

HAZEN CITY COMMISSION REGULAR MEETING

Hazen City Commission Regular Meeting
June 15, 2026 Hazen City Hall Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich. Others Present: William Larson, PW Director Brousseau, Jerod

Klabunde, Aiden Kelly and Cody Sailer (Moore Eng), Buster Langowski, Chief Wolff, HCD/Chamber Director Heier, Transit Director

Brennan, Attorney Donovan, and Auditor Erhardt. President Schiferl called the meeting to order at 5:30 PM. President Schiferl led the pledge of allegiance and said the prayer. Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the

June 1st meeting, as presented, second by Commissioner Folkerts. Motion unanimously approved. Agenda: Commissioner Haack moved

to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously approved. CONSULTATION WITH

ATTORNEY AND ENGINEER Engineer's Report: Jerod Klabunde, Moore Engineering, informed the commission that conditions in Expedition Estates are being monitored and then reviewed task order #25 for engineering related to a special assessment project for the

sewer repairs. Total expected cost under the task order is \$22,000 with most of these costs being for geotechnical investigation and reports. Commissioner Wiedrich moved to approve Task Order #25 of Moore Engineering, as presented, second by Commissioner Folkerts. Upon discussion, Commissioner Wiedrich was informed that Braun Intertec has done work on this project in the past and they are

one of many capable companies for this work. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Nay", Schiferl, "Aye", motion carried. Mr. Klabunde spoke of the asphalt patching that has started under the 2025 sewer project with this work expected to be

completed within a couple of weeks. Two (2) additional areas of concern were identified and presented to the commission. The first area is

around a storm sewer inlet that is eroding

more than acceptable, and Keller Paving will excavate the area properly and address the concerns and patch the asphalt at an estimated cost of \$5500. Commissioner Wiedrich moved to approve the repair of the storm sewer

inlet at the estimated cost, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. The second area of concern is on Highway Drive near the Roughrider Electric entrance and the estimated

cost to excavate and repair this is \$6,000 to \$8,000. Commissioner Wiedrich moved to approve the patch on Highway Drive at the estimated cost, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl,

"Aye", motion carried. Commissioner Wiedrich asked about another area on Sunrise Drive and was advised that this had been approved at

the previous meeting. Project 2026-01 – Exp Estates Sewer – Resolutions: The commission reviewed resolutions relating to establishment

of a special assessment district to address repairs of the sewer main in Expedition Estates. Commissioner Wiedrich moved to approve the resolution creating and defining the boundaries for Hazen Sewer Improvement Project District #2026-01, to include all of blocks 1, 2 & 3 of

Expedition Estates, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Nay", Schiferl, "Aye", motion carried. The next resolution directs the engineer to prepare a report and cost estimate for the proposed project. Commissioner Folkerts moved to approve a resolution directing preparation of engineer's report and cost estimate for Hazen Sewer

Improvement Project District #2026-01, second by Commissioner Haack. On roll call vote: Folkerts, "Aye", Haack, "Aye", Stern, "Nay",

Wiedrich, "Aye", Schiferl, "Aye", motion carried. Local Emergency Declaration: The commission reviewed a Declaration of Local

Emergency relating to the wind damage caused by a severe thunderstorm on June 7th, 2026. Commissioner Wiedrich moved to adopt the

Declaration of Local Emergency, as presented, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. REQUEST OF CITIZENS Local Permit-Raffle(s) – Fire & Iron Station #162:

Commissioner Folkerts moved to approve local permit #2026-15 as requested by Fire & Iron Station #162 to conduct raffle drawings in the

Jimmy's Lounge parking lot on August 1st and November 1st, second by Commissioner Haack. Motion unanimously approved.

APPROVAL OF APPLICATIONS AND BUILDING PERMITS Building Permit w/ Variance Request – W. Larson: The commission reviewed

an application for a building permit with a requested variance of seven and one-half feet (7.5') on the side yard for construction of an accessory use building at 1025 1st Ave NW. Commissioner Folkerts moved to approve the permit with the requested side yard variance,

second by Commissioner Haack. On roll call vote: Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion

carried. REPORTS Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time. Street/Cemetery: Commissioner Haack

commented on the asphalt patching and PW Director Brousseau said staff is still removing trees that have been damaged and hopes to be

back mowing public areas soon. President Schiferl thanked the crew for their work in addressing the storm damage and spoke about needing a second location to dispose of trees. It was discussed that the recycling trailer at the tree site will have to be moved before the

pile is ignited with PW Director Brousseau requested the fire department be onsite and for a longer time when this happens.

Finance/Busing/Library: Transit Director Brennan reported that a part-time driver has accepted an offer of employment with

training to begin as soon as possible. Commissioner Folkerts had nothing to report at this time with the auditor indicating work on the 2027 budget has begun. Police/Fire/Forestry: Commissioner Wiedrich informed the board of police department calls for service in the month of May. Sargent Melberg responded to fifty-seven (57) calls for service, Officer S. Melberg responded to fifty-five (55) calls for service, Chief Wolff responded to sixty-eight (68) calls for service. The commission discussed the IT proposals for the police department and would like to see the minimum necessary to ensure systems are up and running with consideration of contracting services as part of the 2027 budget. Chief Wolff reported that one estimate for repair/replacement of the AC in the police offices was received and another has been requested. The commission discussed using portable AC units until work on the office system was completed. HCD: Antoinette Heier informed the commission that an individual is looking at operating an Air-BNB in the city, but this is only in the exploratory stages, the creamery has been sold, and West Dakota Lumber has two (2) office spaces available in the building and WRT also has rentable office space. Claims for damages to the Commerce Center have been reported to the State Fire & Tornado fund. President: President Schiferl would like to schedule summer commission meetings at 6:00 PM with Commissioner Stern commenting that he would prefer they were scheduled earlier than 5:30 PM. As compromise the next four (4) meetings (7/6, 7/20, 8/3 & 8/17) of the commission will be scheduled at 6:00 PM. OLD BUSINESS Welcome Sign: The commission again reviewed pricing to replace the welcome sign near the Hazen Middle School with many comments about not being able to justify the cost of a new sign. Commissioner Haack spoke of the sign created by an Eagle Scout near Cenex and that when the underpass project is constructed this sign will need to be relocated. The commission directed the auditor to seek estimates from local contractors to remove the current sign owned by the Hazen Chamber of Commerce. PUBLIC COMMENTS No public comments were received. Approval of Bills: Commissioner Wiedrich moved to approve the bills and financial statements, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Elan Financial, 1246.75; Marco Technologies LLC, 287.15; MDU, 4248.28; Verizon, 522.64; Cenex, 4012.51; Coal Country CHC, 230.00; Cory Beery, 300.00; D&E Supply, 280.12; Dakota Pump & Control, 1592.50; Danielle Keith, 280.00; Donovan & Kaffar PLLP, 1475.00; Freedom Truck Center, 10830.56; Health Equity, 6.50; Hazen Motor Co, 1684.50; Hazen Star, 1207.85; ITD, 157.80; Kat & Company, 750.00; Krause's, 29.94; Mercer Co Treasurer, 9858.50; ND Dept of Health, 54.00; NDAAO, 50.00; ND One Call Inc, 33.90; Pam Borlaug, 85.55; Power Plan, 183.68; Roughrider Electric Coop Inc, 4287.37; Stamps.com, 121.39; Steffes Agency Inc, 16968.00; The Hub, 1504.89; Uniform Center, 10.00; US Flagpole Guy, 17757.75; West River Telecomm, 924.58. On roll call vote: Wiedrich, "Aye", Stern, "Aye", Folkerts, "Aye", Haack, "Aye", Schiferl, "Aye", motion carried. There being no further business, the meeting was adjourned at 6:18 PM CT. The next regular meeting of the commission is scheduled for Monday, July 6, 2026, at 6:00 PM CT in the Commission Room of the Hazen City Hall. Approved: Attest: Jesse Schiferl, President Monte J. Erhardt, Auditor (07-30-2026)