

~ Public Notices ~

**SECTION 1.1
ADVERTISEMENT FOR BIDS
RENWICK DAM
SAFETY IMPROVEMENTS
PEMBINA COUNTY
WATER RESOURCE DISTRICT
COUNTY OF
PEMBINA, NORTH DAKOTA**
Sealed bids will be received by the Pembina County Water Resource District, at the office of the Pembina County Water Resource District, 308 Courthouse Drive #5, Cavalier, ND 58220, until **8:00 AM**, local time, on **September 18, 2025**, at which time they will be publicly opened and read aloud for the furnishing of labor, equipment, skill, and any materials required for the **Renwick Dam Safety Improvements Project** and incidental items in and for the Pembina County Water Resource District, as is more fully described and set forth in the plans and specifications therefore, which will be made available as specified below.

Bids shall be upon cash payment on the following types of work: Excavation, Hauling, Salvage Existing Riprap, Furnish and Install Riprap, Seeding and Mulching, and incidental items. Refer to the Proposal in the bid package for the complete list of bid items and quantities. The contract documents will be on file and may be examined at the following:

Pembina County Water Board,
308 Courthouse Drive #5,
Cavalier North Dakota 58220
Houston Engineering, Inc.,
1401 21st Avenue North,
Fargo, ND

Copies of the Bidding Documents and additional project information may be obtained online for a fee of \$25.00 at www.houstoneng.com - click "Projects for Bid" to reach the designated website. Paper copies of the plans and specifications may be obtained from the office of Houston Engineering, Inc., 1401 21st Avenue North, Fargo, ND 58102, upon payment of \$50.00, non-refundable. Please contact us at 701-237-5065 if you have any questions.

All bids are to be submitted on the basis of cash payment for the work and materials, and each bid shall be accompanied by a separate envelope containing the contractor's license and bid security. The Bidder's Bond with Acknowledgement of Surety must be in a sum equal to five percent (5%) of the full amount of the bid and must be in the form of a bidder's bond. A bidder's bond must be executed by the bidder as principal and by a surety company authorized to do business in the State of North Dakota, conditioned that if the principal's bid be accepted and the contract awarded to the principal, the principal, within ten (10) days after notice of award, principal will execute and affect a contract in accordance with the terms of the bid and the bid bond as required by the laws of the State of North Dakota and the regulations and determinations of the governing body. The bid bond surety must be licensed to do business in North Dakota, and must be listed as a certified surety in the U.S. Department of the Treasury's Circular 570. A bid submitted without this information properly enclosed in the bid bond envelope shall not be read nor considered and the envelope shall be resealed and bid returned to the bidder immediately. If a successful bidder does not execute a contract within ten (10) days allowed, the bidder's bond must be forfeited to the governing body and the project awarded to the next lowest responsible bidder.

All Bidders shall hold a valid North Dakota contractor's license of the proper class, as required under N.D.C.C. § 43-07-07. All Bidders shall enclose, in the same envelope as the Bidder's Bond, a copy of the Bidder's Contractor's License or Certificate of Renewal, issued by the North Dakota Secretary of State, and each license must be valid and dated at least 10 days prior to the date set for bid opening, as required under N.D.C.C. § 43-07-12.

The Pembina County Water

Resource District will not read or consider any bid that does not include a proper Bidder's bond and contractor's license or renewal, as described above, and does not otherwise fully comply with the requirements of N.D.C.C. § 48-01.2-05.

The successful Bidder will be required to furnish Contract Performance and Payment Bonds in the full amount of the contract.

Contracts shall be awarded on the basis of the low bid submitted by a responsible and responsive bidder for the aggregate sum of all bid items. A single contract will be awarded for the work.

All bids will be contained in a sealed envelope, as above provided; plainly marked showing that such envelope contains a bid for the above project. In addition, the bidder shall fixed to the exterior of such envelope the following information:

1. The work covered by the bidder.
2. The name of the bidder.
3. Acknowledgement of Addenda.
4. Separate envelope containing bid bond and a copy of North Dakota Contractor's License or certificate of renewal.

No Bid will be read or considered which does not fully comply with the above provisions as to Bond and licenses and any deficient Bid submitted will be resealed and returned to the Bidder immediately.

All Work shall be substantially completed on or before **December 1, 2025**. Substantial completion includes all work items being completed except for punch list items. All Work shall be completed by **June 30, 2026**.

The Owner reserves the right to reject any and all bids and rebid the project until a satisfactory bid is received, to waive any informality in any bid, to hold all bids for a period not to exceed thirty (30) days from the date of opening bids, and to accept the bid deemed most favorable to the interest of the Owner. After the bid opening, the Owner reserves the right to request up to three (3) references from the lowest three bidders of similar work completed within the last five (5) years. References shall include the owners of recently completed work. The lowest three bidders must provide the references as requested by the Owner, or justification why references were not provided.

Revised this 25th day of August 2025.

**PEMBINA COUNTY
WATER RESOURCE DISTRICT
COUNTY OF
PEMBINA, NORTH DAKOTA**
Donald Kemp, Chairman
(August 27, September 3, 10, 2025)

**Unofficial Pembina Council Meeting
Minutes for August 18, 2025 — 6PM
Professional Building**

Council Members Present: Mayor Fitzgerald, Flores, Snitker, Norby, Needham, Carattini (late 6:01pm), A Huttunen.

Guests: G Koropatnicki, City Super; T Stoiber, City Auditor; R Fleming, City Attorney; B Eisenbeis, PVFD; Sharp Shears by Nicole— new lease (arrived 6:37pm); Phil Hall and family; Garrett Masloski— pets & chickens; Ben Kneeshaw; Ted Symington.

Public Portion called to order 6pm by Mayor Fitzgerald.

Garrett Maskloski asked how ordinances, such as lawns, pet licensing, loose pets, chickens, etc. would be enforced.

Ted Symington asked about filling in potholes in alleys— who's responsibility?

Public Portion closed at 6:02pm by Mayor Fitzgerald.

Regular Council Meeting Called to order at 6:07pm.

Changes to Agenda— motion by Snitker, 2nd by Needham to accept changes to agenda; all ayes; motion carries.

- Approval/Changes to July 21 and August 6, 2025, Meeting Minutes— motion by Snitker, 2nd by A Huttunen to accept minutes; all ayes; motion carries. OLD BUSINESS:

- 2025 Citywide Cleanup Day 7/30/25— final numbers/comments A. Huttunen: until City receives invoices from vendors, can't tell if there will be a profit.

- Valley Landfill abilities A Huttunen tabled to next month.

- Gastrak contingent approval for liquor license— motion by Snitker, 2nd by Norby to approve an initial reading of adding a second Off-Sale License to the ordinance. Ayes: Snitker, Flores, Norby; Nays: Needham, Carattini, A Huttunen; Mayor Fitzgerald broke tie by voting Aye. 2nd reading will be held at September Regular Council Meeting.

- Final info on CanDak— came in, stayed at campgrounds, saw sites— overall had great time.

- > Campers paid \$980— Norby questioned who monitors who's paying; fishing people short paid; why is City paying for pumping out of septic when CanDak paid and Rec Board received the money; City paying for porta-potties from mid-July to mid-August, and for one septic clean out.

- > Ambulance raised \$3972 between dinner & breakfast— due to vendor donations all but \$150 was pure "profit".

- Vacant Lot fees not currently billed on utility billing— A Huttunen motioned to Table, Fleming reminded A Huttunen he has been tabling this issue for several months— it cannot continue to be pushed out; Norby motioned that Auditor needs to follow ordinances and procedures and start billing vacant parcels; 2nd by Snitker; all ayes; motion carries.

- Dam Modification Project/Houston Engineering— Motion by Snitker to approve and sign off on flood plain permits; 2nd by A Huttunen; Ayes: Snitker, Carattini, Needham, Flores, A Huttunen; Nay: Norby; motion carries.

- Rear wall of Professional Building has been repaired— need to put in flooring and covebase; thanks to Trails End and Pembina Painting & Drywall.

- Shed moved from FPHS church in S Pembina assisted by City Super.

COMMITTEE REPORTS:

- Rec Board— no meeting.
- Ice Rink— August 7, 2025, meeting minutes attached.

- Cemetery— no meeting— need someone to do minutes, fund raising, etc.; re-organizing.
- Library— no meeting.

PROFESSIONAL BUILDING— no meeting.

DAYCARE COMMITTEE— no meeting.

EMPLOYEES REPORT/CONCERNS:

- Koropatnicki:

- > Mosquito spray is on sale so purchased a 55 gallon drum.

- > Clear well inspection— went well.

- > A Huttunen noted that the summer help did an outstanding job

helping with City Wide Clean Up Day and they and Koropatnicki are much appreciated.

- Fire Department— burn permit approved for inert landfill; requesting annual \$7000 fee from City; waiting on grant from State to start repaying City on loan; looking at bids on repairing firehall.

ATTORNEY UPDATE:

- Pet Enforcement/Chickens— city will address when the time comes— if someone has an issue with a dog or cat running loose, they need to contact law enforcement to have animal picked up.

- Verbiage on citizen benefit events and gaming permits—very broad generic statement written for Stoiber to post on City website and in vestibule.

- Clarification of budgeting process: City cannot just say they're going to do a preliminary budget of 3%— this is because it depends on how much the mill value increases and how many mills are available.

- 1% Special Sales Tax amount to support children's activities/sports through Ice Rink- Golf Course- Rec Board and support ambulance & fire department ballot wording— sample given out for Council to look at and bring to next meeting with comments— A Huttunen feels it's beneficial and will reduce requests for funds from City.
- Chickens in Pembina? Sample ordinance with fines, license fees, etc. given out for Council to look at and bring to next meeting with comments.

- DFA Condemnation proceedings— has been in discussions with DFA about processes; has given deadline.

- Golf Carts/Electric Scooters on City Streets— sample ordinance given to Council to look at and bring to next meeting with comments.

UPDATE & BUSINESS:

- Mayor Fitzgerald— none.
- City Auditor/Stoiber—

- > July 2025 Bills & Financials— Motion by Snitker, 2nd by Needham to approve; all ayes; motion carries.

7-2025	Financials:	ADV
BUSINESS	116.28;	AMAZON
BUSINESS	1245.10;	ATCO 180.00;
BERTS EQUIP	194.40;	CAVALIER
EQUIP	293.71;	CAVALIER GAS LLC
1034.95;	CHALES OIL	28.30;
CONESTOGA FARM	1600.00;	
COUNTRYWIDE	8021.35;	D&K
GROCERY	9.98;	D&K GROCERY
291.25;	GF FIRE EQUIP	192.00;
GF UTILITY BILLING	16.00;	
GULLANDER'S ACE	HDWE 7.99;	
HALCROWS INC.	580.21;	KAT &
COMPANY	375.00;	NORBY 537.00;
KODA INS AGENCY INC	5707.00;	
MENARDS	167.90;	NORTDALE OIL
1402.66;	NE REGIONAL WATER	7908.92;
ONE CALL	24.85;	OTTER TAIL
3432.57;	PATRIOT FIRE & SAFETY	1446.59;
PC SHERIFF	512.00;	POLAR
COMM	1203.88;	TWAMLEY
CONSTRUCTION	962.50;	RED RIVER
FREIGHT	30.71;	SIGN IT 94.00;
STATE SIDE ELECTRIC	3083.52;	TEAM LAB
3081.00;	USPS	220.00;
VALLEY LANDFILL	4197.00;	VERIZON
WIRELESS	205.57;	VESTIS 96.75;
WIDSETH	384.00;	XHOCKEY
PRODUCTS	3848.29;	CLEEM 446.25;
ELFSTROM	827.00;	FITZGERALD
1539.00;	MOCTEZUMA II	370.00;
GRUENBERG	225.00;	HOUSTON
925.00;	HOUSTON R	500.00;
KOROPATNICKI	6453.50;	MENSCH

1168.75; MUELLER 35.00; NORBY 2679.75; OHMANN 179.38; PELLETIR 160.00; SANTIAGO 1471.50; SCHAFER 1962.00; STOIBER 4139.20; VENTNER 35.00; EFTPS 5235.55; NDPERS 1466.52.

- > Delinquent Accounts Update: Two accounts disconnected.

- > SP Propane Fill— who is responsible to check tank? Stoiber to get tank put on keep full; who pays for fill? Rec Board said they would pay for the fill.

- > People not paying for staying at campgrounds or not paying correctly— enforcement? Rec Board should be enforcing payment; Stoiber to look into some kind of online software for payments.

- > Building Permits: 252 W Ramsey; 242 N 2nd St; motion to approve by Carattini, 2nd by Snitker; Norby recused himself; all ayes; motion carries.

- > Transient Merchant License: Doodling Dixie's.
- > C Volk letter.

NEW BUSINESS:

- PVFD would like \$7000 annual payment— A Huttunen made motion to pay; 2nd by Snitker; all ayes, motion carries.

- Carattini— City mowing of residential properties; thanked Koropatnicki for all his hard work but feels the ordinance needs to be revisited as enforcement is difficult.

- Carattini— Liquor License Rule for one-time public events (wine tasting w cheese + sell bottles of wine, Christmas party with liquor/wine)— Fleming states this is illegal; potentially could get sponsored by someone who holds a liquor license, but would probably have to hold it at their location, but as a gov't entity, FPHS cannot get liquor license or special event license.

- Enforcement of ordinance violations— will only be addressed if filed on complaint form by concerned party with details— addresses, people concerned, etc.

- Is alley graveling City or citizen responsibility? The City only gravels by the water tower & post office; if citizens want to gravel an alley, they need to discuss with their neighbors and follow ordinances.

- Community Center toilets— they're not flushing correctly or all the way; Koropatnicki to call plumber to increase flushing pressure of toilets.

- Sharp Shears doesn't want to sign new lease; Fleming stated she will be month to month, and subject to increases as stated in lease; Sharp Shears says she expects to be in different location by January.

Motion to adjourn at 7:40pm by Snitker, 2nd by Carattini.

By: Mayor Fitzgerald
Attested to: Stoiber, City Auditor
Special Council Meeting (public discussion of budget) to be held September 10, 2025, 6pm at the Professional Building.

Special Council Meeting (final budget meeting) to be held September 15, 2025, 5:30pm at the Professional Building.

The next regular City Council Meeting will be held on September 15, 2025, 6pm at the Professional Building. (September 3, 2025)

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ADVANCE TOWNSHIP NOTICE OF 2026 BUDGET HEARING

Advance Township will hold the 2026 budget hearing meeting on Tuesday, September 9th at 7:00 a.m.. at the Svold Hall.

Amanda O'Connor,
Advance Township Clerk
(August 27, September 3, 2025)

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GARDAR TOWNSHIP COMMUNITY MEETING

Gardar Township Community Meeting will be held Tuesday, September 16th, 2025 at 7:00 p.m in the Gardar Hall to approve next year's budget. A discussion will also be held on a variety of projects from trees hanging over the roads to the hall's improvements. Please come.

Karen Langerud,
Gardar Township Clerk
(September 3 & 10, 2025)

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CAVALIER TOWNSHIP NOTICE OF FINAL 2026 BUDGET MEETING

The Cavalier Township will hold the 2026 final budget meeting on Tuesday, September 9th at 1:00 p.m. at the Cavalier Fire Hall.

Vicki Tongen,
Cavalier Township Deputy Clerk
(August 27, September 3, 2025)

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BEAULIEU TOWNSHIP NOTICE OF 2026 BUDGET HEARING

Beaulieu Township will hold the 2026 budget hearing meeting on Thursday, September 18th, 2025 at 8:00 p.m at the Mountain Community Center Meeting Room.

Scott R. Heck,
Beaulieu Township Clerk
(September 3 & 10, 2025)

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Unofficial Minutes City of Walhalla Board of Health Committee Meeting Thursday, August 28, 2025

Chair of Board of Health Committee Horgan called the meeting to order at 12:00 PM, Thursday, August 28, 2025 at City Hall.

Board of Health Committee Present: Horgan, Jackson, Kalis.

Others Present: Auditor Cook, Kelly Gratton, Lori Cameron, Austin Dearinger.

The list of properties deemed by the committee to be in violation of ordinance 2024-2 was reviewed and updated.

Justin Dearinger had given an update on his cleanup progress to the auditor which was relayed to the committee.

A complaint was received from Mr. Gratton regarding accumulation of pet waste on a neighboring property. The committee will address this at the next regular city council meeting.

Motion by Kalis to adjourn. Second by Horgan. Ayes, all. Motion passed. Meeting adjourned 12:11 PM.

LaRae Horgan, Board of Health Chair
Michael Cook, Auditor
(September 3, 2025)

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WALHALLA TOWNSHIP NOTICE OF FINAL 2026 BUDGET MEETING

The Walhalla Township will hold the 2026 final budget meeting on Monday, September 8th at 7:30 p.m. at the Forestwood Inn.

Joan Tongen,
Walhalla Township Clerk
(September 3, 2025)

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"A nation reveals itself not only by the men it produces, but also by the men it honors and the men it remembers."

Please join the Pembina County Historical Society in honoring and remembering the area's men and women who have served their country by purchasing a paver which will be added to the Veterans' Memorial, located on the Pembina County Historical Museum Grounds.

The 8" x 16" granite pavers, with up to four lines of engraving, are available for \$250.00 each. The next order of pavers will be ordered and installed once each spring.



Please complete the following form and return it, with \$250.00 per remembrance, to the address below before January for that spring's installation.

The Pembina County Historical Society is a 501(c)(3) charitable organization; this donation may be tax deductible.

20 characters and spaces are available per each of four lines:

Name:

Address:

Tel.: Email:

Return to: **Pembina County Historical Society
P.O. Box 473
Cavalier, ND 58220**

—The— Cavalier Chronicle



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