

# Public Notices

## PUBLIC

## NOTICES

A public notice is information informing citizens of government activities that may affect the citizens' everyday lives.

Public notices have been printed in local newspapers, the trusted sources for community information, for more than 20 years.

North Dakota newspapers also post public notices that are printed in newspapers on [www.ndpublicnotices.com](http://www.ndpublicnotices.com) at no additional charge to units of government.

## City of Portal Council Proceedings

Meeting date: January 6, 2026

### Unapproved Minutes

A regular meeting of the Portal City Council was held at the Community Center in Portal, ND on January 6, 2026. The meeting was called to order at 5:18 pm by Mayor Lisa Smith. Members of the City Council present were Kenneth Evenson, Lori Fitchner, Tamara Rudland and Auditor Kaydee Smith. Members absent were Dustin Degenstein. Citizens present were Patrick Samson, Nate Schneider and Jack Knight.

There were no public comments.

Motion was made by K. Evenson, and seconded by T. Rudland to approve the minutes from the December 2, 2025 meeting. All in favor, motion carried.

Motion was made by T. Rudland, and seconded by K. Evenson to approve the financials as presented. All in favor, motion carried.

No sheriff's report.

Patrick discussed with council the State would not allow payment on work completed by MDU due to no wage survey being completed for MDU employees and the work wasn't publicly bid. Based on this, the change orders and pay application from December meeting needs to be revised. A total of \$32,384.35 will need to be paid to MDU; Patrick will ask Larry with MDU to attend next month's meeting to discuss further. Motion was made by T. Rudland, and seconded by L. Fitchner to rescind Pay Application 4 as approved on 12-2-25 in the amount of \$126,437.92. All in favor, motion carried. Motion was made by T. Rudland, and seconded by K. Evenson to rescind Change Order 5 as approved on 12-2-25 for a contract decrease in the amount of \$105,807.70. All in favor, motion carried. Motion was made by T. Rudland, and seconded by K. Evenson to rescind Change Order 4 as approved on 12-2-25 for a contract increase on \$56,881.35. All in favor, motion carried. Motion was made by T. Rudland, and seconded by K. Evenson to approve modified Change Order 4 for an increase of \$35,397.00. All in favor, motion carried. Motion was made by K. Evenson, and seconded by T. Rudland to approve modified Pay Application 4 in the amount of \$93,683.78. All in favor, motion carried.

Ricky and Kevin were burning the dump ground today. There were 2 leaks in the month of December, both were on Gastrak's line. Council wants a letter sent to Gastrak stating if leaks continue to happen, water will be shut off until a certified plumber has fixed the issues.

Motion was made by T. Rudland, and seconded by K. Evenson to sell lots 7-11, Block 2 Metzger's FA to Nate Schneider with Next Level Excavating for \$200 per lot, for a total of \$1,000. All in favor, motion carried.

Mayor Smith addresses J. Knight. J. Knight expresses his concerns with the snow being too high around the dumpsters in town, and was wondering when the big roll-off dumpster would be getting dumped.

The council discussed the 90-day delinquency notices, a reminder notice will be put on residents' doors.

Motion was made by T. Rudland, and seconded by K. Evenson to designate Dacotah Bank of Bowbells for depositories of public funds for the city.

The position of Mayor, three Council Members and four Park Board (all positions are 4-year terms) are open for the 2026 election. Candidates may begin collecting signatures on the nominating positions as of January 1, 2026. A candidate for a city position must turn in a completed a SFN 2704 Petition/Certificate of Nomination and a completed SFN 10172 Statement of Interest to the City Auditor by April 6, 2026 by 4:00 pm. All forms are available from either the City Auditor or can be obtained online.

Auditor Smith gave council an update regarding the Fire Reserve Fund.

February 10, 2026 at the Community Center in Portal, ND at 5:15 pm is next regular meeting.

Motion was made by T. Rudland, and seconded K. Evenson to adjourn the meeting 5:52 pm. All in favor, motion carried.

Bills: Dec: EFTPS \$2327.86, Dacotah Bank 10.00, Dacotah Credit Card 427.98, SaskEnergy 325.70, Fasken 889.58, MDU Contract 6250.00, UI Tax 13.59.

Jan.: Ackerman \$1987.50, BC Sheriff 400.00, BC Tribune 151.89, Circle Sanitation 2342.00, Deringer 30.26, First District Health 30.00, Jerry's Transfer 24.00, MDU (Utilities) 2588.34, MFOA 40.00, NCC 209.37, One Call 3.90, Kaydee Smith (Mileage) 137.75, ND Tax 5.78, Hawkins 798.44.

Kaydee Smith, City Auditor  
January 14, 2026

## Official Proceedings of the Board of Burke County Commissioners

December 16, 2025

### 1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, December 16, 2025 at the Burke County Courthouse, Bowbells ND, beginning with a Planning & Zoning meeting at 8:00 a.m. Planning & Zoning Chairman Rick Owings & County Commissioner Shannon Holter presiding. Also present were Sandy Raines, Ted Hawbaker, Lisa Knutson, Planning & Zoning Administrator Jill Edwards & Auditor Amie Vandegraft. Chairman Jarret Van Berkum, States Attorney Amber Fiesel & Lyann Olson joined for the County Commissioners portion of the meeting.

Chairman Van Berkum called the County Commission meeting to order at 9:11 a.m.

### 2. BUSINESS

#### A. MINUTES

Motion by Comm. Owings, second by Comm. Holter to approve the regular meeting of November 18, 2025. Upon roll call, all present voted yes. Motion carried.

#### B. BILLS

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

#### C. GENERAL

County Employees ..... \$76,976.51  
TOTAL ..... \$76,976.51

#### D. COUNTY AGENT

County Employees ..... \$2,405.70  
TOTAL ..... \$2,405.70

#### E. VETERAN'S SERVICE OFFICER

County Employees ..... \$1,198.79  
TOTAL ..... \$1,198.79

#### F. 911

County Employees ..... \$244.89  
TOTAL ..... \$244.89

GRAND TOTAL ..... \$80,825.89

#### G. ROAD & BRIDGE

City of Columbus ..... \$45.06  
City of Powers Lake ..... 68.75

Farmers Union Hardware ..... 18.98  
Jorgenson Lumber ..... 61.90

Linde Gas & Equipment Inc. .... 208.41  
Montana-Dakota Utilities Co. .... 95.22

RDO Equipment Co. .... 98.63

SJ Septic Tank Service. .... 450.00

Sundre Sand & Gravel ..... 4,347.10

Westlie Motor Company ..... 153.37

TOTAL ..... 5,547.42

#### H. GENERAL

Gabrielle Zepp ..... \$90.00

Advanced Business Methods. .... 155.96

Burke County Treasurer ..... 84.19

Burke Divide Electric

Cooperative ..... 65.59

Central Square Technologies. .... 912.11

Computer Express Inc. .... 1,090.00

Dacotah Bank ..... 291.44

Farmers Union Oil Company ..... 251.60

H.A.Thompson & Sons Plumbing ..... 600.00

Heck Built LLC ..... 1,889.00

Information Technology

Department ..... 1,427.25

Less Lethal, LLC ..... 265.25

Lignite Oil Company ..... 514.49

NDACO Resources Group, Inc. .... 985.00

NDCCA ..... 50.00

Northwest Communications.... 179.70

Share Corporation ..... 295.80

Thomson Reuters- West.... 218.74

Two Lane Tactics LLC ..... 259.99

Vestis ..... 460.13

TOTAL ..... \$ 10,086.24

#### I. COUNTY AGENT

A & T Industries ..... \$51.56

North Dakota State University.... 119.00

TOTAL ..... \$ 170.56

#### J. INSURANCE RESERVE

Heck Built LLC ..... \$5,814.00

TOTAL ..... \$5,814.00

#### K. WEED CONTROL

Brad Streifel ..... \$1,617.43

Gaffaney's of Minot Inc. .... 109.22

TOTAL ..... \$1,726.65

#### L. 911 SYSTEMS

Northwest Communications.... \$46.64

TOTAL ..... \$46.64

GRAND TOTAL ..... \$23,391.51

#### M. 3. APPOINTMENT SCHEDULED

Jill Edwards, Planning & Zoning Administrator, met with the board.

A motion by Comm. Holter, second by Comm. Owings to approve a building permit for an attached garage in Colville Twp. for Tom Lindstrom. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to approve a building permit for moving an existing double garage to the property and extending it to 45' and adding 12' on each side in Minnesota Twp. for Dan Folske.

Upon roll call, all present voted yes. Motion carried. Commissioner Holter informed Jill that the City of Bowbells appointed Michael Bolton as the city representative.

Spencer Goodman, County Road Supervisor, met with the board.

It was decided to prepay \$15,000 for gravel to Sundre at the Biner pit and \$10,000 to Sandbergs at the O'Neil pit.

Spencer received the quote from 3D Specialties for the guardrail repair on Kings Hill. The States Attorney would like the contract to include the 2026 construction season. Spencer called 3D and they resent the contract with the corrected notes. Spencer then submitted a quote for a 2016 excavator for \$85,000 with 2 different buckets for \$5,000 less \$20,000 for the 2006 backhoe for a total of \$70,000. The Commissioners gave Spencer permission to use his discretion after inspecting the excavator.

Sheriff Throntveit, Burke County Sheriff, met with the board.

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign the 2026 policing contract for the City of Bowbells. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign the 2026 policing contract for the City of Lignite. Upon

roll call, all present voted yes. Motion carried. A motion by Comm. Holter, second by Comm. Owings to authorize the Chairman to sign the 2026 policing contract for the City of Columbus. Upon roll call, all present voted yes. Motion carried.

The Sheriff reported the AED grant for the county shops was received. He asked that he can start the process on purchasing a new for \$48,077.96 at state rate. The board agreed. He reported that the scales were in and needed to be certified in Bismarck.

Eric Urness, Brosz Engineering, met with the board.

Discussion was held on the bid held for the Gueret Bridge and the Federal CE process. A motion by Comm. Owings, second by Comm. Holter to authorize the chairman to sign the following resolution.

#### RESOLUTION

WHEREAS, the bid in the amount of \$707,324.90 from Farden Construction Inc. received in the bid opening of December 12, 2025 for Project BRJ-0007(059) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of BURKE County will award to Farden Construction Inc. the contract for Project BRJ-0007(059) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

Upon roll call, all present voted yes. Motion carried.

#### GENERAL

Motion by Comm. Holter, second by Comm. Owings to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds. Upon roll call, all present voted yes. Motion carried.

#### DISCUSSION

A motion by Comm. Owings, second by Comm. Holter to approve a raffle permit for Stony Run Sportsman's Club on March 14, 2026. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Owings, second by Comm. Holter to approve a 2026 beer & liquor license for The Roadhouse in Battleview. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Owings, second by Comm. Holter to amend the "No Travel Advised" section of policy #519 in the employee handbook to read:

#### "No Travel Advisory"

When a "No Travel Advisory" has been put out by the Burke County Sheriff, ND Highway Patrol and/or NDDOT, a reverse 911 call will go out at 6:30 a.m. informing all Burke County employees that the Burke County Courthouse will have a late start or be closed as indicated in the notice. If no notice is received and there is a no travel advisory still in effect at 7:00 a.m. there will be a late start at 10:00 a.m. Openings times will be reevaluated throughout the day and communicated.

Upon roll call, all present voted yes. Motion carried.</