

Official Proceedings of the Board of Burke County Commissioners

September 1, 2026

1. OPENING & ROLL CALL

The Board met in regular session on Tuesday, September 1, 2026 at the Burke County Courthouse, Bowbells ND with Chairman Jarret Van Berkom, Commissioner Shannon Holter and Commissioner Kurt Koppelsloen presiding. Also present were Lyann Olson, Burke County Tribune.

Chairman Van Berkom called the County Commission meeting to order at 8:02 a.m., followed by the Pledge of Allegiance.

2. BUSINESS

A. MINUTES

Motion by Comm. Koppelsloen, second by Comm. Holter to approve the minutes of the August 19, 2026 regular meeting. Upon roll call, all present voted yes. Motion carried.

B. BILLS

Motion by Comm. Holter, second by Comm. Koppelsloen to approve the bills list and that the County Auditor be instructed to pay the bills out of the proper funds and accept the following reports for the month of August; Burke County Sheriff \$51,655.18. Upon roll call, all present voted yes. Motion carried.

GENERAL

County Employees \$1,598.14
TOTAL \$1,598.14

HWY TAX DIST

County Employees \$41,424.64
TOTAL \$41,424.64

WEED CONTROL

County Employees \$629.37
TOTAL \$629.37

HOMELAND SECURITY

County Employees \$5,667.36
TOTAL \$5,667.36

NDDOT ENFORCEMENT

County Employees \$3,549.13
TOTAL \$3,549.13
GRAND TOTAL \$52,868.64

ROAD & BRIDGE

Brosz Engineering Inc. \$2,760.00
Burke County Treasurer 305.58
Burke County Treasurer 1,972.40
Central Specialties, Inc. 116,850.30
Circle Sanitation Service 81.25
City of Bowbells 293.80
Department of
Transportation 183,881.48
Edwards Service Inc. 128.75
Gravel Products Inc. 1,025.28
John Deere Financial. 1,402.94
Mad Dog Brokerage Inc. 8,528.48
Menards- Minot 196.39
Montana-Dakota Utilities Co. 609.60
Newman Traffic Signs 1,004.04
RDO Equipment Co. 977.60
Verizon Wireless 127.87
Whitmore Inc 1,050.00
Wold Engineering, P.C. 60,000.00
TOTAL \$381,195.76

GENERAL

Ashlee Mercer \$118.88
Stephanie Black 53.20
Tracy Stover 64.32
Advanced Business Methods .. 270.75
Arcasearch LLC 8,582.59
Balco Uniform 1,839.46
Bowbells Insurance, Inc. 47.00
Burke County Treasurer 939.35
Burke County Tribune 1,161.22
Circle Sanitation Service 2,100.00
City of Bowbells 473.64
Computer Express Inc. 1,175.00
Dakota Business Solutions 299.99
Farden Construction Inc. 6,022.50
John's Sand & Gravel Inc. 7,218.75
K Squared Electric Inc. 221.00
Menards- Minot 77.48
Mid-American Research
Chemical 315.17
Montana-Dakota Utilities Co. 2,125.71
Morelli's Distributing, Inc. 88.20
Northwest Communications 559.89
The Country Store 548.99
US Flagpole Guy 3,996.00

US Records Midwest LLC 64.36
Verizon Wireless 542.92
Vestis 512.78
Visa 150.00
Vision West ND 200.00
TOTAL \$39,769.15

COUNTY AGENT

Burke County Treasurer \$144.00
TOTAL \$144.00

HOMELAND SECURITY

Lignite Service & Repairs \$149.99
TOTAL \$149.99

VETERAN'S SERVICE OFFICER

Verizon Wireless \$42.57
TOTAL \$42.57

WEED CONTROL

City of Bowbells \$180.00
Montana-Dakota Utilities Co 51.18
TOTAL \$231.18
GRAND TOTAL \$421,532.65

3. APPOINTMENT SCHEDULED

No one appeared for public comment.
Spencer Goodman, County Road Supervisor, met with the board.

Spencer submitted a job posting for a PT Maintainer Operator. Discussion was held on the durapatcher projects, CR 8 paving starting after Labor Day, running an extra truck out of Powers Lake for the winter, culverts, clearing trees at the railroad crossing on CR17, a borrow agreement at Melby Farms for fill dirt, blading and rain restrictions lifted. Spencer discussed possibly ordering 15,000 yards of gravel through Gravel Products at the Mariner Pit. Discussion was then held on the possible purchase of 4 Bowbells City lots, expanding their pipe yard. No action was taken.

Connie Nygaard/Pat Christensen, World War Memorial Hall Council, met with the board.

The group would like to request money directly from the county of \$5,000 annually for the next 5 years to help the restoration, preservation and possible 100-year centennial of the hall. No action was taken.

Stephanie Black, Planning & Zoning, met with the board.

A motion by Comm. Holter, second by Comm. Koppelsloen to approve the bore crossing of BC 20/ ND Hwy 8, Section 12 & 1 T159N R91W, Garness Twp. for Bridger Pipeline's Lostwood Pipeline Project 8.625" crude oil pipeline. Upon roll call, all present voted yes. Motion carried. A motion by Comm. Holter, second by Comm. Koppelsloen to authorize the chair to sign a Bore Permit for Hiland Partners across BC 6, Section

34 & 3 T162 R94, Keller Twp. Upon roll call, all present voted yes. Motion carried.

James Cron, met with the board.

James wanted to discuss the development of the former Flaxton gym property. It was explained that because the City of Flaxton will pay a portion of the demolition costs, the County intends to deed the property back to the City.

Eric Urness, Brosz Engineering, met with the board.

Discussion was held on the Bob Person Bridge Removal. The Bridge has been recommended of historical significance. A project manager will be assigned for mitigation for removal through SHPO. Discussion was held on the Guerdett Bridge and the delay in the project. Eric presented a letter to the DOT from the County Commission documenting circumstances contributing to the delay and requesting a contract time extension. Motion by Comm. Holter, second by Comm. Koppelsloen to authorize the Chair to sign the letter

to NDDOT in regards to the project. Upon roll call, all present voted yes. Motion carried.

Allison Ritter and Brent Bogar, Western Dakota Energy Association, met with the board.

Allison was getting out meeting & thanking members, explaining their purpose and answering any questions.

4. DISCUSSION

Motion by Comm. Holter, second by Comm. Koppelsloen to publish the weed cutting notice by Oct. 1st. Upon roll call, all present voted yes. Motion carried. Discussion was held on the Emergency Manager position publication and the Tax Assessor position first round of interviews. Motion by Comm. Holter, second by Comm. Koppelsloen to authorize the phone upgrade in the Human Services offices. Upon roll call, all present voted yes. Motion carried. Motion by Comm. Koppelsloen, second by Comm. Holter to approve the Chairman to sign the Flexible Transportation reimbursement request for project FXCA-0716(081)

for \$134,406.23. Upon roll call, all present voted yes. Motion carried. Comm. Holter informed the board the water board accepted Jordan Hawbaker's resignation. Bees placed in

a right of way were discussed, Comm. Koppelsloen will consult with the States Attorney. Discussion was held on CSI blocking and tearing up a road. Comm. Holter spoke to CSI about it. The county will fix the road and bill the company.

5. ADJOURN

The Board adjourned at 10:49 a.m. to meet again in regular session June 16, 2026 at 8:00 a.m.

Minutes read and approved this 15th day of September 2026.

Jarret Van Berkom
Chairman, Burke County Board
of Commissioners

Amie Vandegraft
Burke County Auditor

September 23, 2026