

# HETTINGER PUBLIC SCHOOL School Board Proceedings

Hettinger Public School  
District No. 13  
Regular School Board  
Meeting Minutes  
November 19, 2025 – 6:00 PM  
Hettinger Board Room

Board Members Present:  
President Patrick Kilzer,  
Allison Clausen, Jordan  
Christman, LaNae Kristy, Ben  
Laufer  
Others Present:  
Superintendent Darin Seamands,  
Elementary Principal  
Dave Erickson, Business  
Manager Jeremy Fordahl,  
Administrative Assistant Kira  
Henderson, Athletic Director Jon  
Kohler

**1. Call to Order**  
President Kilzer called the meeting to order.

**2. Pledge of Allegiance**  
The Pledge of Allegiance was recited.

**3. Confirmation of Agenda**  
One addition to New Business: Item G – Dakota Western Bank CD (Action). Motion: Christman moved to approve the agenda as amended. Clausen seconded. Motion carried unanimously.

**4. Public Comment**  
No public comment.

**5. Approval of Minutes** – October 15, 2025 Regular Meeting  
Motion: Christman moved to approve the minutes as presented. Kristy seconded. Motion carried unanimously.

**6. Consideration of Bills**  
Information only.

**7. Financial Report**  
NOVEMBER 2025 FINANCIAL REPORT  
Motion: Christman moved to approve the November 2025 Financial Report. Laufer seconded. Motion carried unanimously.

**APPROVAL OF BILLS**  
Motion: Christman moved to approve payment of the district bills. Clausen seconded. Motion carried unanimously.

AMAZON CAPITAL SERVICES, INC ..... 1,883.45  
AMERIPRIZE FINANCIAL SERVICES ..... 5,669.02  
ANDERSON, JEFF ..... 200.00  
AUTO VALUE HETTINGER .....  
..... 822.97  
BAKER FURNITURE ..... 1,817.91  
BENCO EQUIPMENT ..... 3,500.00  
CENTRAL DAKOTA FRONTIER COOP ..... 3,140.24  
CITY OF HETTINGER ..... 796.46  
CONSOLIDATED TEL-COM, INC ..... 985.43  
CREA ..... 125.00  
DACOTAH BANK-HETTINGER ..... 50.30  
Dacotah Bank ..... 650.00  
DAKOTA WESTERN BANK ..... 16,394.84  
DAKTECH INC ..... 2,250.00  
DEFOE, DAWSON ..... 50.00  
DROLCE ELECTRIC ..... 358.13  
ECKROTH MUSIC CO ..... 126.29  
GEAUMONT, KYLE ..... 26.25  
GINTHER, WESTON ..... 650.00  
GS PUBLISHING ..... 1,258.88  
HARRIS, STEPHANIE ..... 185.00  
HAWKINS WATER TREATMENT GROUP INC ..... 819.85  
HEALTH EQUITY ..... 2,361.49  
HILLIARD/SIOUX FALLS ..... 7,267.46  
HORACE MANN LIFE INS CO ..... 1,140.00  
INFORMATION TECHNOLOGY DEPT ..... 52.92  
ISTATE TRUCK CENTER 194.58  
IXL LEARNING ..... 4,662.50  
JW PEPPER & SON INC ..... 132.84  
KENNEDY'S FRESH FOODS ..... 745.14  
KOHLER, JON ..... 60.00  
LAUFER VERMEER ..... 31.47  
LINDE GAS & EQUIPMENT INC ..... 164.17  
Madison National Life Ins Co, Inc ..... 230.54  
MARCO ..... 2,046.85  
MILLER, HENRY ..... 16,314.83  
MONTANA DAKOTA UTILITIES ..... 7,853.15  
ND DEPARTMENT OF TRANSPORTATION ..... 10.00  
ND CENTER FOR DISTANCE EDUCATION ..... 777.00  
ND PHIT ..... 27,487.48  
NDACS STATE SPELLING BEE 99.00  
NDSBMC ..... 250.00  
NETWORK SERVICES CO. ..... 385.40  
New York Life ..... 2,249.96  
PROMEO, LLC ..... 760.00  
QUADIENT FINANCE USA, INC ..... 100.00  
QUADIENT LEASING USA INC ..... 299.19  
RATH & MEHRER, P.C. ..... 10,500.00  
SCHOOLFIX ..... 28.60  
SCRIPPS NATIONAL SPELLING BEE ..... 206.50  
SHRED ND ..... 53.75  
SOFTCHOICE CORPORATION

..... 2,097.20  
SOUTHWEST TRANSPORTATION ..... 38.00  
SOUTHWESTERN DISTRICT HEALTH UNIT ..... 25.00  
TEACHERS FUND FOR RETIREMENT ..... 38,292.57  
TIME MANAGEMENT SYSTEMS ..... 143.00  
WARBIS, ROGER ..... 101.02  
WEST RIVER STUDENT SERVICES ..... 1,235.94  
01 170,157.57 Fund Number 1 170,157.57 Checking Account ID CC FLOORING ..... 3,425.00  
KENNEDY'S FRESH FOODS ..... 1,252.72  
SYSCO ..... 16,415.97  
ABRAMSON, JOHN ..... 445.48  
AMAZON CAPITAL SERVICES, INC ..... 423.16  
ARBITERSPORTS LLC ..... 431.25  
BAAKEN, LEIF ..... 85.56  
BELIEVE KIDS FUNDRAISING ..... 3,190.16  
BISMARCK HOTEL & CONFERENCE CENTER ..... 440.00  
BRAUN DISTRIBUTING ..... 2,041.24  
CENTRAL DAKOTA FRONTIER COOP ..... 1,988.74  
Dacotah Bank ..... 280.00  
DROLCE, ZETA ..... 350.00  
FORDAHL, JEREMY ..... 718.41  
GRAPHIC ATTIC ..... 262.72  
HETTINGER PARK DISTRICT ..... 75.00  
HETTINGER SCHOOL DISTRICT ..... 200.00  
HUDL ..... 1,650.00  
JENSEN, ELLA ..... 35.00  
JORDA, FRANK ..... 111.32  
K.B. JEWELERS ..... 124.75  
KENNEDY'S FRESH FOODS ..... 538.18  
KOHLER, JON ..... 350.00  
LEMMON YOUTH BASKETBALL ORGANIZATION ..... 150.00  
MOSBRUCKER, JUSTIN ..... 364.52  
NATIONAL FFA ORGANIZATION ..... 499.98  
ND ALL STATE ..... 100.00  
ND SCIENCE OLYMPIAD ..... 780.00  
NORTH DAKOTA H S ACTIVITIES ASSOCIATION ..... 164.70  
PEPSI COLA BOTTLING CO. ..... 1,791.26  
RUSTIC ORCHID FLORAL ..... 150.17  
SKOGEN, ALLISON ..... 300.00  
SYSCO ..... 829.52  
TUHY, KASEY ..... 1,000.00  
WARBIS, KRISTA ..... 495.00  
WARNER, JAMES ..... 365.44  
WELDELE, PHIL ..... 608.96  
WEST, TERRY ..... 105.00

**8. Miscellaneous Business**  
A. Superintendent / Secondary Principal Report – Mr. Seamands  
**College & Career Updates**  
-High school students visited Bismarck State College and Dickinson State University.  
-Representatives from University of Mary, NDSU, and UND visited campus.  
-Mrs. Olson hosted a Senior Parent Night focusing on financial aid.  
-UND Medicine and Health presented to grades 7–12.  
**Facilities**  
-City Air replaced motors and electrical boards in UV units; both boiler rooms have been serviced and are running well.  
-Awaiting an estimate from ETS for replacement of electrical control boxes on valve assemblies and pressure regulation components.  
-Building and Curriculum Committees will provide updates.  
-As planning continues for a Science room and entrance remodel, additional facility needs were discussed:  
-Replacement of 5–12 hallway lockers  
-Future concrete/sidewalk improvements  
-Possible big gym upgrades  
-Increasing natural light in lower elementary hallways  
-Library layout updates during potential construction activity  
**Curriculum & Professional Development**  
-CKLA training for all teaching staff took place during in-service; next steps include curriculum selection for grades 9–12.  
-December 12 PD will focus on safety procedures with the local EOC and school culture initiatives; will include a staff celebration.  
**Regional Collaboration**  
-Superintendent Seamands has been invited to join a regional youth empowerment task force created following the NDCEL conference. WRHS representation will be added.

**B. Elementary Principal Report – Mr. Erickson**  
-CKLA/Amplify professional development was held November 10.  
-November Student of the Month:

Sunlyn Glines (2nd Grade).  
-Wellness Committee met October 5 and will continue meeting monthly.  
-Fire safety presentations were given to grades K–6 by Mr. Seamands.  
-“Brushstrokes for Mental Health” begins in November with staff-led art activities for grades K–6.  
-Grades K–8 recorded a message for World Kindness Day (November 13); thanks extended to Mr. Janikowski and Mrs. Henderson.  
-Students created thank-you activities for National Rural Health Day (November 20).  
-October meal service totals: 1,201 breakfasts and 4,535 lunches, totaling 5,736 meals.  
-November 12: Veterans were invited to lunch; Thanksgiving meal will be served November 19.

## C. Athletic Director Report – Mr. Kohler

**Athletics**  
-Girls Basketball: Season began Monday; 12 total players (9 Hettinger, 3 Scranton). Eighth graders may play up after JH season.  
-Girls Wrestling: 12 wrestlers (11 Hettinger, 1 Scranton).  
-Boys Wrestling: 20 wrestlers (13 Hettinger, 3 Bison, 4 Scranton).  
-Boys Basketball: Practice begins Monday after Thanksgiving; projecting at least 20 players, allowing for three squads. Eighth graders may play up.  
-JH Boys Basketball: 22 players (16 Hettinger, 6 Scranton).  
-JH Girls Basketball: 18 players (11 Hettinger, 7 Scranton).  
-Elementary Boys Basketball: Season ends Friday in Mott; 25 participants.  
-Track: Head Track Coach resigned; vacancy will be posted.  
-Volleyball: Season ended November 3; team performed well at District Tournament.

**Activities**  
-FFA: Competing this week in Medora for District Leadership.  
-Music: Students recently attended Northern Plains in Bismarck and a competition in Minot; a school talent show will be held November 25 at 1:30 PM.  
-One-Act Play: Public performance scheduled for November 22 at 7:00 PM.  
-Fall Sports Banquet: Booster Club will host on Sunday in Scranton at 6:00 PM.  
-Co-op Meeting: Mandatory fall meeting tentatively scheduled for December 3.

## D. Business Manager Report – Mr. Fordahl

1. Transferred \$1.5 million from the General Fund to the Money Market 1876 account at Dacotah Bank.  
2. 2024–2025 Audit Report highlights:

-Page 2: Financial statements “fairly present in all material respects...”  
-Page 28: General Fund expenditures exceeded budget by \$3,605.51.

-Page 35: Noted internal control significant deficiencies.

3. Budget Amendments:

-Double payment made to complete DWB loan; insurance-related amendments remain the primary outstanding need.

## 9. Committee Reports

### Finance Committee

Has not met.

### Co-op Committee

Met at 5:00 PM. Reviewed a draft agreement prepared by Kohler; additional data is needed to finalize coach pay percentages. Discussion held on whether the Board wishes to review the draft before it is presented to Scranton.

### Policy Committee

Met with Superintendent Seamands to review Community Use of Building policy; significant progress made.

### Building Committee

Met last week with architects via Zoom; reviewed multiple options and returned requested revisions. Board expressed desire to expedite project timelines.

### Curriculum Committee

Met November 13 with Mr. Seamands, Mrs. Olson, and Mrs. Burkhalter. Discussed Choice Ready goals, CTE expansion, and class size solutions for upcoming larger grade cohorts.

## 10. Unfinished Business

A. Policy ABCC – Wellness Policy (ABEA)  
Milk station and physical fitness references removed. Motion: Clausen moved to approve the second and third readings of Policy ABCC (Wellness Policy). Kristy seconded. Motion carried unanimously.

B. Policy ABBB – Community Use of District Property  
Motion: Clausen moved to approve the second and third readings of Policy ABBB. Laufer seconded. Motion carried unanimously.

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## 11. New Business

A. Audit Report 2024–2025  
Motion: Clausen moved to approve the 2024–2025 Audit Report. Christman seconded. Motion carried unanimously.  
B. Policy ABCB  
Information only.  
C. Policy ABAC – Virtual Learning During Weather Conditions  
Motion: Clausen moved to approve the first reading of Policy ABAC. Christman seconded. Motion carried unanimously.

## D. Resignation – Elementary Principal

D. Resignation – Elementary Principal Dave Erickson  
Motion: Clausen moved to accept the resignation of Elementary Principal Dave Erickson, dated November 12, 2025. Kristy seconded. Motion carried unanimously.

## E. Budget Amendment

E. Budget Amendment Discussion  
Auditors noted absence of amendments; examples discussed (double payment, bus loan, insurance). No action required at this time.

## F. Superintendent Evaluation

F. Superintendent Evaluation  
Evaluation required by November 15; results stored on OneDrive. Motion: Kristy moved to approve the Superintendent Evaluation. Clausen seconded. Motion carried unanimously.

## G. Dakota Western Bank CD

G. Dakota Western Bank CD \$20,000 CD (Account #3300003927) matures November 20, 2025. Motion: Christman moved to pull the CD at expiration. Kristy seconded. Motion carried unanimously.

## 12. Next Meeting Date

The next Regular School Board Meeting will be held December 17, 2025, at 6:00 PM in the Board Room.

## 13. Adjournment

Motion: Christman moved to adjourn the meeting at 7:34 PM. Clausen seconded. Motion carried unanimously.

/s/ Patrick Kilzer  
Patrick Kilzer, President

/s/ Kira Henderson  
Kira Henderson,  
Administrative Assistant

Published January 15, 2026

# CITY OF REEDER Council Proceedings

## PROCEEDS OF THE REEDER CITY COUNCIL Official Proceedings of the Reeder City Council “Subject to the Councils Review and Revision” Reeder North Dakota

December 8th 2025

The Reeder City Council met at the Reeder Community Center for their regularly scheduled city meeting.

The meeting was called to order at 7:00PM by Mayor Wes Schwarzwalter. Council members were Dennis Munro,

Colten Larson, Dayne Green and maintenance man Don Munro. Barney Nichols was absent.

Colten made a motion to accept the minutes, seconded by Dayne, MC. Dayne made a motion to pay the bills, seconded by Colten, MC.

Dayne gave a maintenance report, he has been working at the dump ground.

Colten made a motion to transfer 15,000 from the general fund to the Highway fund, MC.

Dayne made a motion to increase the water by .50\$ due to Southwest Water increase, seconded by Colten, MC.

Colten made a motion to give Christmas bonuses, seconded by Dayne, MC.

#12133	\$184.70
#12134 Jen Pratt	\$96.97
#12135	Void
#12139 SWWA	\$196.55
12113 WWA	\$1592.28
#12137 MDU	\$1031.67
#12138 GS Publishing	\$42.60
#12139 Scranton Equity	\$163.67
#12140 Backyard Mechanics	\$3278.00
#12141 NAD	\$477.40
#12142 Coca Cola	\$138.05
#12143 Dept of Environmental Quality	\$401.82
#12144 Runnings	\$356.37
# Dept of Health	\$27.00
#12146 Wages	\$1059.80
#12147 Consolidated	\$196.55, \$12148, \$461.75
#12149 Wages	\$351.91
#12150	\$351.91
#12151 Wages	\$108.28
#12152 Wages	\$54.14
#12153 Reeder Parks	\$93.66
#12154 Wages	\$1059.80
#12155 Wages	\$461.75

The next Reeder City Council meeting will be held January 12th 2026  
Dennis motioned to adjourn meeting, seconded by Colten, meeting adjourned.  
/s/Wes Schwarzwalter  
Wes Schwarzwalter, Mayor  
/s/Char Larson  
Char Larson, City Auditor  
Published 1/15

# PUBLIC

## Notice

### NOTICE TO CONTRACTORS

The North Dakota Department of Transportation (NDDOT) will receive bids for the construction of the following project(s):  
Job No.: 24687  
Project No(s).: NH-5-012(057)054 & SS-5-022(154)000

Length: 31.095

Type: SEAL COAT

County(s): ADAMS Co

Location: US 12, ADAMS / BOWMAN COUNTY LINE E TO JCT ND 8 (HETTINGER) & ND 22, SOUTH DAKOTA STATE LINE N TO JCT US 12 (REEDER)

Bids will be received via the Bid Express on-line bidding exchange at [www.bidx.com](http://www.bidx.com) until 09:30AM, February 06, 2026. Bids will be opened at that time at the NDDOT building on the capitol grounds in Bismarck and the bid results will be distributed and posted