WASHBURN SCHOOL DISTRICT #4
WASHBURN, ND 58577
SEPTEMBER 14, 2026

A regular meeting of the Washburn School Board was scheduled at 8:00pm pm on September 14, 2026. Members present were Rick Tweeten, Sandi Erber, Luke Retterath, Stacey Scheresky, Aaron Solomonson, Jada Holznagel and Joe Sheldon. High School Principal, Beau Eriksson and Elementary Principal Christina Lussenden, along with Superintendent, Penny Veit-Hetletved; Business Manager, Kendra Casavant, and Maintenance Director Ivan Emel also attended the meeting.

The meeting was called to order at 8:02pm.

Scheresky/Sheldon motioned to approve the agenda. Motion Carried.

Erber/Holznagel motioned to approve the minutes of the previous meetings from the 8/10/2026 board meeting, 8/10/2026 Finance committee meeting, 8/19/26, Transportation committee meeting, and 8/21/2026 Special Board meeting. Motion carried.

Financial Report: Food Service is at 8.61% spend of their annual budget, General Fund is at 6.15% spent, Student transportation is at 12.55% spent and activities at 9.2% spent.

Erber/Scheresky moved to pay the bills. Motion carried. IN FAVOR OF:

JP Morgan 14,858.96; Health and Human Services 50.00; A Plus Apparel 2762.04; Admin Partners 150.00; Advanced Business Methods 1281.95; AFLAC 1733.80; AFLAC Dental 151.68; Brenco 772.86; Cariina 20,000.00; CREA 1250.00; City of Washburn 1721.59; Coal Conversion Counties 536.00; D&E Supply 1018.26; Dakota Supply Group 202.91; Eckroth Music 40.77; Enerbase Cooperative Resources 3017.04; Jill Grumbo 240.00; Guardian Lock 24.00; Harlow's Bus Sales 9893.73; Hebron Public School 500.00; Penny Hetletved 137.72; Hirschfield's Paint 180.28; HMH Education 386.98; JW Pepper 2832.04; Henry Labore III 500.00; Learning Without Tears 925.33; Linde Gas & Equip 72.75; Marco Technologies 364.78; McGraw Hill 11,187.57; McLean Co Implement 650.29; McLean Co Abstract 69.82; Menard's 593.91; Mid American Research Chemical 187.26; Minot State University 301.00; MDU 605.65; NASCO 115.21; ND Attorney General 40.00; NDCEL 1154.00; Nordak North Publishing 188.08; NoRedInk 2550.00; North Central International 625.13; Amanda Obering 59.00; Ottertail Power Co 3481.78; Planbook 504.00; Poppler's Music 504.99; Scholastic 2542.56; School Specialty 88.76; Scott's 530.53; Spaces Inc 1998.00; Staples Business 46.17; Stein's 974.08; Studies Weekly 406.56; Themes and Variations 200.00; Turtle Lake-Mercer Pubic School 100.00; Uline 2266.05; Jalane Veer 493.56; Wagon Wheel 47.91; Washburn School 740.56; Dalton Wheeler 514.00; Workforce Safety & Insurance 5757.70; Cover Master 16,684.40; Midwest Doors 299.00; Whitney Dutton 480.00; Shaune Goetz 320.00; Wendy Miller 80.00; Heather Neumiller 60.00; Hazel Peyer 160.00; Earlene Rothmann 240.00; Rebecca Tibke 160.00

Opportunity of public input, none given.

Superintendent's Report: The NDSBA Conference is on 10/8-9/2026. Jada Holznagel and Joe Sheldon will attend, in addition to Penny Hetletved and Kendra Casavant. Concerns regard the design of the gym pads were discussed, design options were presented. The bleachers were also inspected and there are weak spots and they've never been greased. HRK Construction gave a quote to create a sidewalk from the upper parking lot to the lower, with some sidewalk and also steps with a sidewalk. The estimate came in at 2935.00. Retterath/Holznagel motioned to approve the bid for the sidewalk. Motion carried. A railing will also be needed. Current enrollment is at 419. One snow removal bid was received from Dirty Deeds Excavation. Retterath/Sheldon moved to approve the bid. Motion carried. The donor wall for the building project will be installed on 9/16/2026 by Mann Signs; while they are here, they will measure our new minibus for a wrap. Superior Glass came to fix some of the glass doors. Bids were gathered for concrete parking stops. Concrete Products Supply gave a bid for 20 of them delivered for 3424.75. They also quoted 50 at $7132.75. Amazon also sells them at a comparable price. Retterath/Scheresky motioned to approve the bid from Concrete Products Supply. The Annual Compliance Report was submitted, stating that Washburn Public School completed all requirements of the ND Department of Public Instruction. Scheresky/Holznagel motioned to approve the report. Motion carried.

Elementary update by Christina Lussenden: Elementary k-4 Falkirk Mine will be presenting on 9/15/2026 and asking students to name the new dragline. The Elementary will be starting fall Fastbridge assessments. Professional Development Day is on 9/28/2026, CPR in the AM, and Dr. Tami DeCoteau will be presenting about student self-regulation in the afternoon. Dr. Decoteau has agreed to present 3 half days of PD during the 26-27 SY.

HS update by Beau Eriksson: Homecoming is next week, with spirit days all week. Pep Rally at 1:30pm on Friday followed by the parade and football game on Friday.

Early Graduation application request was presented for A.S. Erber/ Holznagel motioned to approve the request. Motion carried.

Pledge of Securities was received

from Dakota West.

A tuition cost sharing agreement was received for ER and AR. They were open enrolled, and are now using a virtual school through Yellowstone School District #14. A Tuition/Cost Sharing Agreement form was received for HW who is attending Ellendale Public School virtually.

A Policy Committee meeting is requested prior to the next meeting.

Next meeting: October 12, 2026 at 7:00pm.

Meeting adjourned at 9:10pm.

Attest: Kendra Casavant, Business Manager, Rick Tweeten, Chairman

(11-19-26)