

City of New Salem Proceedings

NEW SALEM CITY PROCEEDINGS REGULAR MEETING TUESDAY, SEPTEMBER 15TH, 2026, 6:30 P.M. CITY AUDITORIUM

These minutes are being published subject to review and revision by the New Salem City Council.

Gaebe called the meeting to order at 6:30pm.

Attendance

Council Mayor: Josh Gaebe
Council members present: Delton Kautzman, Perrin Goetzfridt, Corey Lausch, Chad Goetzfridt

Absent: Sheppard Olsen, Bryan Moen

Others present: City Works Superintendent Robert Boehm, City Works Dale Ponzer, City Auditor Melissa Davis, Richard Mendoza, Pat Fleckenstein, Officer Mollman

Pledge of Allegiance

Minutes

The council reviewed the August 10th regular city council minutes. Kautzman moved and Lausch seconded to approve the minutes as presented. All voting aye, the motion carried.

Public Hearing

The council reviewed the 2027 city budget, hearing no comments, C. Goetzfridt moved and Kautzman seconded to approve the 2027 final budget in the amount of \$204,822.30. All voting aye, the motion carried.

Public Comment

None

Auditorium Committee

Davis stated that the new emergency siren will be installed on the auditorium grounds the week of September 28th. Braun Electric will be disconnecting the electrical and Hoesel Construction will be removing the old pole and siren a few days before installation, so we will not

have a working siren downtown during that time. Davis will post a notice on Facebook. Boehm stated that Braun Electric can run an overhead electrical line or they could trench in the line to the new siren. The council was in agreement that they would like the line trenched depending on the cost. Boehm will contact Braun Electric to get a final price.

Police Committee

The council reviewed the August police report.

Building Committee

The council reviewed a building permit variance for a yard shed at 211 S 6th Street. Lausch moved and C. Goetzfridt seconded to approve the variance. All voting aye, the motion carried.

Personnel Committee

The council reviewed the August city works report. The council was in agreement to lock in a price for the water storage tank cleaning for 2028.

Boehm discussed sewer concerns on Spruce due to bio-solids from the butcher shop. The council was in agreement that a septic system would be the best solution for the butcher shop. Lausch plans to visit with them about installing a septic system.

The council again discussed boiler installation concerns. Advanced Mechanical estimated the cost of the repairs to be \$5,865. Gaebe will visit with Central Mechanical about the repairs required. If they aren't willing to fix the errors from installation, the council was in agreement to hire Advanced Mechanical to complete the work.

Kautzman moved and Lausch seconded to approve the city works department to dispose of the old oil trailer and allow Dale Ponzer to keep the axle and frame. The rest of the viable metal would go into the metal pile at the transfer station. All voting aye, the motion carried.

Ordinances

Davis presented 2 model ordinances for the council to consider. The first is a data center model ordinance for the ND League of Cities. The council was agreed to look into this deeper and discuss it next month.

The second model ordinance came from NSA School after rising concern about student safety on e-bikes. The council agreed that the city's current ordinance in regards to motorized "toy" vehicles is sufficient and applies to e-bikes use and safety as well.

Old Business

Davis stated that the Attorney, Scott Solem, has not been able to schedule a court date for the Paul Groce Property yet, but was hopeful to be able to get it scheduled later this month. Gaebe plans to visit with Solem about the Hoffmann/Schneider Property to see if there are any options for getting their property cleaned up as well.

New Business

Davis presented copies of the 2024-2025 city audit. Kautzman moved and Lausch seconded to approve the audit report. All voting aye, the motion carried.

Davis stated that the city computer will need to be updated with Microsoft 365 to be able to create ADA accessible documents for the city website. The update will cost \$32-35/month. Northern Lights Digital will perform the update and confirm compatibility of programs for \$250.00.

The council agreed to change the October Meeting to Tuesday, October, 13th at 6:30pm, since Monday is a holiday.

Consent Agenda

Lausch moved and C. Goetzfridt seconded to approve the consent agenda. All voting aye, the motion carried. Kautzman abstained.

1. Liquor license transfers

a. New Salem Golf Association to Auditorium - 9/26/26 - Wedding

2. Gaming Permit - Church of St. Pius - Calendar Raffle

3. 2026 Liquor License - MDJJ Properties - ON Sale+Sunday - \$200

Kautzman moved and Lausch seconded to approve the bills as presented. All voting aye, the motion carried.

941 PAYMENT.....\$2,186.11

MAIN STREET CHECKS

.....\$320.14

..... check printing

MOR- GRAN- SOU ELECTRIC

.....\$190.41

..... street lighting

MDU

.....\$4,235.52

..... street lights

WEST RIVER TELECOMMUNICATIONS.....

.....\$285.12

..... phones

NDPERS.....

.....\$2,322.57

.....retirement payment

941 PAYMENT.....\$2,097.75

Boehm, Christopher \$1,063.22

Boehm, Robert\$2,198.05

Davis, Melissa\$1,459.23

Haff, Tyler\$459.16

Ponzer, Dale\$1,842.52

Yellow Bird, Miranda \$1,266.69

Bennett, Shane\$92.35

Boehm, Christopher \$1,008.97

Boehm, Robert\$2,231.90

Davis, Melissa\$1,459.23

Haff, Tyler\$341.67

Ponzer, Dale\$1,624.28

Yellow Bird, Miranda \$1,303.75

ATCO INTERNATIONAL

.....\$305.90

..... Shop supplies

CENTRAL DAKOTA FRONTIER

.....\$990.21

..... gas, oil, shop supplies

Concrete Mudjacking Services

.....\$2,275.00

..... west ramp repair

CORE & MAIN.....

.....\$131.10

..... touch pad

CURTIS RUD OIL.....

.....\$1,408.11

..... gas

D & E SUPPLY CO.....

.....\$263.63

.....janitor supplies

Dale Ponzer.....

.....\$1,500.00

.....telehandler rent

Dept. of Environmental Quality

.....\$57.18

..... labs

FARMERS LUMBER & GAMBLES

.....\$231.58

.....aud/shop supplies

GS Publishing, LLC.....

.....\$285.54

..... publishing

HOESEL CONSTRUCTION

.....\$100.00

.....lift for gym lights

Legend-Air LLC.....

.....\$38,034.50

..... kitchen remodel

MARC

.....\$1,932.90

..... paint, enzymes

Melissa Davis.....

.....\$228.34

..... mileage, Flash Drive, Shop

..... Sweeper

MISSOURI WEST WATER

.....\$33,637.17

..... water purchase

MORTON COUNTY AUDITOR

.....\$3,528.00

..... police contract

NAPA

.....\$960.94

.....equipment parts

ND DEPT OF HEALTH -

MICRO.....

.....\$27.00

..... labs

ONE CALL CONCEPTS \$21.00

..... locates

PAHLKE STEEL.....

.....\$214.12

..... angle iron

PARK DISTRICT.....

.....\$1,492.24

..... state aid

Pavement Technologies Intl Corp

.....\$208.56

..... spray bar

POSTMASTER.....\$2,000.00

..... permit #3 on acct

RATH & MEHRER, P.C.

.....\$20,000.00

..... 2024-2025 Audit

Robert Boehm\$303.90

..... mower parts, sawhorses,

..... mileage

ROUGH RIDERS INDUSTRY

.....\$168.56

..... street signs

SANITATION PRODUCTS

.....\$470.37

..... sweeper parts

Solem Law Office.....

.....\$731.00

..... legal fees

THE FIELD.....

.....\$25.00

..... refund liquor transfer

TITAN RENTALS.....

.....\$9,366.50

..... Loader rental

Kaelberer Construction Inc.

.....\$1,398.78

..... roll offs

VESTIS.....

.....\$1,439.69

..... rugs/paper products

ZIONS BANK.....

.....\$400.00

..... Annual Paying Agent Fee

Gaebe adjourned the meeting at 8:00pm. The next regular

New Salem City Council meeting will be Tuesday, October

13th, 2026 at 6:30pm.

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