

# CITY OF HETTINGER

## Council Proceedings

**Minutes Published prior to Governing Body's Review and Revision  
OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA FEBRUARY 11, 2026**

The Hettinger City Council met in regular session at the Hettinger Armory Conference Room with the following present: James Lindquist, Randy Burwick, Michele Gaylord, Carl Ebert and David Parrill.

Mayor Lindquist called the meeting to order at 7:00 AM

**JANUARY 14, 2026, MINUTES** Council Member Ebert moved to approve the minutes of the regular scheduled meeting, Second by Council Member Parrill, and by unanimous vote, motion carried.

**FEBRUARY 3, 2026, MINUTES** Council Member Ebert moved to approve the minutes of the special meeting, Second by Council Member Burwick, and by unanimous vote, motion carried.

**AGENDA:** Council Member Ebert moved to approve the agenda as amended, Second by Council Member Parrill, and by unanimous vote, motion carried.

**FINANCIAL STATEMENT:** Was Reviewed, Council Member Ebert moved to approve the financials, second by Council Member Parrill, and by unanimous vote, motion carried.

**CORRESPONDENCE:** Was reviewed. Kyla Sanders with NDSU Extension was looking for rental office space for an aging in community service. The city armory does not have any spaces at this time. The City Tree Board has planned a meeting

**ANDY ROEHL:** met with the Council to give an update on the equipment remaining in the building he no longer leases. Mr. Roehl will have all equipment out by the end of Monday February 16<sup>th</sup>. The Council questioned if the paint on the floor will be cleaned up, Mr. Roehl will clean the remaining paint off the floor after this is all done. The Council discussed with Mr. Roehl that he will be responsible for the property tax for the time he ran/kept his business and a short-term storage fee. Mr. Roehl requested why he was responsible for property tax while his equipment is there, and KMM was not charged when they requested to retrieve a server after the sale to the city. Mr. Roehl explained he will pay but requested fairness. Council Member Ebert moved to approve the rental storage fee along with all prorated taxes, second by Council Member Gaylord, and by unanimous vote; motion carried.

**PLANNING & ZONING  
CONDITIONAL USE  
PERMIT:** Hettinger City Assessor/Zoning Administrator, Katie Roseland, was available for the topic. The request from Allo Towers and the State of ND for the placement and construction of a 250-foot guided wireless communication tower was

reviewed. The tower will be located SW of the Safratowich property. The tower will be used for EMS, Fire, Police, and Emergency Response with the State SIRN project. The tower location will be in Hettinger Township, and within the extra territorial jurisdiction of Hettinger City. Mayor Lindquist shared his concern on the placement of the tower but also acknowledged the need for the tower. Ms. Roseland called the Allo Towers representative to get answers for a couple questions. The County Planning and Zoning Board met and recommended approval to the Commission, but the City Council has the right to provide their input or request negotiations. The Council discussed wanting to hold off on recommendation and not approve at this time until their questions are answered.

**ARMORY MAINTENANCE  
CUSTODIAN:**

Fitness Center membership money brought in last month was \$2,610.00. The door going into the men's shower room does not lock, so should probably be looked into. An agreement for archery should be drawn up for use of the armory, as one does not exist. Equipment storage including tables and chairs, old scoreboard, archery equipment, need to be cleaned up. Council Member Ebert discussed replacing storage in the fitness center and putting in a locker system. A shelving unit and locker system could be ordered, a quote for about \$850.00. Also, a barbell stand should be purchased. Council Member Burwick moved to approve the purchase of the lockers, shelving unit, and barbell stand, second by Council Member Ebert; and by unanimous vote; motion carried.

**ROD & MELANA HOWE:** Met with the Council to update them on the grant application they were awarded (over \$1 million) for Hettinger Township for replacement of South Mirror Lake Road. Mr. Howe shared his gratitude to his wife, Melana, and his excitement in getting a new road. Mr. Howe would like the continued support from the City. Ms. Howe explained the financial piece of the project. One of the big parts of the project will help with ownership of the road, as some of the residents own either a portion or the whole road in front of their homes. Mr. Howe requested any contribution for the \$79k share owed by Hettinger Township. Ms. Howe explained the road will be completed with pavement, which will help with extended maintenance.

**HETTINGER HOUSING:**

Mike Marion snow removal \$568 and CC Flooring, new flooring in the amount of \$4,200, a total of \$4,768.00 is being requested.

**ADAMS COUNTY ROAD  
SUPERINTENDENT:**

Justin Blade met with the Council for any updates; several potholes have been popping up. Mayor Lindquist discussed possibly looking into overhanging tree branches on streets and alleyways.

**MAYOR/COUNCIL  
REPORTING:**

Mayor Lindquist met with Commissioner Laufer and Nathan Nagel for work going forward with an additional employee to complete city tasks. Mayor Lindquist was approached by someone wanting to purchase the old brick city shop, the Council is not in favor as it is used daily.

**AMERICAN LEGION  
CONTRACT FOR DEED**

The American Legion has discussed wanting to purchase the old KMM building outright and not leasing, they are also willing to work with a rental agreement with the city until their loan is completed. Taxes would have to be included as soon

as the business is located in the building. A water line broke due to all four heaters going out and the water line froze. Council Member Parrill discussed Erickson Heating and Air got four of the five furnaces going by lighting pilot lights, the fifth furnace needs extra work. Mr. Parrill will find a contractor to look at the fifth furnace to see what is wrong. The water line and furnace repairs will need to be completed by the city before the lease/sale is complete. A possible short term lease should be drafted, discussion was had on the length of a lease, possibly a 6-month lease starting March 1<sup>st</sup>. Council Member Ebert moved to approve the 6-month lease, including a deposit worth one month rent at a rental rate of \$1,850.00 second by Council Member Parrill, and by unanimous vote; motion carried. The Auditor will send the information to the City Attorney.

**SALES TAX REPORT:**

Was reviewed, it was noticed the sales tax revenue being down from last year.

**ACDC UPDATES:**

Rebecca Ferderer was present to provide updates. Trevor Wolff is working on contractor bids for the bowling alley. Volunteers have been completing demolition, such as removal of the bar and removal of flooring.

**ROD & MELANA HOWE:**

Met with the Council to update them on the grant application they were awarded (over \$1 million) for Hettinger Township for replacement of South Mirror Lake Road. Mr. Howe shared his gratitude to his wife, Melana, and his excitement in getting a new road. Mr. Howe would like the continued support from the City. Ms. Howe explained the financial piece of the project. One of the big parts of the project will help with ownership of the road, as some of the residents own either a portion or the whole road in front of their homes. Mr. Howe requested any contribution for the \$79k share owed by Hettinger Township. Ms. Howe explained the road will be completed with pavement, which will help with extended maintenance.

**HETTINGER HOUSING:**

Mike Marion snow removal \$568 and CC Flooring, new flooring in the amount of \$4,200, a total of \$4,768.00 is being requested.

**ADAMS COUNTY ROAD  
SUPERINTENDENT:**

Justin Blade met with the Council for any updates; several potholes have been popping up. Mayor Lindquist discussed possibly looking into overhanging tree branches on streets and alleyways.

**MAYOR/COUNCIL  
REPORTING:**

Mayor Lindquist met with Commissioner Laufer and Nathan Nagel for work going forward with an additional employee to complete city tasks. Mayor Lindquist was approached by someone wanting to purchase the old brick city shop, the Council is not in favor as it is used daily.

**AMERICAN LEGION  
CONTRACT FOR DEED**

The American Legion has discussed wanting to purchase the old KMM building outright and not leasing, they are also willing to work with a rental agreement with the city until their loan is completed. Taxes would have to be included as soon

as the business is located in the building. A water line broke due to all four heaters going out and the water line froze. Council Member Parrill discussed Erickson Heating and Air got four of the five furnaces going by lighting pilot lights, the fifth furnace needs extra work. Mr. Parrill will find a contractor to look at the fifth furnace to see what is wrong. The water line and furnace repairs will need to be completed by the city before the lease/sale is complete. A possible short term lease should be drafted, discussion was had on the length of a lease, possibly a 6-month lease starting March 1<sup>st</sup>. Council Member Ebert moved to approve the 6-month lease, including a deposit worth one month rent at a rental rate of \$1,850.00 second by Council Member Parrill, and by unanimous vote; motion carried.

**BEER GARDEN PERMIT-  
PASTIME:**

Council Member Ebert moved to approve the beer garden permit request for the Pheasant Forever Event at the Armory, second by Council Member Burwick, and by unanimous vote; motion carried.

**GAMING PERMIT-  
AMERICAN LEGION POST**

**115:**

Council Member Ebert moved to approve the permit for the raffle, second by Council Member Burwick and by unanimous vote; motion carried.

**GAMING PERMIT-CEDAR  
CREEK PHEASANTS  
FOREVER:**

Council Member Burwick moved to approve the permit for the raffle, second by Council Member Ebert and by unanimous vote; motion carried.

**FLOOD PLAIN ORDINANCE  
UPDATE-FIRST READING:**

The State of North Dakota has set out a new mandate regarding the administration of flood plains in public entities. Hettinger City has already been mapped for flood plains, and the only area concerning is around the Mirror Lake Beach area. City Attorney, Christina Wenko drafted an updated ordinance per recommendation of the state. Council Member Ebert moved to approve the first reading of the new flood plain ordinance, second by Council Member Parrill, and by unanimous vote; motion carried. The ordinance draft may be viewed at the auditor's office and will also be put on the website after final approvals have been completed.

**PUBLIC INPUT MEETING-  
WATER/CITY STREET  
IMPROVEMENTS:**

Brosz Engineering, Shannon Hewson and Camie Janikowski, gave a presentation on the water and sewer infrastructure. The Council was in attendance but no one else from the public was available for the input meeting. Discussion was had on several areas requiring updates, including 6 different phases. Sewer lines are the main concern right now and will look into funding from Roosevelt Custer. Water lines along Airport Road also need repairs, there are several funding opportunities for water projects.

**BILLS:**

Council Member Ebert moved to approve the paying of bills including the Hettinger Housing voucher \$4,768.00, second by Council Member Parrill, and by unanimous vote.

James Lindquist ..... \$369.40

Randy Burwick \$277.05

Carl Ebert ..... \$277.05

Michelle Gaylord ..... \$277.05

David Parrill ..... \$277.05

Trisha Schalesky .. \$2,800.00

City of Hettinger ..... \$96.31

Adams County .... \$13,833.33

Mackoff Kellogg Law Firm ..... \$285.00

Hettinger Housing Authority ..... \$4,768.00

Consolidated Telcom \$176.49

Dakota Dust-Tex, Inc \$122.50

Runnings Supply, Inc. \$90.70

J.P. Morgan Chase Bank NA ..... \$473.61

Hettinger Park District ..... \$2,624.86

Dakota Buttes Historical Society ..... \$834.59

Dakota Buttes Visitors Council ..... \$834.59

GS Publishing ..... \$868.66

ND Dep of Health ..... \$54.00

ND One Call, Inc ..... \$3.00

Rocket Express Delivery LLC ..... \$20.00

..... \$20.00

Southwest Water Authority ..... \$18,201.05

U.S. Postal Service .. \$310.00

Verizon Wireless ..... \$79.55

Brosz Engineering Inc ..... \$16,787.50

Flexible Pipe Tool Company ..... \$1,920.00

Laufer Vermeer ..... \$9.99

Adams County Treasurer ..... \$3,287.50

Central Dakota Frontier Cooperative ..... \$82.83

Montana Dakota Utilities ..... \$5,708.16

**ADJOURN:**

Council Member Parrill moved to adjourn the meeting. The motion was seconded by Council Member Ebert; Mayor Lindquist declared the meeting adjourned at 10:31 am.

/s/James Lindquist  
James Lindquist, Mayor  
/s/Krista Faller  
Krista Faller, City Treasurer

Published 2-19/2026

# CITY OF HETTINGER

## Council Proceedings

**Minutes published prior to Governing Body's Review & Revision**

**OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA FEBRUARY 3, 2026**

The Hettinger City Council met in special session via telephone conference at 1:00 PM. Members present were: Lindquist, Burwick, Parrill, and Ebert.

Mayor Lindquist called the meeting to order at 8 am.

**AGENDA:**

Council Member Burwick moved to approve the agenda as presented, second by Council Member Ebert, and by unanimous vote; motion carried.

**DK RENTAL-DUGAN & KATHLEEN POSS REPLAT SURVEY:**

A survey was completed by Brosz Engineering for a replat of the property located at 2<sup>nd</sup> Street North known as Lot 2R Outlot A Lots 8-11 now known as Lots 3R and 4R of Outlot A Lots 8-11. Council Member Ebert moved to approve the survey replat request, second by Council Member Burwick, and by unanimous vote; motion carried.

Council Member Ebert moved to adjourn, second by Council Member Burwick. Mayor Lindquist declared the meeting adjourned at 8:02 am.

/s/James Lindquist  
James Lindquist, Mayor  
/s/Krista Faller  
Krista Faller, City Treasurer

Published 2-19/2026

**Minutes Published Prior to Governing Body's Review & Revision**

**OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA FEBRUARY 12, 2026**

The Hettinger City Council met in special session via telephone conference at 1:00 PM. Members present were: Lindquist, Burwick, Parrill, Ebert, and Gaylord

Ronda Fink with Adams County Record was also present.

Mayor Lindquist called the meeting to order at 1 pm

**AGENDA:**

Council Member Ebert moved to approve the agenda as presented, second by

**BEER GARDEN PERMIT-  
PASTIME:**

Council Member Burwick moved to approve the beer garden permit for the Pastime event February 28<sup>th</sup> at the Armory, second by Council Member Ebert, and by unanimous vote; motion carried.

Council Member Ebert moved to adjourn, second by Council Member Gaylord. Mayor Lindquist declared the meeting adjourned at 1:02 pm.

/s/James Lindquist  
James Lindquist, Mayor  
/s/Krista Faller  
Krista Faller, City Treasurer

Published 2-19/2026

**PROCEEDS OF THE REEDER CITY COUNCIL**

**Official Proceedings of the Reeder City Council**

**"Subject to the Council**