

**CITY OF BOTTINEAU
COUNCIL MEETING MINUTES
April 6, 2026
CITY ARMORY-7:00 P.M.**

PRESENT: Attorney Benson, Auditor Nostdahl & Superintendent Schwalbe. Council Members: Mehlhoff, Marsden, Fix, Seykora, Lauckner & Getzlaff.

ABSENT: Council Members Mortensen, Stewart & Mayor Schoenborn.

Meeting called to order by Council President Seykora.

CONSENT AGENDA: Marsden moved to approve the consent agenda seconded by Getzlaff, carried.

BILLS: Marsden reviewed the list of bills. Getzlaff moved to approve & pay the list of bills, seconded by Fix. On roll call all voted yes, carried.

1st District Health, \$60.00; 1st National Bank-VISA, \$587.69; Anderson Welding, \$98.95; Auto Value, \$105.00; B & M Laundry, \$83.32; Benson Law Office, \$2,612.50; Border Ag & Energy, \$4,826.51; Bottineau Courant, \$432.00; Bottineau Lumber, \$584.35; Burian & Assoc., \$1,340.00; Column Software \$332.88; Core & Main, \$77.91; Dakota Truck & Farm, \$22.18; Drive Chevrolet, \$138.13; Farmer's Union Oil-Cenex, \$5,656.49; Hendrix Plumbing & Htg., \$150.00; M. Bender Lexis Nexis, \$79.93; ND Dept. of Env. Quality, \$183.65; ND Dept. of Water Resources, \$35,029.64; ND One Call, \$2.40; North Central Builders, \$45,000.00; North Central Electric, \$3,062.00; Parkland USA dba Farstad Oil, \$1,728.82; RDO Equipment, \$124.28; Runnings, \$181.81; Sensus, \$4,699.00; Terrance/Amanda Williams, \$2.80; The Computer Store, \$170.00; Turtle Mt. Communications, \$477.86; United Laboratories, \$446.25; Verizon Wireless, \$91.96; Widmer Roel CPA's, \$1,850.00; Total, \$110,238.31.

WOLD ENGINEERING: There were no protests filed in regards to the 2026 Street Project. Marsden moved to approve a "RESOLUTION OF INSUFFICIENT PROTEST FOR THE 2026 STREET PROJECT", seconded by Fix, carried. Bids for this project will be opened on Tuesday April 14, 20256 at 5:00 p.m.

CEMENT BIDS: One bid was received from Loon Lake Services (Jon Peterson). Getzlaff moved to accept the bid from Loon Lake Services, seconded by Mehlhoff, carried.

TREE REMOVAL BID: We received one bid for tree removal for a potential tree grant. The bid specifically asked for the bidder to be a certified arborist, which the bidder was not. Fix moved to deny the tree removal bid, seconded by Mehlhoff, carried.

BORDER AG: Border Ag is seeking a letter of support from the Council for a potential expansion project for which they are applying for grant money. Marsden moved to approve a letter of support for Border Ag, seconded by Getzlaff, carried.

COMMITTEE & OTHER REPORTS:

CITY SUPERINTENDENT:
Water main break last week. The Snake Creek pump station for NAWS electrical issues should be fixed this month. Ribbon cutting ceremony for the Biota Station is scheduled for August.

CHAMBER/EDC REPORT:
Rick Gustafson & Pat Artz have been working on a replacement veterinarian as our current one is leaving Sept.1st. They have possibly found someone that would come to Bottineau 2 days a week, but would like assistance with setting up a mobile unit. He then would be asked to commit to coming here for 5 or 6 years. They would like to fund \$75,000.00 for assistance & consider it a "recruiting grant". Getzlaff moved to approve this grant, contingent upon a contract with the potential vet, seconded by Mehlhoff. On roll call all voted yes, carried. Please note: Marsden informed Auditor the next day that this request would be split 50/50 between city & county.

ORDINANCE:
A new Flood Plain Ordinance should be ready for 1st reading next month.

SHADE TREE:
No report.

POLICE COMMITTEE:
Mehlhoff presented a draft for a contract for court services with Bottineau County District Court. As of July 1 st , cities with a population of under 5000 can abolish its municipal court & transfer cases to the district court. As per the contract, the state gets 60% of the fines, county gets 20% & city gets 20%. The city would share some of the financial responsibilities with the county. Fix moved to pass a "RESOLUTION TO ABOLISH THE MUNICIPAL COURT FOR THE CITY OF BOTTINEAU AS OF 7-1-26" & enter into contract with the county for court services. Motion seconded by Marsden. On roll call all voted yes, carried. Sheriff Toftland joined the meeting at this time to discuss police business.

CITY PROPERTY:
No report.

PLANNING COMMISSION:
No report.

STREET:
Met on 3/13/26 to discuss specifics of the 2026 Street Project.

UTILITY:
Need to meet with Burian & Associates regarding SRF loan application.

BEAUTIFICATION:
Met on 3/9/26. We are ordering new garbage cans for downtown & a few banners to celebrate the 250 th anniversary of our country. Council agreed to place 2 lights on the welcome sign that will be installed on County Rd 49.

HEALTH:
No report.

POOL:
Pool manager, Janell Monson has resigned. Applications are available at the City Office. Getzlaff moved to appoint Rachel Condit to the Pool Board, seconded by Lauckner, carried.

EMPLOYEE:
Interviews for the Auditor position will continue on April 20th. We have a new employee at the City Shop: Gavin Honsey.

TRAILS:
No report.

FINANCE:
2023 Audit report was presented & Marsden moved to accept the 2023 Audit report, seconded by Getzlaff, carried.

ARMORY:
Marsden will visit with RB Beckman regarding options to finish the rear of the Armory after removal of the fire hall & then we will set a meeting date for this committee.

ARENA:
No report.

FIRE HALL:
No report.

OTHER/PUBLIC COMMENTS:
Getzlaff moved to adjourn the meeting at 8:05 p.m., seconded by Fix.

ATTEST:
Penny J. Nostdahl, City Auditor
Perry Schoenborn, Mayor