

Minutes are unofficial and are subject to change at the next regularly scheduled board meeting.

**CAVALIER PUBLIC SCHOOL
BOARD MEETING MINUTES
7/13/2026**

Members Present: Thomas Beard, Robert Kemp, Andrew Gilbertson, Rachel Ramsay, Lizzie Crowston.

Others Present: Superintendent Matt Ford, Business Manager April Sommer, Amy Briesse, Eric Kuhn, Virtual: Alicia Greenwood, Mandy Heuchert, Mitch Greenwood.

President Beard called the meeting to order at 6:30am with an offer to recite the pledge of allegiance.

Crowston moved, second by Kemp, to approve the agenda. All in favor, motion carried.

Consent agenda presented. Kemp moved, second by Ramsay to approve the consent agenda as presented, which included the meeting minutes from the 06/15/2026 Regular Meeting, 07/01/2026 Finance Committee Meeting, June financial reports and payments:

Automatic Payments

103888-103905 - totaling \$260,834.08

Checks #74798-74841,

104384-104390 - totaling \$131,312.94

Direct Deposits #140013007-

140013079 - - - - totaling \$60,935.23

Activity Automatic Payments

100024829 - - - - - totaling \$6,966.53

Activity checks

#25519-25532 - - - - totaling \$8,882.51

> All in favor, motion carried.

ELAN FINANCIAL SERVICES 3,371.03; MONTANA-DAKOTA UTILITIES 977.52; UNITED VALLEY BANK 21,845.09; SUSAN BIGWOOD 150.00; JODEE DUNGAN 150.00; GRACE KEMP 150.00; MICHELLE MURRAY 150.00; AMAZON CAPITAL SERVICES 244.76; BIO CORPORATION 73.60; CAVALIER CHRONICLE 336.27; CAVALIER MUNICIPAL UTILITIES 5,497.62; CAVALIER DO IT BEST HOME & LUMBER 269.17; FLR SANDERS INC. 4,455.00; HARTLEY SCHOOL BUSES, INC 10,305.75; MIDAMERICA BOOKS 373.25; NAPA AUTO PARTS 85.95; PAN O GOLD BAKING CO 123.90; PEMBINA COUNTY MEMORIAL HOSPITAL 75.00; POLAR COMMUNICATIONS, INC. 5,784.49; TECHNIQUES 387.96; THOMPSON'S SUPPER CLUB INC 63.00; SCOTT MOUNTAIN 64.19; NORTH STAR COOP 3,130.03; AMAZON CAPITAL SERVICES 386.38; BUSINESS ESSENTIALS 45.35; CTL CORPORATION 885.00; FLINN SCIENTIFIC INC 87.25; JOHNSON

CONTROLS 999.50; JOHNSON OIL 2,117.79; LEEVERS SUPER VALU FOODS 550.61; ND COUNCIL OF EDUCATIONAL LEAD 350.00; ND EDUCATORS SERVICE COOPERATIVE 400.00; NORTH DAKOTA SCHOOL BOARDS 97.50; UPPER VALLEY SPECIAL ED 93.50; ADVANCED BUSINESS METHODS 2,889.73; BUSINESS ESSENTIALS 13,569.15; CENEX FLEET FUELING 140.71; NORTH BORDER SCHOOL DIST #100 8,315.92; POPPLERS MUSIC 105.90; TWOTREES TECHNOLOGIES 14,958.00; AMAZON CAPITAL SERVICES 1,274.43; CAVALIER CHRONICLE 238.52; CAVALIER DO IT BEST HOME & LUMBER 62.85; REBECCA HUNTER 50.00; TWOTREES TECHNOLOGIES 8,712.94; CTL CORPORATION 40,446.00; COLLEGE BOARD 143.00; AMAZON CAPITAL SERVICES 2,531.23; NICOLETTE ANDERSON 212.42; CAVALIER DO IT BEST HOME & LUMBER 43.58; EXPRESSWAY SUITES 714.00; JOSTENS INC 357.00; MAIN STREET FLORAL & MORE LLP 39.60; THOMPSON'S SUPPER CLUB INC 195.00; GERRELLS SPORTS CENTER 327.83; GOPHER 3,264.31; LEEVERS SUPER VALU FOODS 76.90; MELISSA GAGNER 515.75; WAYNE'S VARIETY 19.95; AMAZON CAPITAL SERVICES 462.13; NORTH BORDER SCHOOL DIST #100 122.81.

Superintendent Ford update given:

- Infinite Campus update given.
- Drivers' Ed vehicle update given.
- Summer building maintenance underway.
- Bus update given.
- NVCTC board meeting was this past Friday in Cavalier.
- Outreach golf tournament July 30th, 2026, please join us!

Principal Moquist update given:

- No principal report this month.

No public comment.

OLD BUSINESS: None.

NEW BUSINESS:

- Crowston nominated Thomas Beard to be President. Kemp seconded the motion. All in favor, motion carried. Beard was elected President. Beard took office and called for a nomination for Vice President.
- Crowston nominated Rob Kemp to be Vice President, seconded by Gilbertson. All in favor, motion carried.
- Discussion held on Board Committees. Crowston moved, seconded by Ramsay, to approve the committee assignments as follows for the 26-27 school year:

List committees:

Facilities: Beard, Kemp.
Technology: Ramsay.
Sports Co-op: Kemp, Ramsay.
Cognia: Crowston.
Negotiations: Beard, Kemp.
Wellness: Ramsay.
Policy: Gilbertson, Crowston.
Ad-hoc exit interview:
Ramsay, Crowston.
Ad-hoc Virtual Academy: Crowston.
Ad-hoc CTE: Beard, Crowston.
Finance: Beard, Kemp.
Collaboration Committee:
Ramsay, Crowston.
Strategic Planning Committee:
Beard/Crowston.

> All in Favor, motion carried.

- Kemp moved, seconded by Crowston, to appoint April Sommer to conduct the duties of Business Manager for the 2026-2027 fiscal year. All in favor, motion carried.

- Ramsay moved, seconded by Crowston, to approve the Cavalier School District the submission of the 2026-27 Title program narrative and the authorization of the superintendent, Matt Ford, as the authorized representative for the following federal programs: Title I, Title II, Title III cooperative program with Grafton Public School, Title IV, Title V, Transfer funds, Federal Perkins Vocational Program, and School Food Service. All in favor, motion carried.

- Crowston moved, seconded by Gilbertson, to designate United Valley Bank, First United Bank, and Koda Bank as the official depositories for District funds and to authorize the Business Manager to invest excess funds. All in favor, motion carried.

- Ramsay moved, seconded by Gilbertson to approve the 2024-2025 audit report. All in favor, motion carried.

- Gilbertson moved, seconded by Crowston, to designate the Cavalier Chronicle as the official newspaper for the district. All in favor, motion carried.

- Crowston moved, seconded by Kemp, to approve the 2025-2026 Pupil Membership report. All in favor, motion carried.

- Crowston moved, seconded by Kemp, to approve the date and meeting times for the regular scheduled board meetings, as the first Monday after the 10th of each month at 6:30am. All in favor, motion carried.

- Ramsay moved, seconded by Crowston, to approve the state rates for travel reimbursements for the 2026-2027 fiscal year. All in favor, motion carried.

- Fuel bid was presented by

Superintendent Ford from North Star Coop for the 2026-2027 school year. Ramsay moved, seconded by Crowston, to approve the North Star Coop fuel bid for the 2026-2027 which allows the district a \$0.20 cents/gallon discount on gasoline and diesel fuel. All in favor, motion carried.

- Crowston moved, seconded by Gilbertson to approve Hartley's bid of \$3.50 per mile for the 2026-2027 school year. All in favor, motion carried.

- Crowston moved, seconded by Kemp to approve Matt Ford as the Upper Valley representative for the Cavalier School District. All in favor, motion carried.

- Discussion held on 2026-2027 meal prices. Ramsay moved, seconded by Kemp to approve the following breakfast and lunch charges for next year:

Breakfast: - \$2.50 per meal for students
\$3.50 per meal for adults

Lunch: - - - \$3.75 per meal for students
\$5.00 per meal for adults

Second Milk/Juice: - - - - - \$0.50 each

Second Breakfast Entrée: - \$2.00 each

Second Breakfast Small Item: \$1.00 each

Second Lunch Entrée: - - - - - \$2.00

Salad Bar Only: - - - \$3.75 for students
\$5.00 for adults

Pre-Packaged Lunch: - \$3.75 for students
\$5.00 for adults

- > All in favor; motion carried.

- Discussion on free staff meals.

Ramsay moved to approve that cooks will receive a free meal and whoever is taking the lunch numbers for the meal being served will receive that meal free, seconded by Gilbertson. All in favor, motion carried.

- Discussion held on miscellaneous pay rates. Gilbertson moved, seconded by Kemp to approve the following miscellaneous pay rates and fees for the 2026-2027 school year:

Board Per Diem: - - - - \$50 a Regular or
Special Board Meeting
\$30 a Committee Meeting

Substitute Teacher Pay: - - \$135 a day
or 1/7th (\$19.29) a period

Cognia Stipend: - - - - - \$1,000 each
paid to two teachers on years 1-4
of the Cognia Cycle,
\$2,500 each paid to two teachers
on years 5 & 6 of the Cognia Cycle.

Activity Passes: - - - - - \$150 an Adult
\$50 K-12 Student
65 and older Free

Participation Fee: - - - \$200 per student
in Grades 7-12 with a Family Cap of
\$400, this includes an activity pass
\$50 per activity for elementary,
does not include an activity pass.

Technology Fee: - - - - \$25 per student
grades 4-12

Preschool Fee: \$150 a month (Sept-May)

ELL Stipend: - - - - \$1,000 paid annually

to ELL Teacher

- > All in favor, motion carried.

- Discussion held on staff cell stipends.

Ramsay moved, Gilbertson seconded to pay no staff cell stipends for the 2026-2027 fiscal year. All in favor, motion carried.

- Kemp moved, seconded by Ramsay to approve the 2026-2027 preliminary budget as presented. All in favor, motion carried.

- Discussion held on robotic mowers. Crowston moved to table this discussion. Kemp seconded. All in favor, motion carried.

- Open enrollments / Tuition agreements: None.

Personnel Update given by Ford.

- Kemp moved, Ramsay seconded to approve a teaching contract for Angelle French for the 2026-2027 school year. All in favor, motion carried.

- Date for Next Regular Meeting will be August 17th, 2026, at 6:30am.

The meeting was adjourned at 8:20am.

Thomas Beard, President

April Sommer, Business Manager

(July 22, 2026)