

# LEGALS

FROM PAGE 12

Allen presented two gaming permit applications, Permit #24-75 for Bowman Library Foundation wine pull and Permit #24-76 for Cross Training Ministries for a gun raffle. Motion by Shear, second by Schaaf to approve gaming permits #24-75 for Bowman Library Foundation and #24-76 for Cross Training Ministries. RCV= all aye, MC.

**City Hall Pop Machine:** The Coke pop machine representative inquired if we still wanted to keep the pop machine at City Hall since it had little to no use. He figured by the end of the year he was going to have to throw away most of the pop because it would expire. The Commission decided to update the water fountain to one that cools and fills water bottles and get rid of the pop machine by the end of the year. Allen will get a quote for a different water fountain.

**City Hall Roof:** Vail and Bullis reviewed with the Commission how the meeting went with the structural and design engineers. They felt that if an overhang was done, it would just increase the expense with no benefit. The engineers both feel that they can achieve what needs to be done to correct the water leaking issue by getting rid of the void at the top of the walls where the original roof drainage was inside the walls. The engineers had reviewed the plans and looked at the building, discovering that there was no flashing in several places where there should have been. Some places in the plans showed flashing, but did not call it out in the notes, so it was easily missed and other places in the plans didn't show flashing at all. They will still make a pitched roof and will call out the canopy on the east side of the building as a bid alternate. They will include the concrete around the building in the plans.

#### CLOSE OF MEETING:

Next Meeting: 11/4/25 at 4:00 pm. Motion by Shear, second by Schaaf to approve the bills, September 2025 Financials, and the 10/7/25 Meeting Minutes RCV= all aye, MC.

President James adjourned the meeting at 5:44 pm.

Schaaf stated he will not be at the 2nd meeting in November.

Peggy Allen, Financial Auditor  
Lyn James, President of City Commission

Published in the  
Bowman County Pioneer  
December 5, 2025

Minutes of the Regular  
City Commission Meeting  
held on November 4, 2025  
at City Hall at 4:00 PM.

**Present:** President Lyn James, Vice-Chair Ryan Shear, Benjamin Schaaf, Sara Bullis, Sergeant Trevor Bergeron, Steve Ness, Todd Hofland, Shannon Hewson, Aaron Allen, Rebecca McClellan, Brad Mosher, and Peggy Allen.

**Absent:** Myron Vail and Chief Headley  
President James called the meeting order at 4:00 pm. James requested to add Odermann Meeting to the agenda. Motion by Shear, second by Schaaf to approve the amended agenda. RCV= all aye, MC.

**Direct Deposit:** \$34,637.79; **Checks # Voided Checks:** None; **Bills:** Joel Fuhrman \$35.00, Advanced Business Methods \$215.49, Badlands Patriot \$570.57, Bismarck Hotel \$110.00, Boss Office Products \$460.96, Bowman Auto Parts \$685.34, Bowman Park and Rec \$227,099.85, Bowman Sales and Service \$19.45, Bowman Vet Clinic \$20.00, Brosz Engineering \$68,072.50, Cooperative Legal Services \$1,750.00, Coyle Electric \$110.00, CW Structural Engineering \$1,931.25, Dacotah Paper \$62.75, Dakota Dust-Tex 126.30, EIDO Connect \$64.00, Morgan Foss \$1,800.00, Frontier Travel Center Z\$599.96, KPOK \$75.00, MDU \$8,227.30, Newby's Ace Hardware \$597.84, Postmaster \$546.00, Professional Auto Body \$1,053.00, Randy's Welding \$35.20, Steven Ness \$314.40, Swanston Equipment Corporation \$1,350.00, USA Blue Book \$51.32, VISA \$1,179.15, Westlie Truck Center \$2603.55, Wild and Weiss Law Office \$200.00, and Woodley Con-

struction \$34.99.

**BROSZ ENGINEERING – HEWSON: Engineer Report:** Hewson reviewed his engineering report. Hewson will submit the TA application for the Walking Path and The Edge Walking Path project.

**NDDOT Cost Participation Agreement:** Hewson stated that we don't want to agree to the terms as they have them as we would be giving up our rights on the frontage roads. James, Hewson and Shear will meet again and go over this contract, so it wasn't signed today. It will be brought back to the next meeting.

#### HOFLAND – STREET/VECTOR/LANDFILL DEPTS.:

**Dept. Head Report:** Hofland asked if the Commission would like to bid on a 2012 Durapatcher that the City of Elgin has put out for bid. It bids on 11/6/25. It has very minimal hours on it and it is in great shape. Motion by Shear, second by Schaaf to bid on the 2012 Durapatcher for \$20,000 with a maximum of \$25,000 giving Hofland the ability to raise the bid to \$25,000 if necessary, at the oral bid raising. The funds will come out of the street equipment fund if we are successful in our bid. RCV= all aye, MC.

#### NESS -WATER AND SEWER DEPT.:

**Dept Head Report:** They cleaned culverts today with the sewer machine. Ness passed one and failed one test so he retests next month. He will be fully certified if he passes the next test.

#### SERGEANT BERGERSON – POLICE DEPT.:

**Activity Report for 10/6/25 – 10/19/25:** Incidents: 6 (Traffic accident with damage-2, theft, traffic stop, traffic accident with injuries, and DUI Alcohol or Drugs); Calls for Service: 32 (extra patrol-12, agency assistance-4, suspicious vehicle or circumstance-2, 911 hang-up-2, public relations-2, dog or cat running at large-2, suspicious person or circumstance, citizen dispute, citizen assist, fire, alarm, theft, animal problem, and welfare check); Traffic Stops: 40 (verbal warning-17, citation-12, written warning-8, no action-2, and arrest-1); and Arrests: 2 (Offense driving while license suspended and DUI.)

#### ALLEN – GARBAGE DEPT:

**Dept Head Report:** There was another radiator leak on 2019 Freightliner garbage truck. The last three radiator leaks were on the top, but now it is on the bottom and the current replacement was the upgraded radiator. The American brand (upgraded radiator) are 90 days out for getting a replacement, but Westlie Truck Center has an Alliance on hand. Allen got the one they have on hand as he can't be without a truck for 90 days. Westlie Truck Center is hopefully that they could still possibly warranty the radiator that's damaged.

#### JAMES:

**John Odermann Meeting:** There will be a meeting at City Hall from 2:00 – 3:30 pm with a round table discussion with John Odermann, ND Representative for Julie Fedorcheck. Odermann is looking for comments and concerns at the federal level that he can share with Fedorcheck so she can better serve us. The City Commission, County Commission and BCDC Representatives will be present.

#### ALLEN – FINANCIAL AUDITOR:

**Midco Franchise Ordinance #2025-2:** James gave the first reading of Ordinance #2025-2 Amendment to Midcontinent Franchise, Chapter 14, Franchise #1. This will extend the franchise we have with Midco from January 1, 2026 to December 31, 3035. The second reading will be on November 18, 2025, after the second reading it will need to be published in the newspaper and then it will be enacted.

**Sanitary Sewer Environmental Impact:** Brosz Engineering sent a Request for Comments from the City regarding this project. The City will hold a public meeting in December regarding this project for public input.

**Park and Rec City Sales Tax Request:** Allen presented a request for City Sales Tax from Park and Rec for their bond payment and tables. Motion by Shear, second by Schaaf to approve the Park and Rec City Sales Tax request in the amount of \$227,099.85. RCV= all aye, MC.

**ND Cares Application and Resolution of Support #2025-M-19:** Allen presented a resolution to become an

ND Cares Community and an application for James to sign. The ND Cares Committee will be Tyler Seen, Peggy Allen, and Lacy Coates. James read the resolution. Motion by Schaaf, second by Shear to approve Resolution #2025-M-19 Resolution of Support and approve signing the ND Cares Application Form. RCV= all aye, MC.

**EOC Training Packet:** Will go over the questions at the first December City Commission Meeting and have Pete Knopp and Trevor Bergerson come also. James stated they can take off early on that day so they don't incur overtime and come to the meeting to join in the discussion.

#### CLOSE OF MEETING:

Next Meeting: 11/18/25  
Motion by Shear, second by Schaaf to approve the bills and 10/21/25 Commission Meeting Minutes. RCV= all aye, MC.

President James adjourned the meeting at 4:39 pm.

Peggy Allen, Financial Auditor  
Lyn James, President of City Commission

Published in the  
Bowman County Pioneer  
December 5, 2025

Minutes of the Regular  
City Commission Meeting  
held on November 18, 2025  
at City Hall at 4:00 PM.

**Present:** President Lyn James, Vice-Chair Ryan Shear, Myron Vail, Chief Headley, Steve Ness, Todd Hofland, Shannon Hewson, Aaron Allen, and Peggy Allen. **Absent:** Sara Bullis and Benji Schaaf

President James called the meeting order at 4:00 pm. Motion by Shear, second by Vail to approve the agenda. RCV= all aye, MC.

**Direct Deposit:** \$33,520.23; **Checks # 14747 – 14762;** **Voided Checks:** None; **Bills:** City of Elgin \$20,000.00, AT & T \$788.90; Cenex Fleetcard \$5,195.26, CM Service \$1,241.75, Consolidated Telecom \$1,189.15, Core and Main \$600.86, Fallon County Treasurer \$8,760.80, Heick's Services \$464.50, Mendoza Plumbing and Sprinklers \$550.00, ND Information Technology \$92.80, One Call \$276.00, ProPoint Cooperative \$99.80, Roughrider Industries \$19,688.00, Slope Electric \$1,219.00, SW District Health \$50.00, and West River Vet Clinic \$39.96.

#### BROSZ ENGINEERING – HEWSON:

**NDDOT HWY 85 Frontage Road Chip Seal Agreement:** The NDDOT chip seal agreement contains future maintenance and construction details in it so we would be making future commitments for construction and maintenance to the frontage roads. Motion by Vail, second by Shear to request eliminating Part II and Part III of the Cost Participation and Maintenance Agreement, if they don't agree, we will decline the Frontage Road Chip Seal project. RCV= all aye, MC.

**Sewer Project:** Closer to having the first part of the project done to show the locations and expected replacing of pipe versus bursting.

The public input meeting for this project will be on December 16th at 6:00 pm.

**Water Tank:** Brosz Engineering is close to sending in plans to DEQ for the water tank.

#### HOFLAND – STREET/VECTOR/LANDFILL DEPTS.:

**Dept. Head Report:** Hofland brought the durapatcher back from Elgin. We will come up with a rate for use of the durapatcher, Hofland said we have the rate that the county uses.

#### SHEAR:

**Street 4-Wheeler:** Mason is interested in the old 4-wheeler the city has and since he doesn't want a retirement party or gift, would we consider gifting or selling it to him. Motion by Shear, second by Vail to offer the 20+ year old 4-wheeler to Mason for \$100.00 in lieu of a retirement party and retirement gift. RCV= all aye, MC.

**Walking path Markings on 3rd Ave NE:** Shear stated that he would like some markings on the pavement since we increased the speed limit on 3rd Ave NE where the walking path is. In the spring we need to paint something like a yellow square or something to mark it out. The Commission is in favor of that, Hewson suggested maybe do something that is reflecting.

#### NESS -WATER AND SEWER DEPT.:

**Dept. Head Report:** We sent a water meter to the Gooseneck Implement store. JK Excavation is putting in a sewer drainage for Gooseneck Implement, similar to what they did for the dental office.

#### CHIEF HEADLEY – POLICE DEPT.:

**Activity Report for 11/3/25 – 11/16/25:** Incidents- 4 (traffic stop-2, wanted person, and theft); Calls for Service-39 (extra patrol-10, public relations-4, information report-4, suspicious vehicle-3, medical emergency-2, disorderly conduct-2, citizen assist-2, unruly child-2, suspicious person or circumstance-2, 911 hangup, citizen dispute, alarm, intoxicated person, suspicious object, or circumstance, abandoned vehicle, agency assistance, and animal problem); Traffic Stops-36 (verbal warning-17, citation-12, written warning-7); Arrests-3 (driving while license suspended-2 and arrest warrant for failure to appear and suspended license.)

**Cross Walks on Main Street:** It was questioned if the crosswalks that were wrecked on Main Street were ever repainted by the guy that did burnouts through them. The guy that wrecked them has already left town. So they didn't get repaired, no further action will be taken.

#### ALLEN – GARBAGE DEPT:

**Dept. Head Report:** Had to replace a hose and fix a pin hole today in the 2019 Freightliner truck.

#### ALLEN – FINANCIAL AUDITOR:

**Sewer Rehab Project Bond Series 2026:** Allen stated the Loan Agreement, page 10 (J) reads that we cannot give any free services to private parties or other public parties. The bond attorney and ND Public Finance Authority have our question of the Fire Department, Parks and Rec and Library being considered under the municipality and we are waiting for the answer back. The Commission is not comfortable signing the loan agreement until we receive clarification.

Motion by Shear, second by Vail to approve signing the Sanitary Sewer Revenue Bond 2025-B-15 resolution.... contingent on receiving approval from the bond attorney Scott Wenger and ND Public Finance Authority approving of the City providing free services to for the Park and Rec, Fire Department, and Library, if not, we will have to have a special meeting to discuss. RCV= all aye, MC.

#### MIDCO Franchise Agreement

**Amendment:** James gave the second reading of the Midcontinent Franchise Agreement Amendment, Ordinance #2025-2 Chapter 14, Article 1, Franchise #1 extending the date of the franchise to December 31, 2035. Motion by Shear, second by Vail to approve Ordinance #2025-2, an Ordinance to Amend the Midcontinent Franchise Agreement Chapter 14-Article 1, Franchise #1. RCV= all aye, MC.

#### BCDC Special Event Permit Request:

Allen presented a Special Event Requests from the BCDC office to block off Divide Street from 2nd Avenue to Cenex. They are requesting barricades by 3:00 pm to set up for the safety of the attendees. They will be removed immediately following the event. Motion by Shear, second by Vail to approve the Special Event Permit request from the BCDC for the Festival of Lights on December 3, 2025. RCV= all aye, MC.

#### Buried Treasures Planter Program:

The City received a flyer from Buried Treasures with a planter care program that they are implementing. The Commission decided to pass and wait until we get the roof done before approving any new expenditures.

#### Public Comment Meeting Policy:

Allen reviewed the Public Comment Policy with the Commission and told them they needed to decide on time allotments in the agreement. Motion by Shear, second by Vail to table the public comment policy until the next meeting when we have a full board. RCV= all aye, MC.

**Rural Catalyst Grant:** The BCDC office has a strategy meeting at 6:30 pm tonight and James suggested that they apply for the grant to help the fire departments get a bigger building. The grant needs to be in by January 7, 2026. The Commission was in support of this.

**Cleaning Contract:** Allen inquired if the Commission wanted her to advertise for the cleaning position or if they were happy with continuing to have Foss do the cleaning. Motion by Shear, second by Vail to keep Morgan Foss doing the cleaning at the City Hall and Joint Shop. RCV= all aye, MC

#### CLOSE OF MEETING:

Next Meeting: 12/2/25 at 4:00 pm and 12/16/25 Public Input for the Sewer Rehab at 6:00 pm.

Motion by Shear, second by Vail to approve the bills, 11/4/25 minutes and October 2025 financials. RCV= all aye, MC.

President James adjourned the meeting at 4:55 pm.

Peggy Allen, Financial Auditor  
Lyn James, President of City Commission

Visit the  
Bowman County  
Pioneer  
online:

[www.bcpioneer.com](http://www.bcpioneer.com)

## REWARDING CAREER IN AGRONOMY AWAITS IN CENTRAL N.D.

Hefty Seed is hiring sales agronomists in New Rockford and Wilton, ND. In an area that boasts some of the region's best hunting and fishing, the right candidates will be able to enjoy acreage for hunting and many beautiful lakes nearby. Some great housing options are available. We are looking to invest in individuals who will be a great fit with our established, yet growing team of agronomists. These positions include top pay and benefits. If you are looking to work in an enjoyable environment while providing top notch service to our valued customers, we invite you to send your resume and cover letter to [matt.elder@heftyseed.com](mailto:matt.elder@heftyseed.com) or call Matt at 701-425-8384. We look forward to working with you.

## Bowman County School Now Hiring

### • Para Professional (Full-Time or Part-Time)

We're looking for a friendly, reliable, and hardworking person to join our team as a Para Professional in our elementary at Bowman County School District!

- Bus Drivers - Willing to train
- Must be able to pass a background check

Contact Anni Carlson to inquire  
about this position @701-523-3283, or  
[anni.carlson@k12.nd.us](mailto:anni.carlson@k12.nd.us)