City of Bowbells Council Proceedings

November 9, 2026
Unapproved Minutes

PRESENT: Council members: Michael Bolton, Casey Beeter & Archie Deckert; Lanette Jager, City Auditor; Dylan Benge, Maintenance Supervisor.

GUESTS: Brandon Undhjem.

Mayor Shannon Holter called the meeting to order at 7:00 PM.

Motion was made by Bolton, second by Beeter, to approve the minutes as written for October 12th, 2026, and Special Meeting Minutes October 20th, 2026. Motion was carried.

No public comments.

Mayor Holter appointed Brandon Undhjem as new council for unexpired term of 2 years.

Motion was made by Bolton, second by Beeter, to approve the financial reports for October. Roll call vote: Bolton Aye, Beeter Aye and Deckert Aye. Motion carried.

Motion was made by Bolton, second by Beeter to pay the bills for November 2026. Roll call vote: Bolton Aye, Beeter Aye and Deckert Aye. Motion carried.

BILLS: AE2S $117.75; Burke County Sheriff 400.00; Burke Tribune 217.32; Burlington Electric 116,750.00; Circle Sanitation 5791.50; Core & Main 4000.00; Dennis Benge 334.10; Derheim 1745.60; Elan Financial 1642.33; Farmers Union Hardware 312.53; Farmers Union Oil 264.61; FDHU 60.00; H & H Coating 6050.00; Jacinta Steinberger 97.20; Lanette Jager 322.35; Lund Construction & Redi Mix 1532.50; MainStreet Designs 1294.00; Menards 192.94; MDU 2217.71; NCC 150.81; ND One Call 6.00; NDACo 100.00; Upper Souris Water 4640.00; VESTIS 138.56; Westlie Motors 135.3; BC/BS 247.00. TOTAL: $148,760.17.

Dylan Benge gave his maintenance report:

Pool inspection 4 out of 6 heaters were not working. Dylan ordered 4 new ones and replaced them.

The pool liner has a leak that will need to be fixed.

Dylan will put an ad in the paper to sell the Sterling Plow Truck and the Dodge pickup on bids to be Opened December 14th, 2026.

Lagoon samples didn't pass because the PH level was too high, so another one will be taken to Minot Health Department.

Landfill discussion: Landfill had several violations for the pit. The pit is not for household garbage, plastics, pails, electronics, mini refrigerators, tires, and also a new sign with Permit #.

Burn permit was sent into FDHU for approval to burn the tree pile.

Motion was made by Bolton, second by Beeter to purchase new signs for the landfill. Motion was carried.

Christmas banners have arrived for the new street poles, just waiting for the brackets.

Motion was made by Bolton, second by Beeter to approve Building Permit #793 to Justin Peterson for demo house at 409 Railway Street SE. Motion was carried.

Motion was made by Bolton, second by Beeter to approve Gaming Application to the Junior Class of Bowbells for Prom of 750.00. Motion was carried.

Motion was made by Bolton, second by Beeter to approve Gaming Application to the Food Pantry for 3000.00. Motion was carried.

Meeting adjourned at 7:53 PM. Next City Council Meeting will be December 14th, at 7:00 PM.

ATTEST: Shannon Holter, Mayor
Lanette Jager, City Auditor

November 18, 2026