

Official Proceedings of the Board of Burke County Commissioners

July 7, 2026

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, July 7, 2026 at the Burke County Courthouse, Bowbells ND with Chairman Jarret Van Berkomp, Commissioner Shannon Holter and Commissioner Kurt Koppelsloen presiding. Also present, Lyann Olson, Burke County Tribune. States Attorney Amber Fiesel joined after the meeting began.

Chairman Van Berkomp called the County Commission meeting to order at 8:00 a.m., followed by the Pledge of Allegiance.

2. BUSINESS

A. MINUTES

Motion by Comm. Holter, second by Comm. Koppelsloen to approve the minutes of the June 16, 2026 regular meeting. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Koppelsloen to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds and accept the following reports for the month of June; Burke County Recorder \$12,048.50, District Court \$6,086.00 and Burke County Sheriff \$25,927.18. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees \$1,434.08
TOTAL \$1,434.08

HWY TAX DIST.

County Employees \$39,079.75
TOTAL \$39,079.75

WEED CONTROL

County Employees \$1,977.47
TOTAL \$1,977.47

HOMELAND SECURITY

County Employees \$5,495.50
TOTAL \$5,495.50

GRAND TOTAL \$47,986.80

ROAD & BRIDGE

Burke County Treasurer \$244.81
Burke County Treasurer 57.53
Brosz Engineering, Inc 575.00
Burke Divide Electric
Cooperative 2,000.00
Circle Sanitation Service 81.25
City of Bowbells 361.26
City of Powers Lake 68.75
Farmers Union Oil Company 19,984.27
John Deere Financial 879.06
Lignite Oil Company 17,247.11
Linde Gas & Equipment Inc 235.25
Lucy Trucks 33,680.61
Material Testing Services, LLC 327.00
Montana-Dakota Utilities Co 831.44
North Country Mercantile
& Equipment LLC 4,193.00
Stanley Auto & Truck 367.74
The Country Store 44.25
Verizon Wireless 127.61
Wold Engineering P.C. 88,757.96
TOTAL \$170,063.90

GENERAL

Amy Ones \$94.50
Dana Hoheisel 120.00
Diane Tetrault 315.00
Jacob Tobin 391.70
Jennifer Titus 420.70
Lanette Jager 120.00
Sandra Raines 412.80
Lynette Nelson 781.70
Tracy Stover 63.20
Advanced Business Methods .. 270.75
Balco Uniform 389.96
Burke County Treasurer 1,186.46
Burke County Treasurer 354.91
Burke County Treasurer 677.17
Burke County Tribune 395.08
City of Bowbells 497.41
Computer Express Inc 1,175.00
Farmers Union Oil Company 296.98
Fulkerson Stevenson
Funeral Home 4,429.00
Gaffaney's Of Minot Inc 4,120.42
Gabrielle Zepp 52.50
Harry's Tire Service 846.29
Liberty Insurance Agency 9,238.00
Lignite Oil Company 519.14
Lignite Service & Repair 149.99
Morelli's Distributing, Inc 188.40
Montana-Dakota Utilities Co. 2,201.32
NDACS 50.00
NDSU Extension Service 1,966.89
Nelson Auto Center 48,077.96

NCRAAO \$400.00
4NDAAO 100.00
Northwest Communications.. 1,539.89
Ralphs Plumbing
& Heating Inc 3,971.92
Thomson Reuters- West 225.30
Underground Vaults & Storage 445.20
Verizon Wireless 581.39
Vestis 487.24
Visa 211.39
Watterud Oilfield

Spraying & Mowing LLC 700.00
TOTAL \$88,465.56

COUNTY AGENT

Cathy Sweem \$116.00
Daniel Folske 651.60
Burke County Treasurer 79.96
NDSU Extension Service 162.30
The Country Store 37.98
TOTAL 1,047.84

HOMELAND SECURITY

Harry's Tire Service \$121.90
TOTAL \$121.90

RECORDS PRESERVATION

Burke County Treasurer \$663.94
TOTAL \$663.94

VETERANS' SERVICE OFFICER

Verizon Wireless \$42.56
TOTAL \$42.56

WEED CONTROL

City of Bowbells \$185.00
Montana-Dakota Utilities Co 54.46
Nutrien Ag Solutions, Inc 4,824.00
Warne Chemical & Equipment 577.45
TOTAL \$5,640.91

911 SYSTEM

Bowbells School District #14 .. \$500.00
Burke Central School Dist. #36 500.00
Powers Lake School Dist. #27 500.00
TOTAL \$1,500.00
GRAND TOTAL \$267,546.61

3. APPOINTMENT SCHEDULED

No one appeared for public comment.
Spencer Goodman, County Road Supervisor, met with the board.

Spencer reported that the Pre-con meeting for the Guerdett Bridge project was held and noted a possible delay in the project schedule. Sundre Sand & Gravel has completed crushing at the Mariner Pit. Spencer will be borrowing the DuraPatcher from Bowbells city. Summer mowing has

begun. County Rd 15 was discussed. Spencer reported the generator threw a fault code during its monthly test and will be inspected. Culvert camera inspections identified additional culverts requiring replacement. He also provided an update on daily operations and maintenance.

Following Spencer's appointment, the Commissioners began reviewing the Departmental Budgets. No action was taken.

4. DISCUSSION

Treasurer Sheila Burns discussed a reinvestment of a CDRS account. The Commissioners directed that the funds remain available for anticipated road project expenditures before reinvesting.

Marchell Ganskop, Treasurer office brought forward a request from Minot Public Library. The library is requesting a joint agreement with Burke County for Burke County residents' membership fees they would be implementing in the future. The Commission would like a dollar amount before a decision would

be made.

A motion by Comm. Holter, second by Comm. Koppelsloen to approve and authorize the chairman to sign 5 approach permits submitted by Brink Constructors at the following locations; S30 T-130 R94W, S18 T-159N R94W, S30 T-160N R94W, S31 T-160N R94W, and S31 T-159N R94W. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Koppelsloen, second by Comm. Holter to approve and authorize the chairman to sign the Memorandum of Agreement with State Radio for the \$1.59 per line dispatching fees for the 2025-2027 biennium. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Koppelsloen, second by Comm. Holter to appoint Mark Enget to a 4-year term on the Planning & Zoning Board. Upon roll call, all present voted yes. Motion carried. A motion by Comm. Holter, second by Comm. Koppelsloen to appoint Jerome

Hinds for an unexpired 3 – year term expiring 7/15/2029 to the Planning & Zoning Board. Upon roll call, all present voted yes. Motion carried.

A motion by Comm. Koppelsloen, second by Comm. Holter to approve and authorize the Chairman to sign a Local Gaming Raffle Permit for Columbus Sportsman's Club. Upon roll call, all present voted yes. Motion carried.

5. ADJOURN

The Board adjourned at 12:52 p.m. to meet again in regular session July 21, 2026 at 8:00 a.m.

Minutes read and approved this 21st day of July 2026.

Jarret Van Berkom
Chairman, Burke County Board
of Commissioners

Amie Vandegraft
Burke County Auditor

July 29, 2026