

City of Flaxton Council Proceedings

Approved Minutes June 2, 2026

The regular City Council meeting was not called to order due to a lack of quorum. Present were Mayor Shawn Kalmbach, council member Jeremy Ragle by conference call & City Auditor Amy Ones. Absent were council members, Justin Adamietz & Dan Snyder.

Mayor Kalmbach and J. Ragle decided to reconvene on Tuesday, July 7, 2026 @ 7:30 p.m. when a quorum of city council members would be present.

Submitted By: City Auditor, Amy Ones

Publication Date: September 30, 2026

Re-Organizational Meeting Approved Minutes July 7, 2026

The re-organizational City Council meeting was called to order by Mayor Shawn Kalmbach @ 7:30 p.m. Present were council members Daniel Snyder & Jeremy Ragle both by conference call, Public Works Director Barb Cron and City Auditor, Amy Ones.

The official 2026 City of Flaxton "Certification of Primary Election Results" received from the Burke County Auditor was reviewed.

The "Oath of Office" was administered & read by council member-elect Jeremy Ragle.

Kelly Lind submitted a signed 2026 "City Election Write-In Candidate Affidavit" declining the (4) year term of Flaxton City Council Member. The position will become a vacant (2) year un-expired term.

Motion J. Ragle, second D. Snyder to nominate J. Ragle as Council President. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to nominate D. Snyder as Council Vice-President. All in favor, motion carried.

Mayor Kalmbach appointed Amy Ones to the position of City Auditor. Motion D. Snyder, second J. Ragle to approve the appointment. All in favor, motion carried.

Mayor Kalmbach appointed assessing duties to the Burke County Assessor.

Motion D. Snyder, second J. Ragle to approve the appointment. All in favor, motion carried.

Mayor Kalmbach appointed Furuseth, Olson & Evert, P.C. as the City Attorney. Motion D. Snyder, second J. Ragle to approve the appointment. All in favor, motion carried.

Mayor Kalmbach appointed Ackerman-Estfold as the City Engineer Motion D. Snyder, second J. Ragle to approve the appointment. All in favor, motion carried.

Motion D. Snyder, second J. Ragle to approve continued signatory authority at Dacotah Bank & Ameriprise Financial with Mayor Shawn Kalmbach, Council President, Jeremy Ragle and City Auditor Amy Ones as authorized signers. All in favor, motion carried.

Meeting adjourned at 7:40 p.m.

Submitted By: City Auditor, Amy Ones

Publication Date: September 30, 2026

Approved Minutes July 7, 2026

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Dan Snyder & Jeremy Ragle both by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones. Members of the public present were Lucas Holter by conference call.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Motion J. Ragle, second D. Snyder to approve the May 14, 2026 regular council meeting minutes. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to approve the June 2, 2026 regular council meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to approve the June & July 2026 financial reports and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Lucas Holter was present to discuss the potential purchase of city owned Parcel #07529000 (Block 4: Lot 3). The parcel had previously been advertised for public bid on February 14th & 21st

2024 with no bids received. L. Holter offered \$500.00 for the sale of the property. Motion J. Ragle, second D. Snyder to accept the offer as presented. All in favor, motion carried. Auditor Ones to draft the purchase agreement & quit claim deed for signature by both parties.

Sean Weeks representing Ackerman Estfold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of June were 57.00. Tasks completed include the following: mowing & weed trimming, mosquito fogging, replaced fuel tank hose, curb stop service

Discussion was held on the estimate from AE2S regarding the recommended water depot repairs in the amount of \$3,400.00. Mayor Kalmbach will contact AE2S for clarification. Motion J. Ragle, second D. Snyder to table until the August 2026 meeting. All in favor, motion carried.

Discussion was held on purchasing a mower. Mayor Kalmbach & J. Ragle will obtain estimates from NCME, Gooseneck Implement & Swanston Equipment for review at the August 2026 meeting.

Motion J. Ragle, second D. Snyder to approve the following parcels as nuisance properties due to violation of City Ordinance 12.0101 (1)(b)(4) Weeds or Grasses in Excess of eight (8) inches high. Mowing and/or trimming of grass & weeds will be conducted by the City of Flaxton at rate of \$125.00 / hour with a minimum charge of \$500.00 / parcel. Mowing and/or trimming will be directly assessed to each parcel owner of record with the Burke County Recorder's Office. All in favor, motion carried.

Parcel #07520000 Block 3: NW 40' Lot 11, NW 50' Lot 12

Parcel #07525000 Block 3: Lots 18-19

Parcel #07528000 Block 4: Lots 1-2

Parcel #07563000 Block 8: Lot 1

Parcel #07564000 Block 8: Lots 2-3

Parcel #07579000 Block 9: Lots 9-12

Parcel #07582000 Block 9: Lots 16-18

Parcel #07586000 Block 10: Lots 1-2

Parcel #07605000 Block 15: Lot 11

Parcel #07606000 Block 15: Lot 12
Parcel #07607000 Block 16: Lots 1-2 & NE ½ Lot 3

Parcel #07615000 Block 18: Lots 1-2
Less HWY

Parcel #07615001 Block 17: POR W 50' of N 95' Lot 12

Parcel #07615001 Block 19: Lots 1-4

Parcel #07625000 Block 23: Lot 1 & E ½ Lot 2

Parcel #07628000 Block 24: SE 75' Lot 1

Parcel #07636000 Block K: NE ½ Lot 4 & Lot 3

Parcel #07641000 Block L: Lot 1

Parcel #07647000 Block L: Lots 11-12

Parcel #07663000 Outlot E Less POR 140' S x 70' N & Less POR 50' x 140'

Parcel #07665000 Outlot E: D/Beg 50'

W from NE COR & POR 140' SW x 50' W

Parcel #07678000 Block 2: Lots 4-6

Parcel #07680000 Block 2: Lots 7-9

Motion J. Ragle, second D. Snyder to amend City of Flaxton Public Nuisance Ordinance #12.0101(1)(b)(4) to include the following language:

Weeds or grasses in excess of eight (8) inches high lying or located upon the owner's property or upon the one-half of any road or street lying next to the lands or boulevards abutting thereon.

First Reading: May 14, 2026 / Second Reading: July 7, 2026

All in favor, motion carried.

Motion D. Snyder, second J. Ragle to add subcategory (5) to City of Flaxton Public Nuisance Ordinance #12.0101(1) (b) to include the following language:

Low hanging tree branches extending over a public street or sidewalk at a height of less than seven (7) feet from the surface.

First Reading: May 14, 2026 / Second Reading: July 7, 2026

All in favor, motion carried.

Meeting adjourned at 8:15 p.m.

Next meeting Tuesday, August 4, 2026 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: May Payroll \$3,382.00, US Treasury 966.40, BC Tribune 148.57, Circle Sanitation 536.75, Dacotah Bank 5.00, Dakota Fire Extinguisher 345.25, FDHU 30.00, MDU 1,167.77, NCC 196.98, NDRWS 375.00, RDFC

21,813.26, Visa 35.65.

June Payroll: \$3,382.00, US Treasury 966.30, BC Treasurer 1,802.40, BC Tribune 94.62, Circle Sanitation 575.75, Dacotah Bank 5.00, Dacotah Insurance 2,343.00, Farmers Union Hardware 46.90, FDHU 30.00, Hawkins 412.68, Lignite Oil 1,016.94, MDU 1,267.60, NCC 197.42, NDDOH 81.00, NDLC 255.00, Visa 35.90, A. Ones 279.40.

Submitted By: Amy Ones, City Auditor
Publication Date: September 30, 2026

Approved Minutes August 4, 2026

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Dan Snyder & Jeremy Ragle by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones.

The meeting began with the Pledge of Allegiance.

There was no public comment.

Motion J. Ragle, second D. Snyder to approve the July 7, 2026 re-organizational meeting minutes as presented. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to approve the July 7, 2026 regular council meeting minutes as presented. All in favor, motion carried.

Motion D. Snyder, second J. Ragle to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

The 2027 preliminary budget was reviewed with a proposed general fund property tax levy of \$18,135.00 (105.50 Mills). Motion J. Ragle, second D. Snyder to approve as presented. All in favor, motion carried.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of July were 99.00. Tasks completed

include the following: mowing, cutting tree branches, mosquito fogging, repair chlorine line & water sampling

Discussion was held on purchasing a new mower. Mayor Kalmbach indicated that he contacted both Gooseneck Implement & North Country Mercantile & Equipment (NCME) for governmental pricing on a new mower unit. Motion J. Ragle, second D. Snyder to authorize Mayor Kalmbach to purchase a new rear discharge mower from NCME for the approximate value of \$13,500.00. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to appoint Amie Vandegraft to the (2) year un-expired council member position. All in favor, motion carried.

Motion J. Ragle, second D. Snyder to set the public budget hearing date for Tuesday, October 6, 2026 @ 7:00 p.m. at the Flaxton City Hall. All in favor, motion carried.

Discussion held on the estimate from AE2S regarding the recommended water depot repairs in the amount of \$3,400.00. Tabled until September 2026 meeting.

Meeting adjourned at 8:10 p.m.

Next meeting Tuesday, September 1, 2026 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: July Payroll \$6,588.05, US Treasury 1,497.70, AE2S 1,123.57, BND 1,230.00, BC Tribune 13.00, Circle Sanitation 560.25, Dacotah Bank 5.00, Farmers Union Hardware 9.99, FDHU 30.00, Immense Impact 635.00, MDU 1,307.86, NCC 197.42, NDDOEQ 113.46, ND Sewage Pump & Lift Station 1,850.00, WDEA 368.02, Visa 583.95, Boyd, Leif & Deirdra 120.50, B. Cron 569.85, C. Nickle 13.05.

Submitted By: Amy Ones, City Auditor
Publication Date: September 30, 2026

Minutes Pending Approval September 1, 2026

The regular City Council meeting was called to order by Mayor Kalmbach @ 7:30 p.m. Present were council members Dan Snyder & Jeremy Ragle both by conference call, Public Works Director, Barb Cron and City Auditor, Amy Ones. Members of the public present were Amie Vandegraft, Connie Nygaard & James Cron.

The meeting began with the Pledge

of Allegiance. There was no public comment.

The "Oath of Office" was administered & read by Amie Vandegraft who was appointed to the vacant (2) year unexpired term council member position.

Motion J. Ragle, second D. Snyder to approve the August 4, 2026 regular council meeting minutes as presented. All in favor, motion carried.

Motion A. Vandegraft, second D. Snyder to approve the financial report and bills as presented. All in favor, motion carried. Overdue utility accounts and bulk water activity were reviewed.

Sean Weeks representing Ackerman Estvold was absent from the meeting, therefore there was no engineering report presented.

B. Cron presented the Public Works report. Total hours worked for the month of August were 80.00. Tasks completed include the following: mowing, cutting tree branches, mosquito fogging, lead & copper water sampling, repaired weed sprayer, repaired city hall toilets

Mayor Kalmbach & PWD Cron worked on the Toro & Big Dog mowers. The council unanimously approved to keep the Big Dog mower & repair as needed for use as a relief mower if the other (2) newer mowers become inoperable. Discussion was held on selling the Toro

mower. Mayor Kalmbach offered to buy the Toro mower for \$200.00. Motion J. Ragle, second D. Snyder to accept the offer as presented. All in favor, motion carried.

Discussion held on the estimate from AE2S regarding the recommended water depot repairs in the amount of \$3,400.00. Motion J. Ragle, second A. Vandegraft to not move forward with the estimate as presented and to research different options. All in favor, motion carried.

Auditor Ones stated that the city computer & screen are approximately (10) years old and starting to show signs of malfunction. Additionally the city's QuickBooks software is outdated & will need to be replaced to remain current. Motion A. Vandegraft, second J. Ragle to authorize Auditor Ones to purchase the requested items. All in favor, motion carried.

An email from Janet Cron was presented for council reference & review.

Connie Nygaard representing the Preservation of the Hall Committee was present. Their annual meeting was held August 11, 2026. There are (4) remaining windows to be replaced in the gymnasium. Discussion was held on the committee's plans for a 100 year

celebration in 2031. Discussion was held on funding received from the Burke County Historical Society in the amount of \$2,000.00 / year for the past (5) years for assistance with Memorial Hall utility & insurance costs. C. Nygaard stated that a request has been made to the Burke County Commissioners for continued funding. A. Vandegraft stated that the County is consulting with the Burke County States Attorney to determine if the mill levy can be used for a city owned building vs. a Burke County Historical Society owned building.

Meeting adjourned at 8:20 p.m.

Next meeting Tuesday, October 6, 2026 @ 7:30 p.m. at the Flaxton City Hall.

Approved Bills: August Payroll \$3,382.00, US Treasury 966.40, Circle Sanitation 585.50, Dacotah Bank 5.00, FDHU 30.00, Lignite Oil 585.13, MDU 1,160.91, NCC 197.42, NCME 13,759.00, One Call Concepts 3.00, Visa 1,144.64, B. Cron 36.74.

Submitted By: Amy Ones, City Auditor
Publication Date: September 30, 2026