

LEGALS

WASHBURN SCHOOL DISTRICT #4
WASHBURN, ND 58577
OCTOBER 13, 2025

A regular meeting of the Washburn School Board was scheduled at 7:00 pm on October 13, 2025. The members attending the meeting were Rick Tweeten, Sandi Erber, Aaron Solomonson, Luke Retterath, Stacey Scheresky, Brooklyn Schaan, and Jada Holznagel. Superintendent, Penny Veit-Hetletved; Business Manager, Kendra Casavant, Christina Reynolds and Maintenance Director Ivan Emel also attended the meeting. Jill Grumbo was also present.

Meeting called to order at 7:02pm. Agenda change: Omit #5 from the agenda. Ethan Vaagene will speak at the November meeting. Scheresky/Holznagel motioned to approve the agenda. Motion carried.

Erber/Scheresky Motioned to approve the minutes from the 9/8/25 Budget Hearing, 9/8/25 Board Meeting with a correction, 10/8/25 Finance Committee meeting, and 10/8/25 Co-Curricular meeting. Motion carried.

Financial Reports: \$4715 was spent out of the activities account; student transportation was at \$2329.91, Food Service spent \$12,500, and General Fund is 12.22% spent.

Erber/Holznagel motioned to pay the bills. Motion carried, IN FAVOR OF: JP Morgan 4008.24; Colonial Life 6389.21; Acellus 1106.00; acme tools 207.00; Admin Partners 150.00; Advances Business Methods 1236.02; AFLAC 1170.05; Brenco Cleaning and Janitorial Supplies 312.18; Capital One 911.08; Capital Trophy 450.00; Circle Sanitation 808.19; City of Washburn 2925.25; Colonial Life 641.06; D&E Supply 365.82; DSG 874.46; Emergent 3 Inc. 2500.00; Enerbase 3040.50; Forte 422.88; Kacy Hardt 20.00; April Hetletved 320.00; Penny Hetletved 218.40; Rachel Hochhalter 160.00; Jessica Hoff 160.00; I-State Truck Center 573.76; Jaymar Business Forms 1061.68; JW Pepper 522.96; Krause Supervalu 94.99; Lang's Lawncare 1180.00; McLean Co Implement 88.69; MDU 41.27; Menard's 427.27; ND All State 400.00; ND Attorney General 40.00; NDCEL 875.00; NDCTE 207.87; Nordak North Publications 280.25; North Central International 553.66; Ottertail Power Co 4501.27; Pahlke Steel 13.79; Pearce Durick 498.75; Poppler's Music 285.00; Preble Medical Services 85.00; Rainbow Gas Co. 386.79; Renaissance Learning 4796.61; Roughrider Industries 860.00; Scholastic Inc. 2170.22; School Specialty, LLC 86.64; Scott's Hardware 537.53; Staples 582.95; State Chemical Solutions 418.84; University of ND 195.00; Wagon Wheel Lumber 5.39; West River Telephone 50,989.20;JP Morgan 407.40; Keith Jacobson 150.00; Judy Beaudry 504.00; Julie Bentz 144.00; Heidi Boehm 144.00; Janet Derrico 936.00; Shaune Goetz 720.00; Randy Hall 576.00; Kacy Hardt 3961.80; Camelle Olson 504.00; Earlene Rothmann 198.00; Rebecca Tibke 666.00

Old Business:
Renderings were presented from Mann Signs for the donor wall. Superintendent's report: A follow up evaluation of the Hot Lunch program is scheduled on 10/14/2025. ND School Board Association Convention was last week. Governance resources from the convention were shared. CTE State visit is happening a year early on 11/6/2025. G&R Controls did some measuring for a leak repair on the HVAC system. William Tveit, representative, reached out to area schools to promote hosting motivational speaker Ricky Boden. He asked us to host him and have Underwood and Center students attend, which is scheduled on 11/13/2025. CCC Terminated Sair Concrete; they are looking into other contractors

+6 to complete our concrete. EngTech rebranded to The Origin Group. Immunizations are required by 10/1/2025. There are 3 students that are not immunized with no plan. Bus 3 (Richard's old bus) got the Turbo Actuator fixed; Bus 9 (activity bus) Ivan fixed the kingpins and bushings. Tires will be needed on some of the buses. There is still a need for a minibus and a Drivers Ed Car. Dakota Zoo has a grant; they will bring zoo animals on 10/20/25 for JH/HS. Project 31:8 will be presented on 11/17/25 for grades 5-12.

Principals Report: Finished Fall Assessments and had data meetings. Slower start, para needs are SPED needs. October 7th fire department did a fire safety presentation. MTSS October 22-23. Halloween parade in new gym Oct 31 at 2:00pm.

High School: ACT Test for the Sophomore class through Seniors 10/23/25. Conferences 10/22-23/25. Earlier than most years due to teacher feedback. High school is open house format. Mr. Eriksson emails parents/guardians at the request of the teachers and use of the eligibility list. World Classroom visits with teachers on 10/23/25 to see if there is any interest in being a lead teacher. Trip for students in grades 6-8 to Washington DC in the summer of 2027. No fundraising, it's a payment plan method.

Committee Reports:
Facilities: Concrete is on hold. Ricky is supposed to be doing punch list items. A light option was presented for additional lighting in the boardroom. Landscaping needs to be redone. Request a meeting with CCC.

Finance Committee: Finance Committee met on 10/8/2025. An update was given on ohe Business Manager's position. The committee feels it would make sense to move the liaison to the Finance Committee. Business Manager Evaluation performance Eval changes to #5. Discussed in the last 2-3 years the difficulty of taking time off and excess work. 96 hrs. of unused leave. Recommend paying that out and allowing 128 hours to be used by 6/30/2026. Solomonson/Erber update the business manager evaluation. Motion carried. Solomonson/Erber motioned to pay the business manager be paid 96 hours x \$33.65. Motion Carried. Business Manger evaluation to occur semiannually prior to negotiations November 15 and March 15. Roll call vote: Solomonson – yes, Scheresky – yes, Retterath – yes, Erber – Yes, Holznagel – yes, Schaan – yes, Tweeten – yes. Motion carried.

Cocurricular meeting: Met with AD Keith Jacobson who went over the changes he and Trevor Yetterboe made on the cocurricular agreement. A new parent athlete handbook was shared. Holznagel/Solomonson. motioned to approve the parent athlete handbook and the cocurricular agreement. Motion Carried. Overall, the addition of the trap team is going very well. Softball participation is anticipated to be up to 30 girls.

Personnel: Emily Retterath left her position. Lynette Shannon was hired to fill the Elementary Administrative Assistant position.

Pledge of Securities was received from Dakota West.

Rainbow Energy Bid: Fixed or market prices were offered for a one-year term from 11/1/2025 – 10/31/26. Scheresky/Retterath motioned to accept the fixed bid from Rainbow energy. Motion carried.

School Board Retreat: November 5th at 5:00pm.

Next meeting: November 17th at 7:00pm.

Meeting adjourned at 8:45pm
Attest: Kendra Casavant, Business Manager Rick Tweeten, Chairman (12-11-25)

A regular meeting of the Board of City Commissioners was held on December 3, 2025, at 7:00 p.m. at the City Meeting Room. Present Commissioners John Clausen, Bernell Hedstrom, Mike Schmit and President LeeAnn Domonoske-Kellar.

Motion made by Schmit and seconded by Clausen to approve the meeting minutes from November 19, 2025 as presented. All present voted aye, motion carried.

Motion made by Schmit and seconded by Clausen to approve the agenda as presented. All present voted aye, motion carried.

Mary Podoll was present to discuss the Wilton Farmers Markert. Podoll requested the City waive all merchant fees for 2026, to permit her to trademark the name “Wilton Farmers Market” and use of the Wilton Pond June through October 2026 on Thursday evenings. Motion made by Schmit and seconded by Clausen to approve Podolls requests. All present voted aye, motion carried. City Engineer, AJ Tuck, was

CITY OF WILTON
DECEMBER 3, 2025
UNOFFICIAL MINUTES

present to give an update on the Improvement Project. Motion made by Schmit and seconded B. Hedstrom to table discussing the water and sewer rate increase. All present voted aye, motion carried. The increase will be determined when North Dakota Public Finance Authority finished the rate study.

Calvin Peterson was present to request permission to have a bulk propane tank delivered to 114 Burleigh Avenue. Motion made by Schmit and seconded B. Hedstrom to approve Petersons request. All present voted aye, motion carried.

The City received a letter from Alan Aarhus, owner of Aces Tavern, requesting that the City amend Ordinance 8.0616, Hours and Time of Sale – Penalty. The City does not currently permit the sale of alcohol after 2:00 a.m. on Thanksgiving. The ordinance will be revised to match the Century Code, permitting on-sale alcohol service on Thanksgiving.

Motion made by Clausen and seconded by Schmit to approve the gaming application from the Wilton

Archery Team to hold a raffle on February 18, 2026 as presented. All present voted aye, motion carried.

Commissioner Clausen announced that he is moving outside City limits and that this would be his final meeting as a commissioner.

Motion made by Clausen and seconded by Schmit to pay bills as presented. All present voted aye, motion carried.

With no other items for discussion Pres. Domonoske-Kellar declared the meeting adjourned at 7:29 p.m.

-99537 Verizon Wireless 236.92; -99566 Visa 2,482.54; -89459 NDPERS 1,847.96;-89458 NDPERS 135.00;-89457 US Treasury 6,430.80; 22418 Dennis Dockter 1,748.10; 22419 Lori Grey 152.38; 22420 Gary Patton 1,546.31; 22421 Michael Schmit 2,700.85; 22422 Jamie Schurhamer 1,501.27; 22423 Pattie Solberg 2,000.00; 22424 Family Support Registry 50.00; 22425 Tru Community Bank 100.00

Pattie Solberg, City Auditor LeeAnn Domonoske-Kellar, Pres. (12-11-25)

THE CITY OF WILTON IS ACCEPTING BIDS ON A
1989 1500 CHEVY PICK-UP

Single sab, 4 wheel drive, gas engine and automatic transmission. Stored inside, needs work but runs.

10% of bid amount due with the sealed bid, payable to the City of Wilton is required. Remaining balance is due within 15 days of bid acceptance.

All bids must be sealed and in writing. Bids must be received by 4:00 PM on January 7, 2026. Bids will be opened on January 7, 2026 at 7:00 PM during the regular City

Commission meeting.

The City reserves the right to reject any and all bids.

Mail bids to: City of Wilton, PO Box 278, Wilton, ND 58579 or submit to the Auditor Office located at 121 Dakota Avenue Wilton, ND. Front of envelope must be marked “Sealed Bid – Pick-up.”

More information may be obtained by calling Dennis Dockter at 701-400-7628 (12-11-25, 12-18-25)

THE CITY OF WILTON IS ACCEPTING
BIDS ON A 1988 IHC VACUUM TRUCK

1600 Series with a 7.3 Diesel Engine and automatic transmission.

10% of bid amount due with the sealed bid, payable to the City of Wilton is required. Remaining balance is due within 15 days of bid acceptance.

All bids must be sealed and in writing. Bids must be received by 4:00 PM on January 7, 2026. Bids will be opened on January 7, 2026 at 7:00 PM during the regular City

Commission meeting.

The City reserves the right to reject any and all bids.

Mail bids to: City of Wilton, PO Box 278, Wilton, ND 58579 or submit to the Auditor Office located at 121 Dakota Avenue Wilton, ND. Front of envelope must be marked “Sealed Bid – Vacuum Truck.”

More information may be obtained by calling Dennis Dockter at 701-400-7628.

Don't Forget About the 40% Tax Credit!

When you give \$5,000 or more to a qualified ND endowment fund, you receive a 40% CREDIT on your state income tax! Contact NDCF for more info.

www.NDCF.net | 701-222-8349



Surgical Center




It's Right Here.



SAKAKAWEA
MEDICAL CENTER

READ
THE
LEGALS
Your right to
know


Will now be taking appointments. Call ahead to reserve a time.
Tuesday, December 23 & Tuesday, January 13
Mobile Veterinary Clinic will be in
Underwood at the Rose
3 - 4 p.m.
and Washburn Cenex
1 - 2:30 p.m.
Surgeries, Exams & Vaccinations
Call 720-8387