

MINUTES OF ANNUAL MEETING
MINNEWAUKAN SCHOOL BOARD
July 21, 2025

The annual meeting of the Minnewaukan School Board was held July 21, 2025. Members present: Michele Anderson, David Ambers, Curt Hanson, Leona LaRoque, Anna Tice. Others present: Superintendent Kent Dennis, Business Manager Tracie Volk, Tammy Widmer.

The meeting was called to order at 4:30 p.m. by President Anderson. Agenda -- A motion was made by Tice, seconded by LaRoque, to approve the agenda. All members present voted yes. The motion carried with a 5-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Ambers, seconded by Tice, to approve the minutes with corrections. All members present voted yes. The motion carried with a 5-0 vote.

Bills -- A motion was made by Tice, seconded by Ambers, to approve the bills. The motion carried with a 5-0 vote.

GENERAL FUND	
TMS	\$75.47
ND Telephone Co.	664.60
Stein's	6,309.95
Otter Tail Power Co.	5,479.27
BC Farmers Press	455.25
CenDak	5,128.99
Farmers Union Oil--DL .	465.04
NAPA--DL	118.47
Advanced Business	
Methods	3,848.43
City of Minnewaukan	1,673.50
Northland Securities	435.00
Hartley's School Buses, Inc.	8,799.79
Johnson Controls	4,760.32
MGT	9,878.40
Grainger	139.01
Runnings	134.34
Farmers Union Oil--DL .	195.02
McGraw-Hill	11,421.01
Four Winds School	127,477.82
Bremer Credit Card	4,796.27
Fund Total	\$192,255.95

FOOD SERVICE FUND	
US Foods	\$6,028.45
Meadow Sweet Dairy	705.70
Bremer CC	23.40
Fund Total	\$6,757.55

ACTIVITIES FUND	
Bremer Credit Card	\$529.77
Fund Total	\$529.77

Financial Reports -- A motion was made by Tice, seconded by LaRoque, to approve the financial reports. All members present voted yes. The motion carried with a 5-0 vote.

Old Business --

Second reading of Policies: A motion was made by Ambers, seconded by Tice, to approve the second reading of the following policies: Visitors in Schools Regulations; Discrimination and Harassment Grievance Procedure; Title IX Sexual Harassment Grievance Procedure. All members present voted yes. The motion carried with a 5-0 vote.

A motion was made by Hanson, seconded by Ambers, to adjourn the meeting. All members present voted yes. The motion carried with a 5-0 vote.

The meeting adjourned at 4:45 p.m.

Convening of Annual Meeting -- Superintendent Dennis called the meeting to order.

Election of Officers: Superintendent Dennis called for nominations for president. A motion was made by Ambers, seconded by Hanson, to cast a unanimous ballot for Michele Anderson for president and Anna Tice for vice president. All members present voted yes. The motion carried with a 5-0 vote.

NEW BUSINESS -- Appointments: Business manager -- Tracie Volk School wide Title I authorized rep -- Kent Dennis

School wide Title I coordinator -- MacKenzie Moen

Title I Part A, Improving the Academic Achievement of the Disadvantaged -- MacKenzie Moen

Title II Part A, Teacher and Principal Quality Training and Recruiting -- Jordan Lund

Title III Part A, English Language Acquisition/Enhancement -- MacKenzie Moen

Title IV Part A, Student Support and Academic Achievement -- Jordan Lund

Title IX coordinator -- Randii Reed Foster care liaison -- Randii Reed Homeless children and youth local liaison -- Michael Widmer

504 coordinator -- Micheal Widmer Official newspaper -- Benson County Farmers Press

Official depository -- Bremer Bank A motion was made by Tice, seconded by LaRoque, to approve the appointments as listed. All members present voted yes. The motion carried with a 5-0 vote.

Mill Levy: Mill levy information was presented and discussed.

Review Line of Credit: A motion was made by Tice and seconded by LaRoque to approve the line of credit. All members present voted yes. The motion carried with a 5-0 vote.

Sale of School House: Discussion was held on the sale of the school-owned house.

Policy BCBA: A motion was made by Ambers, seconded by LaRoque, to approve the one reading of Policy BCBA. All members present voted yes. The motion carried with a 5-0 vote.

VB, GBB, BBB Co-op: Discussion was held on the ending of the basketball and volleyball co-op with Four Winds after this year.

Superintendent Report: Summer projects and cleaning; staff update; conferences.

The next meeting will be Aug. 18, 2025 at 4:30 p.m.

A motion was made by Ambers, seconded by Tice, to adjourn the meeting.

Tracie Volk
Business Manager

Michele Anderson
President

MINUTES OF REGULAR MEETING
MINNEWAUKAN SCHOOL BOARD
August 18, 2025

A regular meeting of the Minnewaukan School Board was held Aug. 18, 2025. Members present: Michele Anderson, Anna Tice, Dave Ambers. Members absent: Curt Hanson, Leona LaRoque. Others present: Superintendent Kent Dennis, HS Principal Jordan Lund, Elementary Principal MacKenzie Moen, Sarah Zachar.

The meeting was called to order at 4:30 p.m. by President Anderson.

Agenda: A motion to approve the agenda was made by Tice, seconded by Ambers. All members present voted yes. The motion carried with a 3-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Tice, seconded by Ambers, to approve the minutes with corrections. All members present voted yes. The motion carried with a 3-0 vote.

Bills -- A motion was made

by Ambers, seconded by Tice, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

GENERAL FUND	
TMS	\$83.14
ND Telephone Co.	469.20
Otter Tail Power Co.	6,236.61
NDSBA	78.00
CenDak	420.74
NAPA--DL	19.97
NAPA--Maddock	4.72
Advanced Business	
Methods	2,507.17
City of Minnewaukan	1,673.50
LaMotte's Paint & Flooring	322.10
Hartley's School Buses, Inc.	5,702.37
Johnson Controls	3,536.81
Lakeshore	353.81
Discount School	
Supplies	242.64
Runnings	599.28
MARC-Mid American	
Chemical	344.05
QuaverEd	2,400.00
NDCEL	150.00
Altru	95.00
REI	5,358.40
Lake Country Service	
Cooperative	1,497.20
Gerrells	3,454.40
Nasco	3.68
Really Good Stuff	213.63
School Specialty	730.58
Leon's Building	451.99
ServiceMaster	1,782.67
Pump's Tire	842.28
NDCEL	1,036.00
Ecolab	145.73
Bremer Bank CC	8,968.15
Fund Total	\$49,723.82

CAPITAL PROJECTS	
LR Sheet Metal	\$12,270.00
Fund Total	\$12,270.00

Financial Reports -- A motion was made by Ambers, seconded by Tice, to approve the financial reports. All members present voted yes. The motion carried with a 3-0 vote.

Cell Phone Policy -- A motion was made by Tice, seconded by Ambers, to approve in one reading the cell phone policy. All members present voted yes. The motion carried with a 3-0 vote.

Administrative Contracts -- A motion was made by Ambers, seconded by Tice, to approve a 4% raise for administrators and the business manager. All members present voted yes. The motion carried with a 3-0 vote.

2025-26 Handbooks -- A motion was made by Ambers, seconded by Tice, to approve the 2025-26 handbooks. All members present voted yes. The motion carried with a 3-0 vote.

Cognia Report -- None. Principals' Reports --

Elementary Principal Moen reported on Classlink; music curriculum; enrollment; professional development; TSI update; pre-K and kindergarten screenings 8/12; vision screenings 9/2; music program.

HS Principal Lund reported on enrollment; NESC update; MTSS update.

Superintendent Report -- Superintendent Dennis reported on applying for a Homeland Security Grant; rental house update; school board convention; sports update.

The next meeting is Sept. 23, 2025 at 4:15 p.m.

A motion was made by Tice, seconded by Ambers, to adjourn the meeting. The meeting adjourned at 5:22 p.m.

Tracie Volk
Business Manager

Michele Anderson
President

MINUTES OF REGULAR MEETING
MINNEWAUKAN SCHOOL BOARD
September 23, 2025

A regular meeting of the Minnewaukan School Board was held Sept. 23, 2025. Members present: Anna Tice, Curt Hanson, Michele Anderson. Members absent: Leona LaRoque and David Ambers. Others present: Business Manager Tracie Volk, Superintendent Kent Dennis, Elementary Principal MacKenzie Moen, Shilo Davis.

The meeting was called to order at 4:37 p.m. after the budget hearing.

Agenda -- A motion was made by Tice, seconded by Hanson, to approve the agenda. All members present voted yes. The motion carried with a 3-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Tice, seconded by Hanson, to approve the minutes with corrections. All members present voted yes. The motion carried with a 3-0 vote.

Bills -- A motion was made by Tice, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

GENERAL FUND	
TMS	\$87.24
ND Telephone Co.	620.57
Stein's	361.76
Otter Tail Power Co.	7,258.88
CenDak	6,151.88
NAPA--DL	124.99
Advanced Business	
Methods	2,507.17
City of Minnewaukan	195.18
Hartley's School Buses, Inc.	11,694.67
Klemetsrud Plumbing	167.25
Runnings	161.16
Summit Fire Protection ..	972.53
Stone's	653.33
Harlow's	2,886.22
Aptegy	3,050.00
Grainger	146.04
Alken Glass Unlimited ...	1,289.32
Agassiz Chemical	
& Equipment	530.67
Varitronics	650.60
APS	2,780.00
Really Good Stuff	47.48
UMB	350.00
Blick Art Materials	3,044.42
McGraw-Hill	289.61
McGraw-Hill	2,281.89
DL Journal	159.68
Software Unlimited	6,550.00
Pump's Tire	993.90
Resource Mate	969.00
Software Unlimited	6,550.00
Bremer Bank CC	11,755.57
Fund Total	\$75,280.93

HOT LUNCH FUND	
US Foods	\$17,818.67
Leavers	124.55
Bremer CC	789.95
Fund Total	\$18,733.17

Financial Reports -- A motion was made by Hanson, seconded by Tice, to approve the financial reports. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

vote.

New Business --

2025-26 Budget: A motion was made by Tice, seconded by Hanson, to approve the 2025-26 budget. All members present voted yes. The motion carried with a 3-0 vote.

Annual Compliance Report: A motion was made by Hanson, seconded by Tice, to approve the annual compliance report. All members present voted yes. The motion carried with a 3-0 vote.

NIISA Membership: A motion was made by Tice, seconded by Hanson, to approve the 2025-26 NIISA membership. All members present voted yes. The motion carried with a 3-0 vote.

Cognia Report: Elementary Principal Moen gave an update on the Cognia report.

Principals' Reports --

Elementary Principal Moen reported on enrollment; attendance; professional development for elementary; upcoming field trips; early out; picture day; family night; P-T conferences.

HS Principal Report: Superintendent Dennis reported on enrollment; attendance; professional development for HS; University of Jamestown student visit; 7th-9th Student Success classes are going well; MTSS Training is in December.

Superintendent Report: Superintendent Dennis reported on an early out September 24; school board convention October 9-10.

The next meeting is Oct. 20, 2025 at 4:30 p.m.

A motion was made by Tice, seconded by Hanson, to adjourn the meeting. The meeting adjourned at 5:44 p.m.

Tracie Volk
Business Manager

Michele Anderson
President

MINUTES OF REGULAR MEETING
MINNEWAUKAN SCHOOL BOARD
October 20, 2025

A regular meeting of the Minnewaukan School Board was held Oct. 20, 2025. Members present: Michele Anderson, Curt Hanson, David Ambers. Members absent: Leona LaRoque and Anna Tice. Others present: HS Principal Jordan Lund, Superintendent Kent Dennis, Business Manager Tracie Volk and Wanda Bullinger.

The meeting was called to order at 4:30 p.m. by President Anderson.

Agenda -- A motion was made by Ambers, seconded by Hanson, to approve the agenda. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Bills: A motion was made by Ambers, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- David Ambers received the Legacy of Service Steadfast Commitment Award at the ND schools board convention. Congratulations!

Reading and Approval of Minutes -- A motion was made by Ambers, seconded by Hanson, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.