

tractor. The group would like the Planning and Zoning Board to hold some of the decisions on zoning. The group feels the building inspector is detrimental to the city. Mr. Hallen requested the city to have an amendment completed in the next 10 days. Mr. Brackel voiced his concern about the building inspector. Mr. Brackel explained a couple instances he felt the building inspector and zoning have caused homes not to be built. Mr. Brackel discussed that he feels there is a lack of communication between the city and the Tax Director. Mr. Brackel discussed if no changes are made, the group will go to a referendum with the city and request a special election to put the need on the ballot. Mr. Hallen discussed a conversation with Council Member Parrill over a conflict of interest, as Mr. Parrill is a local contractor. Mr. Brackel questioned why the city continues with the building inspector when he didn't do his job at the city townhouses, as work has been needed. Council Member Parrill has drafted four different options to review for possible amendments. Council Member Parrill shared information from the four different options. Tax Director, Katie Roseland, voiced concern and questions. Setback guidelines was one question; the city may have to request individuals to get surveys for proof of their property lines. Discussion was also had on variance requests. Council Member Parrill discussed he would like to eliminate himself during the vote, as his livelihood is as a local contractor, but he would be totally involved with recommendations. Council Member Parrill explained he understands both sides. Mike Marion discussed concerns about causing less building in the city and high expenses paid to someone from out of town. Ms. Roseland explained her feelings of being attacked, as she is only holding up her end of the zoning set up by the City of Hettinger. Chris Koch voiced concerns he has with the building inspector. Discussion was had on going forward, Ms. Roseland discussed her time constraint with being able to do zoning and enforcement. Mayor Lindquist would like to see the City Council or Zoning Board to pick up more of the enforcement part. The Council will not request Ms. Roseland anymore work than her joint contract states. Council Member Ebert moved to approve the termination of the existing contract with Mel Zent, second by Council Member Burwick. Council Member Burwick voted aye, Ebert voted aye, Gaylord voted aye, Lindquist voted aye. Council Member Parrill refrained from the vote; after unanimous vote; moiton carried. Council Member Burwick moved to give 30-day notice to Mel Zent, second by Council Member Gaylord and by unanimous vote motion carried. Council Member Gaylord moved to approve the new fee schedule, second by Council Burwick, and by unanimous vote; motion carried. The Council discussed not reimbursing past permits

ADAMS COUNTY ROAD SUPERINTENDENT: Justin Blade met with the Council to discuss his department. Airport Road chip sealing was completed along with 11th and 9th Ave. Discussion was had on the previous appointment with Tonya and Jeff Stippich on the alley issue. Mr. Blade will look into what can be done for this. Mr. Blade discussed the need to purchase a new blade for a bobcat, he will look into options. A new street sweeper is also needed as the brakes are hard to use.

SHERIFF FISHER: reported the 4th of July holiday went very well, with little issues. Sheriff Fisher has been working with ICE on illegal people in and out of Hettinger and will continue to keep this work going to eliminate any illegal people out of the community. Discussion was had on the blocked alleyway in the Stippich Addition. Sheriff Fisher will watch the area to see if

there is a compliance after the letter gets sent. Sheriff Fisher questioned if the utilities had easements or if they should be cited as well. Discussion was had on the impound lot, the location has been set, the county will not have to get the product and build the fence. Discussion was had on the impound lot and how maintenance would be completed. Sheriff Fisher did not think the Armory custodian would be eliminated from the area, as the vehicle would not be evidence.

GAMING PERMIT (2) from the Stars of Music Group-Music Boosters was reviewed for two gaming permits. Council Member Ebert moved to approve the two permits, second by Council Member Parrill, and by unanimous vote; motion carried.

BROSZ ENGINEERING-SHANNON HEWSON: Astech Corp completed the chip sealing project, the striping is still needing to get completed. Mayor Lindquist voiced concern on holding the company liable for the striping. A pay application was submitted for payment in this month's billing. The County was given their portion of the bill as well. Mr. Hewson discussed the work for the water/sewer PR work and has continued his research on the system. Discussion was had on the PAR grant for infrastructure planning work. The work estimate would be about \$62k for the city's responsibility. Discussion was had on funding available from Flex funding, water and sewer projects funding will also be available soon. Council Member Parrill moved to approve the pay application for Astech Corporation, second by Council Member Burwick, and by unanimous vote; motion carried.

2026 BUDGET MEETING: Appropriations were entered. Discussion was had on the need to update the contract with Trish Schalesky for armory maintenance work to match the job duties included with the additional pay increase of \$800 monthly given last year.

Council Member Burwick had to dismiss at 10 am.

Tax Director, Katie Roseland, requested to have clear communication on what her position entails and what the Council expects her to bring to each meeting. Discussion was had on some of the accusations stated earlier, not completely factual. Ms. Roseland also explained that getting rid of the building inspector does not relieve all issues brought up, as zoning is still in place. Council Member Gaylord explained citizens need to find out what zoning, ordinance, etc. and duties all entail. The worry stemming from some of the earlier discussions, is that zoning is still in place. Ms. Roseland also requested who is in charge of contacting the building inspector and who is going to update the zoning. The Auditor will send the letter to Mel Zent. Ms. Roseland also discussed concern about the responsibility of signing off as a city official on work and liability to the city. The Council will have a form stating no liability is borne by the City of Hettinger. The Council discussed the passion behind the group needed to be addressed and hoped this would be a good start. The Council reassured Ms. Rose-land that she is not the responsible parties causing issues and encouraged her to send all zoning complaints to themselves or the zoning board.

BILLS: Council Member Ebert moved to approve the paying of bills including the \$2,647.62 to Hettinger Housing, second by Council Member Gaylord, and by unanimous vote; motion carried.

#17099 James Lindquist \$369.40; 17100 Randy Burwick \$277.05; 17101 Carl Ebert \$277.05;

#17102 Michelle Gaylord \$277.05; #17103 David Parrill \$277.05; #17104 City of Hettinger \$100.55; #17105 Adams County Treasurer \$45.00; #17105 Allan Veitz \$740.00; #17107 Nathan Nagel \$225.00; #17108 Van Diest Supply Company \$920.50; #17109 Trisha Schalesky \$2,800.00; #17110 Consolidated Telcom \$173.55; #17111 Dakota Dust-TEX,

Inc \$118.00; #17112 Ecolab Pest Elimination Div. \$148.31; #17113 Hillyard Inc \$282.00; #17114 Adams County Treasurer \$2,477.00; #17115 Hettinger Park District \$2,118.08; #17116 Dakota Buttes Visitors Council \$551.20; #17117 Dakota Buttes Historical Society \$551.20; #17118 Adams County Treasurer \$13,833.33; #17119 Rath & Mehrer, PC \$9,000.00; #17120 United States Treasury \$734.40; #17121 Farmers Union Ins Hettinger \$6,565.00; #17122 Computer Express \$135.00; #17123 ND League of Cities \$1,517.00; #17124 Laufer Vermeer \$55.00; #17125 Northern Improvement Company \$3,833.23; #17126 Runnings Supply, Inc. \$60.84; #17127 Asphalt Surface Technologies Corporation \$135,658.43; #17128 David Parill Construction LLC \$7,965.00; #17129 Southwest Water Authority \$27,755.71; #17130 Verizon Wireless \$82.55; #17131 Rocket Express Delivery LLC \$20.00; #17132 U.S. Postal Service \$285.00; #17133 ND Rural Water Systems Association \$270.00; #17134 ND Dep of Health \$54.00; #17135 ND One Call, Inc. \$18.85; #17136 Southwest Grain \$275.02; #17137 Adams County Treasurer \$7,187.14; #17138 Brosz Engineering Inc \$7,452.50; #17139 Central Dakota Frontier Cooperative \$103.82; #17140 Montana Dakota Utilities \$4,119.90; #17141 Adams County 4-H \$1,800.00; #17142 Adams County 4-H \$1,000.00; #17143 Adams County Fair Association \$575.00; #17144 SW Training Center \$2,500.00; #17145 Hettinger Park District \$15,000.00; #17146 Hettinger Park District \$10,000.00;

PUBLIC COMMENT: Noone from the public was present. Alan Slater thanked the Community for the wonderful 4th of July and thanked the Council for the handicap sign. Rebecca Ferderer requested more garbage cans on Main Street.

ADJOURN: Council Member Parrill moved to adjourn the meeting. The motion was seconded by Council Member Ebert; Mayor Lindquist declared the meeting adjourned at 12:45 pm.

James Lindquist, Mayor
Attest:
Krista Faller, City Auditor

Pub. July 17, 2025

Hettinger School
Board Proceedings

Hettinger Public School District
Regular School Board
Meeting Minutes
June 25, 2025 –
6:00 PM – Board Room

Board Members Present:

- President Kortney Kindsfater
- Patrick Kilzer
- Jordan Christman
- Allison Clausen
- Rich Jahner

Others Present:

- Superintendent Darin Seamands
- Elementary Principal Dave Erickson
- Business Manager Jeremy Fordahl
- Athletic Director Jon Kohler
- Administrative Assistant Kira Henderson

1. Call to Order
President Kindsfater called the meeting to order at 6:00 PM.

2. Pledge of Allegiance
The Pledge of Allegiance was recited.

3. Confirmation of Agenda
Additions:

- New Business:
- oD. Science Room Update (Action Item)
- oE. Teacher Contract Acceptance (Action Item)
- Executive Session: Change from "Information" to "Action"

Kilzer moved to approve the agenda as amended. Clausen seconded. Motion carried unanimously.

4. Approval of Minutes
•May 28, 2025 – Regular School Board Meeting
oChristman moved to approve. Clausen seconded. Motion carried unanimously.

- June 4, 2025 – Special School Board Meeting

oKilzer moved to approve. Christman seconded. Motion carried unanimously.

- June 23, 2025 – Special School Board Meeting

oChristman moved to approve. Clausen seconded. Motion carried unanimously.

5. Consideration of Bills
•June 2025 Financial Report was tabled. Clausen moved to postpone, Christman seconded. Motion carried unanimously.

6. Reports
a. Superintendent/Secondary Principal Report
•Tecta completed roof repairs at ten locations across campus. This has been reported to NDIRF for insurance purposes.
•Midwest Doors completed repairs on the roll-up door in the pool area.
•Superintendent Seamands and Mrs. Seamands attended the NDCEL Behavioral Health Conference in Bismarck, focusing on regional and state resources for behavioral health and wellness plans. Follow-up regional meetings will occur this fall.
•Final enrollment for grades 7–12 will be scheduled after contract negotiations, likely in early August. Discussions are expected regarding the potential addition of a part-time junior high/high school science/PE teacher and possible adjustments to elementary staffing.

•Resignations:
oMs. April Tollefson (Elementary Teacher)
oMiss Joni Obert (Librarian)

•Cell Phone Policy: All prior versions must be rescinded. The district will adopt the updated FFI – Personal Electronic Communication Devices – Prohibition During Instructional Time.

•Distance Education Policy: Additional details needed regarding deposit amounts, proctor payment rates, and credit requirements for an HPS diploma.

•Transportation Committee needs to meet to review bus routes and bidding procedures.

b. Elementary Principal Report
•Lunch account letters have been sent to 38 families with outstanding balances. Some payments have been received, and follow-up calls will be made.

•Driver's Education concludes on June 26, 2025. Students are required to have their permits prior to participation. Certificates have been mailed. Records will be retained for seven years.

c. Athletic Director Report
•No new updates.

•Fan Ejection Policy: First offense results in a two-week suspension from all NDHSAA events. A second offense results in a one-year suspension from all NDHSAA events.

d. Business Manager Report
•CREA: Tammy now serves in a support/educational role only.

•Reconciliation: Jason is reviewing year-end check reconciliations to resolve discrepancies. The general fund remains off by approximately \$38,000, with issues in accounts payable and investment corrections.

•Rath & Meher (Audit): On-site visit occurred on June 23. Additional information is required to complete the audit. Questions were raised about employee

bonding and insurance coverage. Audit team provided valuable recommendations for reporting and filing improvements.

- TFFR: Tammy is no longer a resource. System issues persist.
- Oath of Office documents have been received from both newly elected board members.

7. Committee Reports
a. Finance Committee
•No updates.

b. Co-op Committee
•Discussed moving from a 50/50 revenue split to a percentage-based split aligned with athlete participation rates.

- Kilzer moved to approve the revenue split change. Jahner seconded. Motion carried unanimously.
- Kilzer moved to approve the reconciliation payment of \$9,282.42 to Scranton. Clausen seconded. Motion carried unanimously.

•Additional topics discussed:
oUpcoming girls' golf season and the need to canvas for interest and possibly hire a coach.
oClarification needed regarding maximum participation numbers at golf meets (6 varsity participants; unlimited JV/JH participants).

oTrack practice structure and improving access to specialized coaching (e.g., for throwers).

oDefined roles for the Athletic Director, Administration, and School Board need to be established.

c. Policy Committee
•Will be addressed under Unfinished Business.

d. Building Committee
•Pool fence project is ongoing. Rock has been laid, and wiring for lights is complete.

e. Curriculum Committee
•No updates.

8. Unfinished Business
a. May 2024 – May 2025 Financial Report
•Clausen moved to postpone. Jahner seconded. Motion carried unanimously.

b. DGAA – Teacher Grievance Policy
•Clausen moved to approve the second and third readings. Kilzer seconded. Motion carried unanimously.

c. GACB – Patriotic Exercises
•Clausen moved to approve the second and third readings. Jahner seconded. Motion carried unanimously.

d. Cell Phone Policy
•Kilzer moved to approve the second and third readings and to retain the existing school discipline matrix. Christman seconded. Motion carried unanimously.

e. Distance Education Policy
•Outstanding items to finalize: deposit amount, proctor payment rate, and required on-campus credits for HPS diploma eligibility.

•Christman moved to approve the second reading. Jahner seconded. Motion carried unanimously.

f. Health/Physical Education Credit
•Christman moved to approve the second reading to define how many sports may count toward a ½ gym credit and confirm that Health class is required. Jahner seconded. Mo-

tion carried unanimously.

9. New Business
a. Business Manager Certification Course
•Clausen moved to approve Jeremy Fordahl's attendance at the Business Manager Certification Course. Christman seconded. Motion carried unanimously.

b. Teacher Resignations
•Jahner moved to accept the resignations of Joni Obert and April Tollefson. Clausen seconded. Motion carried unanimously.

c. Special Reserve Transfer
•The district's special reserve balance exceeds the allowable maximum of \$227,035.05. Current balance: \$344,968.42. Excess funds of \$117,933.37 must be transferred to the general fund.

•Christman moved to approve the transfer. Jahner seconded. Motion carried unanimously.

d. Science Room Update
•The science room requires significant updates. Jahner moved to place the project on statewide bids via the state listserv. Clausen seconded. Motion carried unanimously.

e. Teacher Contract Acceptance
•All contracts, except for the two resignations, have been returned.

•Jahner moved to accept all returned teacher contracts. Christman seconded. Motion carried unanimously.

10. Executive Session
Per NDCC Section 44-04-19.1(9), Christman moved to enter Executive Session to discuss the Business Manager and Elementary Principal positions and to allow newly elected board members to remain. Kilzer seconded. Motion carried unanimously.

11. Next Meeting Date
The next regular school board meeting was rescheduled to July 9, 2025, at 6:00 PM in the Board Room.

12. Adjournment
Christman moved to adjourn the meeting at 7:51 PM. Jahner seconded. Motion carried unanimously.

Attest:
Kira Henderson,
Administrative Assistant
Kortney Kindsfater, President

Pub. July 17, 2025

ABBREVIATED NOTICE OF INTENT TO AMEND ADMINISTRATIVE RULES RELATING TO CLINICAL LABORATORY PRACTICE

TAKE NOTICE that the Board of Clinical Laboratory Practice will hold a public hearing to address proposed changes to the N.D. Admin. Code at 9:00 AM on Tuesday, August 26, 2025, by remote means at <https://zoom.us/j/91257685117> Meeting ID: 912 5768 5117 or by phone at 1 669 444 9171.

A copy of the proposed rules may be obtained by writing the Board of Clinical Laboratory Practice at 2900 E Broadway Avenue, Suite 3, Bismarck, ND 58501, e-mailing to ndbclp@aptnd.com, or calling 701-530-0199. Also, written comments may be submitted to 2900 E Broadway Avenue, Suite 3, Bismarck, ND 58501 or ndbclp@aptnd.com until September 5, 2025. If you plan to attend the public hearing and will need special facilities or assistance relating to a disability, please contact the Board of Clinical Laboratory Practice at the above telephone number, e-mail, or address at least five days prior to the public hearing.

Dated this 10th day of July, 2025.

Nikki Owings, Administrator

FEDORCHAK FORUM:
CONVERSATIONS WITH CONSTITUENTS!

Join the statewide discussion with Congresswoman Julie Fedorchak. Julie will answer questions and discuss key legislative priorities in real time!

July 21st at 6:00pm CT

Scan the QR code or visit our website to sign-up to participate.

[Fedorchak.house.gov](https://www.fedorchak.house.gov)
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