MINUTES
Hazelton Commission Meeting
November 2, 2026

CITY HALL (MAIN STREET)-7:00PM

Commissioners present were Justin Long, Charlotte Abrams, Joshua Malard and Mark Long. Commissioner absent was Brady Reich. City Auditor, Terry Macdonald and City Maintenance, Scott Schiermeister were present. City Attorney, Kathryn McNamara, attended via phone.

CALL TO ORDER by Josh Malard @ 7:00 pm.

Pledge of Allegiance was recited

Visitors were Dale Nagel with KEM Electric, Cecile Long, Dean Weiss, Bruce Ketterling, James Rendle, Grant Dockter with Moore Engineering.

Mark motioned to approve October 5, 2026 regular meeting minutes, October 12, 2026 special meeting minutes and the October 14, 2026 special meeting minutes and Justin seconded. All ayes.

Justin motioned to approve the treasurer report and Mark seconded. All ayes.

Charlotte motioned to approve the October 2026 checks and Justin seconded. All ayes. ABM $99.71 Beastrom Oil $404.42 Bek $89.17 DFC $87.20 ECR $171.68 Ferguson Waterworks $232.46 Hazelton Newsletter $132.00 MDU $1560.00 ND DEQ $218.30 ND Health $27.00 NewVision $431.00 NoDak $83.74 Technichem $1976.00 Trash $3900.00 Visa $1229.81 Wangler's Tree Service $325.00 Payroll $6138.92

Prairie Dog Funds: $11,647.53

Legacy Funds: $6,793.08

Flex Funds: $10,593.58

Late accounts report: Water shutoff date is November 23

October water:

Gallons Pumped: 466,443 Gallons Sold: 414,274 Difference: -52,169 -11.18%

Gallons Pumped: 462,233 Gallons Sold: 414,274 Difference: -47,959 -10.38%

Scott flushed fire hydrants.

Justin motioned to approve the building permits submitted by Susan Gimbel and Mark Long and Charlotte seconded. All ayes.

Water/Sewer: New well heaters ordered for the well houses. The plan is to put a dehumidifier in the well houses this spring/summer to help with the excess moisture. The curbstop on CHS property is bent and Magrum Excavating will be fixing it.

Econ Dev/Finance:

Landfill:

Old Business:

Moore Engineering. Strata was issued substantial completion. They have a punch list item to still finish and that is the gravel buildup on the side of some of the streets. Should have final completion and final payment at December's meeting. Asphalt Preservation Company contract is completed and closed out. Project is looking to closeout $40,000 under budget and $73,000 remaining in contingency money. Special assessments were completed and certified to the county.

Culverts on old school property. Terry will be touching base with the city attorney to get a letter sent out.

City hall building. Jack's Electric submitted a new quote for just transitioning the lights in City Hall to LED. His quote was $1293.24. Justin motioned to approve the quote of $1293.24 and Charlotte seconded. All ayes.

Clean up notices. Baumgartner, Berger, Bushway and Macdonald will receive a second notice from the city attorney.

Cargo container & incinerator notices. Ketterling and Central Dakota Frontier will receive a second notice for the cargo container and the incinerator.

City Sales Tax ~ no update

New Business:

Street assessment protests. Josh acknowledged that the City of Hazelton received two protest letters in regard to the street project assessments. The letters were received after the time to appeal had passed. The letters have been placed in the file and no action was taken.

KEM franchise agreement. Dale provided North Dakota Century Code information to the board about franchise agreements. KEM Electric is requesting City of Hazelton to sign a franchise agreement with them. Currently they have two meters in city limits, they are located out by DFC. This was tabled to allow for more research to be done.

Assessed utility accounts. There were 6 utility accounts submitted to the county to have their balance assessed to their property taxes.

Steps at high school. City of Hazelton follows state code for building codes. The steps that were built on the high school end are in question if they are built to state code specifications. This was tabled to allow more time for research to be done.

Next meeting: December 7, 2026

Charlotte motioned to adjourn @ 7:40 and Mark seconded. All ayes.

(11.19.2026)