

LEGALS FROM PAGE 9

\$500.00, Team Laboratory \$1,043.50, Terry Brooks \$300.00, USA Bluebook \$90.56, VISA \$3,843.27, Westlie Truck Center \$335.10, Wild and Weiss Law Office \$600.00, and Woodley Construction \$6.19.

BROSZ ENGINEERING – STUCHAL: Chip Seal Bid: The chip seal bid was tabled until this meeting to allow time to clarify if 11th Avenue NW maintenance was a shared cost with the County. It was found that the contract between the City and the County was not completed yet, so it is unclear at this time. To move forward with the project the City decided to award the contract, the 11th Avenue NW section can always be taken out of the contract if so desired at a later date. Motion by Schaaf, second by Vail to approve the base bid in the amount of \$259,243.76 and Alt A in the amount of \$57,681.64 to Asphalt Preservation Company, from Detroit Lakes, MN for a total contract of \$316,925.40. RCV= all aye, MC. We don't have a start date yet.

Water Tank Project: Stuchal said there will be soil boring done on May 12 at the water tank site. Allen asked Stuchal to check into their project files, Allen thought that Jon Brosz had done this when we were looking at purchasing the land.

Sewer Slip Lining: ND DEQ should have a response to us regarding the slip lining project by the end of next week.

HOFLAND – STREET/VECTOR/ LANDFILL DEPTS.:

Dept. Head Report: Mason won't be working during clean-up week. Someone needs to ride with Ness that has a CDL. Shear said to ask the garbage crew for help and see if one of them can ride with him.

Street Signs: Signs were knocked down by ProPoint, it was a farm vehicle that ran over them, it was caught on a video camera at the courthouse. It was a header, and it knocked some of the teeth off the header at 9:15 pm last night. Signs have been fixed.

NESS/MASON -WATER AND SEWER DEPT.:

Dept Head Report: They have been flushing hydrants and mowing. Ness is working on his CDL hours behind the wheel.

TREVOR BERGERSON – POLICE DEPT.:

Activity Report: 4/14/25 – 5/4/25: Incidents – 11(DUI Alcohol or Drugs-3, Assault-2, Narcotics/Paraphernalia Possession, Traffic Accident with Injuries, Criminal Mischief, Animal Noise, Traffic Accident with Damage, Unruly Child, Assault-Simple); Calls for Service – 56 (Extra Patrol-22, Information Report-6, Public Relations-4, Unruly Child-3,Dog or cat running at large-3, Citizen Assist-2, Animal Noise-2, Agency Assistance-2, Domestic Disturbance-2, 911 Hang-up, Civil Standby, Medical Emergency, Noise Complaint, Lockout, Reckless Driver, Alcohol Offense, Suspicious Vehicle or Circumstance, Alarm, and Intoxicated Person) Traffic Stops – 57 (Verbal Warning-25, Written Warning-18, Citation-10, Arrest-3, No Action-1); Arrests – 4 (Driving Under Influence-3, Drug Possession-2, Other Criminal Offense-1, and Assault - Simple, Domestic-1)

ALLEN – GARBAGE DEPT:

Dept. Head Report: The 2019 Freightliner had to have the radiator replaced. The 2024 Peterbilt had to have the serpentine belt replaced and then the brakes went out which have been repaired.

DAKOTA TERRITORY CAR CLUB-SHEAR:

Letter of Approval for Use of City Property: Shear is applying for a grant that requires a letter of permission for the Dakota Territory Car Club to use Main Street. Motion by Vail, second by Schaaf to approve James signing off on the permission letter for the DTCC to use Main Street. RCV= all aye, Shear abstained.

P. ALLEN – FINANCIAL AUDITOR: 11th Avenue and 6th Street NW Agreement with County: Discussion was held regarding different scenarios; it was decided to have a committee meeting on Wednesday the 28th of May at City Hall at 4:00 pm and come up with a few ideas to present to the County. Then James will get on the County agenda for the first meeting in

June to discuss it with the County Commission.

Property Tax Refund: This was a refund application for property tax that was tabled at the last meeting and the Commission requested Tax Director Freier be present for discussion. The question was “Do we have to refund two years’ worth of property tax even though they are allowed to apply for it?” Freier stated that they have until November of this year to apply to get back 2023 and 2024, but the City is not required to give back both years. The Commission struggles with allowing going back two years for a refund. Motion by Shear, second by Schaaf to refund the taxes for 2024 in the amount of \$2,213.52. RCV= all aye, MC.

National Small Business Week 2025 Proclamation: The City was approached about doing a proclamation again for National Small Business Week. Motion by Schaaf, second by Shear to approve the Proclamation for National Small Business Week to be May 4 – 10, 2025. RCV= all aye, MC. State of Regional 8: Allen inquired if any of the other Commissioners would be attending besides James, no one else was able to attend.

Riquelme Construction Funds Request: Riquelme Construction is requesting a down payment for the materials cost for the City Park shelters in the amount of \$3,371.46. Motion by Bullis, second by Vail to approve Riquelme Constructions request for funds for shingles for the City Park shelters in the amount of \$3,371.46. RCV= all aye, MC.

City Hall Lighting Grant: Allen applied for a lighting grant for City Hall LED light bulb replacement. The grant did not cover the pole lights outside. We received a separate quote from Tiger Electric for those. The grant was awarded in the amount of 50% of the cost of the interior lights. Motion by Vail, second by Schaaf to approve signing the grant contract for the Energy Conservation Program with the of ND Dept of Commerce with reimbursement of \$3,641.53 and approve the quote from Tiger Electric in the amount of \$7,283.06 (interior LED lights). RCV= all aye, MC.

Tiger Electric Lighting Grant Quotes: Allen presented the quote from Tiger Electric for the light replacement on the City Hall light poles on the east side parking lot and on the front side below the flag. Motion by Vail, second by Schaaf to accept the bid from Tiger Electric for LED lighting in the amount of \$2,122.38 for the exterior pole lights. RCV= all aye, MC.

Gaming Permit #24-65: Allen presented a 50/50 raffle permit from the Bowman Boosters. They are doing a 50/50 raffle for Quin Andrews Medical Expenses. Motion by Schaaf, second by Shear to approve gaming permit #24-65 for the Bowman Booster Club. RCV= all aye, MC

Park and Rec City Sales Tax Request: Allen presented two city sales tax requests for Park and Rec. Motion by Shear, second by Schaaf to approve Park and Rec city sales tax request for The Edge bond interest in the amount of \$10,900.00 and the cabin building expenses at Butte View Campground in the amount of \$44,267.52. RCV= all aye, MC.

City Hall Yard: Allen asked the Commission what they wanted to about the City Hall yard. Do they still want to do concrete around the building and fix the sprinkler system? The grass is starting to die in sections. The Commission decided to table it until the next meeting so they could think about it.

Bank Rec Adjustment: Allen informed the Commission that in order to balance for month end, she made a temporary adjustment and will see if it washes out next month. She thinks it has to do with the auto distribute journal voucher from the utility billing.

Joint Shop and City Hall Cleaning: Morgan Foss said she would do the cleaning at City Hall and the City/ County Joint Shop. Foss was also told that if she felt like there was more work than what the Commission approved for payment, she needed to let Allen know and it will be revisited again. Motion by Schaaf, second by Bullis to approve Morgan Foss cleaning at the Joint Shop for \$375.00 monthly and City Hall \$425.00 monthly for a total of \$800.00 per month for remainder of the year and Allen will bring this back

for discussion in November. RCV= all aye, MC.

BCDC - ENGLEHART:

Trees on Boulevards: The trees will be here on Wednesday or Thursday. Englehart had a meeting with a couple of City Commissioners and Park and Rec regarding these trees being in the boulevard and what would be whose responsibilities. The BCDC will care for trees for two growing seasons. The nursery said they will repair the sprinklers and the electrical line if they wreck them during the planting of the trees. Englehart got the sprinkler drawings from Mason and she gave them to the landscaper. There is a central water line that runs through the middle of the boulevards, that is why the trees can't go in the middle of the boulevard. Hofland said the trees will get hit with snow off the plow because the snow flies as tall as 9'. Shear is concerned about the spacing, mowing, and snow flying. James said the plows need try to go slower, if possible, Hofland said the consistency of the snow depends on how fast they drive. Englehart said the trees will have 20 gallon water bags, twice a week at first they will be watered, then watering will be tapered off. There will be mulch piled around the trees. McGee inquired who was going to be responsible for replacing the trees if they died. Englehart said the first two years the BCDC office will monitor their condition and work with nursery to fix dead trees. Englehart said the Main Street trees need to be watered again, Englehart wondered if Aaron Allen would water them. Allen was not present to discuss this with.

Approval for BCDC Employees to Drive City Vehicles: Ness was concerned with the use of the sewer pickup being used to water the trees, he said they were offered the big truck, but it was a stick shift and so far no applicants for the watering position can drive a stick shift. It will take approximately 8 trips to water the trees because the water tank is smaller in the pickup. Ness said if the Commission was okay with it, then he is. Brooklyn will be the backup for watering in case whomever they hire goes on vacation or can't water for some reason. Allen is running the tree waterer applicants through the insurance company to see if they are insurable by pulling their driving record. **NDDOT CONTRACT FOR HWY 12 BOULEVARD TREES & BCDC TREE AGREEMENT FOR MAINTENANCE:** James reviewed the two agreements for the trees with the Commission. Motion by Vail, second by Schaaf to approve signing the NDDOT tree agreement and the tree maintenance agreement with the BCDC. RCV= all aye, MC. James will sign the NDDOT agreement electronically but will sign a copy for our file.

JOSH BUCHMANN:

Sell City Land?: Buchmann inquired if the City would sell the vacant lot kiddy corner from the garbage shop? Discussion was held and no decision was made. We will have to put it out for bid, we can't just sell it outright. The walking path goes through it which we would want to keep ownership of. The Commission is open to selling it. The City needs to consider keeping a portion of land to the east of the garbage shop in the event that we need to expand the garbage business. Allen will have to talk to the engineers about the walking path getting singled out. We will let Buchmann know when we have a decision.

LIQUOR PERMIT:

Shear reviewed the proposed language for adding a special permit that would allow two special events a year and they would be required to pay \$350.00 an event. Motion by Bullis, second by Schaaf to approve the language presented for a non-city liquor license holder to obtain a special on-sale permit with the line being struck out that it must be signed off by the other on-sale liquor license holders and add that the City Commission will approve the special event permit through a regular meeting. Allen stated the final verbiage will be brought back in ordinance format at the next meeting for a first reading. RCV= all aye, except James was a no, MC.

CLOSE OF MEETING:

Next Meeting: 5/20/25 at 4:00 pm. Motion by Shear, second by Schaff to approve the March 2025 financials,

bills and 4/15/25 meeting minutes. RCV= all aye, MC.

President James adjourned the meeting at 5:55 pm.
Peggy Allen, Financial Auditor
Lyn James, President of City Commission

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OFFICIAL PROCEEDINGS
SCRANTON CITY COUNCIL

CALL TO ORDER: The Scranton City Council met at city hall on Monday, March 17th, 2025. Mayor Jason Anderson called the meeting to order at 7:07 p.m. In attendance were Aldermen: Travis Teske, Ryan Schumacher, Brian Weber; Auditor: Kari Ruggles; PWS: Tony Dillon.

PLEDGE OF ALLEGIANCE: The pledge was said.

APPROVAL OF MINUTES: Brian Weber moved to approve the February minutes, Travis Teske second, roll call vote, MC.

AGENDA APPROVAL: Ryan Schumacher moved to approve the agenda for March, Brian Weber second, roll call vote, MC.

FINANCIAL REPORTS: Travis Teske moved to approve financial reports for March 17th, 2025 for the city of \$1,399,113.83 and the Parkboard of \$13,935.62, Brian Weber second, roll call vote, MC.

BILLS PRESENTED: Brian Weber moved to pay all bills presented for February, Travis Teske second, roll call vote, MC.

AUDITOR/PARKBOARD REPORT: Past due water customers were discussed. The baseball uniforms have been ordered through Baker. The city will check into the possibility of providing transportation for swimming lessons for the summer. The city is going to check into replacing the basketball hoops and poles at the park. The city will be planning for Community Day in July of 2025.

PWS REPORT: Nothing major to report.

NEW BUSINESS: The city discussed the possibility of trading or leasing the city pickup. The city dump was discussed as our current pit is getting full.

ADJOURN: Ryan Schumacher moved to adjourn at 8:45 pm, Travis Teske second, roll call vote, MC. The next city council meeting is scheduled for April 14th, 2025.

Respectfully submitted,
Kari Ruggles, City Auditor

ACCOUNTS PAYABLE FOR FEBRUARY 2025		
EFT	IRS	\$27.54
EFT	IRS	\$1,626.08
EFT	IRS	\$42.84
EFT	NDPERS	\$555.86
EFT	NDPERS	\$555.60
EFT	Southwest Water	\$2,623.31
18570	Tony Dillon	\$4,819.36
18571	Tony Dillon	\$166.23
18572	Tony Dillon	\$4,609.36
18573	Kari Ruggles	\$1,477.60
18574	Consolidated Telcom	\$161.19
18575	Super Valu	\$18.58
18576	Flower Nook	\$75.00
18577	Scranton Equity	\$267.32
18578	Ryan Schumacher	\$145.70
18579	Badlands Patriot	\$187.32
18580	Visa	\$119.08
18581	Southwestern Dist. Health Unit	\$50.00
18582	Advanced Business Methods	\$98.97
18583	Scranton Equity	\$789.97
18584	City of Bowman	\$4,656.50
18585	MDU	\$1,874.62

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Minutes of the Regular City Commission Meeting held on April 1, 2025 at City Hall at 4:00 PM. Present: Lyn James, Vice-Chair Ryan Shear, Benjamin Schaaf, Sara Bullis, Myron Vail, Chief Headley, Aaron Allen, Jodi Freier, Josh Buchman, Brad Mosher, Shannon Hewson, Brooklyn Engelhart, Pine Abrahamson, Attorney Andrew Weiss, Kasey Burke, Miles Waterbury, William Fiegel, Attorney Jared Gietzen, Steven Ness, Peggy Allen, and Stacy McGee. **Absent:** Todd Hofland

President James called the meeting order at 4:00 pm. James requested to add the Roosevelt Custer Meeting Survey and Highway 85 Expansion Letter to the agenda. Motion by Shear, second by Schaaf to approve the amended agenda. RCV= all aye, MC.

Direct Deposit: \$35,722.99; **Checks** # 14345 – 14360; **Voided Checks:** None; **Bills:** ND Post Board \$100.00, Advanced Business methods \$66.83, Boss Office Products \$138.84, Bowman Auto Parts \$113.93, Bowman Park and Rec \$53,392.45, Bowman Sales and Service \$75.05, Brosz Engineering \$5,730.00, Dakota Dust Tex \$126.30, Ferguson Waterworks \$654.19, Frontier Travel Center \$476.11, Loretta Olind \$1,150.00, MDU \$10,380.00, S & T Plumbing \$132.15, Summit Fire Protection \$310.00, Visa \$2,100.54, and Westlie Truck Center \$7,798.69.

BROSZ ENGINEERING – HEWSON: SRF Proposed Loan for Sewer slip lining project with potential for loan forgiveness: A committee meeting was held to discuss this slip lining project scope of work. There is over 15,000 LF of 6” and 8” clay tile mains to slip lined, and it was proposed to replace all clay tile remaining. Hewson presented a cost estimate for the original 8” only replacement and 8” and 6”. We will get a loan forgiveness amount after we submit both projects, there is a good chance we could get 75% loan forgiveness. James and Hewson need to talk to DEQ to make sure that we don't jeopardize losing the loan forgiveness by adding extra work from what was originally proposed. We would have all of town slip lined if we can do it all.

Hewson completed a schedule for review and needed to know when the 2024 Audit would be completed. Allen will check with the external auditor and inform Hewson of an estimated date. Option 1: The estimated cost of the whole project is \$3,455,662.50-\$2,591,746.88 (75% of loan forgiveness) = \$863,915.63 which would be our local match cost loaned at a 2% interest rate. A 20 year loan annual payment would be \$52,500.00 and a 30 year loan annual payment would be \$38,500.00.

Option 2: The estimated cost of just 8” sewer is \$2,113,462.50 - \$1,585,096.88 (75% loan forgiveness) = \$528,365.63. A 20-year loan annual payment would be \$32,000.00 and a 30-year annual loan payment would be \$23,500.00. Motion by Schaaf, second by Vail to approve applying for both options for sanitary sewer rehab project along with the budget and schedule depending what we learn from DEQ. RCV= all aye, MC. Hewson stated that any point repairs can't be slip lined through, they will have to dig down and put new pipe in. Water Tank: Dept. of Water Resources (DWR) cost share agreement was approved by the City and submitted to DWR. The city pays 40% and DWR pays 60% of \$205,000.00 for engineering. Hewson is asking for James to sign the amended January 7th Task Order, he separated the design engineering from construction engineering costs. Motion by Vail, second by Bullis to approve Brosz Engineering amended Task Order #3 for the water tank engineering dated 1/7/2025 in the amount of \$270,000.00. RCV= all aye, MC.

NESS -WATER AND SEWER DEPT.:

Dept Head Report: They had a water leak on Thursday located at 5th Avenue and 1st Street, a slow leak on the curb. It was only 3' or 4' from the last leak. They called JK Excavation and Construction and they came Friday to fix it. It was a pin hole on the pipe so they put a saddle on it, the water was only off for 30 minutes.

CHIEF HEADLEY – POLICE DEPT.: **Activity Report:** Headley didn't have a report, it will be on the next meetings report.

ALLEN-GARBAGE DEPARTMENT: Allen fixed the one garbage truck and now the other one has a damper issue, needs the radiator fixed and there is a code that needs checked out. The truck is going to have to go to Dickinson for repairs.

JAMES-PRESIDENT: Roosevelt Custer Meeting: James was in a stake holder meeting for a tourism Strategic Vision Plan for Region 8. They got an EDA Grant and the hired A2ES to do it. They asked to