MINUTES OF REGULAR MEETING
LEEDS CITY COUNCIL
October 7, 2026

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, Oct. 7, 2026 at 6:07 p.m. at Leeds City Hall. Present were council members Tony Gratton and Kyle Nelsen. Also present were city employees Al Lundstrom, Gina Harkness and Erik Koski. Gordon and Lila Hawkins, Linda Himle and Hendrick Pretorius joined the meeting for a short time. Jim Braun entered the meeting at 6:13 p.m. for a brief time. Kris Larson and Patrick Streyle were absent.

Sheriff Report -- The Benson County sheriff did not attend the meeting but provided a report with the September calls for the city of Leeds.

Public Hearing -- Nelsen made a motion to modify the purchase agreement between the city of Leeds and Hendrick Pretorius. The motion was seconded by Gratton. The motion carried unanimously.

A motion was made by Nelsen, seconded by Gratton, to give the Leeds Lutheran Cemetery $3,000 to spend on planting trees to replace ones that have died from disease. The motion carried unanimously.

Engineering -- Engineer's preliminary opinion of probable cost, aging water mains.

Public Works -- Gratton made a motion to accept the public works superintendent's report. Nelsen seconded the motion; the motion carried unanimously.

Financials -- A motion was made by Gratton, seconded by Nelsen, to accept employees' timesheets. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to accept the financial report. The motion carried unanimously.

A motion was made by Gratton, seconded by Nelsen, to approve minutes from the Sept. 9, 2026 regular meeting with corrections. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to approve the pledge by Bravera Bank. The motion carried unanimously.

Old Business --

A motion was made by Nelsen, seconded by Gratton, to send a batch of second notice nuisance letters. The motion carried unanimously.

New Business --

A motion was made by Nelsen, seconded by Gratton, to bid on the city of Wahpeton light pole Christmas decorations. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to approve Erik Koski as the new city of Leeds auditor and add him to the bank account and signature card. The motion carried unanimously.

A motion was made by Gratton and seconded by Nelsen to publish the snow removal ad. The motion carried unanimously.

Gratton made a motion, seconded by Nelsen, to accept the special event liquor license submitted by Earl Called for an event at the Leeds Community Center on Oct. 23, 2026. The motion carried unanimously.

Nelsen made a motion to invite Jerod with Moore Engineering to the November city council meeting. The motion was seconded by Gratton. The motion carried unanimously.

A motion was made by Gratton, seconded by Nelsen, to approve payroll and accounts payable. The motion carried unanimously. The bills were as follows:

Banyon Data Systems ..	$2,215.00
BC Farmers Press	112.00
BC Sheriff's Dept.	600.00
BC Recorder	20.00
BC Treasurer	1,525.20
Blue Cross Blue Shield .	1,285.88
CenDak Cooperative	990.95
Chemistry Lab	343.63
Farmers Union Oil Co. --York	84.84
Ferguson Waterworks ...	439.95
Gibbens Law Office	1.050.00
Leeds Airport Authority .	364.70
Leeds Public School	1,000.00
NDPERS	2,011.57
ND Telephone Co.	264.17
Nelsen Lawncare Services	1,140.00
Northern Plains Elec.	466.52
NRG Technology Services	618.75
Otter Tail Power Co.	1,844.47
Payroll	13,418.04
Plunkett's Pest Control ..	151.04
Quill Office Supply	126.48
Terpening Const.	12,498.75
Verizon	159.58
Visa	524.04
Waste Management	6,351.09
Zachary Jacobson	1,250.00

A motion was made by Nelsen, seconded by Gratton, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:58 p.m.

Erik Koski
City Auditor

Nick Parslow
Mayor