CITY COUNCIL MEETING MINUTES

November 10, 2026 l 6:00 p.m.
Betty Hagel Memorial Civic Center
Meeting called to order at 6:01 p.m. by Mayor Kevin Hoffman.
Present: Becky Berg, Dean Windhorst, Kevin Hoffman, Brittany Hagen, Troy Hatzenbihler, City Auditor Cassie Smith. Quorum declared met. The Pledge of Allegiance was recited.
Berg moved and Hatzenbihler seconded to add CB Accounting Contract Discussion as line 6d in the Treasurer's Report. All in favor, motion carried.
Berg moved and Windhorst seconded to approve the agenda with the new addition. All in favor, motion carried.
Noone signed up for public comment.
Hagen moved and Berg seconded to approve the minutes from the October 5, 2026 Regular Meeting and the October 20, 2026 Special Meeting. All in favor, motion carried.
Hatzenbihler moved and Hagen seconded to approve the claims list which includes Security First Bank skid steer payment $1,514.11, Oliver County Sheriff's Department $13,827.10, CB Accounting $4,100, Heartland Law Office $4,009.50, Vestis $690.03, Menards $369.75, Runnings Supply Inc. $34.47, Visa Credit Card $2,010.93, Oliver County Fair Board $200, One Call Concepts, Inc. $14.40, All Pest Control $141, Rud Oil & Gas $1,010.50, Simple Wolf Graphic and Web $965.87, DSG $1,188.77, ND League of Cities $550, ND Chemistry Lab $183.55, ND Dept of Health $27, Center Republican $209.95, D&E Supply Co. $421.74, Roughrider Electric $184.58, MDU $6,895.74, Butler Cat $1,005.88, Team Lab Innovative Solutions $2,064, AT&T Mobility $95.81, O.K. Tire Store $2,621.88, Verizon $400.74, Marco $338.19, Southwest Water Authority $19,409.91, Moore Engineering Inc. $895, Center Machine Inc. $955.14, Trans Trash $5,924.69 and Black Mountain Software $16,253.50. All in favor, motion carried.
Hatzenbihler moved and Hagen seconded to approve the check register from October. All in favor, motion carried.
Hatzenbihler moved and Windhorst seconded to approve the Expense and Revenue Reports from September. All in favor, motion carried.
Hagen moved and Berg seconded to continue with Black Mountain Software and work with CB Accounting to get our adjustments so we can be caught up and current to start fresh within thirty days. All in favor, motion carried.
Personal Appearances:
Chad Hoffman appeared on behalf of the Park Board to ask permission to connect the ball park with the city's sewer system. Windhorst moved and Hatzenbihler seconded to allow the Park Board to connect to the city's sewer system at their own expense and to maintain their line to the connection point at the main. Windhorst moved and Berg seconded to amend the motion to review charging the Park Board for water and sewer upon completion. All in favor, motion to amend passed. All in favor of amended motion to allow the Park Board to connect to the city's sewer system at the expense of the Park Board and require the Park Board to maintain their own line to the connection point, and to review charging the Park Board for water and sewer upon completion, motion passed.
Reports:
Keith reported that he is checking with an electrician about breakers in the RV park that have not been working properly.
Shandy reminded Council of the upcoming pool committee meeting. Roto Rooter was called to unclog something at the pool, and the boys' bathroom is currently being worked on.
Sheriff Hilliard reported hat their new patrol vehicle is here, scales will hopefully be here soon and will be set up either by the Cross Ranch intersection, Hannover, or potentially Arroda Lakes.
Kayla brought up that the Civic Center should probably be sprayed for boxelder bugs. A quote from All Pest was presented for $1,700 that would require the building to be shut down for a day. Berg moved and Hatzenbihler seconded to have S&M spray the interior, exterior, and basement of the Civic Center using a maximum of four sprayers at $65/sprayer. All in favor, motion carried.
Cassie provided information to Council regarding increased water rates for 2027 from Southwest Water Authority, denial of the CDBG grant, sales tax balance owed, and a letter regarding the newly formed Coal Country Regional Readiness Coalition requesting someone from local council to participate. A request was brought forth from Matt Tostenson to have his $550 RV reservation payment refunded since he didn't have a signed agreement and cancelled a week prior to moving in. Hatzenbihler moved to refund the $550 reservation payment to Matt Tostenson. Hatzenbihler amended his motion to refund the $550 to Shontel Pratt, which was the request of Matt Tostenson. Berg seconded the amended motion. Three voting aye, one opposed, motion carried. A citizen requested that his neighbor's yard be cleaned up. Hatzenbihler will report it to Western Plains Health.
A CD of the city's has matured. The renewal options are 3.9% interest for seven months or 3.65% for twelve months. Hatzenbihler moved and Berg seconded to renew for seven months at 3.9%. All in favor, motion carried.
There are still bank accounts for the Housing Authority that has been abolished. The legal way to handle those funds needs to be determined. Hatzenbihler moved and Windhorst seconded to table this discussion to figure out how to correctly and legally handle these funds. All in favor, motion carried.
Engineer's Report: As mentioned earlier, the city was not awarded the CDBG grant. Berg moved and Hagen seconded to apply for two separate loans through DWSRF agency, one being for the water tower and the other for the water line, contingent on the annexation of Applied Digital. All in favor, motion carried.
Old Business:
Dresser/ Maier have requested to tie in to the city's sewer system and potentially water services as well for their RV park. Berg moved and Hagen seconded to move this discussion later on the agenda until after Council can talk about legal counsel. All in favor, motion carried.
AJ Tuck with Moore Engineering will review an updated version of the 3-way agreement and get that sent for signatures.

There has been no legal guidance as far as buying lots back in the Hazel Miner addition, so Hatzenbihler moved and Berg seconded to table this discussion until next meeting. All in favor, motion carried.
New Business:
A special meeting was set up for November 11, 2026 at a time to be determined to meet with Scott Solem who was interested in meeting the Council before being appointed.
Discussion was held regarding the appointment of a deputy auditor. Windhorst moved and Hatzenbihler seconded to table the discussion until next meeting. Three voting aye, one voting no, motion carried.
Berg moved and Hagen seconded to approve the Development Agreement upon AJ Tuck's approval and move the annexation application to Planning & Zoning. Three voted aye, one voting no, motion carried.
Hatzenbihler moved and Hagen seconded to pre-buy 4,000 gallons of propane at $1.59/gallon from Rud Oil. All in favor, motion carried.
Council will bring ideas for paint schemes, colors and designs for our new water tower to the next meeting.
Hagen moved and Windhorst seconded to table discussion regarding Set Your Sites until next spring. All in favor, motion carried.
Hagen moved and Hatzenbihler seconded to approve building permit #09082026. Three voting aye, one voting nay, motion carried.
Hagen moved and Hatzenbihler seconded to approve building permit #09152026. All in favor, motion carried.
Meeting adjourned by Mayor Hoffman at 9:37 p.m.
Kevin Hoffman, Mayor Cassie Smith, City Auditor

(11-26-2026)