Rolette School Board

BOARD PROCEEDINGS
Rolette Public School
Wednesday, July 22, 2026

The School Board of Rolette Public School held their annual meeting on July 22, 2026, in the office of the Superintendent.

Board members present:Ryan Pederson, Brianne Nelson, Joseph Graber, Lori Letvin, Barbara Mothershead. Others present: Catherine Anderson, Superintendent/Elementary Principal, Elijah Luna, Secondary Principal, Mike Medrud and Michele Grenier, Business Manager.

President Pederson called the meeting to order at 5:30 p.m.

The Pledge of Allegiance was offered.

Motion by Mothershead and second by Nelson to approve the agenda with the addition of purchase of custodial vehicle and approve advertising for minibus bids under Matters for Board Action. Motion carried 5-0.

Motion by Letvin and second by Graber to approve the June 22, 2026 regular board meeting minutes. Motion carried 5-0.

Motion by Letvin and second by Graber to approve the June 2065 bills. Motion carried 5-0.

June Bills:

General Fund:	
Advanced Business Methods	$905.46
City of Rolette	$258.51
Commercial Card Solutions	$20.99
DeMontigny, Tana	$248.81
Flowers, Richard	$49.95
Legacy Coop	$462.94
Luna, Elijah	$210.01
Mt Pleasant School	$13,003.12
ND EduTech	$40.00
NDPHIT	$415.00
NDESC	$125.00
Ottetail	$2,651.05
Peace Garden Special Services	$2,035.93
Performance Office Papers	$2,187.80
Turtle Mountain Star	$600.26
Total General Fund	$23,358.83
Food Service Fund	
General Fund	$3,400.00
Total Food Service Fund	$3,400.00
Rental House Account	
General Fund	$49.97
Total Rental House Account	$49.97
Activity Fund	
BDYWC	$450.00
Culligan Water	$128.50
General Fund	$50.68
Turtle Mountain Star	$297.60
Total Activity Fund	$926.78

Motion by Graber and second by Mothershead to approve the June 2065 financials. Motion carried 5-0.

Motion by Nelson and seconded by Letvin to approve the June 30, 2026 budget adjustments. Motion carried 5-0.

With no further 2025-2026 business, President Pederson adjourned sine die at 5:43 p.m.

Business Manager Grenier called the 2026-2027 meeting to order at 5:43 p.m. and declared the 2026-2027 school board as follows: Joseph Graber, Lori Letvin, Barbara Mothershead, Brianne Nelson, and Ryan Pederson.

Grenier called for nominations for board president. Letvin nominated Pederson. With no further nominations, Grenier called for a vote for Pederson as 2026-2027 School Board President. Motion carried 5-0.

Ryan Pederson took the oath of office.

President Pederson called for nominations for school board vice-president. Nelson nominated Letvin. With no further nominations, Pederson called for a vote for Letvin as 2026-2027 School Board Vice-President. Motion carried 5-0.

Joseph Graber declared a conflict of interest for 2026-2027, as his wife teaches for the district, his sister is the head cook and his brother in-law is the head custodian. He will recuse himself from teacher negotiations and ancillary staff wage decisions, unless the board votes otherwise.

Motion by Mothershead and second by Letvin to designate the regular monthly board meeting time as the third Wednesday of each month at 5:30 p.m. Motion carried 5-0. The Business Manager will inform the County Auditor/Superintendent of Schools Designee.

Motion Graber and second by Letvin to appoint the following committees for 2026-2027, Building and Grounds: Pederson/Graber; Coop: Letvin/Mothershead; Negotiations: Pederson/Letvin; Policy: Nelson/Mothershead; Transportation: Graber/Nelson; Wellness: Letvin/Graber, 26-27 Finance Pederson/Nelson and CTE Consortium representative: Mothershead. Motion carried 5-0.

Motion by Nelson and second by Graber to reaffirm board policy BA-School Board Ethics, and board regulations BA-BR1-School Board Ethics Regulation and BA-BR2 Board Member Internet and Social Media Use. Motion carried 4-0.

Motion by Mothershead and second by Nelson to approve the consent agenda with items: Offical depository as Rolette State Bank; Authorize board president and business manager to sign school checks using either manual or facsimile signature and approve use of electronic vouchers across all fund accounts; Approve the annual review of pledge of securities as presented by Rolette State Bank; Designate the Turtle Mountain Star as the Official Newspaper of the district; Approval of membership in NDHSAA and designation of Superintendent, Activity Director and Principal as Official Representatives in administering Interscholastic Activities of the Association; NDSOS-North Dakota Small Organized Schools, NDSBA-North Dakota School Board Association and NCED-North Dakota Educational Cooperative; Designate NDSBA Legal Direct as legal counsel; obtain professional services with Peace Garden Special Services; Approval to designate Superintendent as Authorized Representative for federal, state, local and cooperative programs including: Title I, Title II, Title VI, E-Rate, NDDPI, CTE, NDHSAA, NSLP, Immunization Law, Section 504/ADA Coordinator Grades PreK-6, EPA-Asbestos, PGSS, NCEC, 21st Century Learning Coordinator, Nondiscrimination Coordinator and EL Coordinator, including representation for any new programs adopted ruing the school year; Approval to designate high school principal as Homeless Coordinator, Foster Care Liaison and as grades 7-12 504/ADA Coordinator; Approval to appoint Angela Kitzman as co-authorized representative for for 21st Century Learning Centers; Approval of Student Data Release per NDCC 15.1-07-25.3 for 2026-2027; Approve July bills; Reaffirm policies: BA-School Board Ethics, BA-BR1-School Board Ethics Regulation, BA-BR2-Board Member Internet and Social Media Use, BDD-Compensation and Expenses for Board Members, AAC-Non Discrimination & Anti-Harassment, ABBA-ND Tobacco Use Policy, FFK-Suspension and Expulsion, FFK-BR Suspension and Expulsion Regulations, and FFD-Possessing Weapons. Motion carried 5-.0.

July Bills:

General Fund:	
Admin Partners	$150.00
Amazon	$19.99
Apptegy	$6,500.00
Barr Center	$80,000.00
Bottineau Motor Vehicle	$23.50
Cole Papers	$130.97
Dacotah Paper	$540.21
Drive Chevrolet	$45,244.00
Emergent 3	$2,500.00
Explore K12 Inc	$1,939.00
Luna, Miriah	$213.49
Marco Technologies	$9,759.94
NDASBM	$50.00
NDSBA	$3,122.33
NDPHIT	$29,641.12
NDESC	$400.00
Savvas Learning	$1,302.75
Software Unlimited	$6,700.00
UNUM	$55.46
WSI	$2,734.07
Total General Fund	$191,026.83
Building Fund	
Cole Paper	$4,000.37
Kevins Construction	$6,000.00
Rolette Insurance Agency	$14,317.00
Toms Home Furnishings	$3,886.66
UMB Bank	$105,000.00
Total Building Fund	$133,204.03

Motion by Letvin and second by Graber to approve 2026-2027 fee structure: Student breakfast and lunch $0; Staff breakfast and lunch $3 and $5, Guest breakfast and lunch, $3.50 and $5.50 or higher if deemed required by the minimum set for CEP program. Seconds $1, extra milk .50, extra juice .50. Class fees $0; Driver's Education $200 in district only; Sports participation fees $0; Activity passes: Student $25, Adult $75, Senior 62+ $50; Gate fees: Adult $8, Senior 62+ $5, Student $5, PreK and under-free. Parent Transportation Rate: .50 per mile; Technology fees: Tech Insurance $25, Lost Charger fee $50; Lost or Damaged Chromebook the actual cost. Motion carried 5-0.

Motion by Mothershead and second by Graber to approve the 2026-2027 preliminary budget. Motion carried 5-0.

Motion by Letvin and second by Mothershead to set the date for the Final Budget Hearing for 2026-2027 on September 16, 2026 at 5:00 p.m. Motion carried 5-0.

Motion by Mothershead and second by Letvin to approve the purchase of a used 2017 Chevrolet Silverado from Branjord Chevrolet Rugby for no more than $23,500. Motion carried 5-0.

Motion by Nelson and second by Graber to direct the business manager to advertise for bids for a new 14 passenger mini bus. Motion carried 5-0.

Principal Luna gave an update on the fall class schedule, which includes a full VoAg/FFA program.

Superintendent/Elementary Principal Anderson gave updates on enrollment, staffing, bus drivers, buses, building and grounds, plans for new hot water heater for high school end, submission of Title I narrative, ND Climbs grant, open house date, Apptegy app, infinite campus, teacher professional development, upcoming threat assessment and drill, state has not completed assessment data, graduation on calendar will need to be moved to Sunday rather than Saturday due to state track. .

The next regular board meeting is rescheduled for August 18, 2026 at 5:30 p.m.

With no further business, Pederson adjourned the meeting at 6:50 p.m.

APPROVED: Ryan Pederson, President;
ATTEST: Michele Grenier, Business Manager

BOARD PROCEEDINGS
Rolette Public School
Wednesday, July 29, 2026

The School Board of Rolette Public School held a special school board meeting on July 29, 2026, in the office of the Superintendent.

Board members present:Ryan Pederson, Brianne Nelson, Joseph Graber, Lori Letvin, Barbara Mothershead. Others present: Catherine Anderson, Superintendent/Elementary Principal, Elijah Luna, Secondary Principal, Caitlyn Davis, Eddie Davis and Michele Grenier, Business Manager.

President Pederson called the meeting to order at 7:30 a.m.

Anderson presented a letter from teacher, Caitlyn Davis requesting release from her 2026-2027 contract, which includes teaching, student council and Cognia. Anderson also mentioned that Ms. Davis drives a bus route also for the district. Superintendent Anderson stated Ms. Davis submitted the request on July 24th, less than three weeks from the start of teacher in-services. Anderson stated while she would never want to prohibit a teacher from pursuing their career goals, this timeline is difficult for the district and explained the district has provided significant professional development for Ms. Davis over the last two years.

Mothershead expressed her opinion that a signed contract should mean something, and the district would be going down the wrong path allowing teachers out of a contract, especially this close to the start of school. Pederson agreed with this statement, but expressed he appreciated Ms. Davis courage to be in attendance at the board meeting, as it is an uncomfortable position to be in for everyone involved.

Pederson asked Ms. Davis if she had anything she would like to contribute to the discussion. Ms. Davis stated that she became aware of this position in Dunseith, interviewed and was offered the position a week prior to her request for release letter submission.

Grenier read the Liquidated Damages portion of the negotiated agreement, which for this timeline would be $3,000 for Ms. Davis.

Pederson reviewed the options for the board, which were to release Ms. Davis and collect the liquidated damages, deny the release and have her complete her contract and if the board denies the release and she does not fulfil the contract the board can turn her over to ESPB for breach of contract and ESPB could within their rights, remove her teaching license for two years.

Pederson asked for administrations recommendation. Anderson stated due to the timeline of two weeks before in-services start she is having a hard time recommending release. Pederson asked if Davis does not return and the district can not fill the position, if the district would be in jeopardy of not meeting state standards and losing any funding. Anderson stated that this was not a concern, as she would ensure standards are met and no funding would be lost. Pederson expressed a concern of denying the release and having a disgruntled teacher in the building. Pederson asked Ms. Davis if the board releases her from her contracts if she is prepared to pay the liquidated damages at this time. She stated she is prepared to do so, and feels the board has already set precedent in prior years releasing teachers from their contracts.

Pederson called for a motion at this time.

Moved by Letvin and seconded by Mothershead to not accept the request for release of contract for Ms. Davis. Pederson called for a roll call vote. Levin-yes, Mothershead-yes, Graber-yes, Nelson-yes, Pederson-no. Motion carried 4-1.

Pederson adjourned the meeting at 7:50 a.m.

APPROVED: Ryan Pederson, President;
ATTEST: Michele Grenier, Business Manager

(August 24, 20226)