## CITY OF ELGIN

## **Council Proceedings**

Regular Meeting
October 2, 2025
Regular City Council
Meeting was called to order at 7:30 p.m. October 2, 2025 by Mayor Ronald Bartz. Pledge was recited.

Public in Attendance: Luann Dart, Wayne Iszler, Shelly Seibel, Jade Seibel, Liz Quissell, Bill Jack Schmid, Terry Dillon. Jacklich, Mike

In Attendance: Richardson, Ron Fischer, Robert Mead, Brianna Ricks, Kristian Roth and Ronald Bartz.

Absent: Leslie Bartz Sheriff Dillon Public: discussed the annual contract renewal with the Council, an

street reconstruction.

**Obtaining the Bidding Documents** 

and vBid online bid submittal questions.

next lowest responsible bidder.

under N.D.C.C. § 43-07-12.

projects.

ments.

source.

funding

Instructions to Bidders.

specifications.

increase is projected. The consensus was to set the increase to \$100 per resident to stay within the 10% increase as budgeted for 2026. Dillon will be sure to communicate with the council on a more frequent

Bill Jacklich approached council with concerns regarding damage to his driveway located at 314 1st Ave SW that he believes has been caused by the Garbage truck. Mayor Bartz said he will talk to our engineer regarding the integrity of his driveway and he mentioned that the City's

ADVERTISEMENT FOR BIDS

**ELGIN, NORTH DAKOTA** 

EAST SIDE WATERMAIN IMPROVEMENTS

**MOORE PROJECT NO. 24195** 

**General Notice** 

electronic bid (vBid) through QuestCDN until November 6, 2025 at 2:00 p.m.

MST. Bids will be viewed and read via video/phone conference at 2:30 p.m.

MST. Mailed or hand delivered bids will not be opened or considered. Link for

the video/phone conference is provided at www.mooreengineeringinc.com by

bestos cement pipe removal, sanitary sewer and manhole rehabilitation, and

The Project includes the following Work: Water main replacement, as-

Digital project bidding documents will be available at www.mooreengi-

neeringinc.com by clicking the Bid Information tab, or at www.questcdn.com.

You may download the complete set of digital documents for a nonrefundable

fee of \$50.00 by locating eBidDoc™ Number 9614435 on the website. Contact

QuestCDN Customer Support at 952-233-1632 or info@questcdn.com for as-

sistance in membership registration, downloading digital project information,

The Issuing Office for the Bidding Documents is:

the full amount of the bid executed by the bidder as principal and by a surety,

conditioned that if the principal's bid is accepted and a contract is awarded to

the principal, the principal, within ten (10) days after the notice of the award,

shall execute a contract in accordance with the terms of the bid and the bid

bond, and any conditions of the City of Elgin, as required by law. A counter-

signature of a bid bond is not required. If the City of Elgin elects to award a

contract to the lowest responsible bidder, and the lowest responsible bidder

does not execute a contract within ten (10) days, the bidder's bond will be

forfeited to the City of Elgin, and the City of Elgin may award the project to the

the full amount of their bid, as required by N.D.C.C. § 43-07-7. Each bidder

MUST enclose a copy of their Contractor's License or Certificate of Renewal,

issued by the North Dakota Secretary of State, and each license must be valid

and dated at least 10 days prior to the date set for bid opening, as required

Use the following language for all DWSRF and CWSRF treatment works

Bidders on this work will be required to comply with American Iron and

Bidders are required to comply with Davis-Bacon prevailing wage require-

Any lead service line replacements conducted under this project must

Use the following ONLY for United States Department of Housing and

Bidders on this work will be required to comply with the President's

For all further requirements regarding bid submittal, qualifications,

replace the entire lead service line, not just a portion, unless a portion has

already been replaced or is concurrently being replaced with another funding

Urban Development (HUD) Community Development Block Grants (CDBG)

Executive Order No. 11246, as amended. The requirements for bidders and

procedures, and contract award, refer to the Instructions to Bidders that are

contractors under this order are explained in the Project Manual.

Steel requirements of the Consolidated Appropriations Act, 2014. The requirements for bidders and contractors under this regulation are explained in the

Each bidder must possess a valid North Dakota contractor's license for

Moore Engineering, Inc.

4503 Coleman Street Suite 105, Bismarck, ND 58503

Each bid must be accompanied by a bidder's bond in a sum equal to 5% of

clicking the Bid Information tab, or at www.guestcdn.com.

Owner is requesting Bids for the construction of the project listed above.

Bids for the construction of the Project will be received and accepted via

Attorney has been contacted.

Moved by Ricks second

by Richardson to approve a liquor license application for Liz Quissell DBA Pour Decisions for the property located at 120 Main St N., effective January 1, 2026, all aye motion carried.

Maintenance Report: Iszler reported that he has been working on hydrants, patching streets. Sewer jetting will begin soon. Dump grounds will close for the season on October 18th weather permitting. Discussion was held regarding the leaking curb stop next to Prairie Pit Stop, the city will fix it.

Engineers Report: Council informed that CDBG funding has been approved and Bid Opening is scheduled for November. Moved by Mead second by Roth to approve Amendment 8 for the SWWA water contract, all present aye motion carried.

Additions to Agenda: None Moved by Richardson

second by Ricks to approve the Regular City Council minutes dated September 4, 2025, all present aye motion carried.

Moved by Roth and and by Richardson to second by Richardson to approve the financial statement as presented for September; all present ave, motion carried

Moved by Mead second Roth to approve the following bills for September & October: FIBT 2,067.49, SW District Health 75.00, Team Lab 2,000.00, WRT 291.03, MDU 67.78, WRT 1.66, Elgin Park Bd 310.09, True Value 160.05, Fischer Repair 333.17, Fitterer Oil 722.50, Gas & Gears 130.45, GR Co. 5,063.00, Lince Sanitation 8,518.60, MDU 2,512.49, R Family Market 87.21, SW Water Authority 6862.75, Swanston 185.52 and Employee Wages—\$6,576.52; all present aye motion carried.

Past Due Water bill list was reviewed: The following accounts are past due: Steve Bleick, Bobby Walters, Melissa Scott, Corinna Diehl.

Old Business: Discussion was held regarding the lot mess at 200 Montana St S. The City Attorney was contacted regarding strengthening up the ordinances as requested by the council. Council reviewed the Amendment as prepared, no action was taken and it was tabled.

Discussion was regarding the sidewalk TA grant recommended by AJ Tuck of Engineering partial replacement of sidewalks along 1st Ave and West ST. Estimates are being obtained **New Business** 

Sales Tax meeting minutes were reviewed. Moved by Mead second by Ricks to approve appointment of Janice Hillebrand to the Sales Committee, replacing Kim Oien, all present aye motion carried. Moved by Ricks second by Mead to approve the Grant of \$4,000 to the Elgin Museum for paint, all present aye motion carried. Moved by Ricks second by Mead to approve a Grant for \$20,000 to the Grant Co Bowling Assoc. for an updated scoring system, all present aye motion carried. Discussion was held regarding the two requests from Rebecca Koepplin, no action was taken, topic was tabled until Koepplin can attend a meeting to answer some questions for

clarity.

Discussion
the was regarding the request from the Golf Course in regards to extending their through October 31 2025. Also discussed was making a permanent change to the Golf Course ordinance changing the dates from April to September to May 1st through October 31 annually. The consensus of the Council was that this request needs to be made at the time of License renewal and not during an active license period. Moved by Mead second by Fischer to deny the requests all present aye motion carried

Moved by Ricks second by Mead to approve Local Charity Permit #420 for the American Legion Aux. #426 for 11.22.25, all present aye motion carried.

Moved by Mead second by Richardson to approve the 2026 Budget Levy all present aye motion carried.

Mike Schmidt wondering if the council would object to him playing music for Halloween and Christmas out side of his business on main street. Permission was granted as long as it stays in between times as outlined in the ordinances

Doug Ballweber inquired if the city would help him tear down an old garage and what the cost would be. Consensus was that Wayne could assist him if he gets time but the hourly payloader rate and dump charges would apply.

Richardson

Moved by Richardson second by Roth to approve a special liquor permit for OPCLL for 10.24.25 all present aye motion carried.

Moved by Mead second by Fischer to approve and certify to Gr Co Auditor, the list of fees for Mowing and past due W/S/G accounts all present aye motion

Moved by Mead second by Roth to approve building ermit #883 for Farron Hettich all present ave motion carried

Discussion regarding the upkeep of the derby grounds.

Meeting adjourned at 8:39

/s/Ron Bartz Ron Bartz, Mayor /s/Reva Weekes Reva Weekes, Auditor

Published October 30, 2025

**GRANT COUNTY School News** 



**Schedule of Events** 

Fri., Oct. 31: Happy Halloween.

Sat., Nov. 1: Quarter final playoffs for Varsity football - Storm will play at New Rockford at 1:00 p.m. MST.

Sun., Nov. 2: Open swimming 1:00 - 3:00 p.m.; Adult water aerobics 3:30 - 4:30 p.m.; Daylight Savings Time - turn clocks back one hour.

Mon., Nov. 3: JH gbb practice begins.

Tues., Nov. 4: Open swimming 6:00 - 8:00 p.m.; Elementary bbb vs. Glen Ullin/Hebron at Glen Ullin, 4:00 p.m.

Wed., Nov. 5: Adult water aerobics 3:30 - 4:30 and 5:30 - 6:30 p.m.; Eligibility due, 8:20 a.m.

Thurs., Nov. 6: No open swimming; Elementary bbb vs. Mott/ REgent, 4:00 p.m.

Fri., Nov. 7: Patriotic Concert, grades 7-12, 2:00

> Breakfast Menu Fri., Oct. 31: Dough-

nuts, juice, fruit, cereal, toast and milk.

Mon., Nov. 3: Eggs, toast, juice, fruit, cereal, toast and milk.

Tues, Nov. 4: Pan- ad bar, milk.

cakes, juice, fruit, cereal, toast and milk.

Wed., Nov. 5: Breakfast wrap, juice, fruit, cereal, toast and milk.

Thurs., Nov. 6: Breakfast pizza, juice, fruit, cereal, toast and milk.

Fri., Nov. 7: Caramel rolls, juice, fruit, cereal, toast and milk.

**Lunch Menu** 

Fri., Oct. 31: Cook's Choice, whole wheat products, fruit and vegetables, salad bar, milk.

Mon., Nov. 3: Pork chops and mashed potatoes, whole wheat products, fruit and vegetables, salad bar, milk.

Tues., Nov. 4: Glaze chicken drumsticks, whole wheat products, fruit and vegetables, salad bar, milk.

Wed., Nov, 5: Hamburger on a bun, whole wheat products, fruit and vegetables, salad bar, milk.

Thurs., Nov. 6: Chicken fried steak, whole wheat products, fruit and vegetables, salad bar, milk.

Fri., Nov. 7: Hotdish, whole wheat products, fruit and vegetables, sal-

## **ELGIN & NEW LEIPZIG SENIOR**

Fri., Oct. 31: Lasanga, garlic bread, carrots, fall pumpkin cake, milk, cof-

Mon., Nov. 3: Meatball sundae, mashed potatoes with gravy, mixed vegetales, apple crisp, milk, coffee.

Tues., Nov. 4: Fish sandwich (Elgin) BLT (New leipzig), macaroni salad, baked beans, fresh fruit, milk, coffee.

Wed., Nov. 5: Cabbage roll, baked potato, green beans, Jell-O with fruit, milk, coffee.

Thurs., Nov. 6: Crispy chicken, rice with gravy, stewed tomatoes, peach desssert, milk, coffee.

Fri., Nov. 7: Scalloped potatoes with ham, dinner roll, coleslaw, milk, coffee.

For meal reservations in Elgin, please call Our Place Café, 584-3150 by 9:00 p.m. the day prior to the meal.

For reservations in New Leipzig, please call Nancy Grade at 584-2351 by 9:00 p.m. the day prior to the meal.

All menus subject to change due to availability of foods.



USPS - 226-440

P.O. Box 100 Elgin, ND 58533-0100 701-584-2900 • jill@gspublishing.net

Official Newspaper for the cities of Elgin, New Leipzig, and Leith and the Elgin/New Leipzig Public School District. Official Newspaper for Grant County, ND.

Jill M. Friesz.....Publisher Riley Dahl ......Reporter



The Grant County News is published each Thursday at GS Publishing, LLC,119 Main Street, Elgin, ND 58533. Periodicals postage is paid at Elgin, ND and at additional mailing offices. Postmaster send address changes to:

GS Publishing, LLC • P.O. Box 100, Elgin, ND 58533 Grant and Sioux County .....\$45.00 All other subscriptions .....\$52.00

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This Advertisement is issued by: Owner: City of Elgin

included in the Bidding Documents.

By: Reva Weekes City Auditor Title: October 15, 2025 Date:

Published October 16, 23, 30, 2025