Minutes Published Prior to Governing Body's Review and Revision

OFFICIAL PROCEEDINGS OF THE HETTINGER CITY COUNCIL HETTINGER, NORTH DAKOTA NOVEMBER 11, 2026

The Hettinger City Council met in regular session at the Hettinger Activity Center Conference Room with the following present: Mayor David Parrill, Council Members: Randy Burwick, Michele Gaylord, Carl Ebert, and Rob Warbis

Mayor Parrill called the meeting to order at 7:00 a.m.

OCTOBER 14, 2026, MINUTES: Council Member Warbis moved to approve the minutes of the regular scheduled meeting, Second by Council Member Gaylord, and by unanimous vote, motion carried.

NOVEMBER 2, 2026, MINUTES: Council Member Ebert moved to approve the minutes of the special meeting, Second by Council Member Warbis, and by unanimous vote, motion carried.

AGENDA: Council Member Warbis moved to approve the agenda as presented, second by Council Member Ebert, by unanimous vote, motion carried.

FINANCIAL STATEMENT: Was reviewed, Council Member Warbis moved to approve the financials, second by Council Member Burwick, and by unanimous vote, motion carried.

CORRESPONDENCE: Jaycees gaming report of funds was reviewed. Discussion was had on the contract work for crack sealing. The Contractor did not follow the project originally contracted, but the Council was happy with the work performed. Council Member Gaylord discussed a company to purchase new speed signs to replace the older and broke down signs. The Elan company has the option of new signs at a cost of $6,900 for two signs. Council Member Gaylord will work with the Sheriff's department on options and other companies, as well as warranty with the units.

HETTINGER ACTIVITY CENTER MAINTENANCE CUSTODIAN: Keith Jackson met with the Council for updates. Mr. Jackson questioned the roof needs, the Council informed Mr. Jackson that they met and will be doing a total roof replacement this winter/early spring, Mr. Jackson will try and tarp the areas of the roof. Mr. Jackson questioned the locker system locks and if he should get all lockers re-keyed. Mr. Jackson will work with Darin Seamands on the door lock system to understand it. The Council requested to have Mr. Jackson work with Ecolab on getting mouse traps. The Fall fair is coming this weekend, so the Council requested to have the facility cleaned, with special attention to the bathrooms. The Council requested to have the fitness center revenues each month, Mr. Jackson will try and get the monthly report. Discussion was had on the need to get a tablet for the Tivity program check ins.

TENILLE GUTHRIE-AMERICAN LEGION: met with the Council to discuss the request of having the ability to allow minors in the Legion during times, due to not having the grill up and going. According to century code 5-02-06, with the permission of Councils in control of cities with population under 1,500, can grant permission to allow minors in the building up until 10 pm. Sheriff Fisher was in attendance for the conversation, and shared his thoughts, as he researched the Century Code after being questioned. Council Member Warbis moved to approve the allowance of minors per century code 5-02-06, second by Council Member Gaylord, and by unanimous vote; motion carried.

STATE'S ATTORNEY AARON ROSELAND: met on behalf of Adams County on the property tax issue with Andy Roehl/Graphic Attic. Last month the Council lessened his storage/tax bill from when Mr. Roehl was in the building. This process was not legal, as the legal process would be required to have an abatement, as the reduction would be taking tax funds away from county, city, parks, soil conservation, etc. Mr. Roseland explained that the Council should rescind their original reduction offer. Ms. Roseland requested to speak about the updated tax bill should be $1,180.98. Ms. Roseland discussed the Council should have avoided this and did the research before acting. Council Member Warbis moved to rescind the offer from last month, second by Council Member Ebert, and by unanimous vote; motion carried. Mayor Parrill discussed his conversation with Mr. Roehl, on the situation. The Auditor did inform the Council about an email received this morning from Mr. Roehl on the situation, the Council requested to have the email forwarded to the City Attorney.

ACDC UPDATES: Director, Rebecca Ferderer met with the Council and provided updates on the Bowling Alley project. The lanes are up and functioning. The Council questioned railings around the gap behind the building. The alleyway vacation process is still not completed. Rushmore Flooring has all the flooring ready to install.

SHERIFF FISHER: updated the Council on the new DARE program, his deputy, Cody Bradley, will be sent for training soon, to get the program started. Sheriff Fisher discussed an issue of urinating on Main Street, in the last month, five accounts have been stopped. Sheriff Fisher explained that the act should be added to the city ordinances. The Council will research what other cities have set up.

MAYOR/COUNCIL REPORTING: The lightbulb in the SW corner of the gymnasium in the HAC is out, maybe contacting Drolc Electric to remove the ceiling baffles and replace the bulb at the same time. The light pole by the Experiment Station is still not up, Drolc Electric was working on trying to get parts to repair. Council Member Gaylord also questioned the flashing street sign on the highway intersection. Council Member Ebert will contact Curt to get a timeline for the projects. Council Member Gaylord discussed continued issues with the railroad blocking crossings.

SALES TAX REPORT: Was reviewed for the month

HETTINGER HOUSING: there was a meeting yesterday, one apartment is now vacant, and cleaning and new flooring is required. Discussion was had on possibly selling the housing apartments, an appraisal should be looked into.

PUBLIC WORKS MANAGER: Chris Hanson was not in attendance due to the holiday today but questioned when to close the branch site. The Council was in favor of closing Monday November 22nd.

HETTINGER ACTIVITY CENTER: Mayor Parrill met with the local banks on what funding options they could offer the city for the phase 1 remodel to include the new roof. Mayor Parrill discussed funding options will need to be researched, due to the need to stay in the 3% increase cap. Council Member Gaylord discussed blueprints on the building were put into the tablets. The flat part of the roof is all to be replaced. The Council will need to research what companies would be willing to provide quotes for the roof replacement.

SW WATER RATE INCREASE: notification from SW Water on a planned increase in the amount of 2.25% to water rates was reviewed. Council Member Warbis moved to approve the following rate increase of 2.25% making the new base water only rate of $8.83 per thousand gallons from the previous $8.64 per thousand gallons starting January 1, 2027, the rate increase was seconded by Council Member Gaylord, and by unanimous vote; motion carried.

BOARD APPOINTMENT: two positions on the City Planning and Zoning Board are needing appointments, Darin Seamands was in favor of renewing, Mark Faller was not. Council Member Warbis moved to approve the re-appointment of Darin Seamands to the City Planning and Zoning Board, second by Council Member Ebert, and by unanimous vote; motion carried. One position is left to be filled.

AMERICAN LEGION BUILDING SALE: a contract for deed has been drafted for review from City Attorney, Christina Wenko. Mayor Parrill had a few changes requested, including monthly payments and not annual payments. Another issue discussed was possibly a variable rate and not a fixed rate. The Council was in favor of keeping the rate fixed. The only change to the Contract for Deed as prepared would be the change from annual payments to monthly payments.

PUBLIC COMMENT SECTION: Rebecca Ferderer invited everyone to the ribbon cutting at the new American Legion building. Phil with the Adams County Record.

BILLS: Council Member Warbis moved to approve the paying of bills, second by Council Member Burwick, and by unanimous vote.

David Parrill $369.40
Randy Burwick $277.05
Carl Ebert $277.05
Michele Gaylord $277.05
Robert Warbis $277.05
Mackoff Kellogg Law Firm 598.50
City of Hettinger $97.82
Allan Veitz $240.00
Keith Jackson $3,000.00
Consolidated Telcom ..$176.49
Dakota Dust-Tex Inc ...$124.50
NewVision Security $896.75
Hettinger Park District $2,691.35
Dakota Buttes Historical Society $703.78
Dakota Buttes Visitors Council..... $703.79
Adams County Treasurer $13,833.33
Western Roll-off LLC $4,950.00
Hirshfields Fargo $176.95
Montana Dakota Utilities $445.89
ND One Call, Inc $4.50
Linepro Parking Lot Striping $54,750.00

Southwest Water Authority $28,194.01
Verizon Wireless $79.57
Rocket Express Delivery LLC $30.00
Thrifty White Drug $15.56
ND Water Users Association $500.00
ND Dept of Health $54.00
ND One Call, Inc $15.90
Terry Hoffman $8,500.00
Todd Christman $8,500.00
Utility Service Co, Inc $33,990.32
Adams County Treasurer $11,734.45
Brosz Engineering, Inc $787.50
Montana Dakota Utilities $4,550.13
Runnings Supply Inc $80.61

ADJOURN: Council Member Warbis moved to adjourn the meeting, second by Council Member Ebert, and by unanimous vote; motion carried. Mayor Parrill declared the meeting adjourned at 9:05 am.

/s/David Parrill
David Parrill, Mayor
/s/Krista Faller
Krista Faller, Auditor

Published November 19, 2026