

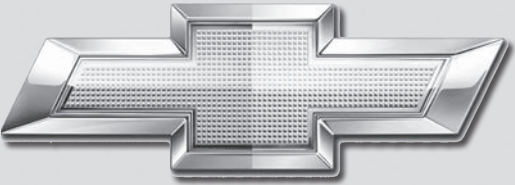


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PUBLIC NOTICES

A public notice is information informing citizens of government activities that may affect the citizens' everyday lives. Public notices have been printed in local newspapers, the trusted sources for community information for more than 200 years.

North Dakota newspaper also post public notices that are printed in newspapers on www.ndpublicnotices.com at no additional charge to units of government.

ALL SEASONS WATER USERS DISTRICT ANNUAL MEETING

GENERAL MEETING WITH ELECTION OF DIRECTORS & OTHER BUSINESS

6:30 P.M.

THURSDAY, NOVEMBER 20, 2025

SENIOR CITIZENS CENTER

BOTTINEAU, ND

IF YOU CANNOT ATTEND, PLEASE SIGN AND MAIL IN PROXY

"THIS IS AN EQUAL OPPORTUNITY PROGRAM."

CITY OF BOTTINEAU COUNCIL MEETING MINUTES

November 3, 2025

CITY ARMORY-7:00 P.M.

PRESENT: Attorney Benson, Auditor Nostdahl, Superintendent Schwalbe, Mayor Schoenborn & Council Members: Mehlhoff, Mortensen, Marsden, Fix, Seykora, Stewart & Getzlaff.

ABSENT: Council Member Lauckner.

Meeting called to order by Schoenborn.

CONSENT AGENDA: A raffle application for Bottineau Co. Wildlife Club was added to the consent agenda. Marsden moved to approve the revised consent agenda, seconded by Seykora, carried.

BILLS: Marsden reviewed the list of bills. Seykora moved to approve & pay the list of bills, seconded by Fix. On roll call all voted yes, carried.

First National Bank Visa \$205.26, Acme Tools \$84.93, Auto Value \$106.38, B & M Laundry \$83.32, Benson Law Office \$275.00, Bottineau County Road Department \$688.20, Bottineau Courant \$184.50, Bottineau EDC \$2,496.47, Bottineau Lumber \$11.88, Column Software \$217.36, Comstock Construction \$352,531.36, Core & Main \$24,126.76, Ferguson Waterworks \$2,551.99, Home & Electric Solutions \$230.00, Jeremy Kittleson \$83.02, Loon Lake Services \$11,285.25, Mayo Construction, \$8,781.60, Napa Auto Parts \$281.35, ND Department of Water Resources \$32,244.83, ND One Call \$18.00, North Central Electric \$1,689.00, Running's \$606.73, Share Corp. \$703.91, Swanston Equipment \$4,000.00, The Computer Store \$99.98, Tweed Country Ag \$4250.00, Verizon Wireless \$99.47, Wayne Miller Tree Service \$1,170.00.

POLICE: Officer Kaufman present to answer questions from the Council.

FIRE HALL: Construction Manager gave a progress report on the Fire Hall. It is appx. 90% completed & the deadline of Dec. 1 st should be met.

WOLD ENGINEERING: Jessica Tagastad, Wold Engineering was present to discuss:

2024 Street Project: Still need some gravel in the alleys & the grass seeding is to be completed this week.

2026 Street Project: Grant application has been submitted & we should hear about the results by year end. Street Committee will need to meet regarding special assessments, etc. for this project.

DWSRF: Wolds have submitted a list of our next four projects regarding water lines to the state in case we need to get loans for completion of these projects.

STREET VACATE REQUEST: Schoenborn turned the meeting over to Marsden as he has a conflict with this agenda item. This request was denied last month, but discussion was held in regards to the option of selling this property instead. (28.75' strip of land between Lot 20, Block 2 of Nichols 2nd Addition & Lot 1, Block 2 of Nichols 3rd Addition) Fix moved to place the property up for sale on bids, with the bid winner being responsible for all legal paper work/costs, seconded by Mehlhoff. On roll call, Fix-yes, Mortensen-no, Mehlhoff-yes, Stewart-no, Getzlaff-no, Seykora-no, Marsden-no. Motion failed 5 to 2. The Lund's would have to go through the petitioning process again for further action. Schoenborn resumed his seat.

COMMITTEE & OTHER RE-

GLOSSARY OF TERMS

DEFAULT - Failure to fulfill an obligation to make payments when due to a lender.

ENCUMBRANCE - A right attached to the property of another that may lessen its value, such as a lien, mortgage or easement.

FORECLOSURE - The legal process of terminating an owner's interest in property, usually as the result of a default under a mortgage. Foreclosure may be accomplished by order of a court or by the statutory process known as foreclosure by advertisement, also known as a power of sale foreclosure.

LIEN - A legal claim asserted against the property of another, usually as security for a debt or obligation.

MORTGAGE - A lien granted by the owner of property to provide security for a debt or obligation.

POWER OF SALE - A clause commonly written into a mortgage authorizing the mortgagee to advertise and sell the property by event or default. The process is governed by statute, but is supervised by any court.

PROBATE - The court procedure in which a decedent's liabilities are settled and his/her assets are distributed to his/her heirs.

PUBLIC NOTICE - Notice given to the public or persons affected by regarding certain types of legal proceedings, usually by placing in a newspaper or general circulation. This notice is usually required in matters that concern the public.

Disclaimer - The foregoing terms and definitions are provided merely as a guide for the reader and are not offered as authoritative definitions of legal terms.

PORTS:

CITY SUPERINTENDENT: Schwalbe is interested in a used garbage truck & pickup at an auction sale by the City of Bismarck. Stewart moved to allow Schwalbe a limit of \$35,000.00 to bid on a garbage truck, seconded by Getzlaff. On roll call all voted yes, carried. We are not interested in a pickup at this time.

CHAMBER/EDC REPORT: A request for a loan by Rob Peck (MTR) in the amount of \$20,000.00 for Phase II of his property at 109 11 th St W was presented. Seykora moved to approve the loan – 10 years at 3% interest, seconded by Stewart. On roll call all voted yes, carried.

POLICE COMMITTEE: No report.

CITY PROPERTY: No report.

PLANNING COMMISSION: No report.

STREET: No report.

UTILITY: The annual lead/copper inventory letters are being mailed tomorrow. We have to mail these out every year until it can be proved that the lines going into homes/businesses are not comprised of lead.

BEAUTIFICATION: Met on 10/21/25, discussed ideas for future projects.

SHADE TREE: No report.

HEALTH: No report.

POOL: No report.

EMPLOYEE: No report.

TRAILS: No report.

FINANCE: 2022 Audit has been completed. Nostdahl reviewed their recommendations for a few changes.

ARMORY: No report.

ARENA: No report.

FIRE HALL: No report.

OTHER/PUBLIC COMMENTS:

Rob Pedie, oil spill at 101 5 th St E from Sept. 2024. His billing from the city for assistance to clean up this spill is \$10,091.00. He would like a more detailed & accurate bill, feels this bill is too high & his insurance did not cover the costs. Fix moved to table this billing until we obtain actuals, seconded by Getzlaff, carried. Finance Committee will be involved & get back to Pedie.

Scott Indvik, owner of Up North Sips (312 Main St) was present to discuss the most recent "Food Vendor Truck" that is set up at the Cobblestone Inn. It is the same vendor that he is getting his supply of coffee from & was voicing his complaint. Nostdahl was told this truck is going to be permanent & so she was questioning if we need to look into these more & have them obtain building permits. We currently don't have anything in our ordinances about them, but want to discuss it with our Planning Commission at their next meeting. They don't need a transient merchant license from us because they have all of their permits from the state.

Dillon King stated he would like to be on a future agenda to discuss a plan for our city. He is a revolutionary & says he can improve Bottineau. Mayor Schoenborn offered to meet with him to discuss.

Seykora moved to adjourn the meeting at 8:30 p.m., seconded by Getzlaff.

ATTEST:

Penny J. Nostdahl, City Auditor

Perry Schoenborn, Mayor

BOTTINEAU COUNTY COMMISSIONER PROCEEDINGS

October 7, 2025

7:30 a.m.

The Commissioner Meeting was called to order at 7:30 a.m. by Chairman Buynak. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman, Nathaniel Buynak; Vice-Chairman, Ben Tonneson;

PIZZA INN

HELP WANTED

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Employment Opportunity

City Auditor, City of Bottineau

Bottineau, ND's Four Season's Playground is looking to hire a Full-Time City Auditor.

Job Description: (partial) Financial Manager, HR, attending City Council Meetings & Committee Meetings (taking minutes) & management of the City Office. Auditor is required to be a member of the Planning Commission & possibly other committees. Oversee 2 employees & the management of the City Armory. Follow laws pertaining to City government as per NDCC. For a full job description go to our website at www.bot-tineau.govoffice.com search under employment. Applications are available on the web site too. Would train under current auditor for appx. 18 months before taking over.

Salary: DOE. City Auditor position is a salaried position with benefits. Qualifications: Financial & HR experience, computer skills, people skills, hardworking, willing to attend evening meetings, organizational skills, banking experience. Willing to work with a Board of Directors (Council). CPA-not required but would be an advantage. College degree also not required but would be an advantage. Job experience needed. Looking to have this position filled by February 1, 2026. Deadline to apply is December 31, 2025.

NOTICE OF SALE OF REAL ESTATE FORFEITED TO THE COUNTY FOR DELINQUENT TAXES

57-28 NORTH DAKOTA CENTURY CODE

The following real estate has been forfeited to the County of Bottineau, State of North Dakota. The said County has taken deeds to such property and will offer it for sale at public auction at the Courthouse in the City of Bottineau on **Tuesday, November 18, 2025, beginning at the hour of 10:00 A.M.** Each parcel of real estate will be offered separately and sold to the highest bidder thereof, but not for a sum less than the minimum sale price. Payment must be made either by cash, check, or money order.

All parcels require an additional \$20.00 to record the Deed.

DESCRIPTION	MINIMUM SALE PRICE
Hastings Township	
208' x 208' in SE1/4 35-161-81.....	\$70.90
Willow Vale Township	
Lot 5 Blk 3 Orig Omeme 160-75	\$53.12
Lot 15 BLK 27 Cole's 5th ADD Omeme 160-75	\$53.12
Antler City	
Lots 1 & 3 BLK17 Original Antler.....	\$1,074.58
Bottineau City	
E102' of Lots 7 thru 9 BLK 3 White's 2 nd ADD	\$4,432.92
E102' of Lots 10 thru 12 BLK 3 White's 2 nd ADD	\$542.55
Lot 13 Replat Lots 1-17 of the Preserve 25-162-76.....	\$4,891.46
Lot 25 Replat Lots 1-17 of the Preserve 25-162-76.....	\$6,293.01
Lot 26 Replat Lots 1-17 of the Preserve 25-162-76.....	\$6,108.56
Lot 27 Replat Lots 1-17 of the Preserve 25-162-76.....	\$6,752.86
Lot 29 Replat Lots 1-17 of the Preserve 25-162-76.....	\$7,399.99
Maxbass City	
Lot 10 BLK 18 Original Maxbass	\$82.51
Overly City	
Lots 11 & 12 BLK 3	\$55.43
Westhope City	
Lots 23 & 24 BLK 6 Original Westhope	\$1,796.35
Willow City	
Lot 1 Lot 2 Less E 35' BLK 2 Thomas's ADD	\$481.32

EMILY DESCHAMP,
BOTTINEAU COUNTY AUDITOR

11/04/2025, 11/11/2025

\$690.75, Kaminsky, Sullenberger & Associates \$375.00, Klingbiel's Body & Glass \$21,609.72, Lance Kjelshus \$401.80, Lawson Products, Inc. \$522.92, Lemay Trucking \$1,550.00, Leroy Rude \$28.00, Lexipil LLC \$1,718.93, Linde Gas & Equipment \$49.31, Michael Vandal \$7.00, Midcontinent Communications \$153.55, Mikkelsen Aggregates \$19,724.00, NACCTFO \$100.00, ND Association of Counties \$175.00, ND-DOT \$99,064.60, Northern Plains Equipment \$1,100.48, Norway Steakhouse \$500.00, O'Keeffe Oil \$3,824.02, Office of the Adjutant General \$480.00, OK Tire Store \$3,651.84, Ottetail Power Co. \$68.59, Parkland USA (Farsstad Oil) \$967.93, Pomp's Tire Service \$3,652.56, Primary Election \$1,897.82, Pro It LLC \$5,807.40, Reliance Telephone \$310.00, Renville County Farmer \$125.00, Rice Signs LLC \$766.23, Running Supply Store \$1,299.02, Sawmill Lumber & Hardware \$3.52, Schneider Geospatial LLC \$12,290.00, Shannon Goodwin \$6.84, SMP Health-Sp. Andrews \$127.00, Soltis Storeswear \$1,372.58, Souris River Telephone \$585.95, State Treasurer \$409.41, Subway of Bottineau \$1,452.00, Tanya Weiler \$1,250.00, Tecta America Dakotas LLC \$1,244.93, Tim Klabo \$71.00, TNT Towing & Recovery LLC \$307.00, True North Steel \$13,316.70, Tyler Technologies \$303.93, Uline \$654.91, Vanguard Appraisals Inc. \$11,775.00, Verizon Wireless \$40.02, Western Agency \$96.00, Westlie Truck Center \$325.90, Wold Engineering \$55,258.00, Wold Engineering \$25,806.50, Ann Monson, Co. Treasurer \$1,293.95, Creative Planning \$838.36, Verizon Wireless \$1,889.28, JP Morgan \$17,000.14, Payroll 347,548.58, Total 1,142,065.91

The October bills were reviewed, and a motion was made to pay the October bills by Kjelshus, second by Buynak. Roll call vote unanimous. Motion carried.

New Business:

Emily discussed the 2025 foreclosures and presented the board with the properties that Bottineau County owns as of October 3, 2025. A motion was made to accept the appraisal hearing values for the properties in foreclosure by Bottineau County by Tonneson, second by Pederson. Roll call vote unanimous. Motion carried.

Emily presented the board with a Memorandum of Understanding with the Office of the Secretary of State and Bottineau County for ensuring proper use, storage, maintenance and administration of the equipment. A motion was made to approve and sign the Memorandum of Understanding with the Office of the Secretary of State by Tonneson, second by Hiatt. Roll call vote unanimous. Motion carried.

Emily discussed the budget hearing notices and how the board would like to proceed with the notices for 2025. It was the consensus of the board to not charge the entities \$0.30 for mailing the 2025 budget hearing notices like the county has in the past.

Emily discussed with the board a letter that was received from the North Dakota State Fair asking the board to appoint a delegate from Bottineau County. A motion was made to appoint Brenden Klebe, NDSU Extension Agent, as the 2025 delegate for Bottineau County by Kjelshus, second by Pederson. Roll call vote unanimous. Motion carried.

Kent Indvik and Seth Demontigny, Wold Engineering, gave an update on the county projects:

- Project BRC-0520 (058): Kramer Bridge. Seth updated the board on the project. Will be hauling gravel to detour route and cleaning up the area of the project.
- Project BRJ-0005(061): Site 1 – NE of Mohall. Seth updated the board on the project. The project is set to be completed this week other than clean up and some small items.
- Project BRJ-005(061): Site 2 – South of Renville Corner. Seth updated the board on the box culvert assembly.
- SRF-0005(067): Carbury Paving-Mayo Construction will begin paving the week of October 6-10, the project will take 2 days to complete.
- SC-0500(022): Gardena Road Paving-Kent updated the board on the project. The project will go to bid through the Department of Transportation on November 14, 2025 for 2026 construction.

Ritchie Gimbel, Road Superintendent, met with the board to discuss the road department activities. Discussion was held about questions with County Road 2. Due to 2025 budget cuts for the road department, the board decided to chip seal the pavement because of its age to preserve it until future funding would allow for more in depth improvements.

9:00 a.m. – A motion was made to open the sealed bids for the two John Deere 6615 front wheel assist tractors by Kjelshus, second by Pederson. Tractor one is a 2005 John Deere 6615 front wheel assist Serial #: L06615D419285 7600 hours, tractor two is a 2005 John Deere 6615 front wheel assist Serial #: L06615D419195 8100 hours. A motion was made to reject all bids on the tractors by Kjelshus, second by Hiatt. Roll call vote unanimous. Motion carried. A motion was made to accept the \$7,500 offer from Pete's Tractor Salvage for tractor #1 and tractor #2 will go to Butler on

consignment by Kjelshus, second by Tonneson. Roll call vote unanimous. Motion carried.

A motion was made to reject the bids received from Lavellous Purcell for Bottineau County property by Tonneson, second Pederson. Roll call vote unanimous. Motion carried.

Jeremy Tofteland, Bottineau County Sheriff, gave an activity update for the Sheriff's Department. Jeremy updated the board on the K-9 unit. A motion was made to allow for the purchase of the K-9 unit from Turtle Mountain Tribe for \$1.00 if the K-9 passes the vet check by Kjelshus, second by Buynak. Roll call vote unanimous. Motion carried.

10:00 a.m. – 2026 Budget Hearing: A motion was made to open the hearing by Kjelshus, second by Tonneson. Roll call vote unanimous. Motion carried.

Department Heads – Chairman Buynak gave an update on the commissioner meeting and the department heads gave an update on their office activities.

Ashley Pedie, Tax Director, met with the board to present abatements for the City of Bottineau due to residential or commercial property's true and full value exceeding market value. A motion was made to lower the difference by 25% for Lots 13-16 Blk 8 by Kjelshus second by Hiatt. Roll call vote unanimous. Motion carried. A motion was made to approve the abatement for Lot 4 of the Preserve in the City of Bottineau by Tonneson, second by Pederson. Roll call vote unanimous. Motion carried. Ashley presented an abatement to the board for Wayne Township due to qualifying for farm exception. A motion was made to approve the abatement for the NE1/4 9-163-81 due to farm resident exception by Tonneson, second by Pederson. Roll call vote unanimous. Motion carried. Ashley presented 2 applications for abatements in Antler Township due to farm resident exceptions for 2023 and 2024. A motion was made to approve the abatements for the NE1/4 less R/W easement 35-163-82 due to farm resident exception by Tonneson, second by Pederson. Roll call vote unanimous. Motion carried.

10:35 a.m. – A motion was made to close the 2026 Budget Hearing by Tonneson, second by Pederson. Roll call vote unanimous. Motion

Border Ag and Energy job openings

Border Ag and Energy is a north central North Dakota Grain & Oil Cooperative and is looking to fill the following position at it's shop in Newburg, ND

- Experienced Diesel/Heavy Duty Mechanic: Job duties include inspect, diagnose, and repair heavy duty equipment with diesel motors. Mostly trucks and trailer, but also some Agricultural and Industrial. Associate's degree or certificate in Diesel Mechanics and 7+ years of experience. Candidates will be involved in helping schedule work for the shop and assisting customers one on one as needed, as well as billing work out at completion of job. If interested, call Brandon Burbidge at Border Ag and Energy 701-228-2294 or stop by and fill out an application, email resume to: bburbidge@borderag.coop. Also visit our website www.borderag.coop under the careers page.



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