

Belcourt School District # 7 & 100-297 Grant School Minutes - Dec. 3, 2025 & Jan. 13, 2026



Belcourt School District #7
Special Board Meeting
(Wednesday, December 3, 2025)

David Azure:	Present
Eric Dionne:	Absent
Teri LaFountain:	Present
Allan Malaterre:	Present
Dr. Wanda Parisien:	Absent
Allen Schlenvogt:	Present
Scotty Vandal:	Present

OTHERS PRESENT: Dr. Shane Martin, Levi Gourneau, Connie Baker, Duane Poitra, Kevin Brien and Travis LaRocque

1. CALL TO ORDER: Allan Malaterre called the meeting to order at 12:04 p.m.

2.OPENING PRAYER/PLEDGE OF ALLEGIANCE
Dave Azure and Allen Schlenvogt led the group in prayer and the Pledge of Allegiance.

3. ADOPTION OF AGENDA MOTION to adopt the agenda as presented. This motion, made by Teri LaFountain and seconded by David Azure, Carried.

David Azure:	Yes
Eric Dionne:	Absent
Teri LaFountain:	Yes
Allan Malaterre:	Yes
Dr. Wanda Parisien:	Absent
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 5, No: 0, Absent: 2	

4. OLD BUSINESS
None

5. NEW BUSINESS
A. Approval of Administrative Practice for Donated Sick Leave - Levi Gourneau
Attached is the updated administrative practice for donated sick leave with the language vetted by legal counsel. The document is in the packet for review. The recommendation is to acknowledge the administrative practice for Donated Sick Leave as presented. The required signatures needed on the document are: Dr. Shane Martin (Superintendent), Levi Gourneau (Assistant Superintendent), Earl Demery (CFO) and Duane Poitra (Business Manager). This will be effective immediately for staff to request the donated leave.

MOTION to acknowledge the Administrative Practice for Donated Sick Leave. This motion, made by David Azure and seconded by Teri LaFountain, Carried.

David Azure:	Yes
Eric Dionne:	Absent
Teri LaFountain:	Yes
Allan Malaterre:	Yes
Dr. Wanda Parisien:	Absent
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 5, No: 0, Absent: 2	

6. ADJOURNMENT MOTION to adjourn the meeting at 12:07 p.m. This motion, made by Teri LaFountain and seconded by Scotty Vandal, Carried.

David Azure:	Yes
Eric Dionne:	Absent
Teri LaFountain:	Yes
Allan Malaterre:	Yes
Dr. Wanda Parisien:	Absent
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 5, No: 0, Absent: 2	

Allan Malaterre
Board President
Belcourt School District #7

Duane Poitra
Business Manager
Belcourt School District #7

Belcourt School District #7
(Tuesday, January 13, 2026)

David Azure:	Present
Eric Dionne:	Present
Teri LaFountain:	Present
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Present
Allen Schlenvogt:	Present
Scotty Vandal:	Present

OTHERS PRESENT: Dr. Shane Martin, Levi Gourneau, Duane Poitra, Connie Baker, Kevin Brien, Travis LaRocque, Earl Demery, Emma LaFloe and Ashlin LaRocque, Claudette Gourneau, Laurie Elliott and Marcia McMahon

1. CALL TO ORDER: Dr. Wanda Parisien called the meeting to order at 12:00 p.m.

2 . O P E N I N G PRAYER/PLEDGE OF ALLEGIANCE: Prayer/Pledge was held in the earlier meeting.

3. OPEN PUBLIC COMMENT (BCBA)
Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time. A consent agenda is a bundle of items that is voted on, without discussion. It distinguishes between routine actions not requiring additional conversation and those matters of significant importance demanding each director's attention. A consent agenda requires administrators and directors to: Set the meeting agenda. BCBA - Public Participation at Board Meetings Policy is in the packet for reference.

4. ADOPTION OF AGENDA MOTION to adopt the agenda as presented. This motion, made by Teri LaFountain and seconded by David Azure, Carried.

David Azure:	Yes
Eric Dionne:	Yes
Teri LaFountain:	Yes
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Yes
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 6, No: 0, Absent: 1	

5. ADOPTION OF CONSENT AGENDA
In the packet are all the consent agenda item listed under this category. The recommendation is to approve as presented.

MOTION to approve the consent agenda items A. to L. as presented. This motion, made by David Azure and seconded by Teri LaFountain, Carried.

David Azure:	Yes
Eric Dionne:	Yes
Teri LaFountain:	Yes
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Yes
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 6, No: 0, Absent: 1	

A. Ojibwa Indian School Report — Angelique Bennett

B. Approval of Discretionary Grant Budget - Duane Poitra/Earl Demery
BSD #7 Special Education Unit received \$10,000 for the Discretionary Grant, which we applied for to recruit and retain special education teachers to provide high-quality instruction and special education services to students on IEPs. The funding opportunity directly supports our special education programs by addressing the ongoing teacher shortage that has impacted the Belcourt School District for the past eight years. These funds will be used to provide targeted strategies to retain our current staff and ensure long-term program stability, such as funds being allocated to cover the cost of tuition, fees, books, etc. for BSD #7 employees who are currently enrolled in special education teacher preparation programs.

Funds will also be used to contract experienced mentors who will provide guidance, reduce professional burnout, and improve teacher retention. Discretionary Grant.

C. TMCS Superintendent/Athletic Director – Dr. Shane Martin

D. TMCS Assistant Superintendent/HR Director – Levi Gourneau
The January Board Report is attached. It summarizes hiring, resignations, reassignments, and additional duties from December 9th, 2025, to January 13th, 2026. Don't hesitate to get in touch with me if you have any questions or need clarification.

Positions Hired:
All employment offers are contingent upon the candidate's formal acceptance of the position, successful completion of the required background check, and board approval when applicable. *All teacher hires require board approval.

• Turtle Mountain Community Elementary School:
o No new hires.

• Turtle Mountain Community Middle School:
o No new hires

• Turtle Mountain Community High School:
o No new hires

• Turtle Mountain Community School Bus Drivers:
o No new hires

• Ojibwa Indian School:
o No new hires

• Preschool Special Needs:
o No new hires.

• Tiny Turtles Preschool Program:
o No new hires

• Turtle Mountain Community Schools:

Positions Advertised/Unfilled/Pending

• Turtle Mountain Community High School
o CTE Full-time Janitorial (In-house Advertisement).

o See Attached request from TMCHS Principal Brad LaRocque

o Two In-house Applicants:

☒ Finalists notifications were sent today.

Resignations
• None

Reassignments
As outlined in BSD Policy DFC, all reassignments are made in the best interest of the Belcourt School District and require approval from the staff member, their supervisor, the building principal, the TMCS Assistant Superintendent, and the TMCS Superintendent.

• Nicole Blackwell, from the Athletic Director Assistant to the Bus Garage Secretary/Assistant.
• Leslie DeCoteau, from PSN paraprofessional to Athletic Director Assistant.

• Joni Lafontaine, from Bus Garage Secretary to PSN Staff

• Paperwork is currently in DocuSign

E. Approval of Additional Increase for the Title Budgets 2024-2025 – Duane Poitra/Earl Demery
The Belcourt School District has received additional federal Title program funding for the 2024-2025 fiscal year in the total amount of \$55,043.00.

The attached document outlines the specific funding increases allocated to each Title program. These adjustments ensure that the additional funds are properly

incorporated into the district's budgets and aligned with program requirements and allowable expenditures.

Approval of these budget revisions will allow the district to fully utilize the increased funding to support eligible students and program objectives during the 2025-2026 school year.

F. Business Manager – Duane Poitra
FY26 Monthly Board Report Dec 25
FY26 HS Grant Budget for Board Dec 25

G. Approval of Minutes 12-15-25

H. TMCES Principal Report – Shanna Davis-McCloud

I. TMCHS Principal Report – Brad LaRocque

J. HS Student Council Report – Ashlin LaRocque/Leslie DeCoteau
During the month of December, Student Council has continued to fundraise for future use. We sold 50/50 raffles at basketball games and held a hot cocoa sale at the high school. In addition, we donated the money we made from a 50/50 raffle fundraiser to Tina Birkland and her family to cover some of the expenses put on them due to her husband's passing. Student Council was asked to come up with and ask questions for Sterling Sharpe during the lyceum at the Event Center. We were grateful for the opportunity and enjoyed the time spent with Mr. Sharpe. Lastly, we took it upon ourselves to decorate the commons area at the High School for Christmas

K. TMMS Data Ranking Report – Gaillard Peltier

L. Approval to ADD a Category “BE LEGENDARY” on the RB Mtgs. Agenda(s) – Claudette Gourneau/Laurie Elliott
The request is to add a category to the regular board meeting agenda(s). This section is for Be Legendary reporting, guardrails, evaluation, student outcomes, etc. It is the recommendation of our Elliot and McMahon trainers who are providing coaching services to our administrators and board members. This category will start on the next agenda for February 2026.

6. OLD BUSINESS
A. NONE

7. NEW BUSINESS
A. Approval of Accounts Payable - Earl Demery
The accounts payable for December 2025 are in the packet for review and approval. Vouchers totaled \$2,141,545.59, HS Grant totaled \$246,611.31, and Payroll totaled \$2,615,946.99 for a total of \$5,004,103.89.

Check # 244932 - 245367
Checking Account #1
Check # 16015 - 16038
Checking Account #2 - Turtle Mountain State Bank
Check # N/A
Checking Account #3

The recommendation is to approve December 2025 Accounts Payable for \$5,004,103.89 as presented. Attached are the following documents for review.

TMSOA - Dec. 4 Invoice - Invoice
TMSOA - Dec. 4 Spreadsheet
TMSOA - Dec. 4-5 Invoice - Invoice
TMSOA - Dec. 4-5 Spreadsheet
TMSOA - Dec. 6-12 Invoice - Invoice
TMSOA - Dec. 6-12 Spreadsheet
TMSOA - Dec. 12 - 17 Spreadsheet
TMSOA - Dec. 12-17 Invoice - Invoice
TMSOA - Nov. 4 - Dec. 3 Invoice - Invoice
TMSOA - Nov. 4 - Dec. 3 Spreadsheet

• **Dave Azure declared a conflict and choose not to participate.**

MOTION to approve the accounts payable for December 2025 as presented. This motion, made by Teri LaFountain and seconded by Eric Dionne, Carried.

David Azure:	Abstain
(With Conflict)	
Eric Dionne:	Yes
Teri LaFountain:	Yes
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Yes
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 5, No: 0, Absent: 1, Abstain	
(With Conflict): 1	

B. Monitoring Report Interim Assessments (Reading/Math) — Claudette Gourneau/Laurie Elliot
In the packet is the interim information for review. The recommendation is to approve the math and reading interim assessments attached.
ND_A+ Interim1_Math_3-8 (1)
ND_A+ Interim1_Reading_3-8 (1)
Discussion followed: Claudette presented the board with the Reading and Math Scores report and explained in detail. Discussion followed on the outcome of scores. A discussion was held on student attendance and how it may affect the scores. Dr. Martin stated the attendance teams are working on the issues and making corrections/assistance. Issues on State/Bureau standards and the balance of these two entities. Levi stated if we can get NAVVY to work, it will help a lot with the standards. Dr. Martin asked Claudette to send him an update on this topic to inform in the What's Happening Around Campus.

C. Approval of Board Self-Evaluation — Claudette Gourneau/Laurie Elliot
This item was placed on the agenda called Board Self-Evaluation, which needs to be visited every 3 months. The next self-evaluation will be on the March 2026 agenda. At the meeting, Laurie will be present to review and ask for approval of the Board's Self Evaluation.
July-Oct Cumulative Belcourt Time Tracker
7-8 Reg Mtg Belcourt time tracker
7-23 Spec Mtg Trustes Belcourt Time Tracker
8-12-Regular Mtg Belcourt Time Tracker
8-15 Special Contract Belcourt Time Tracker
8-27 Spec Mtg Bid Belcourt Time Tracker
9-9 Reg Mtg Belcourt Time Tracker
9-9 Spec Mtg Appoint Belcourt Time Tracker
9-9-Spec Mtg Resign Belcourt Time Tracker
10-14 Reg Mtg Belcourt Time Tracker
Highlighted 2 North Dakota Be Legendary Framework.pdf_Qtrly Time Use Tracker
01-13-26 July-Dec Cum Time Tracker
01-13-26 Highlighted 2 North Dakota Be Legendary Framework
01-13-26 Belcourt Self-Evaluation Scorecard (1)

MOTION is to approve the Board Self-Evaluation (Score Card 1-13-25 total score is 37) as presented. This motion, made by Teri LaFountain and seconded by Allen Schlenvogt, Carried.

David Azure:	Yes
Eric Dionne:	Yes
Teri LaFountain:	Yes
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Yes
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 6, No: 0, Absent: 1	

8. ADJOURNMENT MOTION to adjourn the meeting at 12:39 pm. This motion, made by David Azure and seconded by Teri LaFountain,

Carried.

David Azure:	Yes
Eric Dionne:	Yes
Teri LaFountain:	Yes
Allan Malaterre:	Absent
Dr. Wanda Parisien:	Yes
Allen Schlenvogt:	Yes
Scotty Vandal:	Yes
Yes: 6, No: 0, Absent: 1	

Dr. Wanda Parisien
Acting Board President
Belcourt School District #7

Duane Poitra
Business Manager
Belcourt School District #7

100-297 High School Grant
Regular Board Meeting
(Tuesday, January 13, 2026)

Elmer Davis:	Absent
Teri LaFountain:	Present
Craig Lunday:	Absent
Allan Malaterre:	Present
Dr. Wanda Parisien:	Present

Others Present: Dr. Shane Martin, Duane Poitra, Connie Baker, Travis LaRocque, Kevin Brien, Earl Demery, Emma LaFloe and Ashlin LaRocque

1. CALL TO ORDER: Teri LaFountain called the meeting to order at 11:33 a.m.

2. OPENING PRAYER/PLEDGE OF ALLEGIANCE: Connie Baker and Emma LaFloe led the group in prayer/pledge of allegiance.

3. ADOPTION OF AGENDA MOTION to approve the agenda as presented. This motion, made by Dr. Wanda Parisien and seconded by Allan Malaterre, Carried.
Elmer Davis: Absent
Teri LaFountain: Yes
Craig Lunday: Absent
Allan Malaterre: Yes
Dr. Wanda Parisien: Yes
Yes: 3, No: 0, Absent: 2

4. ADOPTION OF CONSENT AGENDA MOTION to approve the Consent Agenda Items 4.a to 4.d as presented. This motion, made by Dr. Wanda Parisien and seconded by Allan Malaterre, Carried.
Elmer Davis: Absent
Teri LaFountain: Yes
Craig Lunday: Absent
Allan Malaterre: Yes
Dr. Wanda Parisien: Yes
Yes: 3, No: 0, Absent: 2

4.A. Business Manager Reports - Duane Poitra
FY26 Monthly Board Report Dec 25
FY26 HS Grant Budget for Board Dec 25

4.B. Approval of Minutes 12-15-25

4.C. Approval of Accounts Payable - Earl Demery

4.D. TMHS Board Report - Brad LaRocque

5. OLD BUSINESS
5.A. None

6. NEW BUSINESS
6.A. None

7. ADJOURNMENT MOTION to adjourn the meeting at 11:36 p.m. This motion, made by Allan Malaterre and seconded by Dr. Wanda Parisien, Carried.
Elmer Davis: Absent
Teri LaFountain: Yes
Craig Lunday: Absent
Allan Malaterre: Yes
Dr. Wanda Parisien: Yes
Yes: 3, No: 0, Absent: 2

Teri LaFountain
Board President
100-97 HS Grant

Duane Poitra,
Business Manager
100-297 HS Grant