

Washburn School District #4 Washburn, ND 58577 June 11, 2026

A regular meeting for Washburn School Board was scheduled at 7:30 pm June 11, 2026. Members present were Rick Tweeten, Sandi Erber, Aaron Solomonson, Luke Retterath, Jada Holznagel, Stacey Scheresky and Brooklyn Schaan. Superintendent, Penny Veit-Hetletved; Business Manager, Kendra Casavant, High School Principal Beau Eriksson, Elementary Principal Christina Reynolds and Maintenance Director Ivan Emel also attended the meeting. Visitors, Daniel and Amber Staigle were also present.

The meeting was called to order at 7:42pm, opening with the Pledge of Allegiance.

Retterath/ Holznagel motioned to approve the agenda. Motion Carried.

Retterath/Holznagel motioned to approve minutes of the 5/11/26 school board meeting, 5/26/26 Finance Committee Meeting, 6/3/26 Transportation Committee Meeting, and 6/11/26 Facility Committee Meeting. Motion carried.

Financial Report: General fund is 96.6% spent, Food services spent \$24,469.10, Student transportation is 100% spent.

Presentation of bills: Scheresky/ Erber Motioned to pay the bills. Motion Carried. IN FAVOR OF: JP Morgan (Automatic Payment), \$9,092.42; Government Leasing & Finance, Inc., \$77,250.86; Central Regional Education Association, \$1,175.00; Discovery Education, Inc., \$4,897.20; Acellus Educational Services LLC, \$1,580.00; ACT Education Corp., \$27.00; Advanced Business Methods, \$1,281.95; AFLAC, \$1,733.80 ; American Family Life Assurance Company

of Columbus, \$3,985.34; Baymont Inn & Suites Mandan, \$616.00; Allison Bertolotto, \$160.00; Brendel's Lawn Sprinkling, Inc., \$195.00; Capital Trophy, \$42.00; Kendra Casavant, \$53.65; Circle Sanitation Service, \$846.00; City of Washburn, \$1,567.72; College Board, \$996.00; Colonial Research, \$183.28; D & E Supply Company, Inc., \$1,175.81; Dickinson Public School District, \$656.10; Ashley Eckroth, \$60.90; Ecolab Pest Elimination Division, \$197.95; Enerbase Cooperative Resources, \$4,507.39; Four Seasons Trophies, \$373.44; G & R Controls, Inc., \$1,005.59; April Hetletved, \$320.00; Penny Hetletved, \$503.52; Brandi Hinson, \$160.00; John Deere Financial, \$223.35; Hannah Johnson, \$160.00; Jostens, Inc., \$586.59; Michael Kamrath, \$145.17; Krause's SuperValu, \$161.63; Lang's Lawn Care, \$1,250.00; Megan Leingang, \$60.00; Samantha Lelm, \$160.00; Liminex, Inc. (GoGuardian/Pear Deck), \$5,814.00; Linde Gas & Equipment Inc., \$660.69; Kelly McCleary, \$60.00; McLean Co. Implement LLC, \$550.56; Menard's, \$212.02; Montana-Dakota Utilities Co., \$52.61; ND Attorney General, \$160.00; NDSBA, \$8,209.00; Network Services Company, \$1,854.96; Antenniell Neumiller, \$240.00; Nicole Neumiller, \$60.00; North Dakota Educators Service Cooperative, \$400.00; North Dakota United, \$435.37; Otter Tail Power Company, \$5,112.00; Pearce Durick PLLC, \$356.25; Rainbow Gas Company, \$2,212.39; Christina Reynolds, \$750.00; Sanford Power Bismarck, \$100.00; Lora Schell, \$60.00; Sandi Schnaidt, \$94.92; Scott's Hardware, \$123.31; Josh Sharp, \$986.00; South East Education Cooperative, \$5,422.46; Staples Credit Plan, \$498.22; Team Laboratory Chemical, LLC, \$2,920.00; U.S. Postal Service, \$140.00; Wagon Wheel Lumber & Hardware, Inc., \$78.46;

Washburn School, \$316.72; West River Telecommunications, \$840.74; Government Leasing & Finance, Inc., \$77,250.87; Midwest Investigation & Security, Inc., \$654.00; Spaces Inc. o/a CDI Spaces, \$6,140.00. Judy Beaudry 612.00; Heidi Boehm 432.00; Whitney Dutton 1764.00; Mandy Grossman 864.00; Randy Hall 288.00; Kacy Hardt 720.00; Earlene Rothmann 1188.00

Public input on agenda items. None offered.

Old Business: Policy Committee presented the 2nd reading for Policies FBB, Scheresky/Erber motioned to approve 2nd reading of policy FBB and move it to policy. Motion carried. Policy KD was presented for 2nd reading. Scheresky/Erber motioned to approve the 2nd reading of policy KD and move it to policy. Motion carried.

New Business: Superintendent report: Washburn Public School can access legal consultation through NDSBA. Other attorney options were also presented. Bussing: some repairs and tires are needed. The Legion will use our buses for Legion Baseball and a trip to Medora. The 4H camp borrowed one of the school's drivers to transport campers and staff during a storm. The unofficial Washburn School Board results are as follows: Aaron Solomonson for Rural have 403 total votes with 3 write ins, Stacey Scheresky had 318 votes, Kit Baumann had 119 votes, with 3 write-ins. A special meeting was scheduled 6/24/26 at 6:00pm to accept the results. Insurance through Farmer's Union is increased by \$12,000 due to the increased value of the property after the building project. Questioned Sewer backup coverage at \$10,000; will get more information on premium. The Activities Bus has a broken bumper; Ivan submitted a quote to NDIRF to complete the work, and it was accepted. Bus Drivers Workshop is Scheduled on August 11th. The school is in need of bus

drivers/sub bus drivers. Enrollment report: There are 417 students in the district; 386 students in the school. 88 of those students receive special education services, 29 receive speech services, and 6 receive ELL Services. Foundation aid is increasing by \$380 per student. Penny and Ivan went to Zeeland yesterday; Penny presented playground equipment, smart boards, printers, and other misc. items available to bid.

Principals' reports: Ericksson reported a needed handbook edit. Students in grades 8-9 will not be exempt from semester tests. They will not be asking 7th graders to take semester tests.

Early graduation request from AD was presented. Policy reads: All requests for early graduation may be made to the principal one semester prior to the intended coursework completion date. This request does not meet that criteria. Retterath/Holznagel motioned to not approve the early graduation request due to it not being in line with policy. Motion carried.

Finance Committee met on 5/26/2026. The committee discussed health insurance increases, accepting 13.88% increase. Other options were discussed. Discussed the business manager's allowance of unused vacation time. Requesting an extension of hours. Solomon/Retterath approved 110 hours to be used through the 26-27 school year. Motion was defeated. Solomonson/Erber motioned to amend the business manager contract with the changes as follows: #2 change the date through June 30, 2027. #5 c. to allow the carryover of 110 hrs of excess Annual Leave due to being unable to take the time, as a one-time approval. Any unused leave will be dissolved. Motion carried.

Facilities Committee met on 6/11/2026. Parking lot was approved, to be completed this summer. Olde Gym floors need to be redone. Quotes were obtained at \$29,000 with no baseboard work completed. The committee feels they should hold on this project, looking further into replacing the floor. Gym padding the in the new gym. One contractor did not want to install; BSN would complete the job. BSN bid the project at \$11,393.00. Retterath/Stacey moved to accept BSN's bid to remove, replace and install new padding. Motion carried. Weber Electric has ordered new lights for the boardroom. New security cameras were installed in the parking lot and the exterior of the building. Weber Electric bid the job to upgrade the lights to LED and install outlets for security cameras. The bid came in at \$7500 to update all four poles in the parking lot. Retterath/Scheresky motioned to accept Weber's bid to replace the lights in the parking lot and install outlets for the security cameras. Motion carried.

Poles need to be refinished/painted and repaint the poles on the football field.

Signage in the new gym. All vinyl signs for state sport appearances are curled. Quotes were obtained by School Pride and Mann Signs. Retterath/Scheresky motioned to approve the Mann Sign's quote to replace the activity signs and the school song sign, and installation. Motion carried. Discussion regarding other school needs. Roll call: Solomonson - yes, Scheresky - yes, Retterath - yes, Holznagel - yes, Schaan - yes, Tweeten - yes, Erber - No. Motion carried. Other projects to consider in future years were discussed.

Transportation committee met

on 6/3/2026. The school is in need of a Driver's Ed vehicle. The board recommended the purchase of the vehicle. Financing options were discussed. Erber/Schaan motioned to move forward with the purchase of the 2024 Dodge Durango with annual payments at 4.88% financing for 5 years through TRU Community, with the Annual payment in September. Motion carried.

There is a need for an additional minibus. The purchase price of a new bus is around \$106,000. Clean fuel grants are not available. Erber/Schaan motioned to approve the ability to bid and purchase the used 2005 minibus from Zeeland School District for \$3552.00. Motion carried.

Open Enrollment:

An application for open enrollment was made for grades 6 and 8 from Underwood. Retterath/Schaan motioned to deny the application due to nontuition agreement and capacity. Motion carried.

An application for open enrollment was made for two elementary students from the Center. Schaan/Scheresky motioned to not accept the open enrollment application due to a nontuition agreement and capacity. Motion carried.

Pledge of Securities was received from Dakota West.

Brooklyn Schaan was presented an award for her year of service on the school board.

Next meeting: Annual Meeting scheduled on July 13, 2026. Supper at 6:00, Meeting at 6:30 PM

Meeting adjourned at 10:33pm.

Attest: Kendra Casavant, Business Manager
Rick Tweeten, Chairman

(07-16-26)