warranty list. Keith Swenson from ICON made a nice list with pictures. Superintendent Jordan, Board Member Oswald, and Business Manager Kirchmeier will be doing a walk around to double check the completion of the 1 year warranty list.

Data Presentation- Schuh/Benning moved to table the Data Presentation to a later date. Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

New Business

Human Service Zone Reporting- Schuh/Benning moved to table the Human Service Zone Reporting to a later date. Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

Weight Room Supervisor- Superintendent Jordan explained the proposed concept of establishing a Weight Room Supervisor position. Responsibilities would include providing weight room orientations, maintaining the weight room in proper working condition, and establishing designated office hours to be available in the weight room to work with students. The position would be a paid position with a suggested maximum of five hours per week. Board Member Benning recommended developing a job description outlining the responsibilities of the position. Board Member Schuh suggested providing a lump-sum payment for the school year to allow flexibility if the hours worked vary from week to week. Superintendent Jordan suggested that any hours exceeding the five-hour weekly guideline could be approved by the Superintendent.

Weight Room Access Agreement- Superintendent Jordan and Board Members reviewed the proposed Weight Room Access Agreement. Board Member Benning suggested adding the wording "or involved in a Co-op activity" to the agreement. Board Member Schuh asked whether the weight room rules would be posted. Superintendent Jordan confirmed that the rules would be posted, along with clipboards for individuals to sign in and a form to report any damaged or nonworking equipment. Board Member Oswald suggested beginning communication about the agreement with student-athletes and students enrolled in weight training classes. Board Member Schuh recommended obtaining legal review of the agreement. Benning/Speten moved to approve the Weight Room Access Agreement with the suggested changes, pending legal review. Roll call vote: Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

Board Education: Title Funds - Schuh/Speten moved to table Board Education until a later date. Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

Superintendent Evaluation – The Board discussed the rating system used in the evaluation document. Board Member Oswald and Superintendent Jordan discussed the possibility of including bullet points to provide supporting evidence for ratings. Discussion also included the fall performance evaluation process, during which Board Members provide comments but do not assign ratings. The Board plans to review and make revisions to the evaluation document at an upcoming Governance Committee meeting before bringing the revised document back to the full Board for further consideration at a later date.Schuh/Benning moved to approve Superintendent fall evaluation as satisfactory. Roll call vote: Schuh – yes, Speten – yes, Benning – yes, Oswald – yes. Motion carried.

Parking lot discussion - With the portable building now removed, the

Board discussed potential next steps for the area. Discussion included the possibility of adding additional parking, reinstalling the fence along the south side of the basketball court, and completing some improvements to the grass area east of the asphalt.	Other Items Announcements- Next Meeting- Wednesday, November 18, 2026 6pm Adjournment Board President Oswald adjourned the meeting at 8:11am.	Board President Business Manager (11-26-26)