NORTHWOOD CITY COUNCIL MINUTES

REGULAR MEETING, CITY COUNCIL
NORTHWOOD, NORTH DAKOTA
November 9, 2026
UNAPPROVED MINUTES

Mayor, Kayla Evnestad called the meeting to order at 7:02PM at the Community Center. Present for roll call were the following Council Members: Dan Turner, Anthony Hanekamp, Samantha Bratlie, and Gordon Hall (Via Phone). Members absent were: Lisa Martinson and Cory Overstreet. Staff present: City Auditor Shelly Radke and Public Works Employee Phillip Wyatt. Also present was Sergeant Davidson and Deputy Prudhomme. Public Present were: Dennis Danzl and Karl Broeren.

There was discussion regarding the motion approved on September 28, 2026, concerning Dennis Danzl's curb stop relocation. Confusion was expressed regarding the original intent of the motion. Hall addressed the matter and presented a compromise regarding the costs associated with relocating the curb stop.

Bratlie moved, seconded by Hall, to require Dennis Danzl to pay $369.25 for materials and two hours of labor associated with the curb stop relocation at 123 Lincoln Street, with the City covering the remaining balance of the Naastad invoices. Roll call vote: Turner, Hall, Hanekamp, and Bratlie Unanimously Yea. Motion carried. 4/0.

Hall moved, seconded by Turner to approve minutes for the Regular City Council meeting from 10/12/26. Motion carried.4/0.

Hall moved, seconded by Turner to approve minutes for the Special City Council meeting from 10/28/26. Motion carried.4/0.

Public comment period was opened. No public wished to speak.

Turner moved, seconded by Hall to pay bills. Motion carried. 4/0. MISSOURI RIVER 60362.39, MISSOURI RIVER 100.78, Cardmember Service 985.77, ADVANCED BUSINESS 2301.11, Harvey 91.80,Austin Eskew 132.57,BORDER STATES 5544.77,BRAUN ELECTRIC 21670.70, Century Link 196.21, City of Northwood 10155.51, East Central Regional Water Dist. 13503.88, Huso 50.00, Interstate Billing 1284.36, Jim & Sue Myron 189.54, JOHN DEERE FINANCIAL 325.00, JOHNSON PUBLISHING 429.10, Justin Morris 140.00, MELAND LUMBER 366.07, Midwest Pest Control Inc. 230.00, Millers Fresh Foods 257.59, MINNKOTA POWER CO-7273.44, NAASTAD BROTHERS 11800.00, NDHC 12023.50, NORTHWOOD AIRPORT 198.00, Northwood Cemetery Assoc. 98.96, Northwood Chiropractic PC 20.00, Northwood Economic Development 17840.61, NORTHWOOD PARK 24776.78, ONE-CALL CONCEPTS 83.40, Oxton Auto Care 789.08, Paul's Stump Removal 680.00, POLAR 1099.57, POSTMASTER 390.00, Shelly Radke 235.94, Skip's Petroleum & Propane 2135.83, SKIPS PETROLEUM 3034.35, Stephanie Troutman 120.57, The Rail Bar & Grill 89.24, Titan Machinery Inc. 100.45, True Line Contracting Inc. 195.00, US DEPTMENT OF ENERGY 500.00, VERIZON WIRELESS 51.64, Vestis 802.29, Visa 16.60, Visa 336.47, Walter Caley 54.23, WASTE MANAGEMENT 9494.30, AE2S 2514.00, Century Link 178.93, Dept. of Enviornmental Qualtity 305.91, Eric Joerger 217.65, Grand Forks County Sheriff's Offi 12535.38, GRAND FORKS UTILITY 26.00, Hjelmstad Insurance Agency, Inc 206.00, JOHN DEERE FINANCIAL 291.01, Justin Morris 70.00, Midwest Pest Control Inc. 230.00, Nodak 48.73, PowerPlan 738.04, SANITATION PRODUCTS 595.00, SKIPS PETROLEUM 3153.87, The Rail Bar & Grill 85.26, WASTE MANAGEMENT 8806.27, POSTMASTER 302.92, EFTPS 4768.80, EFTPS 3688.99, SCOTT BULLERT 1627.79, Chad Beckel 1058.78, Keith Cooper 2518.19, GAIL M. DUCIOAME 586.88, Erik Joerger 1416.61, Nicole Korsmo 211.63, Cheryl Mathias 707.91, SHELLY RADKE 2346.80, SHELLY K. RADKE 36.94, Thomas Radke 1534.95, Larry J. Richards 158.85, SAM SPEAR 2243.89, Phillip Wyatt 2603.55, BLUE CROSS OF ND 7712.80, AFLAC WORLDWIDE HEADQUAR 500.76, LIFE INSURANCE UNUM LIFE INSURANCE COMP 221.20, NDPERS 4159.56, SCOTT BULLERT 1532.81, Chad Beckel 424.92, Keith Cooper 2269.86, GAIL M. DUCIOAME 586.88, Erik Joerger 1219.01, Nicole Korsmo 211.63, Cheryl Mathias 499.52, SHELLY RADKE 2076.77, Thomas Radke 1434.60, SAM SPEAR 1195.61, Phillip Wyatt 2297.56, OFFICE OF STATE TAX COMM 1061.46

Hall moved, seconded by Turner to receive and file the financial report. Motion carried. 4/0.

There was a discussion regarding the City's portion of the cost associated with Dennis Danzl's driveway.

Hall moved, seconded by Bratlie to receive and file the minutes and building permits from the 11/3/2026 P&Z meeting. Motion carried. 4/0.

Turner moved, seconded by Hanekamp to authorize Phillip Wyatt and Scott Bullert to complete the testing for the four applicator licenses recommended by the State, after January 1, 2027. The four licenses are Ornamental and Turf Pest Control, Public Health Pest Control, Right-of-Way, and Vertebrate Pest Control. Motion carried. 4/0.

There was a brief discussion on October Calls for Service.

Wyatt informed the members that the banners and banner enhancers had been delivered and that Public Works was beginning installation. Turner requested that Public Works smooth out the intersection at Park Street and 1st Avenue. There was a discussion concerning changing out city keys.

There was a discussion regarding six areas that may require dust control, including 1st Avenue and Park Street, Main Street near Miller's, Parkway Lane, Manor Drive, and 1st Avenue (the school road). The areas and dust control needs will be revisited and discussed in the spring.

Radke informed the members of the ongoing issue with the Business Center roof. D&D Roofing has placed the City on its schedule. Evenstad will follow up with Kevin Hermanson regarding the Meland building issue located next to the Business Center.

Hall addressed the members regarding the three potential street projects that have been discussed at previous meetings.

Bratlie moved, seconded by Hall to request bids for the 5th Avenue, Manor Drive, and Parkway Lane street projects. Ben Naastad will provide the Request for Bids (RFB) documentation for the projects.

Roll call vote: Turner, Hall, Hanekamp, and Bratlie – Unanimously Yea. Motion carried. 4/0.

Hanekamp inquired about MSA's.

Turner moved, seconded by Bratlie to approve the Agreement for Transfer of Real Estate between the City of Northwood and Northwood Deaconess. Roll call vote: Turner, Hall, Hanekamp, and Bratlie – Unanimously Yea. Motion carried. 4/0.

Hall addressed the members concerning the elevation survey invoice from Naastad's for behind the twin homes and NDHC.

Bratlie moved, seconded by Turner to approve the appointment of Bill Oxton to the ½ mile territorial P&Z position. Motion carried. 4/0.

Hall moved, seconded by Turner to authorize the sale of this year's Renewable Energy Certificates (RECs). Motion carried. 4/0.

Evenstad informed the members of the need for a transformer to be placed near the storage facility on 35th Ave NE.

Bratlie moved, seconded by Hall to authorize Ron Braun to purchase four transformers for the City as needed, at his discretion. Motion carried. 4/0.

Bratlie moved, seconded by Hall to approve The Rail Bar & Grill's beer and liquor license for 2027. Motion carried. 4/0.

Bratlie moved, seconded by Hall to approve The Rail Bar & Grill's Sunday Sales Application for 2027. Motion carried. 4/0.

There was a discussion concerning the Tim Mutchler invoice the city received for tree pruning.

Hall moved, seconded by Bratlie to approve the payment of the Mutchler invoice # 26 in the amount of $1770.00 for pruning trees and removing 1 tree. Motion carried. 4/0.

Radke was directed to compose and send a letter to Mutchler requesting that no work requiring payment be performed without prior approval from the City Council.

Public comment period was opened. Broeren addressed the members, requesting that the Council move forward with the street projects. He also noted that repairs to the NDHC parking lot will need to be addressed.

Radke provided the members with an update on the AMI Project. She also reminded the members of the City employee Christmas potluck and White Elephant gift exchange, scheduled for December 12, 2026, at 1:00 p.m.

Turner moved, seconded by Hanekamp to authorize the purchase of 10 new council chairs with arms and 2 council chairs without arms, at a cost not to exceed $110.00 per chair, plus shipping, with the expense to be paid from the General Fund. Motion carried. 4/0.

Hall moved, seconded by Turner to authorize Radke to purchase a cell phone for the Auditor's use for city business, with the cost to be paid from the General Fund. Motion carried. 4/0.

Radke inquired if the members could attend a Special Council meeting at 6PM on Tuesday, November 17th.

Council concerns:

Bratlie-discussed letter notification. Council members who request letters must notify the rest of the council.

Mayor concerns:

Evenstad-stated that if the Council would like to place a street project on the 2028 election ballot, they should begin gathering the necessary information now.

Evenstad-inquired about the responsibilities of the Community Center cleaner and requested that the items stored in the kitchen closet are reviewed to determine whether they are in working condition.

Evenstad-informed the members that some business owners who reside outside city limits would like an opportunity to have their voices heard.

Evenstad-informed the members that she had received a complaint that not all streets are being cleaned.

Turner moved to adjourn the meeting.

Meeting adjourned at 8:34PM

Mayor, Kayla Evenstad

Auditor, Shelly Radke