

# PUBLIC NOTICE

A10 • WEDNESDAY, DECEMBER 31, 2025 • CASS COUNTY REPORTER

**ORDINANCE # 344**  
**LAND USE**

BE IT ORDAINED BY THE  
CITY COUNCIL OF THE CITY OF  
CASSELTON, CASS COUNTY, NORTH  
DAKOTA.

**CHAPTER SIX**  
**ZONING - LAND USE**  
**6.0406(3)**

(b)(1) The code enforcement officer or designee may issue a notice of violation and order the correction of the violation by a specified date. The person to whom the notice of violation is being directed may be contacted by any means available including personal contact, email, social media account, telephone, posting a notice on the property or mailing a notice utilizing the United States Postal Service. The date specified for correction of the violation shall be reasonable based on the nature and severity of the violation. Violations that present an imminent threat to public health or safety may be ordered to be corrected within as short a period as several hours. Violations that do not present an imminent threat to public health or safety shall be given at least five days to be corrected. A notice to the effect that daily penalties of up to \$500.00 per day may be assessed if compliance is not accomplished within the time specified and that any penalty can be assessed against the property if unpaid.

(b)(4) If the violation is not corrected within the specified time, the code enforcement officer or designee shall issue a second notice of violation and specify that after the period allowed for compliance that a penalty of up to \$500.00 a day will be imposed for each day any violation is permitted to exist beyond the time for compliance. The code enforcement officer or designee may extend the time of compliance stated in the first notice of violation or state that daily penalties will commence on the date of issuance of the second notice of violation. The code enforcement officer shall also record a notice with the Cass County Recorder's Office of a pending action against the property.

(c) Criminal.  
(1) City options. Depending on the seriousness of the violation, the city may seek corrective action and penalties in any court of competent jurisdiction.

(2) Term of violation. Each day that a violation is allowed to continue shall constitute a separate violation that may be cited and prosecuted as a separate action before the court.

(3) Prosecution of criminal violation. At the request of the code enforcement officer or designee, the city prosecutor or designee shall bring action in any court of competent jurisdiction to charge the violator and mitigate the violation.

(d) Civil. In addition to the authority to commence administrative proceedings for the purpose of imposing civil penalties, a judicial action seeking a civil penalty may be commenced by the city attorney, who may also seek any other relief available to the city. Any judicial action for a civil penalty may seek an award for attorney's fees, costs, expenses and disbursements.

Penalty Provision.  
Any violation of this ordinance shall be considered a Class B misdemeanor and punishable by a fine and/or jail time not to exceed the maximum amount under North Dakota law.

(December 31, 2025)

## ARTHUR CITY COUNCIL

The Arthur City Council was called to order by Mayor Greg Nelson on December 15, 2025 at 7:30 p.m. with council members Lauth, Floan, Engelke present. Also present Auditor Keller, Community Coordinator Mjelstad, City Manager Schmid, Steve Boyer, Brent Floan and Sheriff McNamara.

Engelke made a motion to approve the minutes. Floan second. Passed.

Lauth made a motion to approve the financials. Engelke second. Passed.

Engelke made a motion to approve the bills. Lauth second. Passed.

Utility Billing – delinquent bills were discussed.

Floan made a motion the various monthly transfers. Engelke second. Passed.

Reports were presented by Deputy McNamara, City Manager Schmid, and Community Coordinator Mjelstad.

### Old Business:

Discussion on Force Main project, SRF Requirements and Funding

No update on internet services

Midnight Solutions are working on the email implementation integration.

NDCF Grant funding is completed and all table and chairs were delivered and in use.

Discussion on full-time employment for Steve Boyer.

**New Business:**  
Tree City USA application was approved. Discussion on contract changes for Permit fee due to Cass County coming in 2027.

Engelke made a motion to pay rent to Margie Merger for \$900 for the Compost site.

Meeting dates are to remain on the third Monday of each month at 7:30 p.m. at the City Office.

Engelke made a motion to reappoint Jim Williams and appoint Steve Perry to the JDA Board with terms expiring on 12/31/2028.

Engelke made a motion to Authorize Auditor Natalie Keller to pay all year end bills. Floan second. Passed.

Discussion on SFN 3473 Burning Variances & SFN 19534 permit by rule applications to complete.

Lauth made a motion to approve a \$2,189 salary increase to City Manager Schmid. \$960 salary increase to Auditor N. Keller. \$4/hour to S. Boyer, and \$315 salary increase for Community Coordinator Mjelstad, \$1/hour for Melander & Johnson. Engelke second. Passed.

Meeting was adjourned by Mayor Nelson at 9:33 p.m.

Natalie Keller  
Arthur City Auditor  
(December 31, 2025)

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