CITY OF MEDORA COUNCIL Proceedings

City of Medora
Minutes of Regular Meeting
11/3/2026
(Subject to Council review and approval)

Call to Order

The meeting was called to order at 6:00pm by Mayor Derwin Zuroff. In attendance were Council Members

Clarence Sitter, Jim Bridger, and Derek Tester, alongside City Administrator Jesse Sexton, City Attorney Sandra Kuntz, and City Engineer Shannon Hewson. Council Member Jodi Johnson was absent.

Consent Agenda

• Council Minutes October 6, 2026

The minutes from the regular meeting on October 6, 2026, were reviewed. Sitter made a motion to approve the minutes from October 6, 2026; Tester seconded. The motion passed unanimously.

Department Reports

• Brosz Engineering Report

Hewson provided a summary of updates for items/projects they are currently working on.

Bridger made a motion to approve the expenditures totaling $187,434, which included $3,800 for Roughrider Electric, $22,000 for YES LLC, and $161,630 for Dakota Pump & Control; Sitter seconded. The motion passed unanimously.

• Wastewater Treatment Facility Plan – Public Input

Mayor Zuroff opened the floor for public input on a $1,314,000 Wastewater Treatment Facility Plan following a joint presentation by Shannon Hewson (Brosz Engineering) and Mike Berg (Apex Engineering Group) detailing upgrades to Cells 1 and 2 to handle Medora's seasonal tourist surges. Discussion followed.

• Estimate from Roughrider Electric

Sitter made a motion to approve a $3,500 expenditure for Roughrider Electric to install a new pole to hold the existing line for the Water Storage Reservoir Replacement project; Tester seconded. The motion passed unanimously.

• CE Task Order for Water Storage Reservoir Replacement

Tester made a motion to approve Task Order 2026-04 — Water Storage Reservoir Construction Engineering in the amount of $110,000; Bridger seconded. The motion passed unanimously.

• Quote from DPC for Tank Level Monitor

Bridger made a motion to approve the expenditure of $17,663.75 for Dakota Pump & Control; Tester seconded.

The motion passed unanimously.

• City Attorney Report

Kuntz provided a brief update on items she is currently working on

• Ambulance Report

A written report was provided.

• Police Department Report

A written report was provided.

• Public Works Report

• Public Works Report

A written report was provided.

• MCVB Report

A written report was provided.

• MCC Report

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A written report was provided.

• City Auditor's Report

• City Auditor Report

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Sitter made a motion to approve an additional $7,000 to Brady Martz to finish out the Bank reconciliations through the end of fiscal year 2024; Tester seconded. The motion passed unanimously.

• Four County Hazard Mitigation Plan

• County Resolution Ex-

ample

The City Council tabled the matter until the next meeting to allow City Attorney Kuntz time to draft an updated resolution.

Old Business

• Comprehensive Plan/ Steering Committee

Tester presented an update to the council regarding the current status of the Steering Committee's work on the Comprehensive Plan. Discussion was held.

New Business

• Special Event Permit 2026-08OE

Bridger made a motion to approve the Special Event and Outdoor Event Permit 2026-08OE; Tester seconded.

The motion passed unanimously.

Miscellaneous Business

Council Member Sitter requested that the Board review and update the current election signage resolution, proposing that signs be permitted earlier than the existing 30-day limit. Discussion was held.

• Financial Statements

• Claim Vouchers, Financials - review and approval

Announcements

• Deadline for Zoning Applications – Friday, November 6, 2026 @ 12:00 pm

• Zoning Meeting - Tuesday, November 17, 2026 @ 6:00pm

• Deadline for Council Agenda Items- Friday, November 20, 2026 @ 12:00pm

• Next Council Meeting- December 1, 2026 @ 6:00pm

• Adjourn

Sitter made a motion to adjourn at 7:29pm.

/s/ Derwin Zuroff
Derwin Zuroff, Mayor
/s/ Jesse Sexton
Jesse Sexton, Auditor

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