

**MINUTES OF ANNUAL MEETING
MINNEWAUKAN SCHOOL BOARD
July 21, 2025**

The annual meeting of the Minnewaukan School Board was held July 21, 2025. Members present: Michele Anderson, David Ambers, Curt Hanson, Leona LaRoque, Anna Tice. Others present: Superintendent Kent Dennis, Business Manager Tracie Volk, Tammy Widmer.

The meeting was called to order at 4:30 p.m. by President Anderson.

Agenda -- A motion was made by Tice, seconded by LaRoque, to approve the agenda. All members present voted yes. The motion carried with a 5-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Ambers, seconded by Tice, to approve the minutes with corrections. All members present voted yes. The motion carried with a 5-0 vote.

Bills -- A motion was made by Tice, seconded by Ambers, to approve the bills. The motion carried with a 5-0 vote.

GENERAL FUND

TMS \$75.47
ND Telephone Co. 664.60
Stein's 6,309.95
Otter Tail Power Co. 5,479.27
BC Farmers Press 455.25
CenDak 5,128.99
Farmers Union Oil--DL 465.04
NAPA--DL 118.47

Advanced Business Methods 3,848.43
City of Minnewaukan 1,673.50
Northland Securities 435.00
Hartley's School Buses, Inc. 8,799.79
Johnson Controls 4,760.32
MGT 9,878.40

Grainger 139.01
Runnings 134.34
Farmers Union Oil--DL 195.02
McGraw-Hill 11,421.01
Four Winds School 127,477.82
Bremer Credit Card 4,796.27

Fund Total \$192,255.95

FOOD SERVICE FUND

US Foods \$6,028.45
Meadow Sweet Dairy 705.70
Bremer CC 23.40

Fund Total \$6,757.55

ACTIVITIES FUND

Bremer Credit Card \$529.77

Financial Reports -- A motion was made by Tice, seconded by LaRoque, to approve the financial reports. All members present voted yes. The motion carried with a 5-0 vote.

Old Business --

Second reading of Policies: A motion was made by Ambers, seconded by Tice, to approve the second reading of the following policies: Visitors in Schools Regulations; Discrimination and Harassment Grievance Procedure; Title IX Sexual Harassment Grievance Procedure. All members present voted yes. The motion carried with a 5-0 vote.

A motion was made by Hanson, seconded by Ambers, to adjourn the meeting. All members present voted yes. The motion carried with a 5-0 vote.

The meeting adjourned at 4:45 p.m.

Convening of Annual Meeting --

Superintendent Dennis called the meeting to order.

Election of Officers: Superintendent Dennis called for nominations for president. A motion was made by Ambers, seconded by Hanson, to cast a unanimous ballot for Michele Anderson for president and Anna Tice for vice president. All members present voted yes. The motion carried with a 5-0 vote.

NEW BUSINESS --

Appointments:

Business manager -- Tracie Volk

School wide Title I authorized rep -- Kent Dennis

School wide Title I coordinator -- MacKenzie Moen

Title I Part A, Improving the Academic Achievement of the Disadvantaged -- MacKenzie Moen

Title II Part A , Teacher and Principal Quality Training and Recruiting -- Jordan Lunde

Title III Part A, English Language Acquisition/Enhancement -- MacKenzie Moen

Title IV Part A, Student Support and Academic Achievement -- Jordan Lunde

Title IX coordinator -- Randi Reed

Foster care liaison -- Randi Reed

Homeless children and youth local liaison -- Michael Widmer

504 coordinator -- Michael Widmer

Official newspaper -- Benson County Farmers Press

Official depository -- Bremer Bank

A motion was made by Tice, seconded by LaRoque, to approve the appointments as listed. All members present voted yes. The motion carried with a 5-0 vote.

Mill Levy: Mill levy information was presented and discussed.

Review Line of Credit: A motion was made by Tice and seconded by LaRoque to approve the line of credit. All members present voted yes. The motion carried with a 5-0 vote.

Sale of School House: Discussion was held on the sale of the school-owned house.

Policy BCBA: A motion was made by Ambers, seconded by LaRoque, to approve the one reading of Policy BCBA. All members present voted yes. The motion carried with a 5-0 vote.

VB, GBB, BBB Co-op: Discussion was held on the ending of the basketball and volleyball co-op with Four Winds after this year.

Superintendent Report: Summer projects and cleaning; staff update; conferences.

The next meeting will be Aug. 18, 2025 at 4:30 p.m.

A motion was made by Ambers, seconded by Tice, to adjourn the meeting.

Tracie Volk

Business Manager

Michele Anderson

President

**MINUTES OF REGULAR MEETING
MINNEWAUKAN SCHOOL BOARD
September 23, 2025**

A regular meeting of the Minnewaukan School Board was held Sept. 23, 2025. Members present: Anna Tice, Curt Hanson, Michele Anderson. Members absent: Leona LaRoque and David Ambers. Others present: Business Manager Tracie Volk, Superintendent Kent Dennis, Elementary Principal MacKenzie Moen, Shilo Davis.

The meeting was called to order at 4:37 p.m. after the budget hearing.

Agenda -- A motion was made by Tice, seconded by Hanson, to approve the agenda. All members present voted yes. The motion carried with a 3-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Tice, seconded by Hanson, to approve the minutes with corrections. All members present voted yes. The motion carried with a 3-0 vote.

Bills -- A motion was made by Tice, seconded by Hanson, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

GENERAL FUND

TMS \$87.24

ND Telephone Co. 620.57

Stein's 361.76

Otter Tail Power Co. 7,258.88

CenDak 6,151.80

NAPA--DL 124.99

Advanced Business Methods 2,507.17

City of Minnewaukan 195.18

Hartley's School Buses, Inc. 11,694.67

Klemetsrud Plumbing 167.25

Runnings 161.16

Summit Fire Protection 972.53

Stone's 653.33

Harlow's 2,886.22

Aptegy 3,050.00

Grainger 146.04

Alken Glass Unlimited ... 1,289.32

Agassiz Chemical & Equipment 530.67

Varitronics 650.60

APS 2,780.00

Really Good Stuff 47.48

UMB 350.00

Blick Art Materials 3,044.42

McGraw-Hill 289.61

McGraw-Hill 2,281.89

DL Journal 159.68

Software Unlimited 6,550.00

Pomp's Tire 993.90

Resource Mate 969.00

Software Unlimited 6,550.00

Bremer Bank CC 11,755.57

Fund Total \$75,280.93

HOT LUNCH FUND

US Foods \$17,818.67

Levers 124.55

Bremer CC 789.95

Fund Total \$18,733.17

Financial Reports -- A motion was made by Hanson, seconded by Tice, to table the following policy for next meeting.

Old Business --

Sports Co-op: A motion was made by Hanson, seconded by Anderson, to approve a co-op with Warwick, pending approval of Warwick School Board. On a roll call vote, Anderson--yes, Hanson--yes, Tice--no. The motion carried with a 2-1 vote.

Sale of House: A motion was made by Hanson, seconded by Tice, to use Reign Realty as the realtor for the sale of the house and give permission for Michele Anderson and Kent Dennis to make decisions on the sale of the house. All members present voted yes. The motion carried with a 3-0 vote.

Delegations and Communications -- None.

Minutes -- A motion was made by Tice, seconded by Ambers, to approve the minutes with corrections. All members present voted yes. The motion carried with a 3-0 vote.

Bills -- A motion was made

by Ambers, seconded by Tice, to approve the bills. All members present voted yes. The motion carried with a 3-0 vote.

Noncurricular Use of District Property. All members present voted yes. The motion carried with a 3-0 vote.

New Business --

2025-26 Budget: A motion was made by Tice, seconded by Hanson, to approve the 2025-26 budget. All members present voted yes. The motion carried with a 3-0 vote.

Annual Compliance Report: A motion was made by Hanson, seconded by Tice, to approve the annual compliance report. All members present voted yes. The motion carried with a 3-0 vote.

NISSA Membership: A motion was made by Tice, seconded by Hanson, to approve the 2025-26 NISSA membership. All members present voted yes. The motion carried with a 3-0 vote.

Cognia Report: Elementary Principal Moen gave an update on the Cognia report.

Principals' Reports --

Elementary Principal Moen reported on enrollment; attendance; professional development for elementary; upcoming field trips; early out; picture day; family night; P-T conferences.

HS Principal Report: Superintendent Dennis reported on enrollment; attendance; professional development for high school; Student Success classes are going well; MTSS Training is in December.

Superintendent Report: Superintendent Dennis reported on an early out September 24; school board convention October 9-10.

The next meeting is Oct. 20, 2025 at 4:30 p.m.

A motion was made by Tice, seconded by Hanson, to adjourn the meeting. The motion carried with a 3-0 vote.

Tracie Volk

Business Manager

Michele Anderson

President

**MINUTES OF REGULAR MEETING
MINNEWAUKAN SCHOOL BOARD
November 12, 2025**

A regular meeting of the Minnewaukan School Board was held Nov. 12, 2025. Members present: Michele Anderson, David Ambers, Leona LaRoque, Others present: Superintendent Kent Dennis, HS Principal Jordan Lunde, Elementary Principal Mackenzie Moen, Business Manager Tracie Volk and Tasha Baumtrog.

The meeting was called to order at 4:39 p.m. by President Anderson.

Agenda -- A motion was made by Ambers, seconded by LaRoque, to approve the agenda. All members present voted yes. The motion carried with a 3-0 vote.

Public Comments -- None.

Board Communications -- None.

Reading and Approval of Minutes -- A motion was made by LaRoque, seconded by Ambers, to approve the minutes. All members present voted yes. The motion carried with a 3-0 vote.

Financial Reports -- A motion was made by Tice, seconded by Hanson, to approve the financial reports. All members present voted yes. The motion carried with a 3-0 vote.

Cognia Report -- Update was made by Tice, seconded by Hanson, to adjourn the meeting. The motion carried with a 3-0 vote.

Principals' Reports --

Elementary Principal Moen reported on enrollment; attendance; early out for PD; CSI.

HS Principal Lunde reported on enrollment; attendance; grant; MTSS training.

Superintendent report: Title task force meeting; Warwick co-op; staffing update; no school Friday and Thursday; state football Friday; winter sports participants; mascot update.

Old Business --

Second Reading of Policies: A motion was made by Ambers, seconded by LaRoque, to approve the second reading of the following policy: Filing a State or Federal Discrimination and/or Harassment Complaint. All members present voted yes. The motion carried with a 3-0 vote.

Financial Reports -- A motion was made by LaRoque, seconded by Ambers, to approve the financial reports. All members present voted yes. The motion carried with a 3-0 vote.

Cognia Report -- Update was made by Tice, seconded by Hanson, to adjourn the meeting. The motion carried with a 3-0 vote.

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