Wilton School Dist.
September 23, 2026
6:00 PM
Regular Meeting

Call to order / Pledge of Allegiance The meeting was called to order at 6pm. In attendance were School Board Members Jessica Oswald, Kylee Schuh, and Troy Speten, Superintendent Andrew Jordan, Business Manager Jenna Kirchmeier, Principals Cori Hilzendeger and Macy Wood, and Athletic Director Trevor Yetterboe. Absent were Board Members Jesse Biesterfeld and Kerri Benning.

I. Approval of Agenda Schuh/ Speten moved to approve the agenda with the addition New Business B. Wrestling Coop with St. Mary's. Motion carried.

II. Approval of Consent Agenda Schuh/Speten moved to approve agenda with the edits to September 2, 2026, Communications Committee Meeting and September 11, 2026, Communications Committee Meeting. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

A. Approval of Minutes

August 19, 2026 Board Meeting

September 2, 2026 Communications Committee Meeting

September 2, 2026 Wilton-Wing Coop Meeting

September 11, 2026 Communications Committee Meeting

B. Presentation of Bills ADVANCED BUSINESS METHODS 46.76; ADVANCED MECHANICAL INC 521.76; AFLAC DENTAL AND VISION 2,022.33; AMAZON.COM 1,469.53; APPLE INC. 1,999.00; AVID 1,398.00; BAUER, MANDI 35.00; BEK COMMUNICATIONS 1,103.10; BERNARD FOOD INDUSTRIES, INC 2,039.32; BISMARCK POWER CENTER 100.00; BOUND, 1,149.00; BSN SPORTS LLC 2,865.95; CAPITAL CITY RESTAURANT 18.22; CAROLINA BIOLOGICAL SUPPLY COMPANY 605.54; CENTER-STANTON PUBLIC SCHOOL 200.00; CENTRAL REGIONAL EDUCATION 920.00; CITI CARDS 140.34; CITY OF WILTON 1,615.02; CONOLY, MATHEW 31.30; CRIMINAL RECORDS SECTION 80.00; DACOTAH PAPER CO 7,403.93; DAK DIESEL LLC 18,308.62; ECKROTH MUSIC 381.78; ELECTRO WATCHMAN, INC. 15,398.23; FARMER'S UNION OIL CO 328.32; FLINN SCIENTIFIC INC 87.52; FOLMER, EILEEN 25.58; HARLOW'S BUS SALES INC 18,345.99; HENRY, ARTHUR 131.65; HERNER LAWN CARE 720.00; HORACE MANN COMPANIES 79.80; HUTZENBILER, EMILY 300.00; I STATE TRUCK CENTER 4,836.77; JPMORGAN CHASE BANK 8,082.39; Kindschi, Kathy 435.00; KORB, NICK 13.00; KRAUS-ANDERSON CONSTRUCTION 7,900.00; LAKES COUNTRY SERVICE COOPERATION 400.00; LEIDY, ANASTACIA 50.00; MARCO 4,131.41, MCGRAW-HILL EDUCATION, INC 208.14; MENARD'S 775.08; MONTANA DAKOTA UTILITIES CO. 329.71; ND SCHOOL BOARDS ASSOCIATION 4,863.14; NDCEL 3,124.00; NDHSAA 50.00; NDHSCA 240.00; NDPERS 2,996.26; NDTFFR 5,384.15; NORDAK NORTH PUBLICATIONS 475.89; NORTH DAKOTA SMALL ORGANIZED 150.00; OK TIRE STORE & SERVICE 2,562.13; ONLINE DAKOTA INFORMATION NETWORK 137.15; OTTER TAIL POWER CO 3,032.09; OUTLAW TREE SERVICE LLC 850.00; PEARCE DURICK PLLC 1,750.00; PEARSONS GREEN ACRE MEATS 1,469.64; PICABOO YEARBOOKS 50.81; RIVERSIDE INSIGHTS 390.00; SANFORD HEALTH PLAN 30,572.17; SAVVAS LEARNING COMPANY LLC 8,966.00; SCHAFER, LINDA 14.00; SCHANTZ, AMY 2,000.00; SCHOLASTIC READING CLUB 980.48; SEIME, REBECCA 549.00;SPELHAUG, CARISSA 100.00; SPRING MATH ACCELERATE INC 2,430.00; SUNRISE AQUISITIONS LLC 672.26; SYSTEMS TECHNOLOGY 155.00; TRAFERA LLC 6,860.00; TRAINING ROOM 579.52; UNDERWOOD/WASHBURN CLINIC 200.00; UNIVERSITY OF OREGON 500.00; VANDERWAL, SHEILA 133.39; VISA 146.61; WEISGARBER, HEIDI 363.28; WILTON - WING COOP 2,975.00; WILTON PUBLIC SCHOOL 300.00; YETTERBOE, TREVOR 12.32

C. Financial Reports

General Fund - Revenue $31,517.48, Expenditures $160,222.32, Balance $1,304,262.53

Special Reserve Fund - Revenue $585.36, Expenditures $0, Balance $104,094.43

Building Fund - Revenue $302,018.91, Expenditures $0, Balance $699,824.03

Hot Lunch Fund - Revenue $24,015.05, Expenditures $1,882.64, Balance $52,517.10

Co-Curricular Fund - Revenue $4,772.34 Expenditures $4,880.18, Balance $273,455.72

Coop Fund - Revenue $5,450.00, Expenditures $6,209.49, Balance $9,881.30

Sinking and Interest Fund - Revenue $8,782.90, Expenditures $488,758.37, Balance $344,221.01

D. Approval of Governance Policy Review

a. GP 1, 2

b. SE 1, 2, 3

E. Administrative Policies Updated

III. Public Comment – no public comment

IV. Standing Reports

A. Athletics/Activities Report – Athletic Director Yetterboe presented a handout with a list of students and sports participation or interest per grade from 3rd grade to 12th grade.

B. Principals Report – Aimsweb

testing is finished in the elementary and Data Day was on the 22nd. The district is in full swing with committee meetings. We've had a District Leadership meeting to discuss leadership of the committees and are using early out time once a quarter for them to meet. 4th-8th grade math teachers and the principals need to be trained in ND Counts curriculum which is mandated by the State. Wilton got into the first cohort, and we're busy attending those training sessions. Both Principals attended Principal Bootcamp in Bismarck on September 15th. It was a good day of learning and collaborating to start the year off. Every year Hank Labore comes in to do a hands-on day of learning with the 4th graders for ND Studies. This year he was here on September 21st. We are working on one on one-on-one in September to check in with all staff members at the beginning of the year. School pictures are on September 29th. We are doing AI training on October 2nd. Students in Grades 6-12 will attend an AI session in the morning and the training will continue in the afternoon for staff development. We will be doing CPR and Stop the Bleed on October 5th at our PD Day. NDA+ interim testing has been pushed back due to the state not being ready with the platform for us to test. We plan to take the test October 6th-9th. The Wilton Fire Department has partnered with us to do some presentations for the elementary for Fire Awareness Month. Our first Miner of the Month celebration will be on October 7th at 2:45pm. Parent Teacher Conferences are coming up on October 12th and 19th. SUBJECT curriculum update, we have 18 students participating. CTE online, we have 60 classes this school year. Dual credit college fall enrollment is 22 via college coursework or CTE. Homecoming this week September 21st to 25th.

C. Superintendent Report – October 8th and 9th is the NDSBA Conference in Bismarck. October Policy Monitoring for GP 3 and GP 4. The Governance Committee will meet in October. Superintendent Jordan will no longer be on vacation October 13th – 18th. Superintendent Jordan will email his self-evaluation this week in preparation for the Superintendent Evaluation. Board members need to fill out the evaluation and send it to School Board President Oswald by October 16th , so she has time to compile the information.

V. Committee Reports

A. School Board Committees -

Communications Committee Meeting- Met to discuss Coop information and the increased interest from more kids who want to utilize the weight room. Discussion on compensation for a weight room coordinator that would need to perform the initial orientation up to 5 hours a week. Superintendent Jordan will send the draft agreement to the Board in the next weekly update and said it will be discussed in more detail in the next month. Board Member Schuh would like to see a communication plan for the weight room. Discussion on the funding formula for the Wilton-Wing Co-op, it is not working to keep it how we calculated the funding with using percent of athletes. Also, discussed was the possibility of changing to athletic director, assistant athletic director, and Wing transportation director positions.

Wilton-Wing Coop Committee- This committee discussed the co-op budget for this fiscal year and the funding formula to fund the co-op.

Planning Committee Meeting- They reviewed this year's proposed final budget and talked about long-range financial planning. There was discussion on doing a 5-year census and what would be the best process to conduct this. how the budget correlates to what we levy with the recommendation to move some expenses out of the building fund to correlate with the levy's we are levying and what to do to balance the revenues and expenditures. The committee talked about cutting expenses like professional development and travel, such as removing National Conferences from the budget.

B. Building Level Committees - nothing to report at this time.

VI. Unfinished Business

A. Project Update- Superintendent Jordan provided an update. Getting down to the final punch list. Painters will be here on October 22nd to repaint the hallways; we were given a painting allowance at the end of August. The grass area to the North of new building had the weeds sprayed and it was reseeded.

B. Bids- Superintendent Jordan shared the bids for bus #8. David Schafer $500 and Dan Davenport $850. Schuh/Speten moved to approve the bid from Dan Davenport for $850. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

C. Strategic Priority #2- Employee Growth and Retention- Admin went through this priority with the board. Schuh/Speten moved to approve the report on Strategic Priority #2 as presented. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

D. 2026-2027 Final Budget- Business Manager Kirchmeier and Superintendent Jordan provided an overview of the final budget. Speten/ Schuh moved to approve the final budget for the 2026-2027 school year as presented. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

E. 2026-2027 Final Certificate of Levy- Business Manager Kirchmeier and Superintendent Jordan went over the levy amounts for 2026-2027 fiscal year. Speten/Schuh move to approve the 2026-2027 Final

Certificate of Levy with the correction of the Building Fund amount. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

VII. New Business

A. Annual Compliance Report- Superintendent Jordan explained this report to the Board and asked for approval. Schuh/Speten moved to approve the 2026-2027 Annual Compliance Report as presented. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes. Motion carried.

B. Coop with St Mary's wrestling. There will be no cost to the school and no transportation will be provided. Approval of the co-op would allow Wilton to enter into an agreement that our students can participate following St Mary's guidelines. This is a 3-year agreement minimum; and it will continue until it is dissolved. Board Member Schuh asked how the opportunity will be communicated to the district. Speten/Schuh moved to approve the wrestling coop with St. Mary's for a 3-year agreement minimum. Roll call vote: Schuh – yes, Speten – yes, Oswald – yes.

VIII. Other Items – NDHSAA refunded Wilton the girls' golf fee, due to the misunderstanding. Neumiller Auction dropped off a check for $3200.00 from the auction. Discussion on what will be done with the items not sold at the auction. The Miners athletic chairs are all sold.

IX. Announcements-

X. Next Meeting- Wednesday, October 28th at 6pm.

XI. Adjournment – President Oswald adjourned 8:08pm.

Board President

Business Manager