

LEGALS

Washburn City Commission Unofficial Meeting Minutes  
Monday, January 12, 2026 • 6:00 PM., City Hall

Members Present: Brandon Lazier, Jamie Weber, Keith Hapip, Sharla Kosloski, Mark Leml  
Absent: None  
Leml called the meeting to order at 6:00 pm.  
The pledge of allegiance was recited.  
Oath of office was read by Kosloski and Lazier.  
Leingang thanked the two new commissioners.  
Hapip motioned to approve the agenda. Weber seconded. Upon roll call, all members present voted aye. Motion carried.  
The following items were presented under the consent agenda:  
- December 8, 2025 Commission meeting minutes  
- December 15, 2025 special meeting minutes  
- December financials  
- January bills  
- Local Event Permit – Ducks Unlimited  
- Local Event Permit – McLean County 4-H Club  
- Local Event Permit – Sonya Koble  
Hapip motioned to approve the consent agenda items. Weber seconded. Upon roll call, all members present voted aye. Motion carried.  
An explanation was given of the different portfolios. Portfolio assignments are as follows:  
A) Street Commissioner – Leml motioned to appoint Weber. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
B) Water & Sewer Commissioner – Weber motioned to appoint Leml. Hapip seconded.  
Upon roll call, all members present voted aye. Motion carried.  
C) Buildings & Grounds – Leml motioned to appoint Lazier. Weber seconded. Upon roll call, all members present voted aye. Motion carried.  
D) Police & Fire – Weber motioned to appoint Lazier. Leml seconded. Upon roll call, all members present voted aye. Motion carried.  
E) Financial – Weber motioned to appoint Hapip. Leml seconded. Upon roll call, all members present voted aye. Motion carried.  
F) Airport – Weber motioned to appoint Leml. Hapip seconded.

Upon roll call, all members present voted aye. Motion carried.  
G) Forestry – Leml motioned to appoint Weber. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
H) Library – Leml motioned to appoint Kosloski. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
I) Planning & Zoning – Leml motioned to keep Don Simon on County planning & zoning. Hapip seconded. Upon roll call, all members present voted aye. Leml motioned to appoint Kosloski to city planning & zoning. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
J) Human Resources – Weber motioned to appoint Hapip & Kosloski. Leml seconded. Upon roll call, all members present voted aye. Motion carried.  
Leml motioned to approve the waiver of fees for the EMS Banquet. Kosloski seconded. Hapip abstained, Weber-aye, Leml- abstained, Lazier-aye, Kosloski-aye. Motion carried.  
Jarod Obering was present to discuss vacating 2nd Ave between his and Dissell’s property.  
Discussion on the sewer line that runs through there and how much of an easement would be needed. Leml motioned to table it and revisit it at the next meeting. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
Hapip motioned to approve the Game and Fish Contract for 2026. Kosloski seconded. Upon roll call, all members present voted aye. Motion carried.  
Lazier motioned to accept the joint powers agreement between the City and McLean County for the City General Election and Primary Election. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.  
Brandt explained the increases for premiums on a few buildings based on NDIRF findings with recent pictures that were submitted. The total adjustment annual premium would be approximately \$2,667 to get our buildings to where they need to be insured at the 90%. Much discussion. Will come back to this.

Spending limits – in depth discussion but will take to the next HR meeting.  
Two different assessment policies were presented to the commission. There was much discussion on this and what kind of letter should be sent to the residents as notification. Hapip motioned to include definitions in policy. Lazier seconded. Upon roll call, all members present \voted aye. Motion carried.  
Hapip motioned to include the portion about protesting. Kosloski seconded. Upon roll call, all members present voted aye. Motion carried.  
Recommendation to pay the contractor pay application 1 for the seal coat project for \$153,401.96. Kosloski motioned to pay that. Leml seconded. Brandt explained that motions should state what they are paying and the amount. Hapip motioned to pay the \$153,401.96 out of sales and use from street infrastructure payable no later than 45 days. Kosloski seconded.  
Upon roll call, all members present voted aye. Motion carried.  
Task Order #19 was approved by the commission and submitted to the state water commission for the pre-construction application to receive funding for the street and drainage project. At that time, the city cost share was not mentioned. Hapip motioned to reaffirm task order 19 for \$52,280 as the city’s responsibility. Leml seconded. Upon roll call, all members present voted aye. Motion carried.  
AE2S Update:  
2025 Street & Drainage Improvements: lots of moving parts to secure multiple sources of funding for this project. A tentative funding schedule was included.  
Lead & Copper Rules: Category b is 100% funded by the state and staff will begin going door to door next month. They put a maximum on how much funding each community could receive which opened up funding for Washburn. A resolution will be discussed at the next meeting to apply for the 66% grant funding.  
Riverside Park Improvements: working on task order #23 yet for the final scope of the project.  
Hapip motioned to approve the

rate change in the entirety of this letter by our insurance agent.  
Kosloski seconded. Upon roll call, all members present voted aye. Motion carried,  
Portfolios:  
Lazier – nothing  
Weber – question about the forestry board  
Hapip – nothing  
Kosloski – questions on boards she was appointed too  
Leml – property owner contacted him about a private sewer line. He will contact AE2S to see what their options are.  
Brandt - It is election year. There are two city commissioner positions available and 3 4-year term park board positions. If you are interested in running for one of these seats, you will need to fill out the proper documentation. It is posted online and I can print it for you too. City commissioners need 29 signatures. Park Board members need 7. They are due Monday, April 6th, at 4 pm. We are closed next Monday - January 19th. Looking at board terms to see if there are any terms expiring.  
Any questions on the superintendent report can be directed to Adam. Barricades are kicked to the side by the boat dock. Leml questioned the cost of the repair to that street or if Chris was going to work on it.  
Next meeting will be February 9th, 2026 at 6 pm.  
Meeting adjourned at 8:52 pm.  
General:  
-99498 363 WEST RIVER TELEPHONE 723.19; -99497 65 CIRCLE SANITATION 9083.30; -99496 437 J.P. MORGAN 5871.82; -99495 250 OTTERTAIL POWER 5960.43; -99494 421 MUTUAL OF OMAHA 36.00; -99491 122 TRUCOMMUNITY BANK 20.00; Payroll 13322.50; -88863 FIT EFTPS 4034.28; -88862 DENTAL BCBS 6095.80; -88861 COLONIAL ACCIDE COLONIAL LIFE 234.76; -88860 FIT EFTPS 1046.40; -88859 Payroll 13072.47; -88853 FIT EFTPS 3799.79  
33175 93 DAKOTA WEST CREDIT UNION 1500.00; 33176 AD&D UNUM 118.31; 33177 RETIREMENT AMERICAN FUNDS 1492.22; 33178 67 Keith Hapip JR 1662.30; 33179 74 Mark

Leml 2410.95; 33180 68 Jamie R Weber 1662.30; 33181 323 US POSTAL OFFICE 287.31; 33182 199 MCLEAN CO AUDITOR 2866.93; 33183 4 ADAM THOMAS 400.00; 33184 6 AE2S 13135.43; 33185 16 AT& T MOBILITY 51.81; 33186 140 BENJAMIN FREDERICK 37.00; 33187 30 BLACK MOUNTAIN SOFTWARE 14086.92  
33188 64 CHELSEY BRANDT 75.00  
33189 73 COAL CONVERSION COUNTIES 537.00; 33190 370 COLLIERIES SECURITIES LLC 500.00; 33191 78 CORE & MAIN LP 6372.90; 33192 483 CUSTO; 33193 400 ERICA MEADOWS 75.00; 33194 405 FIRE EXTINGUISHING SYSTEMS INC 393.85; 33195 131 FIRESIDE OFFICE SOLUTIONS 108.48; 33196 416 GENERAL EQUIPMENT & SUPPLIES INC 484.46; 33197 157 HAWKINS 4375.02  
33198 182 KRAUSES SUPERVALU 5.99; 33199 436 MARCO 187.32; 33200 205 MCLEAN COUNTY SHERIFF DEPT 15992.34; 33201 201 MCLEAN COUNTY TREASURER 22786.14; 33202 213 MVTL 30.00; 33203 216 ND DEPT OF ENVIRONMENTAL QUALITY 93.21; 33204 217 ND DEPT OF HEALTH- MICROBIOLOGY 54.00; 33205 223 ND LEAGUE OF CITIES 1517.00; 33206 239 NEWMAN SIGNS INC 84.50; 33207 244 NRG TECHNOLGY SERVICES 619.00; 33208 423 OLIVER COUNTY TREASURER 1.66; 33209 248 ONE CALL CONCEPTS 19.50; 33210 468 PLUNKETTS / VARMENT GUARD 290.00; 33211 279 SALHUS SEPTIC PUMPING 200.00; 33212 475 STEVEN GARDNER 37.00; 33213 381 VALLI INFORMATION SYSTEMS, INC 100.00; 33214 345 WASHBURN FIRE DEPARTMENT 6250.00; 33215 348 WASHBURN PARK BOARD 1765.12 ;33216 360 WEBER ELECTRIC INC 262.00; 33217 410 ZACH BREDLOW 598.39  
Sales & Use Tax:  
1630 VICTOR B. WALLIN/ AMERICAN LEGION 30000.00; 1631 WAIA 1400.96  
Chelsey Brandt, Auditor Mark Leml, President  
City of Washburn City of Washburn

MINUTES OF WING BOARD OF EDUCATION  
DECEMBER 15, 2025

Regular Meeting was held at the Wing School at 6:00 p.m.  
Present: Also Present: Brooke Loen  
Amanda Fischer  
Twyla Helmer  
Aaron Hertz  
Kristina Fischer  
Allison Morris  
Cassidy Lyngaas, Supt.  
Becky Bernhardt, Bus. Mgr.  
Regular board meeting was called to order by the President.  
Pledge of Allegiance was recited.  
Motion was made by Helmer/K. Fischer to approve the agenda. MC  
Motion was made by Hertz/Helmer to approve the regular November 2025 meeting minutes. MC  
BUSINESS MANAGER’S REPORT  
Business Manager’s financial report was approved in motion by K. Fischer/Morris. MC  
Accounts Payable were approved in motion by Helmer/Hertz. MC  
Statement of Interest was discussed with the Board. Statements of Interest need to be turned into Becky B. by 1-31-2026.  
ADMINISTRATOR’S REPORT  
Mrs. Lyngaas shared with the board activities that took place and will be coming up in November and December, 2025. Mrs. Lyngaas also shared some other items that will be taking place in the upcoming months. Also, discussed with the Board was the H.L. Administrative Review Summary Letter and the corrective

action measures that need to be taken care of.  
UNFINISHED BUSINESS  
Policy KACA – Patron Complaints was reviewed and discussed. Motion was made by K. Fischer/Hertz to approve the 2nd reading of Policy KACA – Patron Complaints. MC  
Roll call vote was taken: AH – yes, AM – yes, TH – yes, AF – yes, KF - yes  
NEW BUSINESS  
Becky B. gave the board a rundown on the audits for the school. The State Auditor’s Office will be doing the audit for year 2022-2023. They need to know if we would like a complete audit or a review. Motion was made by Morris/Helmer to have the State Auditor do a review of year 2022-2023. MC  
Roll call vote was taken: AM – yes, TH – yes, AF – yes, KF – yes, AH – yes  
Becky B. explained to the board that we need to have a professional audit performed for years 2023-2024 and 2024-2025 because our revenue was over the threshold. Different audit firms were contacted and a motion was made by Morris/Helmer to go with Nadine Julson, LLC firm for the audits. MC  
Roll call vote was taken: TH – yes, AF – yes, KF – yes, AH – yes, AM – yes  
Facility Assessment Proposals were reviewed and discussed. Motion was made by K. Fischer/Morris to

table this until the January meeting. MC  
Roll call vote was taken: AF – yes, KF – yes, AH – yes, AM – yes, TH - yes  
The following approved bills were paid:  
ACCOUNTS PAYABLE  
17159 BEK Communications 383.55; 17160 Farmers Union Oil Company 4561.69; 17161 Great Western Network 14,100.00; 17162 Menards – Bismarck 53.82;17163 NorDak North Publications 100.20; 17164 Preble Medical Services, Inc. 100.00; 17165 Vestis 188.67  
OTHER BILLS  
AP#240 NDPHIT 19,786.24; 17151 City of Wing 608.15; 17152 Wing Hot Lunch 153.16; 17153 Michael Axt 39.90; 17154 Andrea Reinke 203.56; 17155 VOID; 17156 Capital One 17.20; 17157 HBM Service & Repair 1185.08; 17158 Hannah Anderson 35.00; DD PAYROLL 62,730.08; AP#241 IRS 17,495.07; 17166 Ottertail Power Company 3002.07; 17167 AFLAC 812.61; AP#242 ND TFFR 14,542.15  
OTHER BUSINESS  
Next regular meeting will be held on Monday, January 12, 2026, at 6:30 p.m.  
The meeting adjourned at 7:08 p.m. in motion by K. Fischer/Morris. MC  
President Business Manager (01-22-26)

ATTENTION  
WHEAT GROWERS

The North Dakota Wheat Commission election for McLean County will take place on Wednesday, February 4, 2026, at 9:00 AM (CT) at the Garrison High School Ag Department, 51 5th Ave NE, in Garrison, ND. Elections will be held during the Annual Meeting of the McLean County Crop Improvement.

ELECTION

Persons who are residents of McLean County and have been actively engaged in the production of wheat are eligible to vote. A Wheat producer must be present to vote but need not be present to be elected.

For more information contact the North Dakota Wheat Commission at 701-328-5111.



The City of Ashley ND seeks Economic Development Specialist.  
Call (208) 440-2186 or Email mkmbblack@gmail.com for more information.