Wishek Public School District No. 19
Board Minutes
Tuesday, August 11, 2026,
Regular Meeting at 7:30 pm
ITV Room, Wishek Public School,
Wishek ND

1. The Tuesday August 11, 2026, meeting of the Wishek School Board was called to order by President Curtis Meidinger at 7:30 p.m. with members present: Curtis Meidinger, Rocky Brown, Trina Schilling, Danielle Goebel and Neil Horner. Also, present were Superintendent Shawn Kuntz, High School Principal Renae Brandner, Elementary Principal Joshua Wiest, Business Manager Bethany Vilhauer, Activity Director Phil Weldele, IT Coordinator Keith Sayler and Transportation Fleet Manager Brent Vetter.

2. Agenda Addition: f. under new business, Armory Lease Agreement
Agenda Approval: Motion made by Rocky Brown, seconded by Neil Horner to approve agenda as presented. Motion carried unanimously.

3. Public Comment: NONE

4. Approve Minutes: Motion made by Trina Schilling, seconded by Rocky Brown to approve the July 13, 2026, regular meeting minutes. Motion carried unanimously.

5. Invoices: Motion made by Neil Horner, seconded by Rocky Brown to disregard individual reading of invoices. Motion carried unanimously.
Motion made by Rocky Brown, seconded by Neil Horner to approve invoices as presented. Motion carried unanimously.

Vendor Name	Amount
GENERAL FUND	
ADV BUS METH	1,701.06
AFLAC	1,079.79
BCBS	32,810.00
DFC	35.50
CREA	25.00
D & B ENGRAV	99.00
DELTA DENTAL	1,479.76
EVERSPRING SUITES	110.00
GERRELLS SPORTS	1,212.00
HARLOW'S BUS	2,581.54
HOUSE OF GLASS	771.57
HUBER, J	76.50
KUNTZ, S	1,083.33
LEARNWELL	412.00
LINDE GAS	502.65
MARTELL'S	109.21
MDU	2,414.63
ND BCI	120.00
NDCDE	229.00
NDCEL	1,355.00
NDSBA	4,269.65
PFEIFLE'S CHEV	8,593.48
SAYLER IMPLEMENT	897.19
S CENT ADULT SRVCS	15.00
SCH	211.50
SWESTERN ADVANT	724.65
STATE CHEMICAL	326.43
TASC	1,307.63
TMS	156.51
TRUE VALUE	23.99
TWOTREES TECH	376.00
U INSURANCE	17,052.00
VETTER'S INC	2,998.53
WIEST, JOSHUA	461.10
HOT LUNCH FUND	225.00
Fund Total:	85,846.20

HOT LUNCH FUND	
BCBS	1,155.20
DELTA DENTAL	227.67
Fund Total:	1,382.87

ACTIVITY FUND	
BETTENHAUSEN, A	275.00
BJUR, R	225.00
BROWN, K	67.00
D & B ENGRAVING	110.20
Fund Total:	677.20

6. Reports
(a) Technology Report: New Promethean boards have been installed and only require monitor mounting to complete setup. One classroom remains to receive computers, after which all devices will be ready for the start of school. DRN Communications completed additional work on the district network, including installation of access points and network mapping. Once final adjustments are completed, the district network is expected to provide strong coverage and support increased device usage throughout the building. Board members discussed potential technology concerns and overall system readiness for the school year.
(b) Policy Report: The Board will review several policy updates recommended through the North Dakota School Boards Association (NDSBA) policy update process. Additional review and action will occur as necessary.
(c) Transportation Report was presented by Brent Vetter: Buses are prepared for the upcoming school year, with inspections, required repairs, and maintenance completed. Discussion was held regarding the performance of the district Subaru vehicle and challenges encountered while installing the driver's education brake pedal. Overall transportation readiness was reported as being on schedule for the start of school.
(d) High School Principal report was presented by Renae Brandner: Approval letters for Schoolwide Title programs were received for both the elementary and high school programs. Registration for students in grades 7-12 has been completed, with final scheduling adjustments for juniors and seniors nearing completion.
Professional development activities have been scheduled for staff, including classroom walk-throughs, ELEOT observations, and Cognia observation requirements. Required safety drills, including fire, lockdown, and evacuation drills, have also been scheduled for the school year. Planning is underway for Buddy Day on August 21. Annual testing dates have been established, and student data analysis will now include seventh-grade students. National Guard Recruiter Cameron Winstead is scheduled to present to seniors and participate in a school assembly focused on life after high school. Mrs. Brandner and Dr. Wiest will attend Principal Bootcamp on September 15. Discussion was also held regarding the district's transition to Infinite Campus, including both benefits and challenges associated with the new student information system. Computer insurance fees and replacement costs were also reviewed.
(e) Elementary Principal report was presented by Joshua Wiest:
Extensive summer preparations are underway for the upcoming school year, including staffing assignments, student rosters, schedules, instructional programming, and beginning-of-year pro-

cedures. Attended several professional development opportunities, including the 31:8 Project Conference, the North Dakota Science of Reading Summit, the North Dakota Council of Educational Leaders (NDCEL) Summer Conference, and the NDCEL Principal Mentorship Kickoff Conference. He also enrolled in the North Dakota Science of Reading Leadership Program, which meets monthly and focuses on implementing Science of Reading practices in classrooms. Preparation for the district's transition to Infinite Campus continues, with additional staff support planned during in-service days and the opening weeks of school. There are several key focus areas for August in-service training, including implementation of Science of Reading instructional practices, increasing active student participation, strengthening executive functioning skills, and enhancing social-emotional learning and behavior supports. He noted that beginning-of-year priorities will focus on supporting staff, communicating with families, addressing scheduling concerns, and ensuring a smooth start for students.

(f) Athletic Director report was presented by Phil Weldele: District's Arbiter scheduling system is now operational and athletic schedules continue to be updated. Some challenges remain with entering elementary and junior high activities, and community members have expressed concerns regarding scheduling accuracy. Work on an athletic transportation template is nearly complete. Parent meeting was recently held for volleyball, and efforts are underway to schedule a similar meeting for football. Discussion was held regarding practice schedules, facility availability, and transportation logistics between programs. A candidate has been identified for the assistant track coaching vacancy and an interview will be scheduled. Transportation coordination has been one of the primary challenges during the first month of preparation, but staff have been extremely cooperative and willing to assist. Upcoming athletic events include a football scrimmage at St. Mary's on August 15, the first home football game on August 21, the start of volleyball practice on August 17, and the beginning of the girls' golf season, with the first meet already completed.

Discussion was also held regarding potential tunnel improvements, including proposed panel additions, and renewal of the district's Hudl subscription.

(g) Superintendent Report was presented by Shawn Kuntz: Current personnel openings, include a long-term substitute teacher position, custodial position, and two assistant track coaching positions. No applications have been received for the long-term substitute opening, while a custodial candidate is expected to be interviewed. Recent hires include Eric Hoberg as the north route bus driver, Kari Goldade as assistant secretary, and Tina Gall as a substitute paraprofessional for the Pre-K program through September. Wellness grant application was submitted to replace wellness equipment, including foam rollers, massage rollers, and resistance bands. He also provided an update on transportation routes, noting that route adjustments were made following the addition of new students from Zeeland Public School.

District administrators recently completed E3 emergency response training, and staff training is scheduled for August 17. The system will be utilized for emergency response procedures, safety drills, and communication with first responders. Reviewed the results of the district's lunch survey and noted that response rates were limited. He also reported that new library windows have been installed, with 29 additional windows remaining to complete the building improvement project. The estimated cost of the remaining window replacements is $52,931. The district's strategic plan has been updated to reflect this facility's goal. Final trim work, cabinetry, and heater installation are being completed in the music room. Upon completion, the music room renovation project will be finished. Attended the Superintendent Bootcamp, where discussions included potential legislative topics, including proposed changes to building fund levy calculations and the state's revised process for establishing assessment cut scores to better align with national benchmarks.

(h) Business Manager Report was presented by Bethany Vilhauer: Attended the Back-to-School Child Nutrition Workshop with our Lunch staff. Training topics included meal reimbursement requirements, procurement regulations, free and reduced-price meal eligibility procedures, and updates related to Infinite Campus. While progress continues, districts across the state continue to report technical issues and system challenges with Infinite Campus. Current efforts are focused on implementing the food service component of the system. Due to ongoing concerns reported by other districts, implementation of the Free and Reduced Applications module and Online Payments module will be delayed until system performance and state reporting functionality improve. Staff in-service materials are being prepared for distribution on August 19. Employee packets will include payroll forms, work schedules, contracts, handbook information, and benefit enrollment materials. Representatives from Aflac and Colonial Life will also attend to provide information regarding supplemental insurance opportunities and employee benefits. Received correspondence from Workforce Safety & Insurance regarding potential reporting discrepancies. A review of payroll records, employee classifications, and reporting practices is underway to ensure compliance and correct any identified issues.

7. Old Business
NONE

8. New Business

(a) Open enrollment approval - Motion made by Danielle Goebel, seconded by Trina Schilling, to approve the open enrollment as presented. Motion carried unanimously.

(b) Handbook approvals - Motion made by Rocky Brown, seconded by Neil Horner, to approve the handbooks as presented.

(c) Resignation - Motion made by Rocky Brown, seconded by Trina Schilling, to approve the resignation of Custodian Jason Huber as presented. Motion car-

ried unanimously.
(d) Part-time maintenance - Discussion was held regarding the creation of a part-time maintenance position to assist with general district maintenance needs,

including snow removal, groundskeeping, and other facility-related duties. The proposed position would be scheduled for approximately 25-30 hours per week. Discussed potential opportunities for student involvement in certain maintenance and cleanup projects, as well as possible limitations associated with co-operative agreements, scheduling, and geographic considerations. Additional discussion focused on the responsibilities, expectations, and organizational structure of the proposed position.
Motion made by Rocky Brown, seconded by Trina Schilling, to approve the creation of a part-time maintenance position at a rate of $30.00 per hour. Motion carried unanimously.
(e) 2026-2027 Budget ReviewThe Board reviewed the proposed 2026-2027 budget and discussed current and future financial considerations. Discussion included the impact of wind farm revenues, opportunities for expenditure reductions, and the structure of athletic participation fees among co-op districts. Potential cost-saving measures related to athletic programs were also reviewed. Additional discussion addressed state funding trends, including information shared during recent administrative meetings regarding education funding. The Board also reviewed the role of booster clubs in supporting extracurricular activities and considered future transportation and vehicle replacement costs. Facility needs and long-range planning topics were discussed, including building improvements, furniture replacement, the bus barn, and restroom facilities at the football field. The Board expressed interest in establishing a finance committee to assist with evaluating future capital projects and district financial planning.
(f) Armory Lease agreement: Motion made by Rocky Brown, seconded by Trina Schilling to approve the armory lease agreement as presented. Motion carried unanimously.

9. Next meeting date: The next regular meeting will be Wednesday, September 9th, 2026 beginning at 6:30 p.m. with a Policy Committee prior to the regular meeting at 6:00 p.m.

10. Adjournment: Motion made by Trina Schilling, seconded by Neil Horner to adjourn the meeting.

The Board meeting was adjourned at 8:58 p.m.

Curtis Meidinger, President
Bethany Vilhauer, Business Manager
(9/16/2026)

NOTICE

Notice is hereby given that the Wishek Public School District Board will hold a Policy Committee Meeting at 6:30 p.m., followed by the Regular School Board Meeting at 7:00 p.m., on Monday, October 12, 2026, in the ITV Room (Room 41) located on the elementary side of Wishek Public School.
(9/16/2026)