

**MINUTES OF REGULAR MEETING
LEEDS CITY COUNCIL
October 8, 2025**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Oct. 8, 2025 at 6 p.m. at Leeds City Hall. Present were council members Kyle Nelsen, Tony Grattan, Patrick Streyle and Kris Larson. Also present were city employees Al Lundstrom and Gina Harkness. Jeff Manley, Jeff Jacobson and Patricia Hjelten joined the meeting for a short time. Pam Hjelten joined the meeting via telecommunication for a brief time.

Sheriff Report -- The Benson County sheriff did not attend the meeting or provide a report.

Public Works -- Larson made a motion to accept the public works superintendent's report. Nelsen seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Grattan, seconded by Larson, to accept employees' timesheets. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Larson, seconded by Grattan, to approve the minutes with corrections from the September 10 regular meeting. The motion carried unanimously.

Old Business -- A motion was made by Nelsen, seconded by Grattan, to pay the taxes on the property and for them to be included in the judgment we are seeking. The motion carried unanimously.

Grattan made a motion to accept the snow removal bid from Ritterman Excavating. The motion was seconded by Streyle. The motion carried unanimously.

New Business -- A motion was made by Nelsen, seconded by Larson, to refer complaint #1 to the police department. The motion carried unanimously.

Nelsen made a motion, seconded by Larson, to split the invoice for complaint #2 in half. The motion carried unanimously.

A motion was made by Larson, seconded by Grattan, to accept the special event liquor license submitted by Earl's Bar for the wildlife banquet being held at the Leeds Community Center on October 17. The motion carried unanimously.

Grattan made a motion, seconded by Larson, to sign the request for amendment for the Park Vue Apartments. The motion carried unanimously.

Kris Larson presented Resolution 10-08-2025 to alter the city fee schedule. Streyle moved for its adoption. The motion for the adoption of the foregoing resolution was duly seconded by council person Grattan, and upon vote being taken thereon, the following voted in favor thereof: Kris Larson, Kyle Nelsen, Tony Grattan and Patrick Streyle. No members voted against the resolution. Whereupon the resolution was declared duly passed and adopted and was signed by the mayor and attested by the city auditor.

**City of Leeds Fee Schedule
Resolution 10-08-2025-01
Effective: October 16, 2025**

Water/month
Residential: \$32 base; \$7/1,000 gallons

Non-residential: \$42 base; \$8/1,000 gallons

Sewer/month
Residential: \$11 base; \$1.75/1,000 gallons

Non-residential: \$12.30 base; \$1.75/1,000 gallons

Water improvement fund

Resident/non-res. -- \$12.75/month

Sewer improvement fund

Resident/non-res. -- \$1.96/month

Garbage/month

Residential tote -- \$28; 2nd tote \$17; 3rd tote \$10

2-yard Dumpster -- \$88

3-yard Dumpster -- \$121

4-yard Dumpster -- \$170.50

6-yard Dumpster -- \$24.50

8-yard Dumpster -- \$264

Mosquito -- \$4/month

FIF Fund

Residential charge -- \$5/month

Non-residential -- \$7/month

Dump ground

After-Hour Access: Personnel charge resident -- \$40 per trip

Personnel charge non-res. -- \$50 per trip

White good disposal resident: Free

White good disposal non-res. -- \$45/item

Non-res. -- \$150 pickup load;

\$450 single-axle; \$750 tandem axle

Non-compliant dumping cleanup fee -- Cost + 55%

Annual key account -- \$100/year;

\$250 deposit

Personnel/equipment charges

Personnel charge -- \$50/hour

Equipment charge -- \$80/hour

Supplies charge -- Cost + 40%

Sewer snake equip. charge --

\$200/hour

Sewer snake personnel charge -- \$50/hour

Sewer snake personnel charge \$100/hour (nights & weekends)

Services provided by others

Otter Tail Power -- 800-257-4044

ND Telephone -- 701-662-1100

Cemetery lot -- Lot \$150

Liquor license

Bear on- & off-sale -- \$495/year

Liquor on- & off-sale -- \$1,050/year

Bear off-sale -- \$247.50/year

Liquor off-sale -- \$525/year

Special event liquor license -- \$25/year

Local permits

Local charity permit (raffle) -- \$10/permit

Building permit -- \$25/permit

Annual pet license

Neutered or spayed -- \$10/year

Non-neutered or non-spayed -- \$15/year

Water department fees

Disconnect fee -- \$0

Reconnect fee \$150*

*Disconnected accounts will incur monthly charges; FIF fund, mosquito fund, water improvement fund, sewer improvement fund

Late fine -- \$20

No-meter-reading fee -- \$20

City meter reading fee -- \$75

NSF fee -- \$35

New account fee -- \$150

New meter fee -- Cost + 40%

Bulk water

Annual account fee -- \$35/card

Water -- \$16/1,000 gallons

Road bed/curb cutting deposit

Gravel -- \$500 deposit

Pavement -- \$1,000 deposit

Refundable only if repairs are made to council specifications -- as good as or better than original conditions.

Transient merchant license -- \$50/day

Vacation of street/alleyway -- \$300 deposit

All expenses will be deducted from the deposit.

Fixed-rate fees

Flat sewer fees -- \$60/month RV park; \$400/month Golden Plains

Flat garbage fees -- \$40/month Park Vue Apartments

A motion was made by Larson, seconded by Grattan, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

Acme Tools \$182.72

Bechtold Paving, Inc. .. 308,700.00

Bobcat-Interstate

Billing Service 114.67

Blue Cross Blue Shield . 1,168.36

CenDak Cooperative 544.61

First Dist. Health Unit .. 30.00

Jordan Thompson 24.40

Leeds Airport Authority . 118.75

ND Telephone Co. 252.51

Northern Plains Elec. 478.92

Otter Tail Power Co. .. 1,316.32

Payroll 20,640.38

Plunkett's Pest Control .. 90.65

Terpening Const. 21,746.25

Verizon 159.56

Veseris 2,456.60

Visa 2,127.52

Waste Management 5,894.39

A motion was made by Grattan, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:41 p.m.

Gina Harkness
City Auditor

Nick Parslow
Mayor

**MINUTES OF REGULAR MEETING
LEEDS CITY COUNCIL
November 5, 2025**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Nov. 5, 2025 at 6 p.m. at Leeds City Hall. Present were council members Kyle Nelsen, Tony Grattan, Kris Larson and Patrick Streyle. Also present were city employees Al Lundstrom and Gina Harkness. Steven Jorgenson and Laura Wanzenk joined the meeting briefly.

Sheriff Report -- Laura Wanzenk, the Benson County sheriff, joined the meeting briefly to introduce herself.

Public Hearing -- Streyle made a motion to share the expense among the city and the property owners at the industrial park to have Northern Plains come and dig their power lines deeper into the ditch so the water can properly drain to the north. The motion was seconded by Grattan. The motion carried unanimously.

Public Works -- A motion was made by Nelsen, seconded by Larson, to approve the sander chain quote. The motion carried unanimously.

Larson made a motion to accept the public works superintendent's report; Grattan seconded the motion. The motion carried unanimously.

Financials -- A motion was made by Grattan, seconded by Larson, to accept employees' timesheets. The motion carried unanimously.

Grattan made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Grattan, seconded by Larson, to approve the minutes from the Oct. 8, 2025 regular meeting with corrections. The motion carried unanimously.

A motion was made by Grattan, seconded by Larson, to have the mayor sign the judgment for Jack Gruber and to forward it to the attorney. The motion carried unanimously.

Larson made a motion to have the Benson County Sheriff Department deliver a letter to a resident about a nuisance dog and to CC James Wang on the letter. The motion was seconded by Streyle. The motion carried unanimously.

New Business -- A motion was made by Larson, seconded by Grattan, to give the Leeds Park District \$50,000 for the down payment on the pool renovation project. The motion carried unanimously. Streyle abstained; voting in favor were Nelsen, Larson and Grattan. No member voted against the motion.

Larson made a motion, seconded by Grattan, to approve the letter of objection from the city of Leeds to the proposed hog farm project on the Pierce County/Towner County line. The motion carried unanimously.

A motion was made by Grattan, seconded by Larson, to accept the bid (\$1,000) by NCB Electric, LLC, for the city-owned property located at 100 Main St W. The motion carried unanimously.

Nelsen made a motion, seconded by Larson, to accept the pledge of securities. The motion carried unanimously. Streyle abstained; voting in favor were Nelsen, Larson and Grattan. No member voted against the motion.

A motion was made by Nelsen, seconded by Streyle, to reimburse the Leeds Active Women \$1,000 for Christmas lights. The motion carried unanimously.

Streyle made a motion to sign the Park Vue Apartment amendment, seconded by Grattan. The motion

Apply for ND Farm Bureau scholarships by March 1

ND Farm Bureau is offering several scholarships worth \$1,000 for high school seniors, undergraduates, and individuals studying agriculture. Additionally, a \$2,500 Student Volunteer Scholarship is available to students who volunteer through Farm Bureau.

NDFB will be granting scholarships in five categories, including a scholarship for college students pursuing an agriculture-related degree, an NDFB family member scholarship, one for high school seniors who will be enrolled in any agricultural post-secondary school, and the Becki Palmer Scholarship, which recognizes academic achievement as well as leadership skills of high school seniors.

The NDFB Student Volunteer Scholarship is for \$2,500 and will be granted to a student who volunteers through NDFB. This scholarship is awarded based on a point system, and students can earn additional points by becoming a student member of NDFB.

These scholarships are made possible through the contributions received by the NDFB Foundation. A significant portion of the funds for this year's

scholarships was raised through a live auction held at the NDFB annual meeting in November, where more than \$22,000 was raised. The NDFB Promotion and Education Committee sponsored the auction.

Interested candidates can apply for these scholarships at www.ndfb.org/edusafe/scholarships. The deadline for applications is March 1, 2026.

Tax-deductible donations can be sent to the NDFB Foundation at PO Box 2064, Fargo, ND 58107 for those interested in contributing to the scholarship fund. Please specify that the gift is intended for the scholarship fund.

Adults typically open savings accounts as part of a healthy financial strategy. But reports suggest that conventional strategy isn't providing as much security as it once did. Only 46 percent of adults have enough saved in an emergency fund to cover three months of living expenses, according to Bankrate.

Although exact numbers vary by survey, it's estimated that around 57 to 86 percent of Americans have savings accounts. Statistics from the Government of Canada indicate Canadians have experienced a gradual decline in their financial health over the past 35 years, and 15 percent of the population is underbanked, meaning they have a limited engagement with the mainstream financial sector