

# LEGALS

## Washburn City Commission Unofficial Meeting Minutes Monday, January 12, 2026 • 6:00 PM., City Hall

Members Present: Brandon Lazier, Jamie Weber, Keith Hapip, Sharla Kosloski, Mark Lelm  
Absent: None

Lelm called the meeting to order at 6:00 pm.

The pledge of allegiance was recited.

Oath of office was read by Kosloski and Lazier.

Leingang thanked the two new commissioners.

Hapip motioned to approve the agenda. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

The following items were presented under the consent agenda:

- December 8, 2025 Commission meeting minutes

- December 15, 2025 special meeting minutes

- December financials

- January bills

- Local Event Permit - Ducks Unlimited

- Local Event Permit - McLean County 4-H Club

- Local Event Permit - Sonya Koble

Hapip motioned to approve the consent agenda items. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

An explanation was given of the different portfolios. Portfolio assignments are as follows:

A) Street Commissioner - Lelm motioned to appoint Weber. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

B) Water & Sewer Commissioner - Weber motioned to appoint Lelm. Hapip seconded.

Upon roll call, all members present voted aye. Motion carried.

C) Buildings & Grounds - Lelm motioned to appoint Lazier. Weber seconded. Upon roll call, all members present voted aye. Motion carried.

D) Police & Fire - Weber motioned to appoint Lazier. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

E) Financial - Weber motioned to appoint Hapip. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

F) Airport - Weber motioned to appoint Lelm. Hapip seconded.

Upon roll call, all members present voted aye. Motion carried.

G) Forestry - Lelm motioned to appoint Weber. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

H) Library - Lelm motioned to appoint Kosloski. Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

I) Planning & Zoning - Lelm motioned to keep Don Simon on County planning & zoning.

Hapip seconded. Upon roll call, all members present voted aye. Motion carried.

J) Human Resources - Weber motioned to appoint Hapip & Kosloski. Lelm seconded. Upon roll call, all members present voted aye. Motion carried.

Lelm motioned to approve the waiver of fees for the EMS Banquet. Kosloski seconded. Hapip abstained, Weber-aye, Lelm abstained, Lazier-aye, Kosloski-aye. Motion carried.

Jarod Obering was present to discuss vacating 2nd Ave between his and Dissell's property.

Discussion on the sewer line that runs through there and how much of an easement would be needed. Lelm motioned to table it and revisit it at the next meeting. Hapip seconded. Upon roll

call, all members present voted aye. Motion carried.

Hapip motioned to approve the Game and Fish Contract for 2026. Kosloski seconded. Upon roll call, all members present voted aye. Motion carried.

AE2S Update: 2025 Street & Drainage Improvements: lots of moving parts to secure multiple sources of funding for this project. A tentative funding schedule was included.

Lead & Copper Rules: Category b is 100% funded by the state and staff will begin going door to door next month. They put a maximum on how much funding each community could receive

which opened up funding for Washburn. A resolution will be discussed at the next meeting to apply for the 66% grant funding.

Riverside Park Improvements: working on task order #23 yet for the final scope of the project.

Spending limits - in depth discussion but will take to the next HR meeting.

Two different assessment policies were presented to the commission. There was much discussion on this and what kind of letter should be sent to the residents as notification. Hapip

motioned to include definitions in policy. Lazier seconded. Upon roll call, all members present

voted aye. Motion carried.

Hapip - nothing

Weber - question about the

forestry board

Hapip - nothing

Kosloski - questions on boards

she was appointed too

Lelm - property owner contacted

him about a private sewer line. He

will contact AE2S to see what their

options are.

Brandt - It is election year. There

are two city commissioner positions

available and 3 4-year term park

board positions. If you are

interested in running for one of

these seats, you will need to fill out

the

proper documentation. It is

posted online and I can print it for

you too. City commissioners need

29 signatures. Park Board members

need 7. They are due Monday, April

6th, at 4 pm. We are closed next

Monday - January 19th. Looking at

board terms to see if there are any

terms expiring.

Any questions on the

superintendent report can be

directed to Adam. Barricades are

kicked to the side by the boat dock.

Lelm questioned the cost of the

repair to that street or if Chris was

going to work on it.

Next meeting will be February

9th, 2026 at 6 pm.

Meeting adjourned at 8:52 pm.

General:

99498 363 WEST RIVER

TELEPHONE 723.19; -99497 65

CIRCLE SANITATION 9083.30;

-99496 437 J.P. MORGAN 5871.82;

-99495 250 OTTERTAIL POWER

5960.43; -99494 421 MUTUAL

OF OMAHA 36.00; -99491 122

TRUCOMMUNITY BANK 20.00;

Payroll 13322.50; -88863 FIT

EFTPS 4034.28; -88862 DENTAL

BCBS 6095.80; -88861 COLONIAL

ACCIDE COLONIAL LIFE 234.76;

-88860 FIT EFTPS 1046.40; -88859

Payroll 13072.47; -88853 FIT

EFTPS 3799.79

31315 93 DAKOTA WEST

CREDIT UNION 1500.00; 31316

AD&D UNUM 118.31; 31317

RETIREMENT AMERICAN

FUNDS 1492.22; 31318 67 Keith

Hapip JR 1662.30; 31319 74 Mark

Lelm 2410.95; 313180 68 Jamie

R Weber 1662.30; 313181 323 US

POSTAL OFFICE 287.31; 313182

199 MCLEAN CO AUDITOR

2866.93; 313183 4 ADAM THOMAS

400.00; 313184 6 AE2S 13135.43;

313185 16 AT& T MOBILITY

51.81; 313186 140 BENJAMIN

FREDERICK 37.00; 313187 30

BLACK MOUNTAIN SOFTWARE

14086.92

313188 64 CHELSEY BRANDT

75.00

313189 73 COAL CONVERSION

COUNTIES 537.00; 313190 370

COLLIERS SECURITIES LLC

500.00; 313191 78 CORE & MAIN LP

6372.90; 313192 483 CUSTO; 313193

400 ERICA MEADOWS 75.00;

313194 405 FIRE EXTINGUISHING

SYSTEMS INC 393.85; 313195 131

FIRESIDE OFFICE SOLUTIONS

108.48; 313196 416 GENERAL

EQUIPMENT & SUPPLIES INC

484.46; 313197 157 HAWKINS

4375.02

313198 182 KRAUSES SUPERVALU

5.99; 313199 436 MARCO 187.32;

313200 205 MCLEAN COUNTY

SHERIFF DEPT 15992.34;

313201 201 MCLEAN COUNTY

TREASURER 22786.14; 313202 213

MVTL 30.00; 313203 216 ND DEPT

OF ENVIRONMENTAL QUALITY

93.21; 313204 217 ND DEPT OF

HEALTH- MICROBIOLOGY 54.00;

313205 223 ND LEAGUE OF CITIES

1517.00; 313206 239 NEWMAN

SIGNS INC 84.50; 313207 244 NRG

TECHNOLGY SERVICES 619.00;

313208 423 OLIVER COUNTY

TREASURER 1.66; 313209 248 ONE

CALL CONCEPTS 19.50; 313210 468

PLUNKETTS / VARMENT GUARD

290.00; 313211 279 SALHUS

SEPTIC PUMPING 200.00; 313212

475 STEVEN GARDNER 37.00;

313213 381 VALLI INFORMATION

SYSTEMS, INC 100.00; 313214 345

WASHBURN FIRE DEPARTMENT

6250.00; 313215 348 WASHBURN

PARK BOARD 1765.12; 313216 360

WEBER ELECTRIC INC 262.00;

313217 410