

HAZEN CITY COMMISSION REGULAR MEETING

July 6, 2026

Hazen City Hall

Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich.

Others Present: PW Director Brousseau, Water Manager Jarid Dauenhauer, Grant Dockter and Cody Sailer (Moore Eng), Buster Langowski, Lauren Donovan, Chief Wolff, HCD/Chamber Director Heier, Attorney Donovan, and Auditor Erhardt.

President Schiferl called the meeting to order at 6:00 PM.

President Schiferl led the pledge of allegiance and said the prayer.

Minutes: Commissioner Haack moved to suspend the reading and approve the minutes of the June 15th meeting, as presented, second by Commissioner Wiedrich. Motion unanimously approved.

Agenda: Commissioner Folkerts moved to approve the agenda, removing item 5B – Expedition Estates, second by Commissioner Stern. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: Grant Dockter, Moore Engineering, informed the commission, regarding Expedition Estates, that Braun Intertec will be on-site in the next day or two to conduct boring samples to the depth of the sewer line on 11th Ave SW to assist in preparing the engineer's report for the special assessment project. Mr. Dockter reported that all patching has been completed and the sanitary sewer project is done, pending a walk-through, later this week, to determine any punch list items that need to be addressed. CC Steel submitted Pay Application #8, and it is recommended to approve the payment. Commissioner Wiedrich moved to approve pay application #8 of CC Steel in the amount of \$40,203 for work on the sewer project, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. Mr. Dockter spoke of the water service line inventory and reminded the commission that Moore Engineering is contracted by the state to assist in completing this survey and that less than one hundred (100) private service lines are yet to be identified and they are still waiting for guidance on methods to be used to inventory the public service lines. Keller

Paving has completed patching as approved by the commission, and a pay application has been submitted for the commission's approval. Commissioner Folkerts moved to approve the pay application of Keller Paving in the amount of \$122,848.82, second by Commissioner Haack. Upon discussion there was a question about patching done for private parties and the commission was advised this was for connections to city services and will be invoiced to the property owner(s). On roll call vote: Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

REQUEST OF CITIZENS

Local Permit-Raffle – Chalk Fest: Commissioner Haack moved to approve local permit #2026-16 as requested by the Chalk Fest Committee to conduct 50/50 raffles on August 12 and 13th, second by Commissioner Stern. Motion unanimously approved. Chalk Fest Street Closure Request: Lauren Donovan appeared before the committee to request closure of Main Street from 2nd Ave NE to 4th Ave NE, as done in the past, from Monday, August 10th to Sunday, August 16th. Ms. Donovan reported that this allows the committee time to prepare the street for children to do chalk art on the street and that last year there were nine hundred (900) spaces for the public to complete chalk art. Commissioner Folkerts moved to approve the street closure request, as presented, second by Commissioner Wiedrich. Motion unanimously approved. There was discussion about the portable wheelchair ramp, and the commission was informed that it worked very well.

APPROVAL OF APPLICATIONS AND BUILDING PERMITS

Commercial Building Permits – SMC MRI Addition/Temp Infusion Renovation: The commission reviewed two (2) applications for work at SMC. The plans have been reviewed by the city's building inspector and there are no concerns with the proposed projects to construct an MRI addition to the hospital and to renovate an area as a temporary infusion lab. President Schiferl moved to approve the building permits, as presented, second by Commissioner Folkerts. On roll call vote: Schiferl, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Wiedrich, "Aye", motion carried. Building Permit w/Variance Request – A.

Neuberger: The commission reviewed an application for building permit to construct an entry on the Ashley Neuberger residence at 1004 Elbowoods Drive. The permit will require a six-foot (6') front yard variance. Commissioner Wiedrich moved to approve the building permit, and variance, as presented, second by Commissioner Haack. On roll call vote: Wiedrich, "Aye", Haack, "Aye", Folkerts, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

Commercial Building Permit – Sassy Sasquatch: The commission reviewed an application for a commercial building permit presented by Sassy Sasquatch to replace a window with an entry/exit door as required by the state to obtain their state liquor permit. Commissioner Folkerts moved to approve the building permit, as presented, second by Commissioner Stern. On roll call vote: Folkerts, "Aye", Stern, "Aye", Haack, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

REPORTS

Water/Sewer/Garbage: Commissioner Stern would like the commission to consider changes to rural garbage collection, including discontinuation of the service because of expenses and manpower issues. Commissioner Wiedrich commented that he has safety concerns when on Highway 200. Information as to the number of customers this change would affect and cost information to have other vendors provide services will be gathered and presented with public comment periods proposed later.

Street/Cemetery: Commissioner Haack reviewed estimates to make repairs of the shared use path at two (2) locations as previously discussed. Meissner Contracting provided estimates totaling \$4,750 to complete the work. Commissioner Wiedrich moved to accept the estimates of Meissner Contracting to complete the asphalt repairs of the shared use path, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. PW Director Brousseau reported that city crews are still completing tree removals and will begin sweeping streets soon. President Schiferl asked about creating a second tree dump site and PW Director Brousseau reported that there is still room at the current location.

Finance/Busing/Library: Commissioner Folkerts reported that the new driver has started working and that, if necessary, CDL and passenger endorsement training can be coordinated with Harlow's Bus Service at a cost of \$1750.

Police/Fire/Forestry: Quotes for AC repairs at the police department were reviewed. Commissioner Wiedrich moved to accept the proposal of Legend Air LLC, option #2, in the amount of \$12,050 for a new AC unit, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. The commission reviewed proposals for IT services to get police department systems installed and operating. Commissioner Wiedrich moved to accept the proposal of NRG Technology Services at a cost of \$190/hour for an estimated cost of \$1520.00, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. PW Director Brousseau received quotes for the removal of trees that are beyond the capabilities of city crews. Commissioner Wiedrich moved to accept the proposal of T-M Tree Service for the removal of, up to, nine (9) trees at various city locations in the amount of \$5,450, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

HCD: Antoinette Heier informed the commission that the creamery building has been sold and may be used for counseling services along with an activity area. Ms. Heier reported that other businesses are considering locations in Hazen and that several local businesses have stepped up to sponsor different activities during Harvest Fest. Ms. Heier will be attending the EDND conference soon and the SR-71 site at the commerce center is being prepared for improvements. President: President Schiferl had nothing to report at this time.

OLD BUSINESS

Tree Dump Site: There has been concern with dumping at the tree site and the fact that much of the tree debris is coming from non-resident or commercial sources. There was discussion on ways to control dumping at the site to include limiting it to specific days and having staff at the location to verify resident status. The main concern currently is for

commercial contractors that are bringing tree debris from locations outside of the incorporated limits of the city. The concern relates to the city's cost to dispose of the ash and debris at the landfill at a cost of \$50/ton with estimates that, after burning the current pile, this could amount to as much as \$30,000. More information will be collected at shared at the next meeting.

Board Appointments (as published): This is the time, as published, for the commission to make appointments with various city boards. Notices of interest were received from two (2) individuals and a letter of recommendation for the ambulance board. Commissioner Wiedrich moved to appoint Khara Bomer to the Mercer County Ambulance Board and Sarah Miller to the Library Board, second by Commissioner Stern. Upon discussion, Commissioner Wiedrich commented on Ms. Bomer's experience being an asset to the ambulance board. Motion unanimously approved.

NEW BUSINESS

HydroCorp Proposal – EPA Survey Requirements: The commission reviewed a proposal of HydroCorp to assist the city in completing inventory of backflow prevention devices and cross-connection control devices. The proposal includes options for three- or five-year processes to complete the inventory. The proposal also includes language about assisting the city in developing proper ordinances to ensure compliance with EPA standards and regulations. Jarid Dauenhauer, Water Manager, indicated this is a proactive step in addressing possible issues that could arise in a public water system and to protect residents from possible contamination. The commission will collect more information to properly budget the revenue and expense to proceed as part of the 2027 budget.

Election of Vice President of the Commission: Commissioner Haack indicated he would be willing to accept another term as Vice-President but there was concern expressed on the number of meetings he was unable to attend. Commissioner Haack nominated Commissioner Wiedrich for the position of Vice-President, second by Commissioner Folkerts, and no additional nominations were received. On roll call vote: Haack, "Aye", Folkerts, "Aye", Stern, "Aye", Wiedrich, "Present", Schiferl, "Nay", motion carried.

PUBLIC COMMENTS

Buster Langowski advised the commission of additional locations that need to be addressed or repaired. The first location being on 1st Ave SW near the post office, the next location is a cut in the street on Sunflower Lane that was created some time ago and has yet to be repaired. The final location is at the North Star Baseball field where the water flow has created a large "rut" in the parking area.

Approval of Bills: Commissioner Wiedrich moved to approve the bills, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Fuelman Fleet Program, 1366.83; Hazen Welding, 79.00; The Hub, 75.21; US Postal Service, 424.45; Benjamin Bohrer, 100.00; CC Steel LLC, 40203.00; Central Dakota Frontier Coop, 288.25; CVB, 4375.00; Cory Beery, 300.00; Danielle Keith, 175.00; Elan Financial, 1473.36; Hazen Ace Hardware, 249.15; Hazen Fire Dept, 1840.32; Hazen Motor Co, 1425.43; Hazen Public Library, 2247.16; Hazen Star, 972.75; Hazen Welding, 325.00; Jim Block, 170.00; Keller Paving, 122848.82; Menards, 143.19; Mercer Co Treasurer, 7288.00; Millennium Express, 14.00; Monte Erhardt, 37.40; Moore Engineering Inc, 3745.15; ND League of Cities, 2385.00; NAPA, 10.99; ND PHIT, 415.00; Nicole Wolff, 245.00; North Central International LLC, 69.38; ND One Call Inc, 64.20; Precision Underground, 5500.00; Roughrider Electric Coop, 55.00; SW Water Authority, 60419.52; Stein's Inc, 120.00; Sunny Brennan, 187.00; Tammy Rahn, 155.60; Team Lab, 1504.00; Tractor Supply Credit Plan, 209.99; Verizon Wireless, 597.02; Vestis, 478.14; West Dakota Lumber, 14.99; Workforce Safety & Insurance, 360.15. On roll call vote: Wiedrich, "Aye", Stern, "Aye", Folkerts, "Aye", Haack, "Aye", Schiferl, "Aye", motion carried.

There being no further business, the meeting was adjourned at 7:17 PM CT. The next regular meeting of the commission is scheduled for Monday, July 20, 2026, at 6:00 PM CT in the Commission Room of the Hazen City Hall.

Approved: Jesse Schiferl, President

Attest: Monte J. Erhardt, Auditor

(07-30-2026)