

Underwood City Feb Meeting

The Underwood City Commission met February 3, 2026, at 6pm at city hall. Commissioners present: Cabrera, Fischer, Kapanke, Saylor, Saxberg, absent, none.

Fischer, Cabrera, moved to approve January 13, 2026 meeting minutes, motion carried.

Saylor, Cabrera moved to approve the December 2025 and January 2026 monthly financial reports, motion carried.

Cabrera reported that the Library Board will be conducting interviews for head Librarian.

Saylor stated that city employees should not be climbing the water tower for any repairs needed, that a contractor with proper equipment should be contacted.

Moore Engineering reported that a punch list has been developed for items that need to be completed on the water tower project. Tom Klabunde explained that there are grant funds and revolving loan funds remaining from the project that could be used to replace the water main on County Road 14, and a few blocks of Garfield Avenue and/or 1st Street. This was an area of concern due to the recent main water break on County Rd. 14. The project location has been surveyed. He stated that if the Commission wanted to proceed with the project, he would need to present the Engineer's estimate for the project to the State Drinking Water Revolving Fund soon. Fischer, Saylor, moved to proceed with the cost-share reimbursement project, motion carried. Saylor,

Cabrera, moved to approve the Moore Engineering contract for the project, motion carried. Klabunde stated he would submit the Sletten Excavating bill, for the December water main break on County Road 14, to the State Revolving Fund for possible reimbursement.

The Commission directed city employees to replace old meters that hadn't been replaced with new meters instead of having Core and Main contractors finish the project. Klabunde stated that the underground part of the water tower project is complete with additional asphalt patching needed in some areas.

Fischer, Saxberg, moved to approve the estimated cost for using copper and aluminum wiring for connecting the new generator to the main lift station, motion carried. Klabunde mentioned that training on operation of the generator has been scheduled for city employees.

Kapanke, President of the City Commission, discussed a request for sanding/salting a business parking lot. Commissioners declined.

Public Works Superintendent, Amy Riddle, reported that Neal Repnow had completed maintenance on the main lift station and had taken the pump impellers to ND Sewage and Lift Station for repairs.

Fischer, Saylor, moved to approve the first reading of the Floodplain Management Ordinance #48, motion carried.

Saxberg, Cabrera, moved to approve advertising for a Deputy Auditor position with a March 13th deadline, motion carried.

Cabrera, Saylor, moved to approve hiring Diane Schell as a mentor for the new city auditor for \$15 per hour, motion carried.

Saylor, Cabrera, moved to accept

Courtney Adams' resignation as of February 28th, motion carried.

Saxberg, Cabrera, moved to approve a bid from Fischer Lawn Care to mow the City Cemetery for \$50 per hour, the same rate as last year, voting aye: Cabrera, Kapanke, Saylor, and Saxberg, abstaining: Fischer, motion carried.

Saxberg, Cabrera, moved to approve the 2025 Annual Financial Statement as presented, motion carried.

Cabrera, Saylor, moved to approve the McLean County Joint Powers Agreement for the 2026 elections, motion carried.

Saxberg, Cabrera, moved to approve the destruction of records as presented, motion carried.

Cabrera, Saylor, moved to approve a gaming permit for the Washburn American Legion to run a Super Bowl sports pool, February 8th at Rusted Rail, motion carried.

Saxberg, Saylor, moved to approve a special liquor license for Rusted Rail to sell alcohol at a pinochle tournament at city hall February 7th, motion carried.

Commissioners discussed a metal

garage that was moved onto city property near the fairgrounds, by Joe Schrodt, without permission. Cabrera, Fischer moved to send him a letter stating that he has until May 1st to remove the building, motion carried.

Cabrera, Saxberg, moved to pay for expenses from the recent water main break a disaster declaration, out of the Emergency Fund, carried motion.

Saylor, Saxberg, moved to approve payment of the bills, motion carried.

Fischer, Cabrera, moved to adjourn at 9pm, motion carried.

(July 16, 2026)